

Addendum No. 1

**Building Improvements
at Alice Harte School
5300 Berkley Drive
New Orleans, LA 70131
ITB 26-FAC-0099**

THE FOLLOWING CHANGES, DELETIONS, AND/OR ADDITIONS TO THE DRAWINGS AND/OR PROJECT MANUAL ON THE ABOVE REFERENCED PROJECT SHALL BECOME A PART OF THE CONTRACT DOCUMENTS.

Item No. 1 – Bid Date and Pre-bid Meeting

- A. Bids will be received no later than 2:00 p.m. on October 13, 2026.
- B. A pre-bid meeting was held at the project site on October 1, 2026. See attached sign-in sheet for list of attendees
- C. All questions shall be sent to the Architect of record, Steve Faust at sfaust@mathesbrierre.com.

Item No. 2 - Attachments

- A. The following is attached herein, issued as a part of this addendum:
 - 1. Pre-bid meeting sign-in sheet (3 pages)
 - 2. NOLA Public Schools Post-Bid Document Checklist and required documents as indicated in the item below

Item No. 3 – NOLA Public Schools Post-Bid Document Checklist

- A. Add the following post-bid documents required **to be submitted within 10 calendar days after Notice of Intent Award**, issued as a part of this addendum:
 - NON COLLUSION AFFIDAVIT
 - ATTESTATION CLAUSE
 - DBE RESPONSIVENESS FORM 1
 - DBE RESPONSIVENESS FORM 2
 - DBE POST-BID/PRE-CONSTRUCTION COMPLIANCE CERTIFICATION CHECKLIST
 - VERIFICATION OF DBE CERTIFICATION
 - ORLEANS PARISH SCHOOL BOARD FEDERAL COMPLIANCE PROVISIONS (EDGAR)

Item No. 4 – Electrical

- A. As a clarification on the load shedding if ATS-1, see specific note 1 on sheet E101 and the schematic feeder diagram on sheet E301.

Item No. 5 – Miscellaneous Items

- A. Below items were stated at the pre-bid meeting and are included in the Project Manual, with **added or revised items bolded below**:
 - 1. The building and areas adjacent to the construction areas will be in use by the public during the construction time. See Section 01100-Summary of Work for additional working conditions and work restrictions.
 - 2. The Bidder shall agree to achieve Substantial Completion of the entire Work that is the subject of the Contract Documents within the time set forth in the Agreement Between the Owner and the Contractor, AIA Document A101, as modified by the Owner, which is 250 consecutive calendar days, and agrees that this Contract Time will commence on the date specified in the written “Notice to Proceed” from the Owner.

3. All questions shall be sent to the **Architect of record, Steve Faust at sfaust@mathesbrierre.com**.
4. Alternate No.1: Added cost to replace the flooring at all stair landings with new flooring specified in Section 096500 and as indicated on the drawings. Provide all preparation work including removal of existing flooring and removing existing adhesive as required for the new flooring
5. **LIQUIDATED DAMAGES:**. The Contractor and the Contractor's Surety shall be liable for and shall pay to the Owner Liquidated Damages, which shall not be considered a penalty, in the amount of \$700.00 per calendar day, for each calendar day (Saturdays, Sundays, and legal holidays included) that Substantial Completion is delayed beyond the time set forth in the Contract Documents. In addition, the Contractor and the Contractor's Surety shall be liable for and shall pay to the Owner Liquidated Damages, which shall not be considered a penalty, in the amount of \$700.00 per calendar day, for each calendar day (Saturdays, Sundays, and legal holidays included) that the Contractor fails to complete the Punch List beyond forty five (45) days from the date of Substantial Completion
6. The School has tax-exempt status for materials. Bid shall include this provision for pricing/purchasing of materials. Contractor shall provide all documentation required for the processing of the exemption.
7. Bids must be accompanied by bid security equal to 5 percent of the base bid and all additive alternates in the form of either a certified check or a bid bond.
8. Instructions for post-bid documents, including specific documents and timing of their submission
9. A Performance and a Payment Bond are required.
10. In addition to Section 011400, see Section 017300 – Execution for additional cutting and patching requirements.
11. Bids shall be received by the Orleans Parish School Board (OPSB) until 2:00 P.M on October 13, 2026. It is the Architects intention to issue the last addendum on October 7, 2026 or at the latest on the morning of October 8, 2026, so any questions shall be submitted timely to accommodate the last addendum.

