

July 16, 2026

ADDENDUM NO. 1

THE PURPOSE OF THIS SOLICITATION IS TO ESTABLISH A RENEWABLE CONTRACT FOR PROFESSIONAL POST MOVE-OUT APARTMENT CLEAN-UP FOR STUDENT HOUSING AT LEGACY PARK AND THE HERITAGE AT CAJUN VILLAGE, LOCATED ON THE UNIVERSITY OF LOUISIANA AT LAFAYETTE CAMPUS, LAFAYETTE, LOUISIANA, IN STRICT ACCORDANCE WITH THE REQUIREMENTS IN THESE BID SPECIFICATIONS

Due Wednesday, July 29, 2025 1:00PM Solicitation No. 27007

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Responses to vendor questions:

Vendor question:	Department response:
(1) The specifications state "One (1) restroom per unit unless otherwise indicated." Please confirm the number of bathrooms per unit for each bid line item: Legacy Park Single, Legacy Park Double, Legacy Park Triple, The Heritage Double, The Heritage Triple, and The Heritage Quad.	Each bedroom has their own bathroom. A single will have one, a double will have two, triple will have three and a quad will have 4
(2) Please confirm that the contractor will invoice at the awarded unit price for units actually cleaned, with the number and identity of units determined by the University at the time of service.	Invoicing will include the number of rooms/spaces that have been completed by the awarded bidder
(3) Approximately how many units required cleaning during the most recent summer turn (in total or by complex)?	The most recent summer turn included approximately 30 full apartments in each complex (Legacy and Heritage) with approximately 80 bed spaces also completed
(4) Are units participating in the University's Apartment Storage program (units containing stored resident belongings) included in the cleaning scope? If so, what is expected in bedrooms containing stored belongings?	Bed spaces that have summer storage will not be cleaned nor touched.
(5) Will the University provide on-site dumpsters for trash removed from units, balconies, and patios, or is the contractor responsible for off-site hauling and disposal?	The university has dumpsters already provided around the apartment grounds, and it is the responsibility of the awarded bidder to haul any trash to those dumpsters.
(6) Will all buildings and units be available to beginning August 3, or will units be released in phases as checkouts and University inspections are completed?	Room List will be provided on a daily basis for what is needed as priority to be cleaned
(7) In regards to post cleaning inspections and operations flow, can we clean the additional units while while awaiting Housing inspection of completed units?	Room List will be provided on a daily basis for what is needed as priority to be cleaned. The bidder will work with the property manager to provide more units if completed ahead of schedule



Purchasing Office

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Vendor question:	Department response:
(8) Is work permitted on weekends and outside standard business hours within the August 3–18 window?	Yes. Work is permitted on weekends and outside of standard business hours, but if a unit has any occupants inside, a university employee must escort the bidder
(9) What parking and staging areas will be available for cleaning crews and equipment at each complex, and are any campus parking permits required- if so will we be provided it or do we have to pay for it?	Once the contract is awarded to a bidder, we will get license plates of all workers that will be on campus and send that list over to transportation services to be "flagged". Those vehicles will be eligible to park in the lots provided around the complexes.
(10) Some of the units are stated as not being able for cleaning due to not being occupied, is there an amount that I should exclude from the bid proposal?	Some rooms already have occupants in them, and those rooms do not need to be cleaned. That should not affect the amount of each room being bid on

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet
Director of Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ Signature: _____