ST. TAMMANY PARISH

MICHAEL B. COOPER
PARISH PRESIDENT

NOTICE OF QUOTE REQUEST

ST. TAMMANY PARISH

Sealed quotes will be received by the Department of Procurement until **2:00 p.m., Tuesday, December 8, 2026,** and then opened at that time by the Procurement Staff for the following project:

Quote # 26-37-1 – Utilities Grass Cutting Services

This Quote package is available online at www.bidexpress.com or LaPAC https://wwwcfprd.doa.louisiana.gov/osp/lapac/dspBid.cfm?search=department&term=185.It is the Vendor's responsibility to check Bid Express or LaPAC frequently for any possible addenda that may be issued. The Parish is not responsible for a vendor's failure to download any addenda documents required to complete a submission.

Paper Quotes must be sealed. In addition, the outside of the envelope, box, or package containing the Quote should be marked with the following information. Name and Address, State Contractor's License Number (if the estimated cost of the work is $50k or more), Quote Number, and the Quote Name. Quotes submitted without this information may be deemed non-responsive.

Quotes will be received by the St. Tammany Parish Government Department of Procurement, located at 21454 Koop Dr., Suite 2F, Mandeville LA. 70471 from each quoter or his agent and given a written receipt, by certified mail with return receipt requested, or electronically at www.bidexpress.com.

The Procurement Department can be contacted by telephone at (985) 898-2520, or via e-mail at Procurement@stpgov.org. St. Tammany Parish Government reserves the right to reject any or all quotes and to waive informalities.

ESSENTIAL SERVICES
QUOTE REQUEST

ST. TAMMANY PARISH GOVERNMENT

UTILITIES GRASS CUTTING SERVICES

Quote Number: 26-37-1

Quote Deadline: Tuesday, December 8, 2026

October 28, 2026

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Quote Package includes the following Attachments:

Attachment “A” – Pricing Sheet, Project Specifications, and Aerial Maps
Attachment “B” – Sample Contract
Attachment “C” – Insurance Requirements
Attachment “D” – Affidavits
Attachment “E” – Sample Corporate Resolution
Attachment “F” – Sample Certificate of Insurance

QUOTE REQUEST

FOR

UTILITIES GRASS CUTTING SERVICES

PART I: OVERVIEW

1.1 Background

The purpose of this quote request is to obtain proposals from qualified Providers who are interested in providing grass cutting services for the St. Tammany Parish Department of Utilities (DU).

Submittal of a proposal does not create any right or expectation to a contract with the Parish.

1.2 Definitions

A. Shall – The term “shall” denotes mandatory requirements.

B. Must - The term “must” denotes mandatory requirements.

C. May - The term “may” denotes an advisory or permissible action.

D. Should – The term “should” denotes a desirable action.

E. Provider – A Respondent who contracts with the Parish.

F. Parish - St. Tammany Parish Government.

G. Discussions- For the purposes of this Quote Request, a formal, structured means of conducting written or oral communications/presentations with responsible Respondents who submit quotes in response to this Quote Request.

H. Quote Request – The Quote Request and any attachments and amendments thereto.

I. Respondent – Person or entity responding to this Quote Request.

J. Agreement – A contract between the Provider and the Parish.

1.3 Schedule of Events

	Date	Time (CT)
Quote Due Date	December 8, 2026	2:00 PM
Inquiry Deadline	December 1, 2026	2:00 PM
Addendum Deadline	December 3, 2026	2:00 PM

NOTE: The Parish reserves the right to revise this schedule. Any such revision will be formalized by the issuance of an addendum to the Quote Request.

1.4 Quote Submittal

The Quote package is available online www.bidexpress.com or LaPAC https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubmain.cfm. It is the Vendor's responsibility to check Bid Express or LaPAC frequently for any possible addenda that may be issued. The Parish is not responsible for a Vendor's failure to download any addenda documents required to complete a submission.

Important - - Clearly mark outside of the sealed envelope, box or package with the following information and format. Quotes without this information may be deemed non-responsive:

X **Name and Address of the Quoter**
X **Quote Request Name: UTILITIES GRASS CUTTING SERVICES**
X **Quote Request #: 26-37-1**
X **Quote Due Date: TUESDAY, DECEMBER 8, 2026**

Quotes may only be sent via certified mail, hand-delivery or courier service to our physical location at:

St. Tammany Parish Government Procurement Department
21454 Koop Drive, Suite 2F
Mandeville, Louisiana 70471

Respondent is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location. The Parish is not responsible for any delays caused by the Respondent's chosen means of proposal delivery.

Respondent is solely responsible for the timely delivery of its proposal. Failure to meet the Quote Due Date shall result in rejection of the quote.

In the event that Provider is a member of a corporation, partnership, L.L.C., L.L.P., or any other juridical entity, as an additional provision, Provider should supply a certified copy of a corporate resolution or other written evidence of authority of person signing the quote/proposal.

QUOTES SHALL BE OPENED PUBLICLY AT THE PHYSICAL LOCATION IDENTIFIED ABOVE AND ONLY RESPONDENTS SUBMITTING QUOTES SHALL BE IDENTIFIED ALOUD.

PART II: SCOPE OF WORK/SERVICES

2.1 Scope of Work/Services

St. Tammany Parish, Department of Utilities (DU) requires a Provider to provide all materials, labor, tools, supervision, equipment, and fuel necessary to perform grass cutting services at all wastewater treatment plants, water well sites and lift stations operated by the DU. Specific locations are throughout St. Tammany Parish.

Scope of Services

The Provider will be required to provide a complete cutting of all sites listed in Attachment A Specifications (Lift Stations, Well Sites, & Treatment Plants) herein, twice per month for eight (8) months- March through October, not to exceed sixteen (16) complete cuts per calendar year.

The services for these locations will include:

- grass cutting;
- weed eating;
- removal of trimmings from paved or decked areas; and
- removal of litter prior to grass cutting from all sites.

The Tammanend Utility site located at 30105 Tammanend Way, Lacombe LA will require grass to be cut once (1) per month during the months of April, June, August and September. The total area to cut is approximately four (4) acres.

The Provider will be required to cut the empty lot located at 4678 Pontchartrain Dr., Slidell, twice (2) per month-March through October, and shall not exceed sixteen (16) complete cuts per calendar year.

Additionally, the Provider will be required to cut once (1) per year along the Northlake outfall pipe of the Northlake Behavioral Health Wastewater Treatment Plant located at 63485 Blue Marlin Dr., Lacombe, LA.. The Provider shall cut 15' swath with the pipe forming a centerline of said swath. The total area to cut is approximately 0.9 acres.

Site Maps of these locations are attached herein, Attachment-A.

A Notice to Proceed will be issued with a start date specific to the locations and services required.

If the Provider **has not** done business with the Parish, the Provider should submit a **W-9** with their response.

2.2 Period of Agreement

The term of the contract will be from Notice to Proceed until December 31, 2027, with an option for three (3) additional one (1) year renewals if the Parish and the Provider agree. A notice of intent to renew will be issued in writing by the Parish.

The term of any contract resulting from this solicitation shall begin on the date of the Parish President's signature or approval in writing by the Parish President or designee. The contract shall terminate pursuant to the terms and conditions of section 5.30 herein, the terms and conditions of the contract, operation of law, as agreed between the parties, or upon satisfactory completion of all services and obligations described in the contract.

2.3 Price Schedule

Prices quoted by the Respondent shall be firm for the term of the contract.

PART III: EVALUATION

The quotes will be evaluated in light of the material and the substantiating evidence presented to the Parish, not on the basis of what may be inferred.

The lowest monetary quote in compliance with the Quote Request will be awarded the contract. Only for the purpose of interpretation of the quote, when applicable, written words shall govern if a conflict exists between words and numerals.

PART IV: GENERAL PROVISIONS

4.1 Legibility/Clarity

Responses to the requirements of this Quote Request in the formats requested are desirable. Quotes prepared simply and economically, providing a straightforward, concise description of the Respondent's ability to meet the requirements of the Quote Request is also desired. Each Respondent is solely responsible for the accuracy and completeness of its quote.

4.2 Respondent Inquiry Periods

The Parish shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and Parish operations. The Parish reasonably expects and requires *responsible and interested* Respondents to conduct their in-depth quote review and submit inquiries in a timely manner.

Inquiries concerning this solicitation may be delivered by e-mail or hand-delivery to:

St. Tammany Parish Government Procurement Department
Attn: Director of Procurement
21454 Koop Drive, Suite 2F
Mandeville, Louisiana 70471
E-Mail: procurement@stpgov.org

An addendum will be issued and posted on LaPAC (Louisiana Procurement and Contract Network)https://wwwcfprd.doa.louisiana.gov/osp/lapac/dspBid.cfm?search=department&term=185 to address all inquiries received and any other changes or clarifications to the solicitation. Thereafter, all quote documents, including but not limited to the specifications, terms, conditions, plans, etc., will stand as written and/or amended by any addendum. No negotiations, decisions, or actions shall be executed by any Respondent as a result of any oral discussions with any Parish employee or Parish consultant. It is the Respondent's responsibility to check the Parish website frequently for any possible addenda that may be issued. The Parish is not responsible for a Respondent's failure to download any addenda documents required to complete a Quote Request.

4.3 Errors and Omissions in Quote

The Parish will not be liable for any error in the quote. Respondent will not be allowed to alter quote documents after the deadline for quote submission, except under the following condition: the Parish reserves the right to make corrections or clarifications due to patent errors identified in quotes by the Parish or the Respondent. The Parish, at its option, has the right to request clarification or additional information from the Respondent.

4.4 Changes, Addenda, Withdrawals

The Parish reserves the right to issue Addenda to the Quote Request at any time. The Parish also reserves the right to cancel or reissue the Quote Request.

If the Respondent needs to submit changes or addenda, such shall be submitted in writing, signed by an authorized representative of the Respondent, cross-referenced clearly to the relevant quote section, prior to the quote opening. Such shall meet all requirements for the quote.

4.5 Withdrawal of Quote

A Respondent may withdraw a quote that has been submitted at any time up to the quote closing date and time. To accomplish this, a written request signed by the authorized representative of the Respondent must be submitted to the Procurement Department.

4.6 Material in the Quote Request

Quotes shall be based only on the material contained in this Quote Request. The Quote Request includes official responses to questions, addenda, and other material, which may be provided by the Parish pursuant to the Quote Request.

4.7 Waiver of Administrative Informalities

The Parish reserves the right, at its sole discretion, to waive administrative informalities contained in any quote.

4.8 Quote Rejection

Issuance of this Quote Request in no way constitutes a commitment by the Parish to award a contract. The Parish reserves the right to accept or reject any or all quotes submitted or to cancel this Quote Request if it is in the best interest of the Parish to do so.

4.9 Ownership of Quote

All materials (paper content only) submitted in response to this request become the property of the Parish. Selection or rejection of a quote does not affect this right. All quotes submitted will be retained by the Parish and not returned to Respondents. Any copyrighted materials in the quotes are not transferred to the Parish.

4.10 Cost of Offer Preparation

The Parish is not liable for any costs incurred by prospective Respondents or Providers prior to issuance of or entering into a contract. Costs associated with developing the quote, preparing for oral presentations, and any other expenses incurred by the Respondent in responding to the Quote Request are entirely the responsibility of the Respondent, and shall not be reimbursed in any manner by the Parish.

4.11 Non-negotiable Contract Terms

Non-negotiable contract terms include but are not limited to taxes, assignment of contract, audit of records, EEOC and ADA compliance, record retention, content of contract/order of precedence, contract changes, governing law, claims or controversies, and termination based on contingency of appropriation of funds.

4.12 Taxes

Any taxes, other than state and local sales and use taxes, from which the Parish is exempt, shall be assumed to be included within the Respondent’s cost.

4.13 Quote Validity

All quotes shall be considered valid for acceptance until such time an award is made, unless the Respondent provides for a different time period within its quote. However, the Parish reserves the right to reject a quote if the Respondent's acceptance period is unacceptable and the Respondent is unwilling to extend the validity of its quote.

4.14 Written or Oral Discussions/Presentations

Written or oral discussions may be conducted with Respondents who submit quotes determined to be reasonably susceptible of being selected for award; however, the Parish reserves the right to enter into an Agreement without further discussion of the quote submitted based on the initial offers received. Any such written or oral discussion shall be initiated by the Parish.

Any commitments or representations made during these discussions, if conducted, may become formally recorded in the final contract.

Written or oral discussions/presentations for clarification may be conducted to enhance the Parish's understanding of any or all of the quotes submitted. Any such written or oral discussions/presentations shall be initiated by the Parish. Quotes may be accepted without such discussions.

4.15 Acceptance of Quote Content

The mandatory Quote Request requirements shall become contractual obligations if a contract ensues. Failure of the successful Respondent to accept these obligations shall result in the rejection of the quote.

4.16 Evaluation and Selection

All responses received as a result of this Quote Request are subject to evaluation for the purpose of selecting the Respondent with whom the Parish shall contract.

The Parish may reject all quotes if none is considered in the best interest of the Parish.

4.17 Contract Negotiations

If for any reason the Respondent whose quote is most responsive to the Parish's needs, price and other evaluation factors set forth in the Quote Request considered, does not agree to a contract, that quote shall be rejected and the Parish may negotiate with the next lowest responsive Respondent. Negotiation may include revision of non-mandatory terms, conditions, and requirements. The Procurement Department must approve the final contract form and issue a purchase order, if applicable, to complete the process.

4.18 Contract Award and Execution

The Parish reserves the right to enter into a contract without further discussion of the quote submitted based on the initial offers received.

The Quote Request, including any addenda, and the quote of the selected Provider will become part of any contract initiated by the Parish.

Respondents are discouraged from submitting their own standard terms and conditions with their quotes. Respondents should address the specific language in the sample contract in Attachment "B" of this Quote Request and submit any exceptions or deviations the Respondent wishes to negotiate. The proposed terms will be negotiated before a final contract is entered. Mandatory terms and conditions are not negotiable.

If the contract negotiation period exceeds thirty (30) days or if the selected Respondent fails to sign the contract within **ten calendar** days of delivery of it, the Parish may elect to cancel the award and award the contract to the next lowest responsive Respondent.

The Parish intends to award to a single Respondent.

In accordance with Louisiana Law, all Corporations (See LA R.S. 12:26.1) and Limited Liability Companies (See LA R.S. 12:1308.2) must be registered and in good standing with the Louisiana Secretary of State in order to hold a contract.

4.19 Notice of Intent to Award

Upon review and approval of the issuing department's recommendation for award, the Procurement Department will issue a "Notice of Intent to Award" letter to the apparent successful Respondent.

The Procurement Department will also notify all unsuccessful Respondent as to the outcome of the procurement process.

4.20 Affidavits

Awarded Provider shall execute affidavits attesting compliance with LSA-R.S. 38:2212.10, 38:2224, 38:2227, each as amended, and other affidavits as required by law, concurrent with execution of the contract. Such affidavits are attached hereto as Attachment "D".

4.21 Insurance Requirements

The Provider shall comply with all insurance requirements of the Parish as contained in Attachment "C". The cost of such insurance shall be paid by the Provider and shall be included in the Respondent's quote. All policies of insurance shall meet the requirements of the Parish prior to the commencing of any work. The Parish has the right, but not the duty, to approve all insurance policies prior to the commencing of any work. Provider shall furnish the Parish with certificates of insurance effecting coverage(s) required by the Quote Request (see Attachment

"C"). The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the Parish before work commences. If the Provider fails to furnish the Parish with the insurance protection required and begins work without first furnishing the Parish the Parish with a currently dated certificate of insurance, the Parish has the right to obtain the insurance protection required and deduct the cost of insurance from the first payment due the Provider. Further deductions are permitted from future payments as are needed to protect the interests of the Parish including, but not limited to, renewals of all policies. The Parish reserves the right to require complete certified copies of all required policies, at any time.

The insurance companies issuing the policy or policies shall have no recourse against the Parish for payment of any premiums or for assessments under any form of policy.

