

**NOLA Public School
Procurement Department
2401 Westbend Parkway, Suite 5076,
New Orleans, LA 70114
Paul A. Lucius, Executive Director of Procurement**

October 20, 2026

Addendum No. 2

**REQUEST FOR PROPOSAL NO. 27-0043
STRATEGIC PLAN REFRESH**

This Addendum and Clarification item forms a part of the RFQ Documents and modifies the original RFQ Documents issued September 24, 2026. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so may subject to disqualification.

This Addendum consists of 5 Pages.

CLARIFICATION:

1. **Question:** “There appear to be defects in the RFP itself: the cost form asks for an "annual fee... over the initial three-year term" for "Project & Construction Management Services"; the certification form refers to "consulting services for collections"; and the contract term is listed as September 2026 to February 2027, which starts before the award date.”

Answer: The Cost Form has been revised. Proposers shall use the revised Cost Form included in Addendum No. 2 when submitting their proposals.

The contract term is hereby clarified to begin upon execution of the agreement and continue through June 2027. Should the District determine that services are required beyond June 2027, the contract term may be extended through a written amendment executed by the parties, subject to NOLA-PS approval.

2. **Question:** Does NOLA-PS have a preferred approach for stakeholder engagement (in-person, virtual, or hybrid) for interviews, workshops, and Board presentations?

Answer: NOLA-PS does not have a preferred approach for stakeholder engagement. A hybrid approach incorporating both in-person and virtual engagement is acceptable. However, presentations to the Orleans Parish School Board should be conducted in person.

3. **Question:** Should the selected consultant(s) anticipate participation in regular Board meetings, special workshops, or retreats as part of the engagement, and are any such Board meetings, workshops, or retreats already scheduled that should be incorporated into the proposed work plan?

Answer: Yes. The selected consultant(s) should anticipate participating in Board meetings, special workshops, and/or retreats as part of the engagement, as needed. At this time, no specific meetings, workshops, or retreats have been scheduled for this purpose. Any necessary participation will be coordinated with the selected consultant(s) as the project progresses.

4. **Question:** Can NOLA-PS provide additional guidance on its expectations or preferences for stakeholder engagement and whether any stakeholder groups beyond those identified in the RFP may be considered as part of the planning process (e.g., students, families, teachers, school leaders, etc.)?

Answer: NOLA-PS may engage additional stakeholder groups, including school leaders and students, as part of the strategic planning process. The specific groups and methods of engagement will be determined as the planning process develops.

5. **Question:** Professional Services Compliance Checklist - the form includes a Notary signature for the **State of Louisiana** in the box at the bottom. For firms outside of Louisiana, can the notary be commissioned by a different state?

Answer: Yes. The notary can be commissioned by a different state.

6. **Question:** If no DBE certified in Louisiana is included at the proposal stage, does the DBE Checklist still need to be submitted?

Answer: Yes, per OPSB Board Policy regarding DBE participation, It shall be the policy of the Orleans Parish School Board (OPSB) to ensure every opportunity is made available to include disadvantaged business concerns in its letting of contracts and purchases, by providing bidders for each contract or purchase being bid. Moreover, the ability or desire of the Consultant/Prime Contractor to perform the work of a contract with its own organization does not relieve the Consultant/Prime Contractor's responsibility to meet or exceed the District's DBE contract goal. Proposers shall submit: DBE Responsiveness Form 1, DBE Responsiveness Form 2 and the Verification of DBE Certification Form.

7. **Question:** Does the prime contractor need to be DBE certified, or just the subcontractor?

Answer: A certified DBE firm may serve as a Prime Contractor, or Subcontractor. Defined terms must be listed via DBE documents submitted for review and approval.

8. **Question:** When both the prime contractor and the subcontractor are certified DBEs, does the participation of both firms count toward the 35 percent goal, and which Appendix B forms should each firm complete and sign?

Answer: Yes, the participation of both firms counts towards the 35 percent goal. The Respondent shall submit: DBE Responsiveness Form 1, DBE Responsiveness Form 2 and the Verification of DBE Certification Form as required.

9. **Question:** Will the selected consultant receive the District's Evolve progress reports and supporting data at kickoff, and does the District use a standard data-sharing agreement for consultants?

Answer: We anticipate providing the selected consultant with a progress report or summary of the work completed toward our NOLA-PS Evolve Strategic Plan, along with relevant supporting data and information, at kickoff. We currently do not have a standard data sharing agreement for consultants as part of the RFP contract template.

10. **Question:** Will the District provide existing implementation reports, progress assessments, performance dashboards, Board materials, or other documentation describing progress toward the current plan's commitments?

Answer: We anticipate providing the selected consultant with a progress report or summary of the work completed toward our NOLA-PS Evolve Strategic Plan, along with relevant supporting data and

information, at kickoff.

