



Office of the Mayor-President

Purchasing Division
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Parish of East Baton Rouge
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Phil Gore
Interim Director of Purchasing

ADDENDUM NO. 1
September 9, 2026

Your reference is directed to

Solicitation Number **RFP 2026-07-0210 Banking Services**

Scheduled to open: **September 16, 2026, 02:00 pm CST**

The following questions and answers will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

Questions & Answers

Section 13, Page 26 - Required Attachments with Proposal

Question 1 The RFP indicates Proposers are to submit the following attachments with their Proposal: Attachment B, Attachment B-1, Attachment C, and Attachment E. There are additional forms or Attachments included in the RFP; specifically, Attachments G, H, I, L, M, N, and reference is made to a Byrd Anti-Lobbying Certification. Are executed Attachments G, H, I, L, M, M, and a Byrd Anti-Lobbying Certification required to be included with a proposal to qualify or be eligible for consideration? If so, will a Byrd Anti-Lobbying Certification form be provided to Proposers?

Answer 1 Attachments G, H, I, L, M, and N should be completed and executed and included with the proposal. To aid in determining award, if further documentation is required for award, this will requested by the City. If deemed necessary for award, the Byrd Anti-Lobbying Certification form will be requested from the awarded vendor.

Section 5.3.3, Page 11 – ACH Disbursements

Question 2 While ACH transaction volume is provided within the RFP, this Proposer would like to understand ACH debit and credit exposure needs expressed in dollars to understand and then underwrite appropriate credit exposure limits. Please provide anticipated maximum exposure needed to process an ACH debit or credit batch.

Answer 2 Maximum exposure for a single day would be approximately \$30 million.

Section 5.11 and 5.16.2 – Credit Card Processing

Question 3 Does the City Parish anticipate requiring any software integrations or only standalone card readers?

Answer 3 Please see below

Question 4 Does the City Parish prefer wired or wireless card readers?

Answer 4 Please see below

Question 5 Or, would the City Parish prefer pricing options for both wired and wireless card readers?

Answer 5 The City-Parish will consider both options.

Questions & Answers

(continued)

Section 5.15, Page 18 – Cash Investment Services

Question 6 Will the City Parish consider a substitution of the 91-day Treasury Bill +/- a spread with another Index to calculate interest or earnings credits? For example, the Fed Funds rate +/- a spread?

Answer 6 For bid consistency, the City-Parish would like to stick with the existing language/approach.

Section 5.1, Page 10 Account Maintenance and Section 5.14, Page 47 FDIC Insurance

Question 7 After reviewing stated deposit averages within the RFP, there are variances which require clarification please. What is the City/City Parish's average monthly collected balance across all deposit accounts included within the scope of this RFP?

Answer 7 The average balance in Consolidated Cash(main account) is listed as \$23 million and the average balance across all accounts reflected in the FDIC amount on page 47 of \$45 million.