Any and all deductibles in the described insurance policies shall be assumed by and be at the sole risk of the Provider.

All insurance companies must be authorized to do business in the State of Louisiana and shall have an A.M. Best rating of no less than A-, Category VII.

Policy coverages and limits must be evidenced by Certificates of Insurance issued by Provider's carrier to the Parish and shall reflect:

Date of Issue: Certificate must have current date.

Named Insured: The legal name of Provider under contract with the Parish and its principal place of business shall be shown as the named insured on all Certificates of Liability Insurance.

Name of Certificate Holder: St. Tammany Parish Government, Office of Risk Management, P. O. Box 628, Covington, LA 70434.

Project Description: A brief project description, including Project Name, Project Number and/or contract Number, and Location.

Endorsements and Certificate Reference: All policies must be endorsed to provide, and certificates of insurance must evidence the following:

Waiver of Subrogation: The Provider's insurers will have no right of recovery or subrogation against the Parish of St. Tammany, it being the intention of the parties that all insurance policy(ies) so affected shall protect both parties and be the primary coverage for any and all losses covered by the below described insurance. *Policy endorsements required for all coverages*.

Additional Insured: The Parish of St. Tammany shall be named as additional named insured with respect to general liability, marine liability, pollution/environmental liability, automobile liability and excess liability coverages. *Policy endorsements required.*

Hold Harmless: Provider's liability insurers shall evidence their cognizance of the Hold Harmless and Indemnification in favor of St. Tammany Parish

Government by referencing same on the face of the Certificate(s) of Insurance.

Cancellation Notice: Producer shall provide thirty (30) days prior written notice to the Parish of policy cancellation or substantive policy change.

The types of insurance coverage the Provider is required to obtain and maintain throughout the duration of the contract, include, but is not limited to:

1. Commercial General Liability insurance with a Combined Single Limit for bodily injury and property damage of at least $1,000,000 per Occurrence/$2,000,000 General Aggregate/Products-Completed Operations Per Project. The insurance shall provide for and the certificate(s) of insurance shall indicate the following coverages:

    a) Premises - operations;
    b) Broad form contractual liability;
    c) Products and completed operations;
    d) Personal Injury;
    e) Broad form property damage;
    f) Explosion and collapse.

2. Providers' Pollution Liability and Environmental Liability insurance in the minimum amount of $1,000,000 per occurrence, $2,000,000 aggregate providing full contractual liability and third party claims coverage for bodily injury, property damage, defense, and cleanup as a result of pollution and environmental conditions (sudden/accidental and gradual) arising from contracting operations performed by or on behalf of the Provider.

    If coverage is provided on a claims-made basis, coverage will at least be retroactive to the earlier of the date of the contract or the commencement of Provider services in relation to the work and the policy will offer an extended discovery clause of at least three years.

    If written either on an occurrence or claims made basis, this coverage will be maintained through the renewal of this insurance to cover a loss arising out of the completed operations of the insured for a period of at least 3 years after the work is accepted as complete by the property owner or this contract is terminated.

3. Business Automobile Liability insurance with a Combined Single Limit of $1,000,000 per Occurrence for bodily injury and property damage, and shall include coverage for the following:

    a) Any automobiles;
    b) Owned automobiles;
    c) Hired automobiles;
    d) Non-owned automobiles;
    e) Uninsured motorist.

4. Workers' Compensation/Employers Liability insurance: workers' compensation insurance coverage and limits as statutorily required; Employers' Liability

Coverage shall be not less than $500,000 each accident, $500,000 each disease, $500,000 disease policy aggregate, except when projects include exposures covered under the United States Longshoremen and Harbor Workers Act, Maritime and/or Jones Act and/or Maritime Employers Liability (MEL) limits shall be not less than $1,000,000/$1,000,000/$1,000,000. Coverage for owners, officers and/or partners in any way engaged in the project shall be included in the policy and a statement of such shall be made by the insuring producer on the face of the certificate.

5. An umbrella policy or excess policy may be required and/or allowed to meet minimum coverage limits, subject to the review and approval by St. Tammany Parish Government, Office of Risk Management.

All policies of insurance shall meet the requirements of the Parish prior to the commencing of any work. The Parish has the right, but not the duty, to approve all insurance policies prior to commencing of any work. If at any time, it becomes known that any of the said policies shall be or becomes unsatisfactory to the Parish as to form or substance; or if a company issuing any such policy shall be or become unsatisfactory to the Parish, the Provider shall promptly obtain a new policy, timely submit same to the Parish for approval and submit a certificate thereof as provided above. The Parish agrees to not unreasonably withhold approval of any insurance carrier selected by Provider. In the event that Parish cannot agree or otherwise authorize said carrier, Provider shall have the option of selecting and submitting new insurance carrier within 30 days of said notice by the Parish. In the event that the second submission is insufficient or is not approved, then the Parish shall have the unilateral opportunity to thereafter select a responsive and responsible insurance carrier all at the cost of Provider and thereafter deduct from Provider's fee the cost of such insurance.

Upon failure of Provider to furnish, deliver and/or maintain such insurance as above provided, the contract, at the election of the Parish, may be forthwith declared suspended, discontinued or terminated. Failure of the Provider to maintain insurance shall not relieve the Provider from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligation of the Provider concerning indemnification.

Provider shall maintain a current copy of all annual insurance policies and provide same to the Parish as may be reasonably requested.

It shall be the responsibility of Provider to require that these insurance requirements are met by all Providers and sub-Providers performing work for and on behalf of Provider. Provider shall further ensure the Parish is named as additional insured on all insurance policies provided by said Provider and/or sub-Provider throughout the duration of the project, and that renewal certificates for any policies expiring prior to the Parish's final acceptance of the project shall be furnished to St. Tammany Parish Government, Office of Risk Management, without prompting.

<u>NOTICE:</u> These are only an indication of the coverages that are generally required. Additional coverages and/or limits may be required for projects identified as having additional risks or exposures. Please note that some requirements listed may not necessarily apply to your specific services. St. Tammany Parish Government reserves the right to remove, replace, make additions to and/or modify any and all of the insurance requirement language upon review of the final scope of services presented to St. Tammany Parish Government, Office of Risk Management prior to execution of a contract for services.

For inquiries regarding insurance requirements, please contact:
St. Tammany Parish Government
Office of Risk Management
P. O. Box 628
Covington, LA 70434
Telephone: 985-898-5226
Email: riskman@stpgov.org

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Provider's responsibility for payment of damages resulting from its operations under the contract.

4.22 Indemnification and Limitation of Liability

4.22.1 Duty to Defend

Upon notice of any claim, demand, suit, or cause of action against the Parish, alleged to arise out of or be related to this Contract, Provider shall investigate, handle, respond to, provide defense for, and defend at its sole expense, even if the claim, demand, suit, or cause of action is groundless, false, or fraudulent. The Parish may, but is not required to, consult with or assist the Provider, but this assistance shall not affect the Provider's obligations, duties, and responsibilities under this section. Provider shall obtain the Parish's written consent before entering into any settlement or dismissal.

4.22.2 Provider Liability

Provider shall be liable without limitation to the Parish for any and all injury, death, damage, loss, destruction, damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities of every name and description, which may occur or in any way arise out of any act or omission of Provider, its owners, agents, employees, partners or subProviders.

4.22.3 Force Majeure

It is understood and agreed that neither party can foresee the exigencies beyond the control of each party which arise by reason of an Act of God or force majeure; therefore, neither party shall be liable for any delay or failure in performance beyond its control resulting from an Act of God or force majeure. The Parish shall determine whether a delay or failure results from an Act of God or force majeure based on its review of all facts and circumstances. The parties shall use reasonable efforts, including but not limited to, use of continuation of operations plans (COOP), business continuity plans, and disaster recovery plans, to eliminate or minimize the effect of such events upon the performance of their respective duties under this Contract.

5.22.4 Indemnification

Provider shall fully indemnify and hold harmless the Parish, without limitation, for any and all injury, death, damage, loss, destruction, damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities of every name and description, which may occur or in any way arise out of any act or omission of Provider, its owners, agents, employees, partners or subProviders. The Provider shall not indemnify for the portion of any loss or damage arising from the Parish's act or failure to act.

5.22.5 Intellectual Property Indemnification

Provider shall fully indemnify and hold harmless the Parish, without limitation, from and against damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities in any action for infringement of any intellectual property right, including but not limited to, trademark, trade-secret, copyright, and patent rights.

When a dispute or claim arises relative to a real or anticipated infringement, the Provider, at its sole expense, shall submit information and documentation, including formal patent attorney opinions, as required by the Parish.

If the use of the product, material, service, or any component thereof is enjoined for any reason or if the Provider believes that it may be enjoined, Provider, while ensuring appropriate migration and implementation, data integrity, and minimal delays of performance, shall at its sole expense and in the following order of precedence: (i) obtain for the Parish the right to continue using such product, material, service, or component thereof; (ii) modify the product, material, service, or component thereof so that it becomes a non-infringing product, material, or service of at least equal quality and performance; (iii) replace the product, material, service, or component thereof so that it becomes a non-infringing product, material, or service of at least equal quality and performance; or, (iv) provide the Parish monetary compensation for all payments made under the Contract related to the infringing product, material, service, or component, plus for all costs incurred to procure and implement a non-infringing product, material, or service of at least equal quality and performance. Until this obligation has been satisfied, the Provider remains in default.

The Provider shall not be obligated to indemnify that portion of a claim or dispute based upon the Parish's unauthorized: i) modification or alteration of the product, material or service; ii) use of the product, material or service in combination with other products not furnished by Provider; or, iii) use of the product, material or service in other than the specified operating conditions and environment.

4.23 Termination

4.23.1 Termination of the Contract for Cause

The Parish may terminate the contract for cause based upon the failure of the Provider to comply with the terms and/or conditions of the contract, or failure to fulfill its performance obligations pursuant to the contract, provided that the Parish shall give the Provider written notice specifying the Provider's failure. If within thirty (30) days after receipt of such notice, the Provider shall not have corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such

correction, then the Parish may, at its option, place the Provider in default and the contract shall terminate on the date specified in such notice.

The Provider may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Parish to comply with the terms and conditions of the contract, provided that the Provider shall give the Parish written notice specifying the Parish's failure and a reasonable opportunity for the Parish to cure the defect.

4.23.2 Termination of the Contract for Convenience

The Parish may terminate the contract at any time by giving thirty (30) days written notice to the Provider of such termination or negotiating with the Provider an effective date.

The Provider shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

4.23.3 Termination for Non-Appropriation of Funds

The continuance of the contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Parish Council. If the Parish Council fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced for any lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

4.23.4 Effects of Termination

Upon receipt of notice from the Parish that the contract has been terminated, the Provider shall immediately discontinue all operations. The Parish may then proceed with the work in any lawful manner that it may elect until the work is finally completed.

The exclusive right is reserved to the Parish to take possession of any machinery, implements, tools or materials of any description that shall be found upon the work, to account for said equipment and materials, and to use same to complete the project. When the work is finally completed, the total cost of same will be computed. If the total cost is less than the contract price, the difference will not be paid to the Provider or its surety.

In case of termination, all expenses incident to ascertaining and collecting losses under the bond, including legal services, shall be assessed against the bond.

If the work should be stopped under any order of any court or public authority for period of sixty (60) calendar days, through no act or fault of the Provider or anyone employed by it, or if the Parish shall fail to pay the Provider within a reasonable time any sum certified by the Parish, then the Provider may, upon thirty (30) calendar days written notice to the Parish, stop work or terminate the contract and recover from the Parish payment for all work properly and professionally executed in a workmanlike manner. This loss specifically includes actual cost of materials and equipment, together with all wages inclusive of all federal, state, and local tax obligations. This loss specifically includes reimbursement of all insurances on a pro-rata basis

from the date of termination to date of policy period. This loss excludes and specifically does not include recovery by the Provider for lost profit, indirect & direct expenses, overhead, and the like.

4.23.5 Default of Provider

Failure to complete or deliver within the time specified or to provide the services as specified in the bid or response will constitute a default and may cause cancellation of the contract. Where the Parish has determined the Provider to be in default. The Parish reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the Provider with the cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid or response from the defaulting Provider will be considered.

4.24 Assignment

The Provider shall not assign any interest in the contract by assignment, transfer, or novation, without prior written consent of the Parish. This provision shall not be construed to prohibit the Provider from assigning his bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the Parish.

4.25 No Guarantee of Quantities

The quantities referenced in the Quote Request are estimated to be the amount needed. In the event a greater or lesser quantity is needed, the right is reserved by the Parish to increase or decrease the amount, at the unit price stated in the quote.

The Parish does not obligate itself to contract for or accept more than its actual requirements during the period of the contract, as determined by actual needs and availability of appropriated funds.

4.26 Audit of Records

The Parish Auditor, state auditors, federal auditors or others so designated by the Parish, shall have the option to audit all accounts directly pertaining to the resulting contract for a period of five (5) years after Project acceptance or as required by applicable State and Federal law. Records shall be made available during normal working hours for this purpose.

4.27 Civil Rights Compliance

The Provider agrees to abide by the requirements of the following as applicable: Title VI and Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Provider agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Provider agrees not to discriminate in its employment practices, and will

render services under the contract and any contract without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Provider, or failure to comply with these statutory obligations when applicable shall be grounds for termination of the contract.

4.28 Record Retention

The Provider shall maintain all records in relation to the contract for a period of at least five (5) years after final payment.

4.29 Record Ownership

All records, reports, documents, or other material related to any contract resulting from this Quote Request and/or obtained or prepared by Provider in connection with the performance of the services contracted for herein shall become the property of the Parish and shall, upon request, be returned by Provider to the Parish, at Provider's expense, at termination or expiration of the contract.

Any such changes, once approved, will result in the issuance of an amendment to the contract and/or change order.

4.30 Governing Law

All activities associated with this Quote Request process shall be interpreted under Louisiana Law. All proposals and contracts submitted are subject to provisions of the laws of the State of Louisiana and specifications listed in this Quote Request. Jurisdiction and venue for any suit filed in connection with this Quote Request process and contract shall be exclusive to the 22nd Judicial District Court for the Parish of St. Tammany, State of Louisiana.

4.31 Anti-Kickback Clause

The Provider hereby agrees to adhere to the mandate dictated by the Copeland "Anti-Kickback" Act which provides that each Provider or subgrantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

4.32 Clean Air Act

The Provider hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act which prohibits the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA list of Violating Facilities.

4.33 Energy Policy and Conservation Act

The Provider hereby recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

4.34 Clean Water Act

The Provider hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders, or requirements issued under Section 508 of the Clean Water Act which prohibits the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities.

4.35 Anti-Lobbying and Debarment Act

The Provider will be expected to comply with Federal statutes required in the Anti-Lobbying Act and the Debarment Act.

ATTACHMENT “A”

Quote Pricing Sheet

Utilities Grass Cutting Services

Quote#26-37-1

Contractor agrees to abide by all St. Tammany Parish Government (Parish) General Conditions (furnished upon request), and acknowledges receipt of and has reviewed a copy of the Parish's Insurance Requirements (as attached) and agrees to maintain such insurance coverage(s) throughout the duration of the project, as well as for any subsequent warranty periods. If awarded the project, Contractor agrees that no work is to commence under any circumstance until the Contractor is provided a notice to proceed by the Parish.

