


Invitation to Bid

LSUHSC Shreveport		BIDS WILL BE PUBLICLY OPENED: June 11, 2026 02:00 PM
VENDOR NO. : SOLICITATION : 007283 OPENING DATE : 06/11/2026		Return Sealed Bid to: Purchasing Department 1501 Kings Highway Shreveport LA 71103 BUYER : Anderson, Alison BUYER EMAIL : alison.ransbottom@lsuhs.edu BUYER PHONE : 318/675-4325 DATE ISSUED : 04/27/2026 REQ. NO : FISCAL YEAR : 0

Environmental Services

INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. FILL IN ALL BLANK SPACES.
3. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALIZED BY THE BIDDER.
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. SPECIFY YOUR PAYMENT TERMS: _____ . CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS

BY SIGNING THIS BID, THE BIDDER CERTIFIES:

- * THAT NEITHER THIS BUSINESS ENTITY NOR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS IS CURRENTLY LISTED AS EXCLUDED OR SANCTIONED BY EITHER THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF INSPECTOR GENERAL (OIG) OR THE GENERAL SERVICES ADMINISTRATION (GSA).
- * THAT IF THIS BUSINESS ENTITY OR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS APPEAR ON EITHER LISTING, MY BID WILL BE REJECTED.
- * THAT IF AT ANY TIME DURING THE TERM OF THE CONTRACT AWARDED AS A RESULT OF THIS INVITATION TO BID, THIS ENTITY OR ANY OF ITS EMPLOYEES OR SUBCONTRACTORS APPEARS ON EITHER LISTING, MY COMPANY WILL NOTIFY THE CONTRACTING AGENCY, AND THE CONTRACT WILL BE TERMINATED. THE CONTRACTING AGENCY WILL NOT BE LIABLE FOR ANY DAMAGES RESULTING FROM SAID TERMINATION.

THE BIDDER FURTHER CERTIFIES:

- * COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS, AND SPECIFICATIONS.
 - * THIS BID IS MADE WITHOUT COLLUSION OR FRAUD.
 - * THAT ALL TAXES DULY ASSESSED BY THE STATE OF LOUISIANA AND IT'S SUBDIVISIONS, INCLUDING FRANCHISE TAXES, PRIVILEGE TAXES, SALES TAXES AND ALL OTHER TAXES FOR WHICH THE FIRM IS LIABLE HAVE BEEN PAID.
 - * THAT IF MY BID IS ACCEPTED WITHIN _____ DAYS FROM BID CLOSING TIME, MY FIRM WILL FURNISH ANY OR ALL OF THE ITEMS (OR SECTIONS) AT THE PRICE OPPOSITE EACH ITEM (OR SECTION).
 - * DELIVERY WILL BE MADE WITHIN _____ DAYS AFTER RECEIPT OF ORDER.
6. DESIRED DELIVERY: 10 DAYS ARO, UNLESS SPECIFIED ELSEWHERE
 7. TO ASSURE CONSIDERATION, ALL BIDS SHOULD BE SUBMITTED IN AN ENVELOPE WITH THE BID NUMBER VISIBLE ON THE OUTSIDE. NO BID WILL BE OPENED TO DETERMINE CONTENT.
 8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL

VENDOR PHONE NUMBER:	TITLE	DATE
EMAIL ADDRESS:		
SIGNATURE OF AUTHORIZED BIDDER (MUST BE SIGNED)	NAME OF BIDDER (TYPED OR PRINTED)	

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BIDDER:

CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.

PROHIBITION OF DISCRIMINATORY BOYCOTTS OF ISRAEL:

IN ACCORDANCE WITH EXECUTIVE ORDER NUMBER JBE 2018-15, EFFECTIVE MAY 22, 2018, FOR ANY CONTRACT FOR \$100,000 OR MORE AND FOR ANY CONTRACTOR WITH FIVE OR MORE EMPLOYEES, CONTRACTOR, OR ANY SUBCONTRACTOR, SHALL CERTIFY IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL, AND SHALL, FOR THE DURATION OF THIS CONTRACT, REFRAIN FROM A BOYCOTT OF ISRAEL. THE STATE RESERVES THE RIGHT TO TERMINATE THIS CONTRACT IF THE CONTRACTOR, OR ANY SUBCONTRACTOR, ENGAGES IN A BOYCOTT OF ISRAEL DURING THE TERM OF THE CONTRACT.

