Attachment B

RFx number: 3000026870 Contract Title: *Rebid* Fishing Pamphlets Printing – LDWF

Louisiana Department of Wildlife and Fisheries

2026 - 2027 Recreational Fishing Regulations Pamphlet

I. Specifications

This contract is for the production of the Louisiana Department of Wildlife and Fisheries (LDWF) 2026-27 Recreational Fishing Regulations pamphlets under the following terms and conditions.

Contractor must agree to publish, package, and deliver a specified quantity of the Louisiana Recreational Fishing Regulations pamphlet to one specified location, as directed by LDWF. The cover and interior shall be printed on economical, commercially available paper stocks suitable for high-volume, four-color process printing. Paper must provide adequate opacity, printability, and stiffness to maintain legible regulatory text, maps, illustrations, and graphics under normal use

A. Louisiana Recreational Fishing Regulations:

1. Quantity: Provide cost for the following quantities:

- 75,000, boxed 100 per box.
- 100,000 boxed 100 per box
- 125,000 boxed 100 per box
- 150,000 boxed 100 per box
- 175,000 boxed 100 per box
- 200,000 boxed 100 per box

Pricing may be submitted on Attachment C – Price Sheet.

- All pamphlets shall be packaged 100 copies per box. Pricing shall include printing, binding, packaging, and delivery to one central distribution location designated by LDWF. Any additional costs, assumptions, or exclusions shall be clearly identified in the proposal.
- LDWF will evaluate the pricing submitted for each quantity option and determine the final order quantity based on the proposals received and available funding. The final quantity to be produced and delivered will be specified by LDWF at the time of contract award. Bidders shall provide pricing for each quantity listed above and shall not assume that any single quantity is guaranteed.

2. Size and binding: Publication trim size to 8” x 10 ½”, saddle-stitched

3. Number of pages:

- 44 total pages

4. Paper quality: The cover and interior shall be printed on economical, commercially available paper stocks suitable for high-volume, four-color process printing.

Paper must provide adequate opacity, printability, and stiffness to maintain legible regulatory text, maps, illustrations, and graphics under normal use. Excessive show-through or paper quality that compromises readability will not be acceptable.

Bidders may propose different paper grades for the cover and interior, provided the proposed stocks meet these minimum requirements. Each bid must identify the proposed paper type, grade, basis weight, finish, and other relevant specifications.

5. Composition and printing: 4-color cover and four-color interior pages

B. Over-runs and Under-runs

1. LDWF may approve an over-run or under-run not to exceed:
   a) Up to 50,000 – 10 %
   b) 50,001-100,000 – 8%
   c) 100,101 – 300,000 – 4%
   C. Reprints

In the event that reprints for either pamphlet should become necessary after the initial run, cost will be based on the following quantities:

1. Cost per 5,000
2. Cost per 10,000
3. Cost per 15,000

Pricing may be submitted on Attachment C – Price Sheet.

C. Alterations

Alterations requiring new negatives per the request of the LDWF will be based on a cost per page.

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II. Production Schedule

Sportsmen and industry-related businesses rely heavily on LDWF's regulation pamphlets to understand and comply with current regulations. For this reason, these pamphlets must be received on the dates specified in the production schedule to accommodate and inform the public before opening seasons.

A. Louisiana 2026-27 Recreational Fishing Regulations:

- November 27, 2026: Camera-ready copy for all LDWF pages will be supplied to the Publisher; copy may be submitted earlier if the award allows, or as soon as possible.
- December 7, 2026: Publisher shall provide LDWF with proofs as soon as possible.
- December 14, 2026: Proofs approved in writing by LDWF and returned to the Publisher as soon as possible.
- January 5, 2027: The Publisher shall deliver the final quantity of completed pamphlets, as determined by LDWF at the time of contract award, to one central distribution location designated by LDWF. Pamphlets shall be packaged in boxes of 100 copies. The publisher shall also provide LDWF with the final packaged digital production files, as soon as possible.

*Deadlines are subject to change and on an as-soon-as-possible basis.

III. LDWF Pages

Responsibility and authority for design and layout of interior editorial content and the design of the outside front cover, which may be printed in four-color process, together with LDWF's regulation text, shall rest solely with LDWF. All films, separations, electronic files and other documents or records produced in connection with this contract will remain the property of LDWF and will be delivered by the publisher to LDWF following delivery of the final pamphlet.