Contractor must acknowledge all addenda. Enter the number the Parish has assigned to each of the addenda that the Contractor is acknowledging.
The Contractor acknowledges receipt of the following:

ADDENDA: _____

Contractor: _____

Address Line 1: _____

Address Line 2: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

A. Treatment Plants, Wells, Lift Stations (price per cut) (16 cuts/yr max): $_____

B. Tammanend Utility Site (price per cut) (4 cuts/yr max) : $_____

C. Northlake Outfall Pipe (price per cut) (1 cut/yr max): $_____

D. 4678 Pontchartrain Dr Slidell (price per cut) (16 cuts/ yr max): $_____

Total quote amount (Dollars) = (A x 16) + (B x 4) + (Cx1) + (D x 16): $_____

Total proposal amount (Written): _____

Contractor Signature: _____ Date: _____

Contractor Printed Name: _____

Lift Stations Locations:

	FACILITY TYPE	NAME	ADDRESS	CITY
1	LIFT STATION	ABITA LAKES VII	515 CAMDEN PARK DR	ABITA SPRINGS
2	LIFT STATION	CIGS N THINGS	70115 HWY 59	ABITA SPRINGS
3	LIFT STATION	PEACE OFFICE	70235 HWY 59	ABITA SPRINGS
4	LIFT STATION	126L NATCHEZ CT	126L NATCHEZ CT	COVINGTON
5	LIFT STATION	ABITA LAKES I	298 CLEAR LAKE BLVD	COVINGTON
6	LIFT STATION	ABITA LAKES II	204 KISSENA PARK CT	COVINGTON
7	LIFT STATION	ABITA LAKES III	250 KINGSLAND DR	COVINGTON
8	LIFT STATION	ABITA LAKES IV	428 LONG LAKE DR	COVINGTON
9	LIFT STATION	ABITA LAKES V	255 KINGSLAND DR	COVINGTON
10	LIFT STATION	ABITA LAKES VI	209 ACADIA PARK DR	COVINGTON
11	LIFT STATION	ARCHBISHOP HANNAN	71430 HWY 1077	COVINGTON
12	LIFT STATION	BEAU ARBRE #1	173L BEAU ARBRE CT	COVINGTON
13	LIFT STATION	BEECH	109L BEECH ST	COVINGTON
14	LIFT STATION	BROOKSTONE	156 BROOKSTONE DR	COVINGTON
15	LIFT STATION	BROOKSTONE II	352 N TALLOWWOOD DR	COVINGTON
16	LIFT STATION	CHRISTWOOD	100L CHRISTWOOD BLVD	COVINGTON
17	LIFT STATION	COPPERSTILL MARKETPLACE L	71178 HWY 1077	COVINGTON
18	LIFT STATION	COUNTRYSIDE	294 BEEBALM CIR	COVINGTON
19	LIFT STATION	COVINGTON MEADOWS	166 GOLDEN MEADOW DR	COVINGTON
20	LIFT STATION	CVS PHARMACY	70544 HWY 21	COVINGTON
21	LIFT STATION	DEL SOL	427 DEL SOL CT	COVINGTON
22	LIFT STATION	DOVE PARK ESTATES CLECO	21404L SKYLER DOVE DR	COVINGTON
23	LIFT STATION	EAGLE LANDING	411 BATELEUR WAY	COVINGTON
24	LIFT STATION	EAGLE LANDING II	546 BATELEUR WAY	COVINGTON
25	LIFT STATION	FAT SPOON	71170L HWY 21	COVINGTON
26	LIFT STATION	FAUBOURG II	69409L HWY 1077	COVINGTON
27	LIFT STATION	GOODBEE SQUARE	12343 PARMA CIR	COVINGTON
28	LIFT STATION	HELENBIRG I	20334 HELENBIRG RD	COVINGTON
29	LIFT STATION	HELENBIRG II	20299L 5TH AV	COVINGTON
30	LIFT STATION	HERITAGE OAKS	309 HERITAGE OAKS DR	COVINGTON
31	LIFT STATION	HIDDEN CREEK #1	149L HIDDEN CREEK BLVD	COVINGTON
32	LIFT STATION	HIDDEN CREEK #2	107 HIDDEN CREEK BLVD	COVINGTON

	FACILITY TYPE	NAME	ADDRESS	CITY
33	LIFT STATION	HIGHWAY 21	436 HWY 21	COVINGTON
34	LIFT STATION	HOOD CHEVROLET	19309 HELENBIRG RD	COVINGTON
35	LIFT STATION	INWOODS	102 INNWOOD DR	COVINGTON
36	LIFT STATION	MAGEE RD	12106 MCGEE RD	COVINGTON
37	LIFT STATION	MAISON DU LAC	726 S CORNICHE DU LAC	COVINGTON
38	LIFT STATION	MAISON DU LAC II	885 S CORNICHE DU LAC	COVINGTON
39	LIFT STATION	MAISON DU LAC III	999 S CORNICHE DU LAC	COVINGTON
40	LIFT STATION	MCDONALDS LIFT STATION	71313L HWY 1077	COVINGTON
41	LIFT STATION	MOST HOLY TRINITY LS	533L HOLY TRINITY DR	COVINGTON
42	LIFT STATION	NATCHEZ TRACE I	301 MEMPHIS TRC	COVINGTON
43	LIFT STATION	NATCHEZ TRACE II	645 MILLIKENS BEND	COVINGTON
44	LIFT STATION	NATURE WALK	20725 NATURE WALK DR	COVINGTON
45	LIFT STATION	NORTHLAKE CORPORATE HWY	1003 HWY 190 EAST SERVICE RD	COVINGTON
46	LIFT STATION	NORTHPOINTE	766 WINWARD DR	COVINGTON
47	LIFT STATION	NORTHRIDGE	167 NORTHRIDGE DR	COVINGTON
48	LIFT STATION	PICCADILLYS	68702 HWY 190 SERVICE RD	COVINGTON
49	LIFT STATION	PMI	113 PEAR ST	COVINGTON
50	LIFT STATION	PREMIERE	19501L HELENBIRG RD	COVINGTON
51	LIFT STATION	PRESTON VINEYARDS	73305 FOREST CREEK DR	COVINGTON
52	LIFT STATION	ROUSSEAU ROAD	71288 ROUSSEAU RD	COVINGTON
53	LIFT STATION	SEYMOUR MEYERS	13336L SEYMOUR MYERS BLVD	COVINGTON
54	LIFT STATION	SLEEP CLINIC	82 GARDENIA DR	COVINGTON
55	LIFT STATION	SOUTHDOWN	203 SOUTHDOWN LN	COVINGTON
56	LIFT STATION	SOUTHDOWN II	661 SILVERTHORNE LN	COVINGTON
57	LIFT STATION	SPRING LAKE I	342 SAW GRASS LOOP	COVINGTON
58	LIFT STATION	SPRING LAKE II	630 DEER FORK CROSSING	COVINGTON
59	LIFT STATION	ST GERTRUDE	17219L ST GERTRUDE RD	COVINGTON
60	LIFT STATION	TALLOW CREEK	206 TALLOW CREEK BLVD	COVINGTON
61	LIFT STATION	TALLOW CREEK II	445 J J LN	COVINGTON
62	LIFT STATION	TALLOW CREEK III	724 SOLOMON DR	COVINGTON
63	LIFT STATION	TAMMANY WEST	192 NEW CAMELLIA BLVD	COVINGTON
64	LIFT STATION	TCHEFUNCTE SOUTH	122L TCHEFUNCTA SOUTH DR	COVINGTON

	FACILITY TYPE	NAME	ADDRESS	CITY
65	LIFT STATION	TCHEFUNCTE TRACE	15117 DENDINGER DR	COVINGTON
66	LIFT STATION	TERRA BELLA	926 TEZCUCCO CT	COVINGTON
67	LIFT STATION	TERRA BELLA II	422 LA BRANCHE PL	COVINGTON
68	LIFT STATION	TERRA BELLA III	1042 CHRETIEN POINT	COVINGTON
69	LIFT STATION	THE PRESERVE	1701 PRESERVE LAKE DR	COVINGTON
70	LIFT STATION	TIMBER BRANCH CHEROKEE R	308 CHEROKEE ROSE LN	COVINGTON
71	LIFT STATION	TIMBER BRANCH I	206L CHEROKEE ROSE LN	COVINGTON
72	LIFT STATION	TIMBER BRANCH STARBRUSH	55 STARBRUSH CIR	COVINGTON
73	LIFT STATION	TUSCANY WEST	802 CAPISTRANO CT	COVINGTON
74	LIFT STATION	WALK IN CLINIC	67234 INDUSTRY LN	COVINGTON
75	LIFT STATION	WESTON GLEN	524L WESTON WAY	COVINGTON
76	LIFT STATION	WINGFIELD #1	12714 CROSSVINE DR	COVINGTON
77	LIFT STATION	WINGFIELD #2	12533 GOLDENTOP DR	COVINGTON
78	LIFT STATION	LAKE HILLS	78119L HWY 25	FOLSOM
79	LIFT STATION	MEDCATH	64032 HWY 434	LACOMBE
80	LIFT STATION	MEDCATH II	64028 HWY 434	LACOMBE
81	LIFT STATION	TAMANEND #1	30104 TRADITIONS CT	LACOMBE
82	LIFT STATION	TAMANEND #2	65724 ROUQUETTE DR.	LACOMBE
83	LIFT STATION	TAMANEND #3	30105 TAMANEND WAY	LACOMBE
84	LIFT STATION	TAMANEND #4 (NORTHSHORE	65402 CENTERPOINT BLVD	LACOMBE
85	LIFT STATION	TAMANEND #6	64401 LEGACY DR	LACOMBE
86	LIFT STATION	TAMANEND LS5	64993 LEGACY DR	LACOMBE
87	LIFT STATION	ALDRIGE OAKS	98L ALDRIDGE OAKS CT	MADISONVILLE
88	LIFT STATION	ARBOR WALK BUSINESS	399 HWY 21	MADISONVILLE
89	LIFT STATION	ARBOR WALK GARDENS	313 CORMAIC CT	MADISONVILLE
90	LIFT STATION	ARBOR WALK I	146 BELLINGRATH PL	MADISONVILLE
91	LIFT STATION	ARBOR WALK II	514 UPTON GREY CT	MADISONVILLE
92	LIFT STATION	ARUNDEL	6929 CASTLE OAK LN	MADISONVILLE
93	LIFT STATION	ASHLAND OAKS	121 ASHLAND WAY	MADISONVILLE
94	LIFT STATION	AUTUMN CREEK #2 LIFT STATI	475 AUTUMN CREEK DR	MADISONVILLE
95	LIFT STATION	AUTUMN CREEK LIFT STATION	334 AUTUMN CREEK DR	MADISONVILLE
96	LIFT STATION	BEDICO CREEK LIFT STATION #	602 S PINE VALLEY DR	MADISONVILLE

	FACILITY TYPE	NAME	ADDRESS	CITY
97	LIFT STATION	BEDICO CREEK LIFT STATION #	821 PARKSIDE CV	MADISONVILLE
98	LIFT STATION	BEDICO CREEK LIFT STATION #	202 W LONGVIEW CT	MADISONVILLE
99	LIFT STATION	BEDICO CREEK LIFT STATION #	702L GREY HERON LN	MADISONVILLE
100	LIFT STATION	BEDICO CREEK LIFT STATION #	1280L AUDUBON PKWY	MADISONVILLE
101	LIFT STATION	BEDICO CREEK LIFT STATION #	1503L AUDUBON PKWY	MADISONVILLE
102	LIFT STATION	BLACK RIVER FOREST	112 IRONWOOD DR	MADISONVILLE
103	LIFT STATION	BLACK RIVER I	310 BLACK RIVER DR	MADISONVILLE
104	LIFT STATION	BLACK RIVER II	359 BLACK RIVER DR	MADISONVILLE
105	LIFT STATION	BLACK RIVER III	119 HAWTHORNE HOLLOW	MADISONVILLE
106	LIFT STATION	BLACK RIVER MAIN	1217 HWY 22 W	MADISONVILLE
107	LIFT STATION	CLAIBORNE OAKS	208 MATTINGLY LN	MADISONVILLE
108	LIFT STATION	DEER CROSSING	12105 TROPHY LN	MADISONVILLE
109	LIFT STATION	DEL OAKS AUDUBON LANE	30L AUDUBON LN	MADISONVILLE
110	LIFT STATION	DEL OAKS I	24L DELOAKS DR	MADISONVILLE
111	LIFT STATION	DEL OAKS MAIN	33L ELMWOOD LOOP	MADISONVILLE
112	LIFT STATION	DIVERSIFIED	329L DIVERSIFIED BLVD	MADISONVILLE
113	LIFT STATION	DOMINION	708L BREWSTER RD	MADISONVILLE
114	LIFT STATION	DOMINION II	254 EMPRESS CT	MADISONVILLE
115	LIFT STATION	FAIRFIELD OAKS	215L FAIRFIELD OAKS DR	MADISONVILLE
116	LIFT STATION	FAIRVIEW OAKS	107 FAIRVIEW OAKS BLVD	MADISONVILLE
117	LIFT STATION	FAUBOURG	69421L HWY 1077	MADISONVILLE
118	LIFT STATION	FLEIR DU LORRAINE	1301 HWY 22 W	MADISONVILLE
119	LIFT STATION	FOX BRANCH I	319 SWIFT FOX RUN	MADISONVILLE
120	LIFT STATION	FOX BRANCH II	618 FOX BRANCH CRSG	MADISONVILLE
121	LIFT STATION	HIGHLAND OAKS	347L HIGHLAND OAKS S	MADISONVILLE
122	LIFT STATION	INDIAN POINT	16163 INDIAN POINT DR	MADISONVILLE
123	LIFT STATION	INDIAN TRACE	124L INDIAN TRACE BLVD	MADISONVILLE
124	LIFT STATION	LES BOIS	236L LE CIRQUE	MADISONVILLE
125	LIFT STATION	MADISON FARMS	133 BELINGTON AV	MADISONVILLE
126	LIFT STATION	MADISON FARMS II	638L FOXFIELD LN	MADISONVILLE
127	LIFT STATION	MADISON MARKETPLACE	70325L HWY 1077	MADISONVILLE
128	LIFT STATION	MADISON PROPERTY	337L HWY 21	MADISONVILLE

	FACILITY TYPE	NAME	ADDRESS	CITY
129	LIFT STATION	MADISON VILLAS	130 COUSHATTA CIR	MADISONVILLE
130	LIFT STATION	MADISONVILLE SCHOOL I	317L HWY 1077	MADISONVILLE
131	LIFT STATION	MADISONVILLE SCHOOL II	116 C S OWENS RD	MADISONVILLE
132	LIFT STATION	MADISONVILLE WOODS	125L WOODS DR	MADISONVILLE
133	LIFT STATION	MYRTLE GROVE	1019 PINK MYRTLE DR	MADISONVILLE
134	LIFT STATION	MYRTLE GROVE II	2073 WHITE MYRTLE DR	MADISONVILLE
135	LIFT STATION	PALM COURTS	370 COCONUT PALM DR	MADISONVILLE
136	LIFT STATION	POST OAK	299L COQUILLE LN	MADISONVILLE
137	LIFT STATION	RIVERWALK	117L HWY 22 E	MADISONVILLE
138	LIFT STATION	RUELLE DU CHENE	198 RUELLE DU CHENE DR	MADISONVILLE
139	LIFT STATION	RUELLE DU CHENE II	518 LODEN WAY	MADISONVILLE
140	LIFT STATION	SIERRA RIDGE	111 SIERRA RIDGE CT	MADISONVILLE
141	LIFT STATION	SPRING HAVEN LIFT STATION	1103L SPRING HAVEN LN	MADISONVILLE
142	LIFT STATION	STONEBRIDGE	215 STONEBRIDGE CV	MADISONVILLE
143	LIFT STATION	TCHEFUNCTE PARC	114L TCHEFUNCTE PARC DR	MADISONVILLE
144	LIFT STATION	TCHEFUNCTE YACHTING	137 HWY 22 E	MADISONVILLE
145	LIFT STATION	THE WILLOWS	361 RUE CHARLOTTE	MADISONVILLE
146	LIFT STATION	THREE RIVERS	12L REX AV	MADISONVILLE
147	LIFT STATION	TIMBERLANE	147 TIMBERWOOD DR	MADISONVILLE
148	LIFT STATION	WILLOWBEND	220 SAPBERRY DR	MADISONVILLE
149	LIFT STATION	WILLOWBEND	220 SAP BERRY DR	MADISONVILLE
150	LIFT STATION	WINDERMERE	677L WINDERMERE CROSSING W	MADISONVILLE
151	LIFT STATION	WINWARD DR. LIFT STATION	902 WINWARD DR	MADISONVILLE
152	LIFT STATION	AUTUMN WIND	104 AUTUMN WIND LN	MANDEVILLE
153	LIFT STATION	AUTUMN WIND	463 AUTUMN WIND LN	MANDEVILLE
154	LIFT STATION	BAY ST./PENROSE	2502 BAY ST	MANDEVILLE
155	LIFT STATION	BELLEVUE	70926 MERCER DR	MANDEVILLE
156	LIFT STATION	BIGNER	228 BIGNER RD	MANDEVILLE
157	LIFT STATION	BON TEMPS	318 BON TEMPS ROULE	MANDEVILLE
158	LIFT STATION	CANAAN HILLS	904 ARMAND ST	MANDEVILLE
159	LIFT STATION	CARRIAGE LANE	4436 MARQUETTE ST	MANDEVILLE
160	LIFT STATION	CASA BELLA	101 CASA BELLA CT	MANDEVILLE

