ADDENDUM # 3

Wednesday, November 18, 2026

TO: ALL BIDDERS

Reference: SEALED BID NUMBER BTB3014: INTERNATIONAL TRAVEL INSURANCE
BID OPENING: December 17, 2026 @ 2pm

The following information becomes a part of the specifications of the above referenced Invitation to Bid. The addenda form is not required to be returned in a sealed envelope:

The bid date is extended to Thursday, December 17, 2026 @2pm.
Period of inquiry deadline is November 30, 2026

Kelly Trial, Hub International

I'd like to submit the following questions for the above named Invitation for Bid:

1. Participation dropped from 341 in 2024 to 305 in 2025 – has participation increased in 2026? Please advise the driver of the expected increase to 350-450 participants for 2027. **My estimate is that we'll have approximately 320-350 individuals participating in our insurance next summer in total. Our intention is to increase our international offerings and the numbers included in the bid specs is to accommodate that potential.**

2. Can the school estimate average travel days since we're being asked to quote a rate per day? 12,000, but that can vary

3. What is the average and maximum group size per trip? **Gabon 8, Guatemala 11, Innsbruck 301 (plus dependents)**

4. Are students permitted to travel independently outside scheduled program activities? Yes

5. Are any activities supervised by third-party provider? **Yes, we collaborate with third party service providers in all of our programs, though the programs are still led by LSU New Orleans faculty and/or staff.**

6. Understanding you may not be able to report on all travel destinations, can you provide a list of known destinations for planned programs lasting over 30 days? I know they mentioned Austria, Gabon, and Guatemala- the website also suggests summer programs in Australia, Brazil, Czech Republic, UK, France, Germany, Japan, Netherlands, Spain, and Turkey. The only current programs are in **Austria, Gabon, and Guatemala. There are other possible travel destinations related to Innsbruck to include Italy, Czechia, Germany, Hungary, Croatia, France, the Netherlands, Spain and Switzerland.**

7. Along with the claims provided, have there been any significant medical claims, emergency evacuations, or repatriation incidents? **No emergency evacuations or repatriation in the last 20 years. We have had hospitalizations in Innsbruck but they did not include medical evacuations.**

Krystal Warning GeoBlue's underwriting team is preparing its proposal and has requested the following information:

(1.) Please provide a breakdown of the total eligible travelers by category, including; Student, Faculty/Staff, Dependents
Students - 300
Faculty/Staff - 28
Dependents – 20
These numbers vary. Our largest program, Innsbruck, has a maximum number of students of 276.

(2.) Will there be any other participants, such as visiting scholars, researchers, volunteers, or other non-student travelers.
Yes, possibly.

(3.) What is the total number of travel days expected during the upcoming policy year? Please also provide a breakdown by participant category (students, faculty/staff, dependents, and other travelers).
Total -
Students – 11,000
Faculty/Staff - 900
Dependents - 250

(4.) Please confirm whether any fees and/or commissions are included in the premium paid shown in the RFP. Not to our knowledge

(5.) I see that claims information has been provided for the current policy year through October. Is corresponding premium information available for the same period? No, the total premium isn't calculated until March of the current plan year.

(6.) Current daily rate and payment mode $2.24 per day/per person. Our current contract requires a $15,000.00 deposit on April 1 (beginning of the plan year), with a travel audit to be submitted by March 31 (end of the plan year) and the remaining balance due is invoiced at that time. We pay via electronic transfer.

(7.) List of the countries where travelers are expected to visit during the upcoming policy year.
Austria
Gabon
Guatemala
Italy
Czechia
Germany
Hungary
Croatia
Switzerland
France
Spain
The Netherlands

Michael Willem:

1. Please provide a breakdown of the total eligible travelers by category, including; Student, Faculty/Staff, Dependents
   Students - 300
   Faculty/Staff - 28
   Dependents – 20
   These numbers vary. Our largest program, Innsbruck, has a maximum number of students of 276

2. Will there be any other participants, such as visiting scholars, researchers, volunteers, or other non-student travelers. POssibly
3. What is the total number of travel days expected during the upcoming policy year? Please also provide a breakdown by participant category (students, faculty/staff, dependents, and other travelers).
   Students – 11,000
   Faculty/Staff - 900
   Dependents - 250

4. Please confirm whether any fees and/or commissions are included in the premium paid shown in the RFP. Not that we are aware of.

5. I see that claims information has been provided for the current policy year through October. Is corresponding premium information available for the same period? No, the premium is not calculated until March.

   Current daily rate and payment mode $2.24 per day/per person. Our current contract requires a $15,000.00 deposit on April 1 (beginning of the plan year), with a travel audit to be submitted by March 31 (end of the plan year) and the remaining balance due is invoiced at that time. We pay via electronic transfer.

   List of the countries where travelers are expected to visit during the upcoming policy year .**Austria, Gabon, Guatemala, Italy, Czechia, Germany, Hungary, Croatia, Switzerland, France, Spain and the Netherlands**

We do not accept electronic copies or fax copies of bids.

All bidders should acknowledge receipt of this addendum in submitting their Bid. Failure to do so will not be cause for rejection of Bid without further consideration.

Troy A Bacino
Assistant Director

ACKNOWLEDGMENT OF ADDENDUM

_____ _____

_____

(bidder) (authorized signature)

LSU NEW ORLEANS

(address)

(printed or typed)