Purchasing Office
P.O. Box 40197 • Lafayette, LA 70504-0197
Office: (337) 482-5396
Fax: (337) 482-5059

October 15, 2026

ADDENDUM NO. 1

THE PURPOSE OF THIS SOLICITATION IS TO ESTABLISH A CONTRACT TO FURNISH AND INSTALL ACOUSTIC PIANOS ONE FOR THE PRACTICE ROOM LOCATED AT ANGELLE HALL ROOM 231 AND ONE FOR THE TEACHING STUDIO LOCATED AT ANGELLE HALL ROOM 139 AT THE UNIVERSITY OF LOUISIANA AT LAFAYETTE, LOUISIANA, AS SHOWN IN THESE SPECIFICATIONS.

Due Tuesday, October 27, 2026 1:00PM Solicitation No. 27010

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Trade-In Piano as part of purchase:

- Vendor will be required to take the trade-in piano as part of the purchase.
- Trade in value has been established as the minimum allowable value. Lower trade in values will be deemed nonresponsive.
- The trade in value to be applied towards the purchase price of the new equipment.
- Award will be based upon total unit cost when trade in value is factored into the bid price for the unit.

Practice Room Piano/Major Practice Room

Trade in piano specifications:

- Steinway 'M' Grand
- Serial #394859
- Acquisition date: 10/1/1965
- Age: 61 years
- Condition: Poor
- Minimum Trade in value: $4,000

Instrumental/Vocal Teaching Studio

- Baldwin 243
- Serial #231437
- Acquisition date: 1948
- Age: 78 years
- Condition: Poor
- Minimum Trade in value: $350

Item No. 2 – Updated Bid Form Attached

Please use this updated Bid Form sheet attached for bid submittal.

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not

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cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet
Director of Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ Signature: _____

BID FORM

I/WE PROPOSE FURNISH AND INSTALL ACOUSTIC PIANOS ONE FOR THE PRACTICE ROOM LOCATED AT ANGELLE HALL ROOM 231 AND ONE FOR THE TEACHING STUDIO LOCATED AT ANGELLE HALL ROOM 139 AT THE UNIVERSITY OF LOUISIANA AT LAFAYETTE, LOUISIANA, AS SHOWN IN THESE SPECIFICATIONS FOR THE FOLLOWING SUM(S)…

ITEM	DESCRIPTION	BRAND/MODEL	UNIT PRICE
1	ACOUSTIC PIANO FOR PRACTICE ROOM (Angelle Hall Rm 231)		
1A	REQUIRED ACCESSORIES FOR PRACTICE ROOM PIANO (BUNDLE PRICE)		
1B	TRADE IN AMOUNT($)		
2	ACOUSTIC PIANO FOR TEACHING STUDIO (Angelle Hall Rm 139)		
2A	REQUIRED ACCESSORIES FOR TEACHING STUDIO PIANO (BUNDLE PRICE)		
2B	TRADE IN AMOUNT($)		
5	INSTALLATION FEE		
6	SHIPPING/DELIVERY		
7	WHITE GLOVE REGULATION AND TUNING SERVICE		
8	ADDITIONAL FEES Describe here: _____		
		GRAND TOTAL	

Lead time: _____ days

Delivery Address: 601 E. St. Mary Boulevard Lafayette, LA 70503

Bidder comments: _____

_____

_____

_____

_____

ALL PRICES QUOTED ARE TO REMAIN FIRM THROUGH JUNE 30, 2027.

NET 60 payment terms.

Grand total listed is to be inclusive of all fees necessary to complete assigned deliverables.