	FACILITY TYPE	NAME	ADDRESS	CITY
161	LIFT STATION	CASTINE	2893 MCDONALD ST	MANDEVILLE
162	LIFT STATION	CHAPEL CREEK	200L CHAPEL CREEK PL	MANDEVILLE
163	LIFT STATION	CHURCH OF KINGS	22203 LITTLE CREEK RD	MANDEVILLE
164	LIFT STATION	CHURCH OF KINGS II	22207 LITTLE CREEK RD	MANDEVILLE
165	LIFT STATION	COLONIAL COURT	446L COLONIAL CT	MANDEVILLE
166	LIFT STATION	DOVE PARK COMM	1659 DOVE PARK RD	MANDEVILLE
167	LIFT STATION	DUPARD	2105 DUPARD ST	MANDEVILLE
168	LIFT STATION	DUTELL LIFT STATION	2207L 10TH ST	MANDEVILLE
169	LIFT STATION	FERN DEAD	6 AUTUMN LN	MANDEVILLE
170	LIFT STATION	FERN LIVE	15 FERN PL	MANDEVILLE
171	LIFT STATION	FOREST BROOK I	209 FOREST BROOK BLVD	MANDEVILLE
172	LIFT STATION	FOREST BROOK II	2856 MESA CT	MANDEVILLE
173	LIFT STATION	FOREST BROOK RANGE CT	3230L RANGE CT	MANDEVILLE
174	LIFT STATION	FOREST BROOK RIVER CT	1039 RIVER CT	MANDEVILLE
175	LIFT STATION	FOREST PARK	1250L PARK DR	MANDEVILLE
176	LIFT STATION	FOUTAINS PARK	1697 HWY 1088	MANDEVILLE
177	LIFT STATION	GAS LIGHTS	260L LIBRA AV	MANDEVILLE
178	LIFT STATION	GRAND MAISON #3	652 CHATEAU ANDELOT	MANDEVILLE
179	LIFT STATION	GRAND TERRE	1385 HWY 1088	MANDEVILLE
180	LIFT STATION	GRANDE MAISON	154 GRANDE MAISON BLVD	MANDEVILLE
181	LIFT STATION	GRANDE MAISON II	218 CHATEAU GRIMALDI	MANDEVILLE
182	LIFT STATION	HIGHWAY 59	2044L HWY 59	MANDEVILLE
183	LIFT STATION	HOFFMAN RD	22079 HOFFMAN RD	MANDEVILLE
184	LIFT STATION	HUNTER'S HAVEN	640L LOGGERS CIR	MANDEVILLE
185	LIFT STATION	JACKSON	2022 JACKSON ST	MANDEVILLE
186	LIFT STATION	KOOP	21429 KOOP DR	MANDEVILLE
187	LIFT STATION	KOOP DR #2 LIFT STATION	21452L KOOP DR	MANDEVILLE
188	LIFT STATION	KOOP DR #3 LIFT STATION	21488L KOOP DR	MANDEVILLE
189	LIFT STATION	KOOP DR #4 LIFT STATION	21448L KOOP DR	MANDEVILLE
190	LIFT STATION	LAZY CREEK I	153 LAZY CREEK DR	MANDEVILLE
191	LIFT STATION	LAZY CREEK II	230 HEATHER DR	MANDEVILLE
192	LIFT STATION	LEXINGTON	277 TRENTON DR	MANDEVILLE

	FACILITY TYPE	NAME	ADDRESS	CITY
193	LIFT STATION	LIBERTY STORAGE	4105 HWY 59	MANDEVILLE
194	LIFT STATION	LITTLE CREEK LIFT STATION	22155 E KOOP DR	MANDEVILLE
195	LIFT STATION	LUXURY APARTMENTS	100L PARKVIEW BLVD	MANDEVILLE
196	LIFT STATION	MARIGNY ELEMENTARY LIFT S	1711 VIOLA ST	MANDEVILLE
197	LIFT STATION	MCCONNELL	2322L 7TH ST	MANDEVILLE
198	LIFT STATION	NORTHLAKE BEHAVIORAL #1	63298 PATRICIA P BRISTER SAFE HAVEN	MANDEVILLE
199	LIFT STATION	NORTHLAKE BEHAVIORAL #2	23900L N ROBIN RD	MANDEVILLE
200	LIFT STATION	NORVAL ST.	843 NORVAL ST	MANDEVILLE
201	LIFT STATION	PARC DU LAC	28 PIPER LN	MANDEVILLE
202	LIFT STATION	PARKVIEW	4792L HWY 22	MANDEVILLE
203	LIFT STATION	PENN CHAPEL	103 CHAPEL LOOP	MANDEVILLE
204	LIFT STATION	QUAIL CREEK #1	2013 TRINITY DR	MANDEVILLE
205	LIFT STATION	QUAIL CREEK #2	1331 SOUTH RIDGE DR	MANDEVILLE
206	LIFT STATION	QUAIL CREEK #3	1304 SYCAMORE PL	MANDEVILLE
207	LIFT STATION	QUAIL CREEK #4	1780 CULVER CT	MANDEVILLE
208	LIFT STATION	QUAIL CREEK #5	1238 SYCAMORE PL	MANDEVILLE
209	LIFT STATION	RED OAKS	1763 ORLEANS ST	MANDEVILLE
210	LIFT STATION	REMINGTON COURT	204 REMMY CT	MANDEVILLE
211	LIFT STATION	SCOTCHPINE I	304L SCOTCHPINE DR	MANDEVILLE
212	LIFT STATION	SCOTCHPINE II	410 EVERGREEN DR	MANDEVILLE
213	LIFT STATION	SCOTCHPINE III	420 SCOTCHPINE DR	MANDEVILLE
214	LIFT STATION	SOULT ST	2666 SOULT ST	MANDEVILLE
215	LIFT STATION	STONEBROOK	102 MIRABEAU PL	MANDEVILLE
216	LIFT STATION	SURGI	107 SURGI DR	MANDEVILLE
217	LIFT STATION	TALL TIMBERS	67101 DOLAN ST	MANDEVILLE
218	LIFT STATION	TANGLEWOOD II	403 GOLDEN WOOD ST	MANDEVILLE
219	LIFT STATION	TRAILWOOD	2300L TORTOISE DR	MANDEVILLE
220	LIFT STATION	TWIN OAKS	105 DUNLEITH LN	MANDEVILLE
221	LIFT STATION	WADSWORTH LS	66775L WADSWORTH PKWY	MANDEVILLE
222	LIFT STATION	WAFFLE HOUSE	68071L HWY 59	MANDEVILLE
223	LIFT STATION	WEDGEWOOD	41L ADIN DR	MANDEVILLE
224	LIFT STATION	WESTWOOD I	440L WESTWOOD DR	MANDEVILLE

	FACILITY TYPE	NAME	ADDRESS	CITY
225	LIFT STATION	WESTWOOD II	328L WESTWOOD DR	MANDEVILLE
226	LIFT STATION	WESTWOOD PARADISE CT	219 PARADISE CT	MANDEVILLE
227	LIFT STATION	WOODCREST	2109L ORLEANS ST	MANDEVILLE
228	LIFT STATION	WOODLANDS BALD CYPRESS	936 BALD CYPRESS DR	MANDEVILLE
229	LIFT STATION	WOODLANDS REDMAPLE	401 RED MAPLE DR	MANDEVILLE
230	LIFT STATION	WOODLANDS TALLOW TREE	1010 TALLOWTREE DR	MANDEVILLE
231	LIFT STATION	WOODLANDS TERRACE	2398L COURS CARSON ST	MANDEVILLE
232	LIFT STATION	ALTON 1ST AVE @ 8TH STREET	38228 N 1ST AV	SLIDELL
233	LIFT STATION	ALTON 3RD AVE @ 14TH STRE	38121 N 3RD AV	SLIDELL
234	LIFT STATION	ALTON N 10TH STREET @ N. 5	62260 N 10TH ST	SLIDELL
235	LIFT STATION	ARBOR VIEW	426 ARBOR VIEW DR	SLIDELL
236	LIFT STATION	AUTUMN LAKES	326 AUTUMN LAKES RD	SLIDELL
237	LIFT STATION	BIG SCHOOL	498 S MILITARY RD	SLIDELL
238	LIFT STATION	BLUFF BLVD.	1300 BLUFF BLVD	SLIDELL
239	LIFT STATION	BYRON COURT	112 BYRON CT	SLIDELL
240	LIFT STATION	C1	383L CARR DR	SLIDELL
241	LIFT STATION	C2	339L CARR DR	SLIDELL
242	LIFT STATION	C3	279L DEBBIE DR	SLIDELL
243	LIFT STATION	C4	209L CARR DR	SLIDELL
244	LIFT STATION	C5	147L CARR DR	SLIDELL
245	LIFT STATION	C6	105L CARR DR	SLIDELL
246	LIFT STATION	CROSS GATES #1 LIFT STATION	348L N MILITARY RD	SLIDELL
247	LIFT STATION	CROSS GATES #2 LIFT STATION	352L N MILITARY RD	SLIDELL
248	LIFT STATION	DEAN RD LIFT STATION	39598 DEAN RD	SLIDELL
249	LIFT STATION	DOCKSIDE	507 DOCKSIDE DR	SLIDELL
250	LIFT STATION	ESSEX	389L E ESSEX DR	SLIDELL
251	LIFT STATION	G4	78L CARR DR	SLIDELL
252	LIFT STATION	GOLDENWOOD	226L GOLDENWOOD DR	SLIDELL
253	LIFT STATION	HERWIG	130L HERWIG BLUFF RD	SLIDELL
254	LIFT STATION	HIGHLAND BLUFF THE BLUFFS	302 HIGHLAND BLUFF DR	SLIDELL
255	LIFT STATION	L1	251 LAKEVIEW DR	SLIDELL
256	LIFT STATION	L2	165L LAKEVIEW DR	SLIDELL

	FACILITY TYPE	NAME	ADDRESS	CITY
257	LIFT STATION	L3	59L LAKEVIEW DR	SLIDELL
258	LIFT STATION	LEEDS	319L LEEDS ST	SLIDELL
259	LIFT STATION	LITTLE SCHOOL	538 S MILITARY RD	SLIDELL
260	LIFT STATION	LIVE OAK	121 W LIVE OAK DR	SLIDELL
261	LIFT STATION	MEADOW LAKES	3684 MEADOW LAKE DR W	SLIDELL
262	LIFT STATION	OAKWOOD #1	154 ROYAL OAK DR.	SLIDELL
263	LIFT STATION	P1	4913 PONTCHARTRAIN DR	SLIDELL
264	LIFT STATION	P2	4829 PONTCHARTRAIN DR	SLIDELL
265	LIFT STATION	P3	4757L PONTCHARTRAIN DR	SLIDELL
266	LIFT STATION	P4	4673L PONTCHARTRAIN DR	SLIDELL
267	LIFT STATION	P5	4605 PONTCHARTRAIN DR	SLIDELL
268	LIFT STATION	P6	4489L PONTCHARTRAIN DR	SLIDELL
269	LIFT STATION	P7	4415L PONTCHARTRAIN DR	SLIDELL
270	LIFT STATION	PHASE 5	823 CROSS GATES BLVD LIFT	SLIDELL
271	LIFT STATION	PINTAIL	811 PINTAIL CT	SLIDELL
272	LIFT STATION	ROYAL OAK	154 ROYAL OAK DR	SLIDELL
273	LIFT STATION	SLIDELL FISHING PIER LIFT STA	54003 E HOWZE BEACH RD	SLIDELL
274	LIFT STATION	ST. LUKES	918 CROSS GATES BLVD	SLIDELL
275	LIFT STATION	TAYLOR TRACE	40139L TAYLORS TR	SLIDELL
276	LIFT STATION	THE BLUFFS #3	426 ARBOR VIEW DR.	SLIDELL
277	LIFT STATION	WILLOWWOOD	198L CROSS GATES BLVD	SLIDELL
278	LIFT STATION	ST GERTRUDE	62802 HWY 1091	SLIDELL

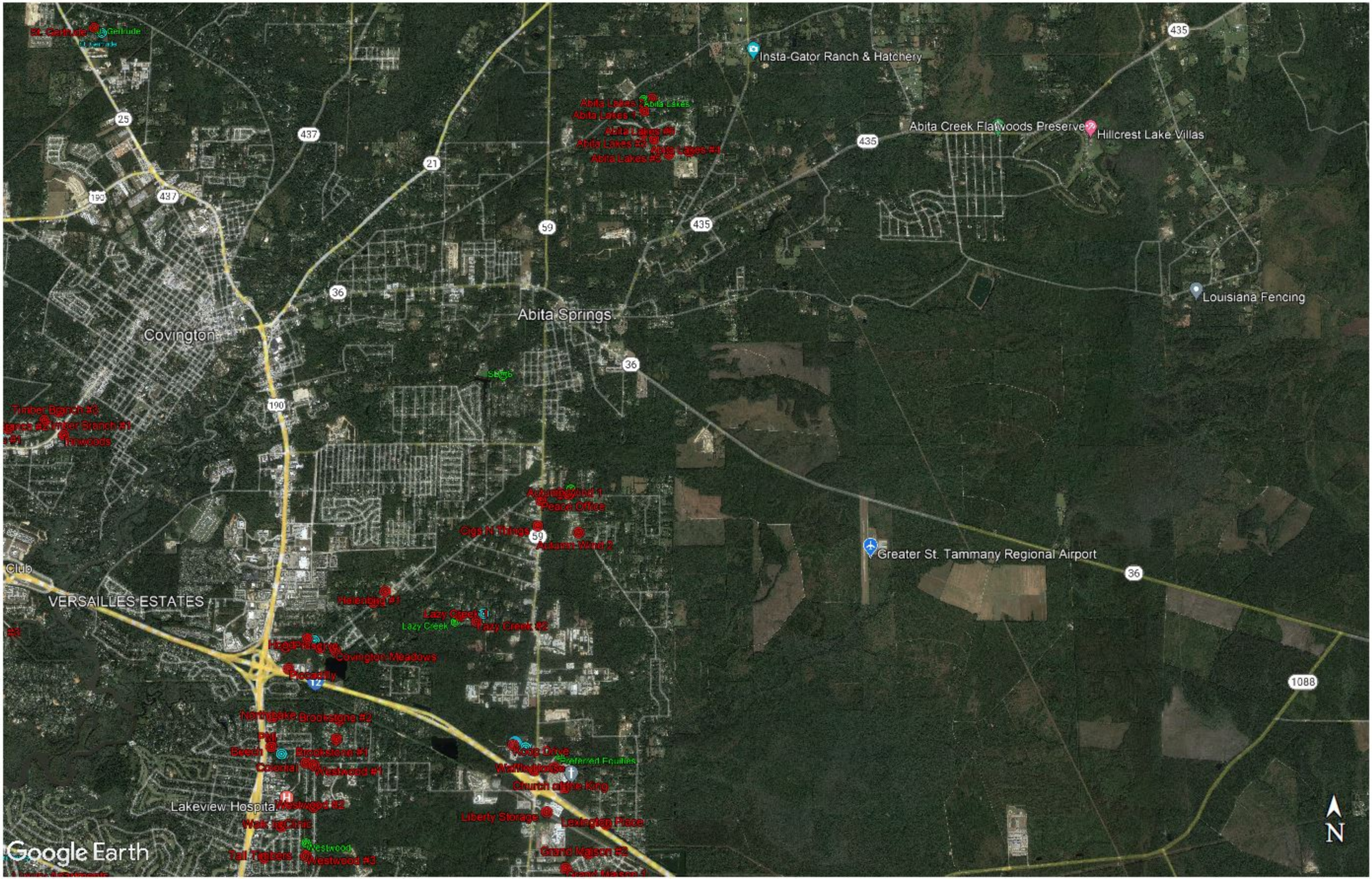
Well Locations:

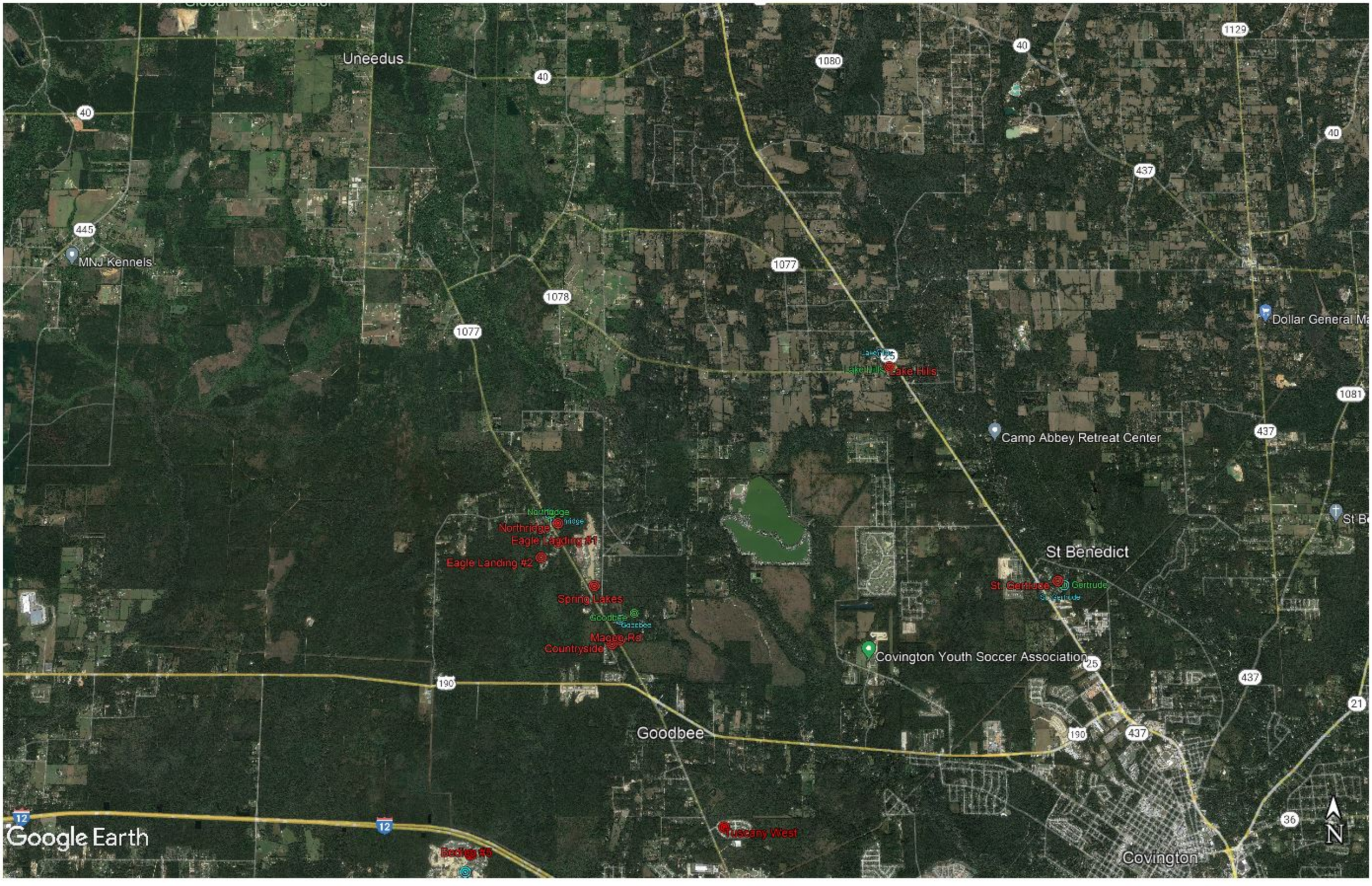
	FACILITY TYPE	NAME	ADDRESS	CITY
1	WATER WELL	NORTHRIDGE ESTATES	118 NORTHRIDGE DR	COVINGTON
2	WATER WELL	CHRISTWOOD	129 CHRISTWOOD LOOP	COVINGTON
3	WATER WELL	OZONE PARK	143 WALNUT ST	COVINGTON
4	WATER WELL	ST GERTRUDE HEIGHTS	17222B ST GERTRUDE RD	COVINGTON
5	WATER WELL	HELENBIRG	19413 HELENBIRG RD	COVINGTON
6	WATER WELL	ABITA LAKES	200 KISSENA PARK CT	COVINGTON
7	WATER WELL	TIMBER BRANCH SUBDIVISION	71092 BRICKER RD	COVINGTON
8	WATER WELL	GOODBEE	74414 TURNPIKE RD	COVINGTON
9	WATER WELL	LAKE HILLS VILLAGE	78155 HWY 25	FOLSOM
10	WATER WELL	TAMANEND	30339 TAMANEND WAY	LACOMBE
11	WATER WELL	MEDCATH	64032 HWY 434	LACOMBE
12	WATER WELL	BEDICO CREEK	1086 AUDUBON PKWY	MADISONVILLE
13	WATER WELL	INDIAN TRACE	124 INDIAN TRACE BLVD	MADISONVILLE
14	WATER WELL	MADISONVILLE WOODS	129 WOODS DR	MADISONVILLE
15	WATER WELL	TIMBERLANE	1851 HWY 22 W	MADISONVILLE
16	WATER WELL	HWY 22	236B HWY 22 E	MADISONVILLE
17	WATER WELL	DEL OAKS	31A ELMWOOD LOOP	MADISONVILLE
18	WATER WELL	DIVERSIFIED	329 DIVERSIFIED BLVD	MADISONVILLE
19	WATER WELL	SAVANNAH TRACE	341 WILDERNESS CT	MADISONVILLE
20	WATER WELL	FOX BRANCH ESTATES	343 SWIFT FOX RUN	MADISONVILLE
21	WATER WELL	FAUBOURG COQUILLE	69421 TURNPIKE RD	MADISONVILLE
22	WATER WELL	BLACK RIVER	979 OLD PONCHATOULA HWY	MADISONVILLE
23	WATER WELL	LAZY CREEK	102 LAZY CREEK DR	MANDEVILLE
24	WATER WELL	NORTHLAKE BEHAVIORAL		MANDEVILLE
25	WATER WELL	HWY 1088	1415 HWY 1088	MANDEVILLE
26	WATER WELL	KOOP DR	21472 KOOP DR	MANDEVILLE
27	WATER WELL	SOULT ST	2547 SOULT ST	MANDEVILLE
28	WATER WELL	BON TEMPS ROULE	271 BON TEMPS ROULE	MANDEVILLE
29	WATER WELL	RIVER OAKS	1004 SEWELL ST	SLIDELL
30	WATER WELL	ST JOE	62508 BUCKLEY LN	SLIDELL
31	WATER WELL	ALTON	62258 N. 13TH ST.	SLIDELL
32	WATER WELL	BEN THOMAS	59509 JAVERY ROAD	SLIDELL
33	WATER WELL	WILLOW WOOD	198 CROSS GATES BLVD	SLIDELL
34	WATER WELL	MEADOW LAKE	3157 MEADOW LAKES E. DR	SLIDELL
35	WATER WELL	OZONE PINES	MILITARY RD	SLIDELL
36	WATER WELL	STEELE ROAD	299 STEELE RD	SLIDELL

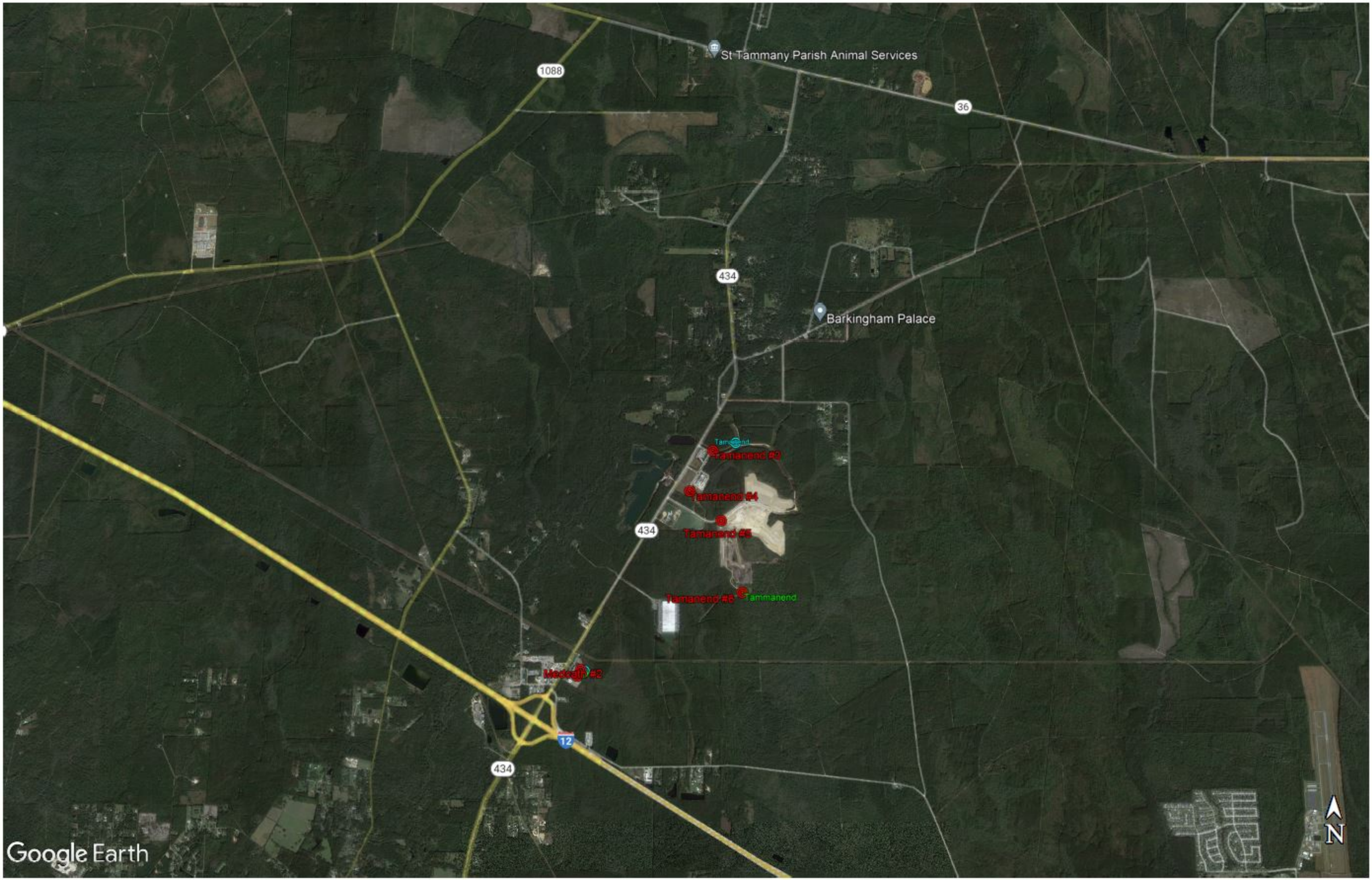
Treatment Plant Locations:

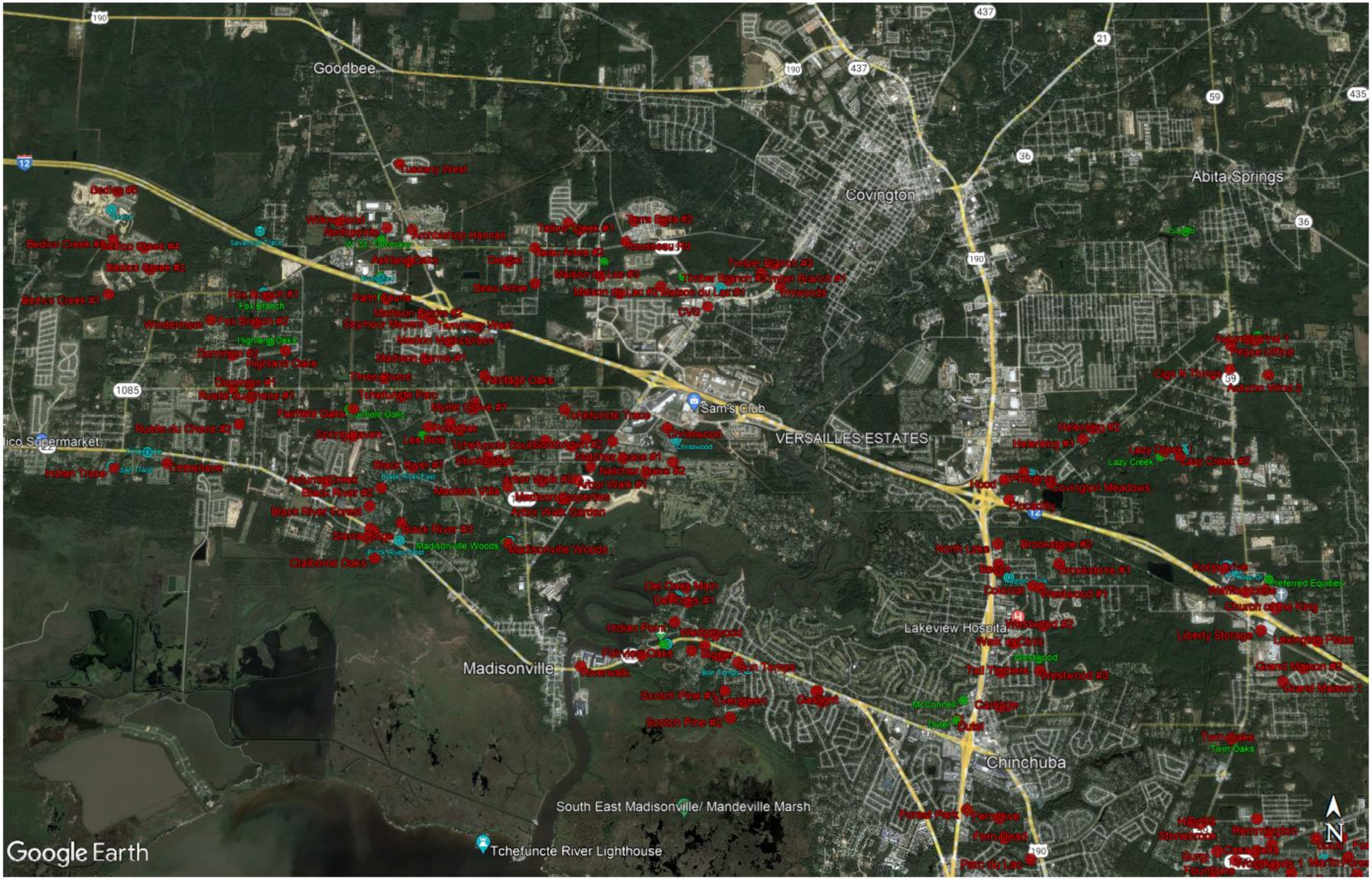
	FACILITY TYPE	NAME	ADDRESS	CITY
1	WWTP	ABITA LAKES	202 KISSENA PARK CT	COVINGTON
2	WWTP	AUTUMN WIND	22155 HOFFMAN RD	COVINGTON
3	WWTP	BEAU ARBRE	173 BEAU ARBRE CT	COVINGTON
4	WWTP	GOODBEE	74422 HWY 1077	COVINGTON
5	WWTP	NORTHRIDGE ESTATES	120 NORTHRIDGE DR	COVINGTON
6	WWTP	ST GERTRUDE HEIGHTS	17221 ST GERTRUDE RD	COVINGTON
7	WWTP	STPH OUT PATIENT PAVILION	16302 HWY 1085	COVINGTON
8	WWTP	TALLOW CREEK	229 TALLOW CREEK BLVD	COVINGTON
9	WWTP	TIMBER BRANCH	206 CHEROKEE ROSE LN	COVINGTON
10	WWTP	TIMBERBRANCH II	1963 OCHSNER BLVD	COVINGTON
11	WWTP	WESTWOOD	176 JUDGE TANNER BLVD	COVINGTON
12	WWTP	LAKE HILLS VILLAGE	78119 HWY 25	FOLSOM
13	WWTP	MEDCATH	64032 HWY 434	LACOMBE
14	WWTP	TAMANEND	64401 LEGACY DRIVE	LACOMBE
16	WWTP	ALDRIDGE	733 BREWSTER RD	MADISONVILLE
17	WWTP	DIVERSIFIED	320 DIVERSIFIED RD	MADISONVILLE
18	WWTP	DOMINION	708 BREWSTER RD	MADISONVILLE
19	WWTP	FAIRFIELD OAKS	215 FAIRFIELD OAKS DR	MADISONVILLE
20	WWTP	FAUBOURG COQUILLE	69409 TURNPIKE RD	MADISONVILLE
21	WWTP	FOX BRANCH ESTATES	321 SWIFT FOX RUN	MADISONVILLE
22	WWTP	HIGHLAND OAKS	346 HIGHLAND OAKS S	MADISONVILLE
23	WWTP	HWY 22	236A HWY 22 E	MADISONVILLE
24	WWTP	LE BOIS	236 LECIRQUE	MADISONVILLE
25	WWTP	MADISONVILLE WOODS	128 WOODS DR	MADISONVILLE
26	WWTP	PALM COURT	385 COCONUT PALM DR	MADISONVILLE
27	WWTP	POST OAK LANDING	299 COQUILLE LN	MADISONVILLE
28	WWTP	RUELLE DU CHENE	188 RUELLE DU CHENE DR	MADISONVILLE
29	WWTP	SEYMOUR MYERS INDUSTRIAL PARK	13336 SEYMOUR MYERS BLVD	MADISONVILLE
30	WWTP	TCHEFUNCTE PARC	114 TCHEFUNCTE PARC DR	MADISONVILLE
31	WWTP	THREE RIVERS HEIGHTS	20 REX AV	MADISONVILLE
32	WWTP	WEST ST TAMMANY	108 HWY 1085	MADISONVILLE
33	WWTP	WINDERMERE	677 WINDERMERE CROSSING W	MADISONVILLE
34	WWTP	CASTINE	77 LAPIN ST	MANDEVILLE
35	WWTP	FOREST PARK	1250 PARK DR	MANDEVILLE

