Office of the Mayor-President
Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
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Trina Carolina Hall
Director of Purchasing

ADDENDUM NO. 1
October 26, 2026

Your reference is directed to: **File Number: 26-20078-2**

Solicitation Number: **A26-20078 POLICE UNIFORMS & DUTY GEAR-REBID**

Scheduled to open: **November 23, 2026**

The following Addendum No. 1– Questions & Answers will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 26-20078-2

ermiller@brla.gov
225-389-3259 x 3283

_____ _____ _____
Signature Date Company

Addendum No. 1– Questions & Answers

A26-20078 POLICE UNIFORMS & DUTY GEAR-REBID

- 1 Will the City-Parish accept comparable products from manufacturers such as Elbeco, First Tactical, or 5.11 Tactical in place of the specified Blauer products?
    - Yes.

- Is there a formal approval process for proposed equivalents before bid submission?
    - No

- Can we submit manufacturer specifications and product information for review, or are physical samples required?
    - Detailed factory specifications, illustrative literature and any deviations should be submitted with bid as required by the specifications or on the bid form. Representative samples shall be submitted upon request, if appropriate. Bidders proposing an equivalent brand or model should submit with the bid information (such as illustrations, descriptive literature, and technical data) sufficient for the City to evaluate quality, suitability, and compliance with the specifications in the solicitation – pg 3.

- Must an equivalent match every specification exactly, or will comparable fabric, construction, appearance, and performance be considered?
    - Equivalents must match or exceed specifications

- May vendors bid only on selected line items, or must all items within a group be quoted?
    - Vendors may bid on selected line items

- Will awards be made by individual line item, product group, or overall lowest responsive bidder?
    - The City Parish specifically reserves the right to evaluate bids and award items separately, grouped or on an all or none basis, to accept the bid which is in the best interest of the City parish, and to reject all proposals if that is in the best interest of the City Parish. Award will be finalized as soon as possible – pg 2.

- Would submitting approved equivalents affect eligibility for an award on other items?
    - No.
- What is the anticipated frequency of on-site measuring and fitting sessions at BRPD?
    - Frequency depends on the needs of the department.

- Approximately how many employees typically require fitting services during a contract year?
    - This answer depends on the needs of the department. There is no definite quantity.

- Must all alterations and customization be completed by the awarded vendor, or may these services be performed by an approved subcontractor?
    - Subcontractors may be used to perform services.

- For items requiring patches or other embellishments, will the department provide the patches, or must the vendor include them in the quoted price?
    - BRPD will supply all emblems.

- Can you provide actual quantities purchased under the current or previous contract, by item, if available?
    - Not available

- Are orders generally placed in bulk or individually throughout the year?
    - Both. Depending on the needs of the department.

- Are there minimum order quantities, or should vendors anticipate single-item orders?
    - There may be bulk or single order quantities. There are no minimum quantities.

- What are the required delivery timelines for regular orders, special orders, and replacement garments?
    - Vendors are to provide the delivery days maximum after receipt of the order – (pg 1).

- Are all orders delivered to one location?
    - Yes.
- Must unit pricing remain fixed throughout the initial contract term?
    - Yes.

- If the City-Parish exercises either one-year renewal option, is there a process for requesting price adjustments due to manufacturer increases?
    - During renewal periods contractors may specify increases. Please be advised: the department may not agree to agree to price increase. If the department or the vendor wishes not to renew, the contract may go out for rebid.

- Are freight, alterations, patches, and other customization costs required to be included in the unit price?
    - Yes.

- We noticed that the bid cover references solicitation A26-20078, while certain pricing pages reference A25-20074. Can you confirm which solicitation number should be used and whether the pricing sheets are the correct forms for this bid?
    - A26-20078
    - Correction has been made. See the following page.

SAMPLE AGREEMENT

THIS AGREEMENT, made and entered into at Baton Rouge, Louisiana, effective the _____ day of _____, 20__, by and between the City of Baton Rouge and Parish of East Baton Rouge (herein after called "Owner") and _____ _____ (herein after called "Contractor"). The Contractor shall perform all work required by the Contract Documents for the following services:

Annual Contract Number and Title: **A26-20078 POLICE UNIFORMS & DUTY GEAR - REBID**

Contract Period:

1. The following Contract Documents are all hereby made a part of this Agreement to the same extent as if incorporated herein in full:
   A. Bid Documents complete with terms and conditions
   B. The Contractor's Proposal with all attachments.
   C. The Specifications
   D. The following enumerated addenda:
2. No amendment to this Contract shall be made except upon the written consent of the parties.
3. Insurance and Indemnity requirements shall conform to those stated in the specifications.
4. Contractor shall be paid an amount based on the attached Exhibit A:
5. Right to Audit/Records Retention. The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract. Louisiana Revised Statute 44:36 Preservation of Records states that public records shall be preserved and maintained for a period of at least (3) three years from the date on which the public record was made.
6. Payment terms for services will be Net 30 days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first written above.

CITY OF BATON ROUGE
AND PARISH OF EAST BATON ROUGE
Owner

WITNESS:

_____

By_____
Emile "Sid" Edwards, Mayor-President

CONTRACTOR'S NAME
Contractor

WITNESS:

_____

By_____

_____
(Typed / Printed Name)

_____
(Typed / Printed Title)