9. IMPORTANT: THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.31).
10. INQUIRIES: ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE NUMBER AND ADDRESS SHOWN ABOVE.
11. BID FORMS: ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, SHOULD BE SUBMITTED ON, AND IN ACCORDANCE WITH FORMS PROVIDED, PROPERLY SIGNED (SEE #31). BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED.
12. STANDARDS OR QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS/HER BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.
13. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID, INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR LSUHSC TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATION SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEMS(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.
14. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING LSUHSC DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.
15. AWARDS. AWARD WILL BE MADE TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER. LSUHSC RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUP, OR IN TOTAL, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.
16. PRICES. UNLESS OTHERWISE SPECIFIED BY LSUHSC IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.
17. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.
18. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. LSUHSC AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.
19. NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE

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BIDDER:

MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

20. CONTRACT CANCELLATION. THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE INCLUDING BUT NOT LIMITED TO THE FOLLOWING:
- (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT;
 - (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION;
 - (3) MISREPRESENTATION BY THE CONTRACTOR;
 - (4) FRAUD, COLLUSION CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE;
 - (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW;
 - (6) ANY OTHER BREACH OF CONTRACT.
21. DEFAULT OF CONTRACT. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE UNIVERSITY HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE UNIVERSITY RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.
22. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.
23. APPLICABLE LAW. ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.
24. EQUAL OPPORTUNITY. BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES THAT HE/SHE WILL NOT DISCRIMINATE IN THE RENDERING OF SERVICES TO AND/OR EMPLOYMENT OF INDIVIDUALS BECAUSE OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, NATIONAL ORIGIN, HANDICAP, DISABILITY, VETERAN STATUS, OR ANY OTHER NON-MERIT FACTOR.
25. SPECIAL ACCOMMODATIONS. ANY "QUALIFIED INDIVIDUAL WITH DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.
26. IDEMNITY. CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO IDEMNIFY, AND HOLD HARMLESS, LSUHSC, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE UNIVERSITY, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.
27. INTERPRETATION OF DOCUMENT: ANY INTERPRETATION OF THE BID OR QUOTATION DOCUMENT WILL ONLY BE MADE BY AN ADDENDUM ISSUED IN WRITING BY THE PURCHASING DEPARTMENT. SUCH ADDENDUM WILL BE MAILED OR DELIVERED TO EACH PERSON RECEIVING A SET OF THE ORIGINAL BID OR QUOTATION DOCUMENTS. LSUHSC WILL NOT BE RESPONSIBLE FOR ANY OTHER EXPLANATION OR INTERPRETATION OF THE DOCUMENTS.
28. ACCEPTANCE OF BID: ONLY THE ISSUANCE OF A PURCHASE ORDER OR A SIGNED CONTRACT CONSTITUTES ACCEPTANCE ON THE PART OF LSUHSC.
29. ADHERENCE TO JCAHO STANDARDS: WHERE APPLICABLE, LSUHSC IS ACCREDITED BY THE JOINT COMMISSION ON ACCREDITATION OF HEALTHCARE ORGANIZATIONS AND AS SUCH ALL CONTRACTORS, SUBCONTRACTORS, AND VENDORS AGREE TO ADHERE TO THE APPLICABLE STANDARDS PROMULGATED BY THE COMMISSION.
30. PREFERENCE: IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS

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BIDDER:

MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____ NO _____

SPECIFY THE LINE NUMBER (S) _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED,
GROWN OR ASSEMBLED _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORK FORCE? YES _____ NO _____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA WORKFORCE IS
COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES.

PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

31. SIGNATURE AUTHORITY. IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:

31.1.A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A
BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE;

OR

31.2.A INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY AN ACCOMPANYING CORPORATE RESOLUTION,
CERTIFICATE OR AFFIDAVIT;

OR

31.3.A INDIVIDUAL LISTED ON THE STATE OF LOUISIANA BIDDER'S APPLICATION AS AUTHORIZED TO EXECUTE BIDS.
BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH THE ABOVE.

