



JEFFERSON PARISH

DEPARTMENT OF PURCHASING



CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

August 3, 2026

ADDENDUM #2

RFP NO: 0517

Receipt Date: August 6, 2026, at 3:30 p.m.

To Provide a Pre-Placed Emergency Contract for Fuel Delivery During a Declared Disaster from an Area Outside of Southern Louisiana for the Jefferson Parish Department of Fleet Management

Revision:

Please remove page 61 of the original RFP packet in its entirety and replace it with the revised page 61 attached to this Addendum.

On page 61, Attachment "E" (Signature Page), of the original RFP, the RFP number and due date were not included.

**** VENDORS MUST USE THE REVISED SIGNATURE PAGE ATTACHED IN THIS ADDENDUM ****

Questions & Answers:

Question #1: Do we need to provide pricing for each of the 49 sites, or will they all be billed at the hourly emergency rate?

Answer: Pricing is based on an hourly emergency rate.

Question #2: Can these site loads be pulled from the closest terminal to each location, or is there a preferred terminal you would like us to use?

Answer: The purpose of this contract is to provide fuel outside of our geographical area, in the case of our refineries not being accessible.

Question #3: For the ULSD #2 deliveries, most carriers haul a maximum of 7,500 gallons rather than 7,800 gallons. Would that be an issue?

Answer: No, that would not be an issue, as long as the fuel is received.

Question #4: Could you please clarify the pricing requirements? Should we submit our bid using the current Platts price plus our fixed differential, or should we bid only the fixed differential, with the Platts index being applied at the time of delivery?

Answer: Please refer to page 28 of the specifications, where this is clearly described and provided for "information purposes only."

Question #5: Will milk runs be accepted for deliveries to multiple locations with smaller tanks, or is each site required to receive a dedicated delivery?

Answer: Yes, milk runs are acceptable; however, we require efficient delivery.



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Question #6: Are the tanks at the 49 locations to be filled by the emergency fuel hourly trucks, or is Jefferson Parrish going to order fuel for the tanks as needed during the emergency?

Answer: The Parish will order fuel as- needed.

Question #7: We would like to use 2 mobile fuel stations instead of stationary tanks, would that be acceptable?

Answer: Yes, the use of two (2) mobile fuel stations would be acceptable.

***** PLEASE REMEMBER TO ACKNOWLEDGE ADDENDUM BY NUMBER WITH SUBMISSION *****

Sincerely,

Sean Dumas

Sean Dumas, Purchasing Specialist II
Jefferson Parish Purchasing Department

RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

Request for Proposals #0517

SIGNATURE PAGE