END OF ADDENDUM NO.1

Mathes Brierre
A R C H I T E C T S

A Professional Architectural Corporation
201 St. Charles Avenue
Suite 2200
New Orleans, Louisiana 70170-2403
Voice 504.586.9303 Fax 504.582.1305

Project: **Building Improvements
at Alice Harte School
5300 Berkley Drive
New Orleans, LA 70130
ITB 26-FAC-0099**

Date/Time: 10:00 A.M., October 1, 2026

NAME	COMPANY / DISCIPLINE	LIC NO	TELE NO.	E-MAIL ADDRESS
	NOLA Public Schools	NA		
Angela Zarders	NOLA Public Schools	NA		azarders@nolapublicschools.com
Bartek Skowron	Manning	NA	504 412 2000	bms@manning.xyz
Derrick James	NOLA Public Schools	NA		djames@nolapublicschools.com
Daniel Wikoff	Mathes Brierre Architects	NA	504 586 9303	dwikoff@mathesbrierre.com
Steve Faust	Mathes Brierre Architects	NA	504 586 9303	sfaust@mathesbrierre.com
FLOYD MAROUCHE	OAKTREE ELECT		504-215 9144	INFO@OAKTREEELECTRIC.COM
Jeremy Geary	Alice Harte			Jeremy Geary @inspirenolaschools.org
Kelsey Trosclair	Tuna Construction		504 305 2249	bids@tunacreation.com
George Beaulieu	HY-TECH ROOFING SERVICES, INC		504 464-7467	ESTIMATOR@HYTECHROOFING.NET
Brian Brown	Century Commercial Group		504-722 3113	bbrown@ccg.nola.com
Chris Areas	Stallings Construction		(504) 988- 7913	Bid@Stallingsnola.com
Trent Marville	Blueleaf LLC		225-315 9225	trent@blueleaf-group.com

Project: Building Improvements
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NAME	COMPANY / DISCIPLINE	LIC NO	TELE NO.	E-MAIL ADDRESS
Brad Falcon	Engulf Waste / Waste Disposal		504- 407-7714	brad1@engulfwaste.com
Bryan Bealer	Cummins		504 400-3036	bryan.bealer@ cummins.com
SHANWOOD SAMPSON	CAPITOL CITY FIRE PROTECT		225 242 9215	SHANWOOD.SAMPSON@ CAPITOLCITYFIRE.COM
Glenn Amedee	ETI		504 915-0000	GlennAmedee@yahoo.com
Peter Smith	ETI		504 931-7070	Peter@icdnola.com
Jeremy Balfour	Arc Mechanical		785-661- 9191	Estimating@Arc mechanical.net
Ricky Coe	BRC Const.		985 707-4155	Rcoe25@yahoo.com
Ronny Geiser	EEC		504 727-4545	rgeiser@sciencusa.com
Cheryl Frank	EEC		504 739-4545	CFrank@Sciencusa.com
Brad Arie	Regency Electrical		504 450-0361	Bamice@regency-contracting.com
NAUMAN THOMAS	NFT GROUP, LLC		504-330- 2189	ESTIMATING@NFTGR.COM

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ITB 26-FAC-0099**

[illegible]

NOLA Public Schools Post-Bid Document Checklist

Project Information

Project: ITB No. 26-FAC-0099 – Building Improvements at Alice M. Harte School

Bid Opening Date: Tuesday, October 13, 2026 @ 2:00 PM CDT

Pre-Bid Conference Date: Thursday, October 1, 2026, 10:00 AM CDT, at Alice M. Harte Charter School, 5300 Berkley Drive, New Orleans, LA 70131

All documents are due within 10 calendar days after Notice of Intent to Award.