32. AUDIT OF RECORDS: THE STATE LEGISLATIVE AUDITOR, FEDERAL AUDITORS, AND INTERNAL AUDITORS OF THE STATE SHALL
HAVE THE RIGHT TO INSPECT AND AUDIT ALL TIMEKEEPING AND EXPENSE RECORDS OF THE CONTRACTING ENTITY OR ANY
SUBCONTRACTOR OF THE CONTRACTING ENTITY TO SUBSTANTIATE AMOUNTS INVOICED BY SUPPLIER WITH RESPECT TO THIS
AGREEMENT. THE RIGHTS OF INSPECTION AND AUDIT SHALL COMMENCE AS OF THE DATE OF THIS AGREEMENT AND SHALL
CONTINUE FOR A PERIOD OF FIVE (5) YEARS AFTER PROJECT ACCEPTANCE OR AS REQUIRED BY APPLICABLE STATE AND
FEDERAL LAW. THE CONTRACTING ENTITY AND ANY SUBCONTRACTOR OF THE CONTRACTING ENTITY SHALL MAINTAIN ALL
TIMEKEEPING AND EXPENSE RECORDS RELATED TO THIS AGREEMENT FOR THE ENUMERATED FIVE (5) YEAR PERIOD.

33. CYBERSECURITY TRAINING: IN ACCORDANCE WITH LA. R.S. 42:1267(B)(3) AND THE STATE OF LOUISIANA'S INFORMATION
SECURITY POLICY, IF THE CONTRACTOR, ANY OF ITS EMPLOYEES, AGENTS, OR SUBCONTRACTORS WILL HAVE ACCESS TO
STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS, THE CONTRACTOR'S EMPLOYEES, AGENTS, OR SUBCONTRACTORS WITH
SUCH ACCESS MUST COMPLETE CYBERSECURITY TRAINING ANNUALLY, AND THE CONTRACTOR MUST PRESENT EVIDENCE OF SUCH
COMPLIANCE ANNUALLY AND UPON REQUEST. THE CONTRACTOR MAY USE THE CYBERSECURITY TRAINING COURSE OFFERED BY THE
LOUISIANA DEPARTMENT OF STATE CIVIL SERVICE WITHOUT ADDITIONAL COST OR MAY USE ANY ALTERNATE COURSE APPROVED
IN WRITING BY THE OFFICE OF TECHNOLOGY SERVICES.

FOR PURPOSES OF THIS SECTION, "ACCESS TO STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS" MEANS THE POSSESSION
OF CREDENTIALS, EQUIPMENT, OR AUTHORIZATION TO ACCESS THE INTERNAL WORKINGS OF STATE INFORMATION TECHNOLOGY
SYSTEMS OR NETWORKS. EXAMPLES WOULD INCLUDE BUT NOT BE LIMITED TO STATE-ISSUED LAPTOPS, VPN CREDENTIALS TO
ACCESS THE STATE NETWORK, BADGING TO ACCESS THE STATE'S TELECOMMUNICATIONS CLOSETS OR SYSTEMS, OR PERMISSIONS
TO MAINTAIN OR MODIFY IT SYSTEMS USED BY THE STATE. FINAL DETERMINATION OF SCOPE INCLUSIONS OR EXCLUSIONS
RELATIVE TO ACCESS TO STATE GOVERNMENT INFORMATION TECHNOLOGY ASSETS WILL BE MADE BY THE OFFICE OF TECHNOLOGY
SERVICES.

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PRICE SHEET		Page 5 of 5			
NUMBER : 007283 OPEN DATE : 06/11/2026 TIME: 02:00 PM		BIDDER:			
UNLESS SPECIFIED ELSEWHERE SHIP TO:					
Line No.	Description	Qty	UOM	Unit Price	Extended Amount
1	Environmental Services for LSU Health-Shreveport per the attached specifications and forms. Pricing shall be based on square footage of cleanable area Specify brand, model bid(if applicable)	662,000.00	SQF		
	See attached Specifications and Forms. The bid and all attached forms must be completely filled out according to specifications in order to be considered. Failure to completely fill out the bid and all forms may result in rejection of the bid.				

SCOPE OF BID

The purpose of this bid is to establish a contract for the Facilities Department at Louisiana State University Health Sciences Center-Shreveport (LSUHSC-S) to provide comprehensive environmental services across all Campus facilities. Contractor shall provide all management, labor, supplies, consumables, software, and equipment maintenance required to meet the scope outlined.

TERMS OF THE CONTRACT

This bid is to be effective for a period of sixty (60) months from date of award. All prices are to be firm for the contractual period; but wherever there is a general reduction in price, which is lower than the contract price, said reduction shall be presented directly to LSUHSC-S.

Minimum requirements as set forth are estimates, and the successful bidder shall supply at bid prices actual requirements as needed whether the such requirements are more or less than the requirements shown.

For Contractor-employed personnel, Contractor shall pay all salaries, other related compensation, taxes and fringe benefits. Contract price shall include management coverage for operating hours (daily operations), fifty-two (52) weeks per year, including holidays, vacations, leaves of absence, short-term illness, and any incidental non-working days.