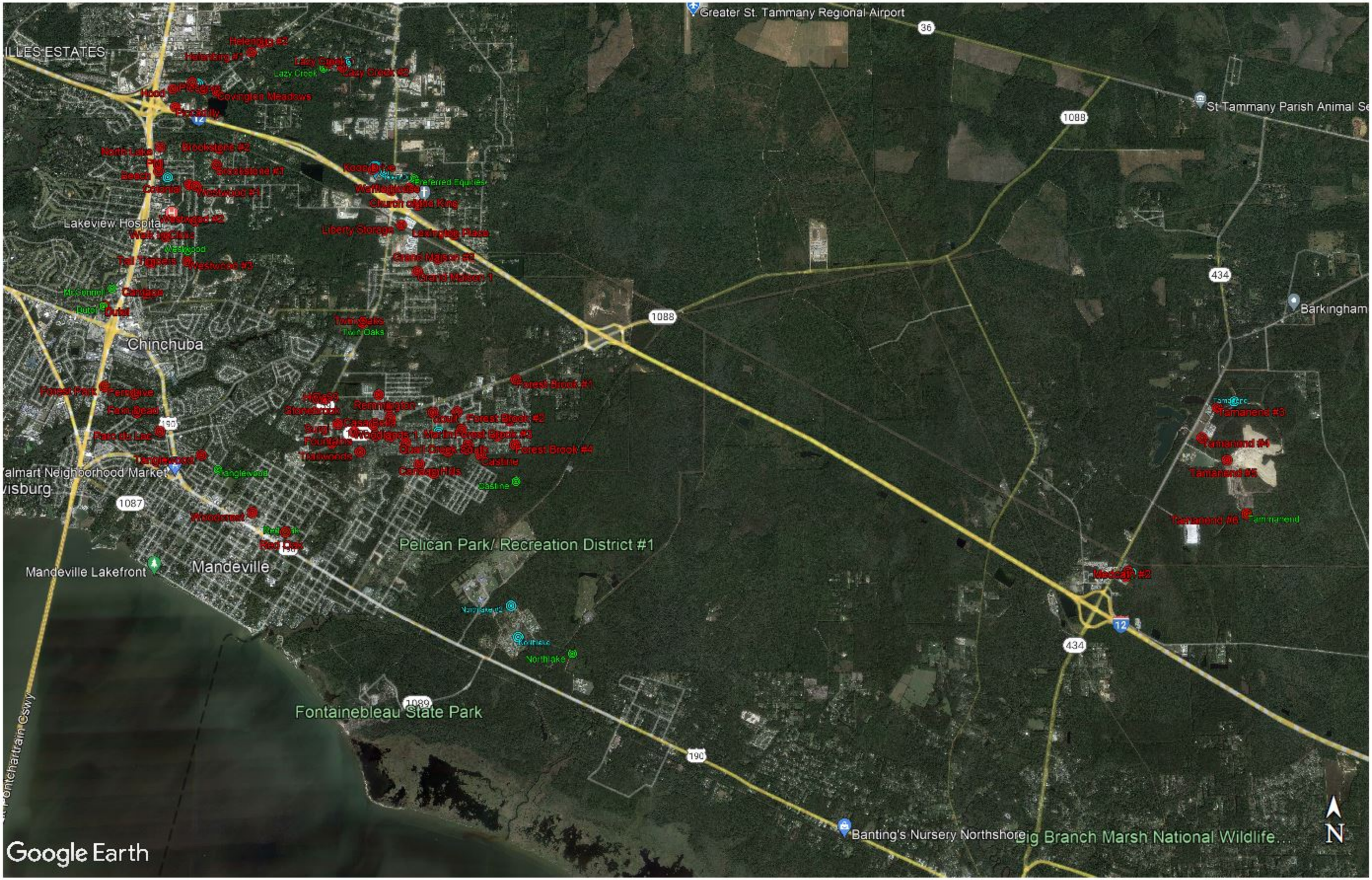
	FACILITY TYPE	NAME	ADDRESS	CITY
36	WWTP	LEXINGTON PLACE	22400 LITTLE CREEK RD	MANDEVILLE
37	WWTP	LAZY CREEK	281 HEATHER DR	MANDEVILLE
38	WWTP	MCCONNELL CHINCHUBA	2322 7TH ST	MANDEVILLE
39	WWTP	NORTHLAKE BEHAVIORAL	63485 BLUE MARLIN DR	MANDEVILLE
40	WWTP	PEFERED EQUITIES	22208 E KOOP DR	MANDEVILLE
41	WWTP	RED OAKS	1771 ORLEANS ST	MANDEVILLE
42	WWTP	TANGLEWOOD	1112 WILKINSON ST	MANDEVILLE
43	WWTP	TWIN OAKS	3006 HWY 59	MANDEVILLE
44	WWTP	WOODCREST	2109 ORLEANS ST	MANDEVILLE
45	WWTP	CROSS GATES	350 N MILITARY RD	SLIDELL
46	WWTP	MEADOW LAKE	3155 MEADOW LAKE DR	SLIDELL
47	WWTP	OAKWOOD POND	154 ROYAL OAK DR	SLIDELL
48	WWTP	ST JOE	62517 BUCKLEY LN	SLIDELL

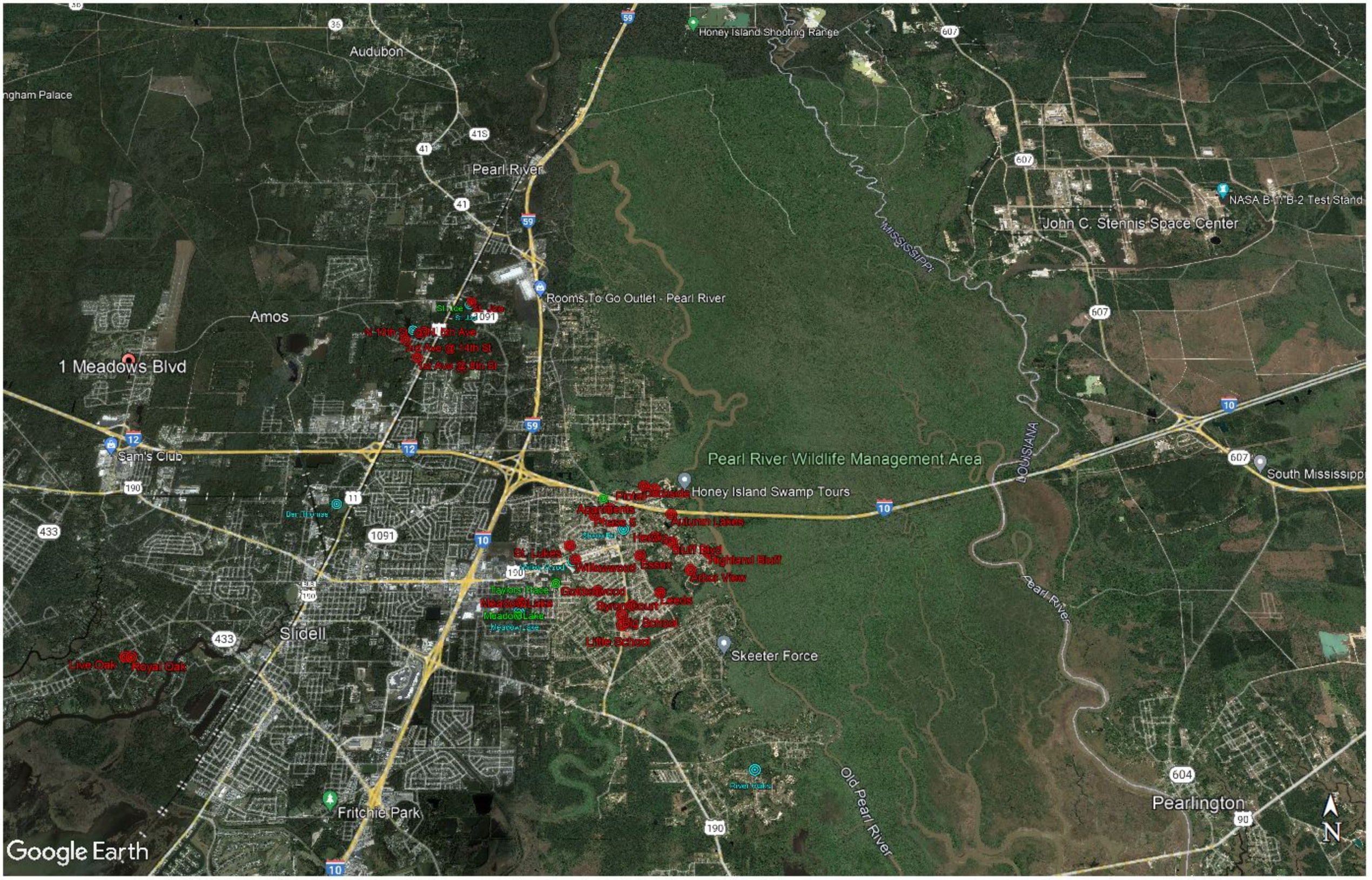

Insta-Gator Ranch & Hatchery
Abita Creek Flatwoods Preserve
Hillcrest Lake Villas
Louisiana Fencing
Abita Springs
Covington
Greater St. Tammany Regional Airport
VERSAILLES ESTATES
Lakeview Hospital
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Lake Hills
Lake Hills
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Camp Abbey Retreat Center
Northridge
Northridge
Eagle Landing #1
Eagle Landing #2
St Benedict
Spring Lakes
St. Gertrude
Gertrude
Goodbee
Magee Rd
Countryside
Covington Youth Soccer Association
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Goodbee
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Google Earth
Tuscany West
Covington
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St Tammany Parish Animal Services
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Barkingham Palace
Tamanend #2
Tamanend #4
Tamanend #5
Tamanend #6
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Google Earth


Goodbee
Covington
Abita Springs
Sam's Club
VERSAILLES ESTATES
Madisonville
Lakeview Hospital
Chinchuba
South East Madisonville/ Mandeville Marsh
Tchefuncte River Lighthouse
Google Earth
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Tuscany West
Bedico #6
Bedico Creek #5
Bedico Creek #4
Bedico Creek #3
Bedico Creek #1
Wildermere
Fox Branch #1
Fox Branch
Fox Branch #2
Highland Oaks
Dorrington #2
Highland Oaks
Dorrington #1
Ruelle du Chene #1
Ruelle du Chene #2
Painted Oaks
Timberlane
Indian Trace
Springwater
Les Bois
Black River #1
Black River East
Autumn Creek
Black River #2
Black River Forest
Black River #3
Sierra Ridge
Claiborne Oaks
Madisonville Woods
Madison Villa
Arbor Walk #3
Arbor Walk #1
Arbor Walk Garden
Stonebridge
Tchefuncte Trace
Tchefuncte South
Natchez Trace #1
Natchez Trace #2
Heritage Oaks
Myrtle Grove #1
Myrtle Grove #2
Tchefuncte Park
Madison Farms #1
Madison Farms #2
Seymour Meyers
Tammany West
Madison Manor
Three Rivers
Willow Bend
Northpointe
W. St. Tammany
Archbishop Hannan
Ashland Oaks
Delgal
Beau Arbre
Beau Arbre #2
Paint Courts
Tallow Creek #1
Terra Rosa #2
Rousseau Rd
Maison du Lac #3
Maison du Lac #2
Maison du Lac #1
Timber Branch #2
Timber Branch #1
Timberwoods
CVS
Christwood
Hebrew Rd
Hebrew #2
Hebrew #1
Lazy Creek
Lazy Creek #2
Hood
Piccadilly
Covington Meadows
North Lake
Brookstone #2
Brookstone #1
Bridge
Colonial
Westwood #1
Westwood #2
Westwood
Tall Timbers
Westwood #3
Del Oaks Main
Del Oaks #1
Indian Point
Wedgewood
Fairway Oaks
Bigger
Bon Temps
Riverwalk
Scotch Pine #1
Evergreen
Scotch Pine #2
Gaslight
McConnell
Carriage
Dutel
Twin Oaks
Twin Oaks
Forest Park
Fernglade
Fern Brook
Parc du Lac
Cigs N Things
Peace Office
Autumn Wind 1
Autumn Wind 2
Preferred Equities
Church of the King
Liberty Storage
Lexington Place
Grand Maison #2
Grand Maison 1
Stonebrook
Remington
Casabella
Fountains
Westlands 1
Marin Forest


Greater St. Tammany Regional Airport
St Tammany Parish Animal Se
Barkingham
Lakeview Hospital
Chinchuba
Pelican Park/ Recreation District #1
Mandeville
Mandeville Lakefront
Fontainebleau State Park
Banting's Nursery Northshore
Google Earth
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Honey Island Shooting Range
Audubon
Pearl River
Amos
1 Meadows Blvd
Rooms To Go Outlet - Pearl River
John C. Stennis Space Center
NASA B-1 B-2 Test Stand
MISSISSIPPI
Sam's Club
Pearl River Wildlife Management Area
Honey Island Swamp Tours
Slidell
Live Oak
Royal Oak
Skeeter Force
Fritchie Park
Pearlington
South Mississipp
LOUISIANA
Old Pearl River
Google Earth

Northlake Behavioral Health Effluent Line Grass Cutting Location



CONTRACT FOR ESSENTIAL SERVICES

Contract No.: «txtMunisContractNum»

Be it known, that on this_____day of_____, 202__, the Parish of St. Tammany Government, through the Office of the Parish President (hereinafter sometimes referred to as the "Parish") and «TXTREQCOMPANYNAME», an entity qualified to do and doing business in this State and Parish (hereinafter referred to as "Provider") do hereby enter into this Contract for non-professional services under the following terms and conditions.

