



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis St. 8th Floor Room 826
P.O. Box 1471
Baton Rouge, Louisiana 70821
225-389-3259 FAX 225-389-4841
purchasinginfo@brgov.com

Trina Hall
Director of Purchasing

ADDENDUM NO. 2
October 21, 2026

Your reference is directed to **File Number: 26-000637**
Solicitation Number **A26-0367 Rental of Portable Toilets**
Scheduled to open: **October 28, 2026, 11:00 am CST**

The bid opening date has been moved

from

October 28, 2026, 11:00 am CST to

to

November 4, 2026 at 11:00 am CST

The following questions and answers will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 26-000637

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

Questions & Answers

Q1. Submission route. The cover page calls for sealed bids returned to the Purchasing Division at 222 St. Louis Street, 8th Floor Room 826, while Instruction 9 states that bid forms and submissions must be downloaded and submitted through Central Bidding. Which submission route governs — and if both are accepted, is one sufficient on its own?

A1. *If you wish to submit a sealed bid submission, it can be delivered by Fed Ex, UPS, postal carrier, or courier; if so, it will need to be delivered to our physical address: 222 St. Louis Street, 8th Floor – Room 826, Baton Rouge, LA 70802. If you wish to submit electronically, submission will only be accepted through Central Bidding. Either submission form is acceptable.*

Q2. Wastewater hauler permit. The specifications place permit requirements on "the Contractor," and Addendum 1 confirms in answer A12 that there are no restrictions on subcontracting up to 100% of the rental, delivery, maintenance, and pump-out services, with A13 requiring subcontractors to meet applicable licensing. Our firm will bid as prime with a licensed local portable-sanitation operator performing the services as subcontractor. Please confirm that the performing subcontractor's Louisiana wastewater hauler permit satisfies the permit requirement, or advise if the prime contractor must hold the permit in its own name (the specifications allow permits to be obtained within 14 days of award).

A2. *Licensing requirements will be based on vendor function; each vendor, whether prime or subcontractor, shall have evidence of proper permitting for the services they will provide.*