11. **Question:** Will these materials be made available before proposal submission or following contract award?

Answer: The materials will be made available to the selected consultant following the contract award.

12. **Question:** Additionally, what confidentiality and data-access requirements will apply to District information provided to the selected consultant?

Answer: The selected contractor shall comply with all applicable federal and state laws and regulations governing the confidentiality of student records. The District's confidentiality requirements apply to student records to the extent that the contractor is granted access to such records during the engagement.

13. **Question:** Can the District clarify how ownership and permitted use of pre-existing consultant methodologies, analytical frameworks, templates, and other intellectual property will be distinguished from work products developed specifically for NOLA Public Schools under the resulting contract?

Answer: Any pre-existing methodologies, analytical frameworks, or other intellectual property brought to the engagement by the consultant will remain the property of the consultant. Any work products or deliverables developed specifically for NOLA Public Schools as part of the engagement will be owned by the District.

14. **Question:** Can the District clarify whether the refreshed strategic plan is intended to address only priorities within the direct administrative authority of NOLA Public Schools and the Orleans Parish School Board, or whether the planning process may also identify systemwide priorities requiring coordination with independently governed charter school operators or other institutional partners?

Answer: The refreshed strategic plan is intended to address both priorities within the direct authority of NOLA Public Schools and the Orleans Parish School Board, as well as broader systemwide priorities, as reflected in the current strategic plan.

15. **Question:** Can the District clarify whether the anticipated engagement scope is limited to these identified groups or whether participation by charter school operators, educators, students, families, and community stakeholders is expected or permitted within the proposed project scope and budget?

Answer: NOLA-PS may engage additional stakeholder groups, including school leaders and students, as part of the strategic planning process. The specific groups and methods of engagement will be determined as the planning process develops.

16. **Question:** Does NOLA Public Schools currently maintain baseline performance measures or established reporting systems associated with the existing Evolve commitments?

Answer: Yes. NOLA Public Schools currently maintain baseline performance measures or established reporting systems associated with the existing Evolve commitments.

17. **Question:** Will the selected consultant have access to these measures and relevant historical data to support development of the refreshed strategic framework?

Answer: We anticipate providing the selected consultant with a progress report or summary of the work completed toward our NOLA-PS Evolve Strategic Plan, along with relevant supporting data and information, at kickoff.

On Page 28 DELETE:

9.0 Cost Form



ORLEANS PARISH SCHOOL BOARD

**Procurement Department
2401 Westbend Parkway, Suite 5055
New Orleans, Louisiana 70114**

RFP NO. 27-0043

STRATEGIC PLAN REFRESH

State your proposed annual fee. The annual fee will be evaluated over the initial three-year term. Proposers should also indicate whether the annual fee will remain the same during any optional renewal periods.

The total **ANNUAL** fee for providing Project & Construction Management Services:

Fee: _____
(in figures)

Fee: _____
(in words)

NAME: _____ **TITLE:** _____

COMPANY: _____

SIGNATURE: _____ **DATE:** _____

ORLEANS PARISH SCHOOL BOARD (NOLA-PS) reserves the right to consider/approve additional products/services available during the life of this agreement that have yet to be developed but would enhance the products/services provided under this agreement. Such considerations should be made available as part of the routine products/services included in this agreement and made available to client similar to ORLEANS PARISH SCHOOL BOARD (NOLA-PS) at no additional fee.

Should additional fees be required for products/services not yet developed, ORLEANS PARISH SCHOOL BOARD (NOLA-PS) shall receive a cost justification proposal for the added product or service and shall have the right to accept or reject any such offer independent of the original agreement, to negotiate with the successful vendor for additional value and to counteroffer additional value, which may include pricing, additional warranty, technical support and/or training.

Signature _____ Date _____

REPLACE WITH:
9.0 Cost Form



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STRATEGIC PLAN REFRESH

State your proposed annual fee. The annual fee will be evaluated over the initial term. Proposers should also indicate whether the annual fee will remain the same during any optional renewal periods.

The total **ANNUAL** fee for providing: _____

Fee: _____
(in figures)

Fee: _____
(in words)

NAME: _____ **TITLE:** _____

COMPANY: _____

SIGNATURE: _____ **DATE:** _____

ORLEANS PARISH SCHOOL BOARD (NOLA-PS) reserves the right to consider/approve additional products/services available during the life of this agreement that have yet to be developed but would enhance the products/services provided under this agreement. Such considerations should be made available as part of the routine products/services included in this agreement and made available to client similar to ORLEANS PARISH SCHOOL BOARD (NOLA-PS) at no additional fee.

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Signature _____ Date _____

End of Addendum No. 2