



ADDENDUM 01

DATE: June 11, 2026

BID #D2700002 for Chiller Inspection and Preventive Maintenance
SCHEDULED TO OPEN ON June 17, 2026 AT 2:00 P.M.

REVISIONS TO THE REFERENCED SOLICITATION/BID AS STATED BELOW:

- **THE INITIAL TERM OF THIS CONTRACT SHALL BE FOR THREE (3) YEARS BEGINNING JULY, 1, 2026 AND CONTINUE THROUGH JUNE 30, 2029 AND MAY BE RENEWED FOR TWO (2) ADDITIONAL ONE-YEAR PERIODS WITH THE OPTION OF ALL PARTIES, UNDER THE SAME TERMS, CONDITIONS, AND PRICING.**
- **CONTRACTOR WILL BE RESPONSIBLE FOR 300 POUNDS OF REFRIGERANT/FREON USE PER CONTRACT YEAR DURING ROUTINE MAINTENANCE AND REPAIRS. ANY UNUSED AMOUNTS WILL ROLL OVER TO THE NEXT CONTRACT YEAR.**
- **SEE QUESTIONS FROM PROSPECTIVE BIDDERS AND THE ANSWERS PROVIDED FROM McNEESE ON ATTACHED PAGES.**
- **ALL OTHER SPECIFICATIONS DUE DATE AND TIME REMAIN THE SAME.**

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION FOR BID.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you must acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement with your bid or fax to (337)475-5082 or email to debet@mcneese.edu or mail to the address above. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged / No Changes:

VENDOR NAME: _____

Signature: _____ Print: _____

WE APOLOGIZE FOR ANY INCONVENIENCE THIS MAY HAVE CAUSED.

DEBET HEBERT
PROCUREMENT SPECIALIST

QUESTIONS AND ANSWERS

1. **QUESTION:** Is McNeese requesting Eddy Current testing on both evaporator and condenser bundles on year 3 of the contract or is McNeese only requesting Eddy Current testing on the evaporator bundles on year 3 of the contract?

ANSWER: The Eddy Current testing is to be performed on both evaporator and condenser bundles. The most recent Eddy Current testing has been scheduled for June 2026.

2. **QUESTION:** Under the CALL BACK section of the RFP, it speaks to overtime needing to be approved, are call backs and overtime to be included in the maintenance pricing?

ANSWER: If the overtime call back is for an issue for something that is not covered under the contract, which will be an additional cost to McNeese, then authorization is needed. Otherwise, all other callbacks regarding contract specifications are to be included.

3. **QUESTION:** The first page mentions an “Instructions to Bidders” page that needs to be signed and returned with the bid submission, but there is not one included in the documents.

ANSWER: Vendors must sign and return the bid form titled “Standard Terms & Conditions to Bidders” with their bid response; which is included in the bid documents.

4. **QUESTION:** If a rental chiller or chillers is needed in the event of a chiller failure, who is responsible for the cost and coordination of the rental equipment?

ANSWER: If a rental chiller or chillers is needed in the event of a chiller failure, then the rental would be the responsibility of the University, however the vendor would assist with the coordination and hook up and monitoring operation while the rental is being utilized.

5. **QUESTION:** On 6/17/26 at 2:00pm when bids are due, will bidders be allowed to view the open bids or have a way to remote in? Or will there be a scheduled opening bid time and date?

ANSWER: Bidders will be allowed to attend the bid opening on June 17, 2026 at 2:00 pm.

6. **QUESTION:** Often state entities have required the contractor to prove medium voltage certification to work on 4160v chillers, will that be required for this?

ANSWER: Yes, contractor will be required to prove medium voltage certification to work on 4160v chillers.

7. **QUESTION:** State entities have also required certifications to work on low pressure machines, will that be required for this?

ANSWER: Yes, certifications to work on low pressure machines will be required.

8. **QUESTION:** Will a factory list of maintenance parts be required prior to performing the annual maintenance?

ANSWER:

List of parts as follows:

Oil Filter-FLR01592

Purge Filter-DHY01474

Refrigerant Filter-DHY01081

3 Purge Solenoids-VAL07378

Oil Sample Kit for oil analysis

Condenser O-Ring

Tube Brushes