Submission Rules

- Post-Bid Documents cannot be emailed.
- Hand delivery, U.S. Mail, or Express Mail only.
- NOLA-PS is not responsible for delivery delays or lost mail; late submissions will be deemed non-responsive.

Required Post-Bid Documents

- ☐ Non-Collusion Affidavit
- ☐ Attestation Clause
- ☐ DBE Responsiveness Form 1
- ☐ DBE Responsiveness Form 2
- ☐ DBE Certification Checklist (Notarized)
- ☐ Verification of DBE Certification
(Provide a completed Verification of DBE Certification Form for any DBE firms being claimed.)
- ☐ EDGAR Form

Delivery Address (Hand Delivery or Mail)

Mr. Jonathan Temple
Office of Business Partnerships
NOLA Public Schools
2401 Westbend Parkway, Suite 5055
New Orleans, LA 70114

STATE OF LOUISIANA
PARISH OF _____

PROJECT NO. _____
NAME: _____
LOCATION: _____

AFFIDAVIT

Before me, the undersigned authority, duly commissioned and qualified within and for the State and Parish aforesaid, personally came and appeared _____ (hereinafter "Affiant"), the _____ duly authorized and lawful representative of _____, who, being by me first duly sworn deposed, testified under oath that he has read this Affidavit and does hereby agree to comply with all provisions herein, and affirms under oath as follows:

PART I

Louisiana Revised Statutes, Title 38, Section 2224:

(1) That Affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public Contract between _____ and the Orleans Parish School Board, under which Affiant has or will receive payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public Contract were in the regular course of their duties for Affiant; and

(2) That no part of the Contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the Contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for affiant.

PART II

Louisiana Revised Statutes, Title 38, Section 2190:

That Affiant, if an architect or engineer, or representative thereof, does not own a substantial financial interest, either directly or indirectly, in any corporation, firm, partnership, or other organization which supplies materials for the construction of a public work when the architect or engineer has performed architectural or engineering services, either directly or indirectly, in connection with the public work for which the materials are being supplied.

For the purposes of this section, a "substantial financial interest" shall exclude any interest in stock being traded on the American Stock Exchange or the New York Stock Exchange.

That Affiant, if subject to the provisions of this section, does hereby agree to be subject to the penalties involved for the violation of this section.

SWORN TO AND SUBSCRIBED BEFORE ME
THIS _____ DAY OF _____, 20____.

AFFIANT

NOTARY

Name of Project

Project No.

ATTESTATIONS

Appearer, as a Bidder on the above-entitled Public Works Project, does hereby attest that:

LA. R.S. 38:2227 PAST CRIMINAL CONVICTIONS OF BIDDERS

- A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

(a) Public bribery (R.S. 14:118)
(b) Corrupt influencing (R.S. 14:120)

(c) Extortion (R.S. 14:66)
(d) Money laundering (R.S. 14:230)

- B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

(a) Theft (R.S. 14:67)
(b) Identity Theft (R.S. 14:67.16)
(c) Theft of a business record
(R.S.14:67.20)
(d) False accounting (R.S. 14:70)
(e) Issuing worthless checks
(R.S. 14:71)

(f) Bank fraud (R.S. 14:71.1)
(g) Forgery (R.S. 14:72)
(h) Contractors; misapplication of
payments (R.S. 14:202)
(i) Malfeasance in office (R.S. 14:134)

LA. R.S. 38:2212.10 Verification of Employees

- A. At the time of bidding, Appearer is registered and participates in a status verification system to verify that all new hires in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, Appearer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, Appearer shall require all subcontractors to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

NAME OF BIDDER

NAME OF AUTHORIZED SIGNATORY OF BIDDER

DATE

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

**SIGNATURE OF AUTHORIZED
SIGNATORY OF BIDDER**



Orleans Parish School Board Disadvantaged Business Enterprise Program (DBE)

DBE RESPONSIVENESS FORM 1

RFP/RFQ/Bid/Solicitation/Other # _____ Bidder/Proposer: _____

Project Name & Description: _____

FOR BIDS: THIS COMPLETED FORM SHOULD BE FURNISHED TO THE OFFICE OF PROCUREMENT BY THE LOWEST PROPOSER WITHIN TEN (10) DAYS OF THE BID OPENING. FAILURE TO COMPLETE THIS FORM PROPERLY MAY CONSTITUTE THE BID/OFFER AS BEING NON-RESPONSIVE AND SUFFICIENT CAUSE FOR REJECTION.

