



Louisiana Community and Technical College (LCTC) System

265 South Foster Drive
Baton Rouge, Louisiana 70806
phone: 225.922.2800 www.lctcs.edu

Richard Nelson, President
Tim Hardy, Board of Supervisors Chair

Invitation to Bid

Oracle Software Update License and Support Services

INSTRUCTIONS / GENERAL CONDITIONS

BID Number: 40016-20260820

DUE DATE/TIME: SEPTEMBER 10, 2026

1. The Bid is subject to the conditions stated herein and attached hereto, are hereby invited and will be received at this office until the above noted due date and time for furnishing the items and/or services as specified. **BIDS MUST BE SIGNED.**
2. ALL PRICES MUST BE FIRM AND ARE TO BE QUOTED AS COMPLETE.
3. Do not include State Sales Tax or Federal Excise Tax; same will be added if applicable.
4. The Agency reserves the right to award the order by individual items, related items, or by total, whichever it deems to be in its best interest and the Agency also reserves the right to reject any and all quotations and to waive informalities.
5. Contractor shall furnish LCTC with certificates of insurance effecting coverage(s) required. The successful Bidder shall carry a minimum of \$1 million of General Liability insurance. The certificate(s) for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate(s) are to be received and approved by LCTC before work commences. LCTC reserves the right to require complete certified copies of all required policies.
6. Bidders should be registered with the Louisiana Secretary of State and be in good standing.
7. Indemnity. Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action or to take other appropriate measures to indemnify, and hold harmless, the LCTC, and its members, its officers, its agents and its employees from and against all claims and actions for bodily injury, death or property damages cause by the fault of a

contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees. However, contractor shall have no obligation as set forth above with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the LCTC, its members, its officers, its agents or its employees.

8. The purpose of this contract is to provide the specified services. The terms and conditions of this specification are incorporated into and an essential part of the services. The contractor shall perform all services in a safe manner, in a manner to conform to the highest standard of good trade practices, in accordance with applicable laws and regulations and in accordance with manufacturer's performance specifications.
9. By accepting a purchase order resulting from this Invitation to Bid, non-resident firms certify they have paid all taxes duly assessed by the State of Louisiana and its political subdivisions, including franchise taxes, privilege taxes, sales taxes, and all other taxes for which they are liable, to the state and its political subdivisions.
10. Applicable Law. All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
11. If unable to quote, return only cover sheet marked "No Quote" with signature in order to assure remaining on bidder's list.
12. Email inquiries may be directed to the mnardini@lctcs.edu with above quotation number for reference.
13. Detailed Specifications follow below in Attachment 1.

INVITATION TO BID

Oracle Software Update License and Support Services

The Louisiana Community and Technical College System (“LCTC”) hereby invites bidders to submit itemized bids for Oracle Software Update License and Support Services. To be given consideration, Bidder must specify and guarantee they are the principal provider of goods and services, and should disclose all sub-contractors, outside labor and third-party equipment provided by others to complete the package of said goods and services. Bidder shall be registered with the Louisiana Secretary of State and be in good standing. A tax identification number should be provided in order for LCTC to confirm the contractor’s status with the state. The successful bidder shall also provide certification of adequate minimum coverage of \$1 Million in General Liability Insurance.

Schedule of Events for this Invitation to Bid

Action/Event	Date & Time
ITB emailed to prospective bidders; posted to LaPAC and LCTC website	August 20, 2026
Bid Due Date (Opening Date)	September 10, 2026 (4:00 PM CST)
Notice of Intent to Award to be mailed	September 10, 2026
Purchase Order Issued	September 24, 2026

ALL BIDS ARE DUE TO LCTC BY 4:00PM CST SEPTEMBER 10, 2026. Bids should be submitted to LCTC by email to:

mnardini@lctcs.edu

SERVICES SUMMARY:

In general, Bidders should assume the following particulars when preparing and submitting their proposals.

1. **Submit your bid in a fully itemized form using the form provided.**
2. LCTC reserves the right to reject any and all bids.

Thank you for your time.

ATTACHMENT #1
PRODUCT SPECIFICATIONS

CSI	Oracle Product Description / License Type	Term	Quantity	Support Type
17631344	Oracle Database Enterprise Edition - Named User Plan Perpetual	9/30/2026 to 9/29/2027	100	Software Update License & Support
17631344	Oracle Database Enterprise Edition - Processor Perpetual	9/30/2026 to 9/29/2027	32	Software Update License & Support
17631344	Oracle Programmer – Named User Plus Perpetual	9/30/2026 to 9/29/2027	10	Software Update License & Support

**ATTACHMENT #2
BID FORM**

CSI	Oracle Product Description / License Type	Term	Quantity	Support Type	Price Quote
17631344	Oracle Database Enterprise Edition - Named User Plan Perpetual	9/30/2026 to 9/29/2027	100	Software Update License & Support	
17631344	Oracle Database Enterprise Edition - Processor Perpetual	9/30/2026 to 9/29/2027	32	Software Update License & Support	
17631344	Oracle Programmer – Named User Plus Perpetual	9/30/2026 to 9/29/2027	10	Software Update License & Support	
TOTAL ANNUAL CHARGES – US DOLLARS					