



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board of NEW ORLEANS

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www.swbno.org

Addendum No. 2

Date: 10/7/2026

Your reference is directed to **Solicitation Number: 2026-SWB-35 River Sand and Mason Sand** which is scheduled to open at **11:30 a.m.** CDT on **October 8, 2026**, for SWBNO Support Services Department.

This addendum provides for the following:

1. Bid Due Date Update
2. Questions
3. Attachment – EDBP Acknowledgment of Negotiated Terms
4. Attachment – EDBP Participation Summary Sheet
5. Attachment – DBE Form Instructions for Materials and Supplies

1. Bid Due Date and Bid Opening Update

- a. The bid due date has been changed to October 15, 2026, at 11:00 a.m. (CDT)
- b. The bid opening date has been changed to October 15, 2026, at 11:30 a.m. (CDT)

2. Questions

- Question: Due to no space shown for quantities on the original bid form, we will not be able to provide a total price as required on the EDBP forms. Please provide guidance as to how this is supposed to be submitted.

Answer:

See updated attachments for EDBP Participation Summary Sheet and EDBP Acknowledgement Form.

See updated attachment for the DBE Form Instructions for Materials and Supplies.

The changes, additions, and/or deletions included herein are hereby made part of the solicitation documents for 2026-SWB-35 River Sand and Mason Sand, as fully and completely as if the same were set forth therein. The bidder shall be responsible for having knowledge of all addendums issued for this ITB.

***** END OF ADDENDUM *****

ECONOMICALLY DISADVANTAGED BUSINESS PARTICIPATION SUMMARY SHEET

Minimum Percentage Goal Participation for this Contract is ____%

Contract Name and # _____

Name and Address of Disadvantaged Business Enterprise Company	Name of Contact Person	Scope of Work to be Performed	Percentage of Work to be Performed

THIS FORM MUST BE COMPLETED AND SUBMITTED AT THE TIME OF RFQ SUBMISSION. FAILURE TO DO SO WILL RENDER THE BID NON-RESPONSIVE.

NOTE: Signature required even if judged NOT APPLICABLE by the BIDDER

Prime Representative Name: _____
Print Name

Prime Signature: _____
Signature

Prime Company's Name: _____

Date: _____

Prime Address: _____

E-mail: _____

Telephone Number: _____

**ACKNOWLEDGEMENT
OF NEGOTIATED TERMS BETWEEN
PRIME CONTRACTOR AND DBE SUBCONTRACTOR**

Solicitation: _____

This form acknowledges that the Prime _____
and DBE Subcontractor _____

Certification: ☐ SLDBE or ☐ LAUCP

have agreed to the following terms of service:

Scope of Work:

DBE Address: _____

DBE Phone Number: _____

Please note: Scope of work should describe the agreed upon terms between the Prime and DBE.

DBE Percentage of Total Contract: _____

By signing this acknowledgement, the Prime Contractor and DBE Subcontractor affirm that it will perform the Scope of Work for the estimated percentage stated. Both parties hereby certify that the information contained herein is true and correct.

**FAILURE TO SUBMIT THIS FORM COMPLETED WITH SIGNATURES WILL RENDER BID/PROPOSAL
NON-RESPONSIVE.**

PRIME CONTRACTOR:

Printed Name: _____

Signature: _____

Date: _____

DBE SUBCONTRACTOR:

Printed Name: _____

Signature: _____

Date: _____

DBE FORM INSTRUCTIONS FOR MATERIALS AND SUPPLIES

The Sewerage and Water Board of New Orleans established the Economically Disadvantaged Business Program to offer Disadvantaged Business Enterprises (DBEs) the maximum allowable opportunity to compete for the award of and participation in Board contracts and subcontracts.

All solicitations for bids for contracts where DBE percentage goals have been established and recommended by the Staff Contract Review Committee (SCRC) and approved by the Board, shall inform all Proposers of the DBE requirements that must be submitted to the Board as part of the bid. The award of the contract will depend on the DBE requirements set below.

DBE Contract Percentage Goal 30%

See Attachment Section for DBE Forms

Each Bidder must submit the following forms in completion:

1. EDBP Participation Summary Sheet Form
 - Name, address and phone number of each DBE Firm
 - Scope of Work
 - Percentage for each DBE
 - Signature of Prime on Form
2. EDBP Acknowledgement of Negotiated Terms Form
 - Name, address and phone number of DBE Firm
 - Scope of Work
 - Percentage of DBE
 - Signatures of Prime and DBE subcontractor on Form

An Acknowledgement Form must be completed for each DBE Firm.

Please note: if you are a DBE bidding as a prime contractor, you cannot count yourself toward the DBE participation requirement. You must select another certified DBE from the SWBNO Approved Vendor List to fulfill this requirement.

Failure to complete and submit the DBE forms according to the above instructions will render your bid non-responsive. Additional criteria taken into consideration during the evaluation of DBE forms submitted include:

- The selected DBE firms must be SLDBE or LaUCP certified in the required work areas. To identify certified DBEs, visit <https://www.swbno.org/Business/DisadvantagedBusinesses>.
- The work to be performed by the selected DBE firms must be commercially useful and directly related to the project.
- The Board expects Proposers to use their best efforts to meet the DBE goals. If Proposers are unable to meet the goal, Documentation of Good Faith Effort must be submitted for the bid to be considered responsive. Instructions and documents needed to prepare an acceptable good faith effort are available at <https://www.swbno.org/Business/DisadvantagedBusinesses>.