FOR RFPS/RFQS: THIS COMPLETED FORM SHOULD BE FURNISHED TO THE OPSB-DBE OFFICE THROUGH THE OFFICE OF PROCUREMENT WITH YOUR PROPOSAL. FAILURE TO COMPLETE THIS FORM PROPERLY MAY CONSTITUTE THE PROPOSAL/OFFER AS BEING NON-RESPONSIVE AND SUFFICIENT CAUSE FOR REJECTION.

The undersigned Bidder/Proposer has satisfied the requirements of the bid/proposal specifications for the above-referenced Orleans Parish School Board project in the following manner.

Please check the appropriate space:

☐ The Bidder/Proposer is **committed to achieving and/or exceeding** the DBE target goal of **35** % DBE utilization on this contract, and will require all Subcontractors to assist the Prime Contractor to maintain 35% DBE participation before this project is substantially complete.

☐ The Bidder/Proposer is **unable to meet** the DBE target goal, but is committing to a minimum of _____ % DBE utilization by pre-construction phase or notice-to-proceed, and will require all Subcontractors to assist in achieving 35% DBE participation, before this project is substantially complete.

Name of Bidder's/Proposer's Firm: _____

Telephone: _____ Fax: _____ E-Mail: _____

By: _____
(Authorized Signature) (Title) (Date)

THE BIDDER/PROPOSER IS COMMITTED TO UTILIZING DBE PARTICIPATION ON THE PROJECT IN THE FOLLOWING MANNER:

COMPLETED BY PROPOSER:

The Bidder/Proposer is committed to utilizing the **DBE FIRM NAMED BELOW** for the *Scope(s) of Work* as described below. The estimated dollar value of the scope of work is \$ _____ and _____ % of the total dollar value of the contract.

Copy this form, if you are utilizing more than one (1) DBE firm to achieve the DBE participation percentage on the project.

Name of DBE Firm: _____

DBE Firm Owner or Contact: _____

Telephone: _____ Fax: _____ E-Mail: _____

DBE TYPE: ☐ SLDBE CERTIFIED ☐ LAUCP DBE CERTIFIED

☐ Copy of Verification of DBE Certification form is attached

COMPLETED BY DBE FIRM (below):

DBE AFFIRMATION. The above-named DBE firm affirms that it will perform the scope(s) of work on this contract for the estimated dollar value and contract percentage as stated above.

By: _____
(Authorized Signature) (Title) (Date)

Note: If the Bidder/Proposer does not receive award of the prime contract, then any and all representations in this form shall be null and void.



DBE RESPONSIVENESS FORM 2

SUBCONTRACTING STRATEGY FOR DBE PARTICIPATION

Business Name: _____ Project Name/Number: _____

Business Contact Information: _____
(Phone, Fax, E-Mail and Address:)

Provide a strategy to identify specific subcontracts that will be awarded to DBEs and anticipated DBE participation for project. This Plan shall incorporate actions to be taken by the Bidder's/Proposer's proposed DBE Subcontractors/Consultants/Suppliers.

Bidders: Must submit form within 10 days after Bid-Date. Provide attachments if necessary.

DBE Vendor	Scope of Work Construction Division(s) Materials	Contract Value	Percent of Prime Contract

NOTE: If the Bidder/Proposer does not receive award of the prime contract, then all representations in this form shall be null and void.

Representative's Name: _____ Title: _____ Date: _____

Signature: _____

(Authorized Signature)



ORLEANS PARISH SCHOOL BOARD

Month of: _____
Year: 20 _____
Correlates with Bid # _____

DBE POST-BID | PRE-CONSTRUCTION COMPLIANCE CERTIFICATION CHECKLIST

(Note: Form must be submitted with one or more of the supporting documents identified and initialed below. Failure to submit completed certification constitutes non-responsiveness and cause for ejection.)

