**Office of the Mayor-President**
Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis St. 8th Floor Room 826
P.O. Box 1471
Baton Rouge, Louisiana 70821
225-389-3259 FAX 225-389-4841
purchasinginfo@brgov.com

**Trina Hall**
Director of Purchasing

**ADDENDUM NO. 1**
**October 28, 2026**

Your reference is directed to:

| | |
|---|---|
| Solicitation Number | **RFP Solicitation: 2026-13-1200**<br>**Library Professional Landscaping** |
| Scheduled to open: | **November 13, 2026, 02:00 pm CST** |

**The following questions and answers will be made part of the above referenced solicitation.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

dsstewart@brla.gov
225-389-3259 x 3264

_____ _____ _____

Signature Date Company

# Questions & Answers
**(continued)**

**Q1. Will we be bidding on several different library locations, or just the Goodwood Library?**

***A1. The RFP indicates that multiple locations will be bid on.***

**Q2. Good afternoon, is this the only area at the River Center library that will need to be landscaped? This is what the employee at the library showed us.**

***A2. The areas identified at all sites in their walk through are the areas to be serviced.***

**Q3. Could you share the authoritative packet and all addenda? The copy I found lists two inquiry email addresses, so please also confirm the correct address for further questions.**

***A3. Bid packet and all Addendum No. 1 and Addendum No. 2 attached***

**Q4. The packet describes two days of mandatory meetings and site visits, but the calendar shows October 20 without a clear second date. Please confirm the complete itinerary, start times, attendance requirements and any advance registration.**

***A4. The dates in the packet are correct.***

**Q5. Do the October 28 question deadline and November 13 proposal deadline remain in effect, and what local time applies to each?**

***A5. Unless an addendum changes the dates and time, they will remain the same. Times are CST.***

**Q6. Please point me to the eligibility requirements and any terms governing subcontractors or outside referral assistance, incl*uding required disclosures.***

***A6. All forms in the bid document should be completed; if other eligibility requirements are necessary, they will be requested before award.***

**Q7. Do we need a bid bond for this bid?**
**A7.No**

**Q8. Do we need a redacted copy to turn in?**
**A8. No (only if you wish to)**

**Q9. Is the scope and specs we are supposed to base this on are pages 38 and 44?**
**A9.Scope of Services is covered in page 38 through 65**

**Q10. It has turf insect/ disease control listed but I only thought this was for the flower beds.**
**A10. RFP is for comprehensive landscaping services**

**Q11. Are mulch and flowers included in the monthly price or priced as separate items?**
**A11. Mulch and Other Plant Material are priced separately**

**Q12. Are irrigation checks part of the monthly price or sperate onetime items?**
**A12. Irrigation checks should be factored into the monthly pricing; irrigation repairs should be estimated at an hourly rate per Item 0022**