1. SCOPE OF SERVICES

Provider hereby agrees to furnish the following services (hereinto referred to as the "Contract"): «TXTPROJECTNAME»

«txtScopeSummary»

2. OPTION TO RENEW

The Parish has the right to renew the term of this Contract for two (2) additional one (1) year periods, based upon the same conditions of the initial term. Parish shall notify Provider in writing of its exercise of its option for an additional term not less than thirty (30) days prior to the end of the then current term.

3. NOTICE TO PROCEED

The Parish, through the Director, shall issue the Provider a Notice to Proceed in writing. This notice shall include the Work Order Number, Purchase Order Number, and instructions to undertake the services stated herein. The Provider shall commence the services within ten (10) days after receipt of such notification. The work necessary for the completion of each task shall be completed promptly following the Provider's receipt of the Notice to Proceed. If the Parish desires to divide the Project into various parts, a Notice to Proceed shall be issued for each part, and the Parish and the Provider shall mutually agree upon the period of time within which services for each part of the Project shall be performed. The Provider will be given time extensions for delays beyond its control, or for those delays caused by tardy

SAMPLE

approvals of work in progress by various official agencies, but no additional compensation shall be allowed or due Provider for such delays.

4. INSURANCE REQUIREMENTS

The Provider shall secure and maintain at its expense such insurance as may be required by the attached "Insurance Requirements". It is specifically understood that this Contract shall not be effective until such time as all insurance requirements are met by the Provider and approved by the Parish.

5. LIABILITY AND INDEMNIFICATION

A. Duty to Defend

Upon notice of any claim, demand, suit, or cause of action against the Parish, alleged to arise out of or be related to this Contract, Provider shall investigate, handle, respond to, provide defense for, and defend at its sole expense, even if the claim, demand, suit, or cause of action is groundless, false, or fraudulent. The Parish may, but is not required to, consult with or assist the Provider, but this assistance shall not affect the Provider's obligations, duties, and responsibilities under this section. Provider shall obtain the Parish's written consent before entering into any settlement or dismissal.

B. Provider Liability

Provider shall be liable without limitation to the Parish for any and all injury, death, damage, loss, destruction, damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities of every name and description, which may occur or in any way arise out of any act or omission of Provider, its owners, agents, employees, partners or subProviders.

C. Force Majeure

It is understood and agreed that neither party can foresee the exigencies beyond the control of each party which arise by reason of an Act of God or force majeure; therefore, neither party shall be liable for any delay or failure in performance beyond its control resulting from an Act of God or force majeure. The Parish shall determine whether a delay or failure results

SAMPLE

from an Act of God or force majeure based on its review of all facts and circumstances. The parties shall use reasonable efforts, including but not limited to, use of continuation of operations plans (COOP), business continuity plans, and disaster recovery plans, to eliminate or minimize the effect of such events upon the performance of their respective duties under this Contract.

D. Indemnification

Provider shall fully indemnify and hold harmless the Parish, without limitation, for any and all injury, death, damage, loss, destruction, damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities of every name and description, which may occur or in any way arise out of any act or omission of Provider, its owners, agents, employees, partners or subProviders. The Provider shall not indemnify for the portion of any loss or damage arising from the Parish's act or failure to act.

E. Intellectual Property Indemnification

Provider shall fully indemnify and hold harmless the Parish, without limitation, from and against damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses (including attorney fees), obligations, and other liabilities in any action for infringement of any intellectual property right, including but not limited to, trademark, trade-secret, copyright, and patent rights.
When a dispute or claim arises relative to a real or anticipated infringement, the Provider, at its sole expense, shall submit information and documentation, including formal patent attorney opinions, as required by the Parish.

If the use of the product, material, service, or any component thereof is enjoined for any reason or if the Provider believes that it may be enjoined, Provider, while ensuring appropriate migration and implementation, data integrity, and minimal delays of performance, shall at its sole expense and in the following order of precedence: (i) obtain for the Parish the right to continue using such product, material, service, or component thereof; (ii) modify the product, material, service, or component thereof so that it becomes a non-infringing product, material, or service of at least equal quality and performance; (iii) replace the product, material, service, or component thereof so that it becomes a non-infringing product, material, or service of at least equal quality and performance; or, (iv) provide the

SAMPLE

Parish monetary compensation for all payments made under the Contract related to the infringing product, material, service, or component, plus for all costs incurred to procure and implement a non-infringing product, material, or service of at least equal quality and performance. Until this obligation has been satisfied, the Provider remains in default.

The Provider shall not be obligated to indemnify that portion of a claim or dispute based upon the Parish's unauthorized: i) modification or alteration of the product, material or service; ii) use of the product, material or service in combination with other products not furnished by Provider; or, iii) use of the product, material or service in other than the specified operating conditions and environment.

6. TAXES

Provider hereby agrees to be responsible for payment of taxes from the funds thus received under this Contract. Provider agrees to be responsible for and to pay all applicable federal income taxes, federal social security tax (or self-employment tax in lieu thereof) and any other applicable federal or state unemployment taxes. Provider agrees to indemnify and hold the Parish harmless for any and all federal and/or state income tax liability, including taxes, interest and penalties, resulting from the Parish's treatment of Provider as independent Provider.

7. PARISHSHIP

All records, reports, documents, or other material related to this Contract and/or obtained or prepared by Provider in connection with the performance of the services contracted for herein, shall become the property of the Parish, and shall, upon request, be returned by Provider to Parish, at Provider's expense, at termination or expiration of this Contract.

8. PAYMENT OF INVOICES

A. Invoices for services shall be submitted by Provider to Parish for review and approval

B. All invoices must indicate the Parish Purchase Order Number and Work Order Number and shall be submitted to the address below:

SAMPLE

St. Tammany Parish Government
ATTN: Accounts Payable
P.O. Box 628
Covington, LA 70434

C. All billings by Provider for services rendered shall be submitted in writing. Invoices shall not be submitted more frequently than monthly.

D. The Parish agrees to make payment to Provider for services upon receipt and approval of each invoice. The Parish will pay Provider the amount due and payable within thirty (30) days or unless a conflict results in a delay of payment. Upon receipt of each invoice, the Parish shall have the right and opportunity to review, confirm or otherwise determine the accuracy of each invoice and performance of service. In the event that the Parish disputes or otherwise may question the accuracy of each invoice or quality of all work performed, the Parish may withhold payment of any invoice until a successful and satisfactory resolution can be had between the Parties. Parish agrees to not unreasonably withhold payments of any invoice.

E. Other than the fee schedule herein, there will be absolutely no additional fees due Provider to cover its overhead costs, general expenses, capital expenses, expenses for principal/branch/ field offices, employee salaries, direct and indirect costs, additional costs or profit of any nature whatsoever in excess of the previously agreed hourly rate.

9. JURISDICTION

This Contract is made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. The Provider hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person. The Parties hereto agree that the sole and exclusive venue for all lawsuits, claims, disputes, and other matters in question between the Parties to this Contract or any breach thereof shall be in the 22nd Judicial District Court for the Parish of St. Tammany, State of Louisiana. It is also understood and agreed that the laws and ordinances of St. Tammany shall apply.

SAMPLE

10. NON-ASSIGNABILITY

Provider shall not assign nor transfer any interest in this Contract (whether by assignment or novation) without prior written consent of the Parish. Failure to obtain the prior written consent of the Parish may be grounds for termination of this Contract. Claims for money due or to become due to the Provider from the Parish under this Contract may be assigned to a bank, trust company, or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the Parish.

11. BUDGET LIMITATIONS

The continuation of this Contract is contingent upon the appropriation of funds by the Parish to fulfill the requirements of the Contract. If the Parish fails to appropriate sufficient monies to provide for the continuation of this or any other related Contract, or if such appropriation is reduced by the veto of Parish President by any means provided in the Budget Ordinance to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Contract, the Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

12. SEVERABILITY

If any provision or item in this Contract is held invalid or unenforceable for any reason, then such invalidity or unenforceability shall not affect other provisions or items of this Contract. In such event, the remaining portions shall be given full force and effect without the invalid provision or item, and to this end the provisions or items of this Contract are hereby declared severable.

13. TERMINATION, CANCELLATION, AND SUSPENSION

A. Termination

The term of this Contract shall be binding upon the Parties hereto until the work has been completed by the Provider and accepted by the Parish, and all payments required to be made to the Provider have been made. But, this Contract may be terminated upon thirty (30) days written notice under any or all of the following conditions:

SAMPLE

1) By mutual agreement and consent of the Parties hereto;

2) By the Parish as a consequence of the failure of the Provider to comply with the terms, progress, or quality of the work in a satisfactory manner, proper allowances being made for circumstances beyond the control of the Provider;

3) By either party upon failure of the other party to fulfill its obligations as set forth in this Contract;

4) By the Parish with less than thirty (30) days' notice due to budgetary reductions and changes in funding priorities by the Parish;

5) In the event of the abandonment of the project by the Parish.

Upon termination, the Provider shall be paid for actual work performed prior to the Notice of Termination, either based upon the established hourly rate for services actually performed, or on a pro-rata share of the basic fee based upon the phase or percentage of work actually completed, depending on the type of compensation previously established under this Contract.

Upon Termination, the Provider shall deliver to the Parish all original documents, notes, drawings, tracings, computer files, and other files pertaining to this Contract or the Work performed, except for the Provider's personal and administrative files.

B. Cancellation

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of the Contract by the Parish. If the Parish fails to appropriate sufficient monies to provide for the continuation of this or any other Contract, or if such appropriation is reduced by the veto of Parish President by any means provided in the appropriations Ordinance to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Contract, the Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated. It is understood and agreed that paragraph (9)(C) below may preempt this paragraph, all at the exclusive and unilateral option of the Parish.

SAMPLE

C. Suspension

Should the Parish desire to suspend the work, but not definitely terminate the Contract, the Parish shall supply the Provider with thirty (30) days' notice. The Parish will also supply Provider thirty (30) days' notice that the work is to be reinstated and resumed in full force. Provider shall receive no additional compensation during the suspension period. The Parties may revisit the terms of this Contract during the suspension period. The suspension shall not exceed six (6) months, unless mutually agreed upon between the Parties.

D. Default of Provider

Failure to complete or deliver within the time specified or to provide the services as specified in the bid or response will constitute a default and may cause cancellation of the contract. Where the Parish has determined the Provider to be in default. The Parish reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the Provider with the cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid or response from the defaulting Provider will be considered.

E. In the event of a default and/or breach of this agreement and this matter is forwarded to legal counsel, then the prevailing party may be entitled to collect a reasonable attorney fees and all costs associated therewith whether or not litigation is initiated. Attorney fees shall be based upon the current, reasonable prevailing rate for counsel in the private sector. The Parties agree to be responsible for such attorney fees, together for all with legal interest from date of agreement breach, plus all costs of collection.

F. Termination or cancellation of this agreement will not affect any rights or duties arising under any term or condition herein.

As to the filing of voluntary or involuntary bankruptcy by Provider, Provider agrees that if any execution or legal process is levied upon its interest in this Contract, or if any liens or privileges are filed against its interest, or if a petition in bankruptcy is filed against it, or if it is adjudicated bankrupt in involuntary proceedings, or if it should breach this Contract in any material respect, the Parish shall have the right, at its unilateral option, to immediately cancel and terminate this Contract. In the event that Provider is placed in any chapter of bankruptcy, voluntarily or involuntarily, or otherwise triggers any provision of the preceding sentence herein, it is understood and agreed that all materials, goods and/or services

SAMPLE

provided shall be and remain the property of the Parish. All rights of Provider as to goods, wares, products, services, materials and the like supplied to Parish shall be deemed forfeited.

14. AUDITORS

Notwithstanding other Sections herein, Provider shall maintain all records for a period of three (3) years after the date of final payment under this Contract. It is hereby agreed that the Parish Department of Finance or its designated auditor shall have the sole, unilateral and exclusive option of auditing all accounts of Provider which relate to this Contract. Such audit may be commenced at any reasonable time. Provider agrees not to delay, retard, interrupt or unduly interfere with commencement and completion of such an audit. If in the exclusive and unilateral opinion of the Parish that Provider delays, retards, interferes with or otherwise interrupts such an audit, the Parish may seek such relief as per law. In such an event, Provider agrees to be liable for all reasonable attorney fees, costs of auditors, court costs, and any other reasonably related expenses with such litigation.

15. DISCRIMINATION CLAUSE

Provider agrees to comply with the Americans with Disabilities Act of 1990 and any current amendments thereto. All individuals shall have equal access to employment opportunities available to a similarly suited individual. Provider agrees not to discriminate in its employment practices, and will render services under this Contract without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Provider, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Contract. Provider agrees to abide by the requirements of all local, state, and/or federal law, including but not limited to the following: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the requirements of the Americans with Disabilities Act of 1990. Provider warrants and guarantees that it is an Equal Employment Opportunity employer. In all hiring or employment made possible by or resulting from this Contract, there shall not be any discrimination against any person because of race, color, religion, sex, national origin, disability, age or veterans status; and where applicable, affirmative action will be taken to ensure that Provider's employees are treated equally during employment without regard to their race, color, religion, sex, national

SAMPLE

origin, disability, age, political affiliation, disabilities or veteran status. This requirement shall apply to but not be limited to the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. All solicitations or advertisements for employees shall state that all applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age or veteran status.

16. INDEPENDENT PROVIDER

While in the performance of services or carrying out obligations herein, the Provider shall be acting in the capacity of an independent Provider (as defined in LSA-R.S. 23:1021(7)), and not as an employee of the Parish. Nothing herein shall create a partnership between the Provider and the Parish. The Parish shall not be obliged to any person, firm or corporation for any obligations of the Provider arising from the performance of its services under this Contract. The Provider shall not be authorized to represent the Parish with respect to services being performed, dealings with other agencies, and administration of specifically related contracts, unless done so in writing by the Parish. Provider acknowledges Exclusions of Workmen's Compensation and/or Unemployment Coverage.

18. AUTHORITY TO ENTER CONTRACT

The undersigned representative of Provider warrants and personally guarantees that he/she has the requisite and necessary authority to enter and sign this Contract on behalf of the corporate entity, partnership, etc. The undersigned Parties warrant and represent that they each have the respective authority and permission to enter this Contract. In the event that Provider is a member of a corporation, partnership, LLC, LLP, or any other juridical entity, the Parish requires, as an additional provision, that Provider supplies a certified copy of a corporate resolution authorizing the undersigned to enter and sign this Contract. Another option to fulfill this additional provision he/she can supply Louisiana Secretary of State Business filings confirming that he/she is a managing member of a corporation, partnership, L.L.C., L.L.P., or any other juridical entity which authorizes the undersigned to enter and sign this Contract.