Business Name: _____

Bidder's Name & No.: _____

If Subcontractor, Name of Business Performing Work Under: _____

Business Principal Contact Information: _____

(Print Name, Phone, E-Mail, and Physical Address)

I _____ hereby certify that,
(Print Name & Title of Company Representative)
_____ has complied with all Disadvantaged Business
(Print Business Name)

Enterprise, Equal Employment Opportunity, and Affirmative Action Front End Provisions set forth in the OSPB DBE Policy and with all of the provisions of Federal Executive Order 11246, as amended, including implementing and related rules, regulations and relevant orders of the U.S. Secretary of Labor. I also certify that all information contained in *Supporting Documents is true and correct.

Signature: _____ Date: _____
(Authorized Signature)

*Supporting Documents Attached:

- ☐ DBE Responsiveness Form 1 _____ (Initial)
- ☐ DBE Responsiveness Form 2 _____ (Initial)
- ☐ DBE Pre-Construction Report 1 _____ (Initial)
- ☐ DBE Pre-Construction Report 2 _____ (Initial)
- ☐ DBE Pre-Construction Report 3 _____ (initial)
- ☐ Verification of DBE Certification _____ (initial)

STATE OF LOUISIANA, ORLEANS PARISH IN WITNESS
WHEREOF, I have hereunto set my hand and official seal
this _____ Day of _____, 20 _____.

Notary Public, State of Louisiana

My Commission Expires _____



Orleans Parish School Board Disadvantaged Business Enterprise Program (DBE)

VERIFICATION OF DBE CERTIFICATION

Solicitation #: _____

Title of Solicitation: _____

Bidder/Proposer: _____

DBE Firm: _____

INSTRUCTIONS: The Office of Business Partnerships request verification of DBE Certification status related to this specific solicitation. The Bidder/Proposer is responsible for obtaining this information, from the identified DBE firm(s), and shall submit according to the instructions of the solicitation. If the status of the DBE firm submitted cannot be verified by a DBE Certification Agency, the bid shall be rejected for just cause. Also, failure to complete this form properly shall result in the bid/proposal being deemed non-responsive, and cause of rejection.

Name of DBE Firm: _____

DBE Firm Owner or Contact: _____

Telephone: _____

E-Mail: _____

Scope of service(s): _____

NAICS Code(s): _____

Name of DBE Certification Agency: _____

COMPLETED BY DBE FIRM (below):

AFFIRMATION. By signing below, the named DBE firm authorizes OPSB – Office of Business Partnerships to contact the certifying agency identified above to verify current DBE certification status, related eligibility information (including active/inactive status, approved NAICS Codes and work categories). The DBE attests that the information provided on this form is true and accurate. The DBE firm acknowledges and is in agreement that if OPSB cannot verify DBE Certification status by contacting the certifying agency, the bid/proposal shall be rejected for just cause.

By: _____ / _____ / _____
(Authorized Signature) (Title) (Date)

Email Address: _____

Contact Number: _____

OPSB VERIFICATION (INTERNAL):

- ☐ DBE Certification Status verified as ACTIVE for this procurement
☐ DBE Certification Status could not be confirmed; bid/proposal is rejected for just cause.

OPSB Officer: _____

Title: _____

Signature: _____

Date: _____

Orleans Parish School Board Federal Compliance Provisions

In accordance with §200.0 – 200.521 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (sometimes referred to as the new “EDGAR”), this Addendum ("Addendum") is proof of the vendor's willingness and ability to comply with certain requirements which may be applicable to specific OPSB purchases using federal grant funds. It amends and is hereby incorporated into an existing agreement between the parties. Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Name and Title of Authorized Representative: _____

Signature of Authorized Representative: _____

Email Address: Date: _____

Company Name: _____

Address, City, State, and Zip Code: _____

Phone Number: _____ Fax Number: _____