

ADVERTISEMENT

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Legal – Aug 3 & Aug. 10, 2026

THE ADVOCATE
BATON ROUGE, LOUISIANA
NOTICE TO CONTRACTORS

The City of Baton Rouge and Parish of East Baton Rouge for the Greater Baton Rouge Airport District, will receive electronic or paper bids for the construction of the following project:

Baton Rouge Terminal Furniture

Baton Rouge Metropolitan Airport, East Baton Rouge Parish, Louisiana.

PROJECT DESCRIPTION: New furniture for the Baton Rouge Airport first and second floor.

There will be a Mandatory Pre-Bid Conference and Site Visit held on August 14th, 2026, at 11:00 a.m. in the 1st floor conference room at the Baton Rouge Metropolitan Airport Terminal Building.

Electronic or sealed bids will be received until 11:00 a.m. Local Time, Thursday September 3, 2026 by the Purchasing Division, Room 826, City Hall, 222 Saint Louis Street, Baton Rouge, Louisiana 70802. No bids will be received after 11:00 am on the same day and date.

Bid Openings can be in person or via teleconference. Teleconference Call-in Information.

Join by phone +1-408-418-9388 United States Toll

Access code: 263 373 080 (followed by the # button)

Alternate numbers to call if number above is not available, which may occur due to network traffic (use the same Access Code, followed by the # button):

United States Toll (Boston) 1-617-315-0704

United States Toll (Chicago) 1-312-535-8110

United States Toll (Dallas) 1-469-210-7159

United States Toll (Denver) 1-720-650-7664

United States Toll (Jacksonville) 1-904-900-2303

United States Toll (Los Angeles) 1-213-306-3065

This link will provide you with live audio access to this bid opening. The link will be live at the noted bid opening time and date.

NOTE: The only vendor information shared at the bid opening will be the reading of the names of those vendors who submitted bids.

Electronic bids for the solicitation will be downloaded by the City of Baton Rouge and Parish of East Baton Rouge, Purchasing Division.

Beginning as soon as feasible after the bid closing time all electronic bids will be downloaded and publicly read aloud along with all paper bids received, if any, in 806 of City Hall immediately after the 11:00 a.m. bid closing.

Bid, amendments to bids, or request for withdrawal of quotations, received after the time specified for bid opening shall not be considered for any cause whatsoever.

Bids shall be firm for a period of sixty (60) days from the date of the opening of bids and no bid shall be withdrawn for any reason during this period of time except as allowed per R.S. 38:2214.C.

Official Bid Documents are available at Central Bidding www.centralbidding.com. Electronic Bids may be submitted at Central Bidding (www.centralbidding.com). For questions related to the electronic bidding Form Revised Apr 2, 2009 NC 2 of 2 process, please call Central Bidding at 225-810-4814. Copies of the Contract Documents may be obtained and examined without charge in the office of the Project Architect, or as requested for electronic copies via PDF from the Project Manager by emailing Olivia Lazarus at olivia@whlcarchitecture.com. For additional information, contact WHLC Architecture. at the above email or phone number 225-767-1530.

Bids shall be received electronically via www.centralbidding.com or on solicitation bid forms furnished by the City of Baton Rouge and Parish East Baton Rouge, and only those bids shall be received by the City-Parish which is submitted by those Contractors in whose names the solicitation bid forms and/or specifications were issued. In no event shall paper solicitation forms be issued later than twenty-four (24) hours prior to the hour and date set for receiving proposals.

The Bidder is advised that the City of Baton Rouge and Parish of East Baton Rouge is an Equal Opportunity Employer. Therefore, the Bidder is encouraged to utilize minority participation in this contract to the extent possible through the use of small, disadvantaged and women-owned businesses as suppliers or subcontractors.

Bidders should be aware that award of this contract is contingent upon receipt of a grant or grants from the Federal Aviation Administration (FAA) and the State of Louisiana Department of Transportation and Development - Office of Aviation (DOTD), along with the securing of other required approvals. Project numbers will be assigned upon approval by the FAA.

1. Policy: It is the policy of the Department of Transportation (DOT) that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds.
2. Baton Rouge Metropolitan Airport has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation, 49 CFR Part 26. It is the policy of the Baton Rouge Metropolitan Airport to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. All Respondents or Proposers shall make good faith efforts, as defined in Appendix A of 49 CFR Part 26, to utilize DBE participation on the project. Until further notice – at this time, contractors are not required to complete Forms A, B, C.
3. The proposed Contract is under and subject to Executive Order 11246 of September 24, 1965, and to the Equal Opportunity Clause. The Bidder's (Proposer's) attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth in the Project Manual.
4. The Bidder (Proposer) must supply all the information required by the bid or proposal forms. The Bidders will be required to submit a Certification of Non-segregated Facilities, and to notify prospective Subcontractors of the requirements of such Certification as Notice to Subcontractors appears in the Project Manual.
5. Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards or requirements for the employment of minorities.
6. For contracts for \$50,000 or more, a Contractor having 50 or more employees, and his Subcontractors having 50 or more employees and who may be awarded a subcontract of \$50,000 or more, will be required to maintain an affirmative action program within 120 days of the commencement of the contract.
7. Compliance Reports. Within 30 days after award of this contract, the Contractor shall file a compliance report (Standard Form 100) if:
 - a. The Contractor has not submitted a complete compliance report within 12 months preceding the date of Award; and
 - b. The Contractor is within the definition of "employer" in Paragraphs 2e (3) of the instructions included in Standard Form 100. The Contractor shall require the Subcontractor on all-tier subcontracts, irrespective of dollar amount, to file Standard Form 100 within 30 days after award of the subcontract if the above two conditions apply. Standard Form 100 will be furnished upon request.
8. Buy American Provision. The proposed Contract is subject to the Buy American Provision under Section 9129 of the Aviation Safety and Capacity Expansion Act of 1990. Details of such requirements are contained in the Project Manual.

In accordance with La. R.S. 38:2214 (B) the City of Baton Rouge and Parish of East Baton Rouge reserves the right to reject any and all bids for just cause. In accordance with La. R.S. 38:2212 (A)(1)(b), the provisions and requirements of this Section, those stated in the advertisement for bids, and those required on the bid form, shall not be considered as informalities and shall not be waived by any public entity.

For additional information please contact Olivia Lazarus, at the number and email noted above.