SAMPLE

This Contract is executed in **One (1)** counterpart. IN TESTIMONY WHEREOF, they have executed this agreement, the date(s) written below.

WITNESSES:

_____
Signature

_____
Print Name

_____
Signature

_____
Print Name

PROVIDER:

_____
Signature

_____
Print Name

_____
Title

_____
Date

SAMPLE

WITNESSES:

_____
Signature

_____
Print Name

_____
Signature

_____
Print Name

ST. TAMMANY PARISH GOVERNMENT:

_____

Michael B. Cooper
Parish President

_____
Date

APPROVED BY:

_____

Assistant District Attorney
Civil Division

_____
Date

SAMPLE

INSURANCE REQUIREMENTS*

Construction Project: Utilities Grass Cutting Services

Project/Quote/Bid#: 26-37-1

IMPORTANT – PLEASE READ

Prior to submitting your quote or bid, it is recommended that you review these insurance requirements with your insurance broker/agent.

These requirements modify portions of the insurance language found in the General Conditions and/or* Supplementary *General Conditions; however, there is no intention to remove all sections pertaining to insurance requirements and limits set forth in the General Conditions and/or Supplementary General Conditions, only to amend and specify those items particular for this Project.

A. The Provider shall secure and maintain at its expense such insurance that will protect it and St. Tammany Parish Government (the "Parish") from claims for bodily injury, death or property damage as well as from claims under the Workers' Compensation Acts that may arise from the performance of services under this agreement. All certificates of insurance shall be furnished to the Parish and provide thirty (30) days prior notice of cancellation to the Parish, in writing, on all of the required coverage.

B. All policies shall provide for and certificates of insurance shall indicate the following:

1. Waiver of Subrogation: The Provider's insurers will have no right of recovery or subrogation against the Parish of St. Tammany, it being the intention of the parties that all insurance policy(ies) so affected shall protect both parties and be the primary coverage for any and all losses covered by the below described insurance.

2. Additional Insured: St. Tammany Parish Government shall be named as Additional Insured with respect to general liability, automobile liability and excess liability coverages, as well as marine liability and pollution/environmental liability, when those coverages are required or necessary.

3. Payment of Premiums: The insurance companies issuing the policy or policies will have no recourse against St. Tammany Parish Government for payment of any premiums or for assessments under any form of policy.

4. Project Reference: The project(s) and location(s) shall be referenced in the Comment or Description of Operations section of the Certificate of Insurance (Project ##-###, or Bid # if applicable, Type of Work, Location).

C. Coverage must be issued by insurance companies authorized to do business in the State of Louisiana. Companies must have an A.M. Best rating of no less than A-, Category VII. St. Tammany Parish Risk Management Department may waive this requirement only for Workers Compensation coverage at their discretion.

Provider shall secure and present proof of insurance on forms acceptable to St. Tammany Parish Government, Office of Risk Management no later than the time of submission of the Contract to the Parish. However, should any work performed under this Contract by or on behalf of Provider include exposures that are not covered by those insurance coverages, Provider is not relieved of its obligation to maintain appropriate levels and types of insurance necessary to protect itself, its agents and employees, its subcontractors, St. Tammany Parish Government (Owner), and all other interested third parties, from any and all claims for damage or injury in connection with the services performed or provided throughout the duration of this Project, as well as for any subsequent periods required under this Contract.

The insurance coverages checked (✓) below are those required for this Contract.

☑ 1. **Commercial General Liability*** insurance – **Occurrence Form** - with a Combined Single Limit for bodily injury and property damage of at least $1,000,000 per Occurrence / $2,000,000 General Aggregate and $2,000,000 Products-Completed Operations. Contracts over $1,000,000 may require higher limits. The insurance shall provide for and the certificate(s) of insurance shall indicate the following coverages:

a) Premises - operations;
b) Broad form contractual liability;
c) Products and completed operations;
d) Personal/Advertising Injury;
e) Broad form property damage (for Projects involving work on Parish property);
f) Explosion, Collapse and Damage to underground property.
g) Additional Insured forms CG 2010 and CG 2037 in most current edition are required.

☑ 2. **Business Automobile Liability*** insurance with a Combined Single Limit of $1,000,000 per Occurrence for bodily injury and property damage, and shall include coverage for the following:

a) Any auto;
or
b) Owned autos; **and**
c) Hired autos; **and**
d) Non-owned autos.

☑ 3. **Workers' Compensation/Employers Liability insurance*** - Workers' Compensation coverage as required by State law. Employers' liability limits shall be a minimum of $1,000,000 each accident, $1,000,000 each disease, $1,000,000 disease policy aggregate. When water activities are expected to be performed in connection with this project, coverage under the USL&H Act, Jones Act and/or Maritime Employers Liability (MEL) must be included. **Coverage for owners, officers and/or partners in any way engaged in the Project shall be included in the policy.** The names of any excluded individual must be shown in the Description of Operations/Comments section of the Certificate**.**

☐ 4. **Pollution Liability and Environmental Liability*** insurance in the minimum amount of $1,000,000 per occurrence / $2,000,000 aggregate including full contractual liability and third party claims for bodily injury and/or property damage, for all such hazardous waste, pollutants and/or environmental exposures that may be affected by this project stemming from pollution/environmental incidents as a result of Contractor's operations.

If coverage is provided on a claims-made basis, the following conditions apply:

1) the retroactive date must be prior to or coinciding with the effective date of the Contract, or prior to the commencement of any services provided by the Contractor on behalf of the Parish, whichever is earlier; AND
2) continuous coverage must be provided to the Parish with the same retro date for 24 months following acceptance or termination of the Project by the Parish either by
    a) continued renewal certificates **OR**
    b) a 24 month Extended Reporting Period

*The Certificate must indicate whether the policy is written on an occurrence or claims-made basis and, if claims-made, the applicable retro date must be stated.

☐ 5. **Contractor's Errors and Omissions*** insurance in the sum of at least $1,000,000 per claim / $2,000,000 aggregate is required when work performed by Contractor or on behalf of Contractor to include coverage for, but not limited to: negligence, mistakes, faulty workmanship, improper installation, not following design specifications, etc. An occurrence basis policy is preferred.

If coverage is provided on a claims-made basis, the following conditions apply:

1) the retroactive date must be prior to or coinciding with the effective date of the Contract, or prior to the commencement of any services provided by the Contractor on behalf of the Parish, whichever is earlier; AND
2) continuous coverage must be provided to the Parish with the same retro date for 24 months following acceptance or termination of the Project by the Parish either by
    a) continued renewal certificates **OR**
    b) a 24 month Extended Reporting Period

*The Certificate must indicate whether the policy is written on an occurrence or claims-made basis and, if claims-made, the applicable retro date must be stated.

☐ 6. **Marine Liability/Protection and Indemnity*** insurance is required for any and all vessel and/or marine operations in the minimum limits of $1,000,000 per occurrence / $2,000,000 per project general aggregate. The coverage shall include, but is not limited to, the basic coverages found in the Commercial General Liability insurance and coverage for third party liability

***Excess/Umbrella Liability** insurance may be provided to meet the limit requirements for any Liability coverage. For example: if the General Liability requirement is $3,000,000 per occurrence, but the policy is only $1,000,000 per occurrence, then the excess policy should be at least $2,000,000 per occurrence thereby providing a combined per occurrence limit of $3,000,000.)

☐ 7. **Owners Protective Liability (OPL)** shall be furnished by the Contractor and shall provide coverage in the minimum amount of $1,000,000 CSL each occurrence / $1,000,000 aggregate. **St. Tammany Parish Government, ATTN: Risk Management Department, P. O. Box 628, Covington, LA 70434 shall be the first named insured on the policy**.

☐ 8. **Builder's Risk Insurance** written as an "all-risk" policy providing coverage in an amount at or greater than one hundred percent (100%) of the completed value of the contracted project. Any contract modifications increasing the contract cost will require an increase in the limit of the Builder's Risk policy. Deductibles should not exceed $5,000 and Contractor shall be responsible for all policy deductibles. This insurance shall cover materials at the site, stored off the site, and in transit. The Builder's Risk Insurance shall include the interests of the Owner, Contractor and Subcontractors and shall terminate only when the Project is accepted in writing. **St. Tammany Parish Government, ATTN: Risk Management Department, P. O. Box 628, Covington, LA 70434 shall be named as a Loss Payee on the policy**.

☐ 9. **Installation Floater Insurance**, on an "all-risk" form, shall be furnished by Contractor and carried for the full value of the materials, machinery, equipment and labor for each location. The Contractor shall be responsible for all policy deductibles. The Installation Floater Insurance shall provide coverage for property owned by others and include the interests of the Owner, Contractor and Subcontractors and shall terminate only when the Project is accepted in writing. **St. Tammany Parish Government, ATTN: Risk Management Department, P. O. Box 628, Covington, LA 70434 shall be named as a Loss Payee on the policy**.

D. All policies of insurance shall meet the requirements of the Parish prior to the commencing of any work. The Parish has the right, but not the duty, to approve all insurance coverages prior to commencement of work. If any of the required policies are or become unsatisfactory to the Parish as to form or substance; or if a company issuing any policy is or becomes unsatisfactory to the Parish, the Provider shall promptly obtain a new policy, timely submit same to the Parish for approval, and submit a certificate thereof as provided above. The Parish agrees not to unreasonably withhold approval of any insurance carrier selected by Provider. In the event that Parish cannot agree or otherwise authorize a carrier, Provider shall have the option of selecting and submitting a new insurance carrier within 30 days of said notice by the Parish. In the event that the second submission is insufficient or is not approved, then the Parish shall have the unilateral opportunity to thereafter select a responsive and responsible insurance carrier all at the cost of Provider and thereafter deduct from Provider's fee the cost of such insurance.

E Upon failure of Provider to furnish, deliver and/or maintain such insurance as above provided, this contract, at the election of the Parish, may be declared suspended, discontinued or terminated. Failure of the Provider to maintain insurance shall not relieve the Provider from any liability under the contract, nor shall the insurance requirements be construed to conflict with the obligation of the Provider concerning indemnification.

F. Provider shall maintain a current copy of all annual insurance policies and agrees to provide a certificate of insurance to the Parish on an annual basis or as may be reasonably requested for the term of the contract or any required Extended Reporting Period. Provider further shall ensure that all insurance policies are maintained in full force and effect throughout the duration of the Project and shall provide the Parish with annual renewal certificates of insurance evidencing continued coverage, without any prompting by the Parish.

G. It shall be the responsibility of Provider to require that these insurance requirements are met by all contractors and sub-contractors performing work for and on behalf of Provider. Provider shall further ensure the Parish is named as an additional insured on all insurance policies provided by said contractor and/or sub-contractor throughout the duration of the project.

H. Certificates of Insurance shall be issued as follows:

St. Tammany Parish Government
Attn: Risk Management
P O Box 628
Covington, LA 70434

To avoid contract processing delays, be certain the project name/number is included on all correspondence including Certificates of Insurance.

***NOTICE*: St. Tammany Parish Government reserves the rights to remove, replace, make additions to and/or modify any and all of the insurance requirements at any time.**

Any inquiry regarding these insurance requirements should be addressed to:

St. Tammany Parish Government
Office of Risk Management
P O Box 628
Covington, LA 70434
Telephone: 985-898-5226
Email: riskman@stpgov.org

AFFIDAVIT PURSUANT TO LA R.S. 38:2224 AND ETHICS PROVISIONS FOR PROFESSIONAL & ESSENTIAL SERVICE CONTRACTS

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, in and for the above stated State and Parish (or County), personally came and appeared:

_____
Print Name

who, after first being duly sworn, did depose and state:

1. That affiant is appearing on behalf of _____, who is seeking a Professional or Essential Service Contract with St. Tammany Parish Government.

2. That affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for affiant; and

3. That no part of the contract price received by affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for affiant.

4. If affiant is a sole proprietor, that neither affiant, nor his/her immediate family is a public servant of St. Tammany Parish Government or the Contract is not under the supervision or jurisdiction of the public servant's agency.

5. If affiant is executing this affidavit on behalf of a juridical entity such as a partnership, corporation, or LLC, etc., that no public servant of St. Tammany Parish Government, or his/her immediate family, either individually or collectively, has more than a 25% ownership interest in the entity seeking the Contract with St. Tammany Parish Government if the Contract will be under the supervision or jurisdiction of the public servant's agency.

_____

Printed Name: _____

Title: _____

Entity name: _____

THUS SWORN TO AND SUBSCRIBED BEFORE ME,
THIS_____, DAY OF _____, 202__.

_____
Notary Public
Print Name: _____

Notary I.D./Bar No.: _____

My commission expires: _____

AFFIDAVIT PURSUANT TO LA R.S. 38:2212.10 CONFIRMING REGISTRATION AND PARTICIPATION IN A STATUS VERIFICATION SYSTEM

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, in and for the above stated State and Parish (or County), personally came and appeared:

_____
Print Name

who, after first being duly sworn, did depose and state:

1. That affiant is appearing on behalf of _____, a private employer seeking a bid or a contract with St. Tammany Parish Government for the physical performance of services within the State of Louisiana.

2. That affiant is registered and participates in a status verification system to verify that all employees in the state of Louisiana are legal citizens of the United States or are legal aliens; and

3. That affiant shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.

4. That affiant shall require all subcontractors to submit to the affiant a sworn affidavit verifying compliance with this law.

_____

Printed Name: _____

Title: _____

Name of Entity: _____

THUS SWORN TO AND SUBSCRIBED BEFORE ME,

THIS_____, DAY OF _____, 202__.

_____

Notary Public

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF _____ INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____ INCORPORATED, DULY NOTICED AND HELD ON _____, A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED THAT _____, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGN ATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FU LL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST. TAMMANY OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTINGEACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

SECRETARY-TREASURER

_____

DATE

_____

Sample

Attachment F

Certificate of Insurance Instructions

The below information is intended to guide Contractors on what information is needed to be listed on the Certificate of Insurance. All Insurance limit requirements can be found in Attachment D.

- **Certificate Holder** – STPG must be listed as the certificate holder, and it must include our address of: P.O. Box 628, Covington, LA 70434
    - Reason: the certificate holder is where cancellations of coverage, or updated certificates are mailed. If a vendor terminates a policy, we will be notified.
- **Additional Insured** – We must be named as an additional insured so that if there is a lawsuit against the vendor for a project, their coverage will cover STPG as well if we are named in the lawsuit.
    - We must be named in the Description of Operations box – reason: there could be other additional insureds, and we want to have no doubt that we are one of the additional insureds.
    - We must be named as additional insured on the following coverages: General liability, Auto Liability, Umbrella/Excess Liability, Environmental/Pollution Liability.
    - Professional Liability policies do not allow for an additional insured by most carriers.
- **Project Name & Contract #** - We need this listed in the Description of Operations, again so that if there is a lawsuit, we have proof that coverage was active for that project.
- **Waiver of Subrogation –** This can either be listed in the Description of Operations or checked off in the appropriate columns.

    From the Insurance Requirement form:

    Waiver of Subrogation: The Provider's insurers will have no right of recovery or subrogation against the Parish of St. Tammany, it being the intention of the parties that all insurance policy(ies) so affected shall protect both parties and be the primary coverage for any and all losses covered by the below described insurance.
- **Owners Protective Liability (OPL) or (OCP)** – Certificate of Insurance for OCP names St. Tammany Parish Government as the Insured and the Certificate Holder.
- Sample of Certificate of Insurance (COI) can be found on page 2.
- Please refer to this section in the package labeled "Insurance Requirements" for limits required for this project

Any questions regarding insurance requirements please contact the Risk Department at 985-898-5226 or email riskman@stpgov.org

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N / A **(Mandatory in NH)**						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project Name:
Contract #:

(Name St. Tammany Parish Government as an additional insured).

CERTIFICATE HOLDER

St. Tammany Parish Government
P.O. Box 628
Covington, LA 70434

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sample

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