LSUHSC-Shreveport is not party to any collective bargaining agreement with regards to this Environmental Services bid.

THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH A 30-DAY WRITTEN NOTICE.

REQUIREMENTS

The list of specifications contained in this bid include additional attachments which must be completed in their entirety to be considered in the bid process. This bid shall be awarded on the basis of a cost analysis for all services and information included in the Attachments, listed in its entirety. This is an All or None Bid.

FISCAL FUNDING:

The continuation of the contract is contingent upon the continuation of an appropriation of funds by the Legislature to fulfill the requirements of the contract. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such Appropriation is reduced by the veto of the Governor or by any means provided in the Appropriations Act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated. All bidders should be aware that our legislative process is such that it is often impossible to give prior notice of the non-appropriation of funds.

TERMINATION

Termination of the Contract for Convenience:

The State may terminate the contract at any time by giving thirty (30) days written notice to contractor of such termination or negotiating with the Contractor an effective date.

The Termination of the Contract for Cause:

The State may terminate the contract for cause based upon the failure of Contractor to comply with the terms and/or conditions of the contract, or failure to fulfill its performance obligations pursuant to this ITB, provided that the State shall give the Contractor written notice specifying the Contractor's failure. If, within thirty (30) days after receipt of such notice, the Contractor shall not have corrected such failure or in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contractor in default and the contract shall terminate on the date specified in such notice.

The Contractor may exercise any rights available to it under Louisiana Law to terminate for cause upon the failure of the State to comply with the terms and conditions of the contract, provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the default.

INDEMNIFICATION AND LIMITATION OF LIABILITY

Neither party shall be liable for any delay or failure in performance beyond its control resulting from acts of God or force majeure. The parties shall use reasonable efforts to eliminate or minimize the effect of such events upon performance of their respective duties under this Contract.

Contractor shall be fully liable for the actions of its agents, employees, partners or subcontractors and shall fully indemnify and hold harmless the State from suits, actions, damages and costs of every name and description relating to personal injury and damage to property caused by Contractor, its agents, employees, partners or subcontractors in the performance of this Contract, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss or damage arising hereunder due to the negligent act or failure to act of the State.

Contractor will indemnify, defend and hold the State harmless, ***without limitation***, from and against any and all damages, expenses (including reasonable attorneys' fees), claims judgments, liabilities and costs which may be finally assessed against the State in any action for infringement of a United States Letter Patent with respect to the Products, Materials, or Services furnished, or of any copyright, trademark, trade secret or intellectual property right, provided that the State shall give the Contractor: (i) prompt written notice of any action, claim or threat of infringement suit, or other suit, (ii) the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense, and (iii) assistance in the defense of any such action at the expense of Contractor. Where a dispute or claim arises relative to a real or anticipated infringement, the State may require Contractor, at its sole expense, to submit such information and documentation, including formal patent attorney opinions, as the Commissioner of Administration shall require.

EXPERIENCE

The successful bidder must provide evidence of a minimum of five years of experience with providing environmental services of a similar scope and size facility, including higher education and healthcare environment with research labs. Letters of reference, with contact information, must be included.

BID BOND

Each Bidder must furnish with their bid a Bid Bond, Cashier's Check, Official Check, or Certified Check made payable to the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College, in the amount of \$50,000 (Fifty Thousand Dollars). All bonds must be issued from

a surety licensed to conduct business in the State of Louisiana and with a rating of "A:VII" or better in the most current published edition of the AM BEST Insurance Guide.

This Bid Bond, Cashier's Check, Official Check, or Certified Check shall be subject to forfeiture for failure on the part of the successful Contractor to enter into a contract and/or to furnish the required Performance Bond within THIRTY (30) calendar days after written notice that the instrument is ready for signature, or to commence operation under the contract. The University shall have the right to retain the bond or check of all bidders until either: a) the requirements have been met, performance bond has been furnished, and contract has been executed, or b) the specified time has lapsed so that bids may be withdrawn, or c) all bids have been rejected. Only checks will be returned. Should the bidder refuse to enter into such contract or fail to furnish such bonds, the amount of the bid security shall be forfeited to the University as liquidated damages, not as a penalty.

PERFORMANCE BOND

The University will require the successful Contractor to furnish a Performance bond and labor and material payment bond within thirty (30) calendar days of official written notice (letter of award) in the sum of 100% (one hundred percent) of the total amount of their bond for the full term of the contract. Bonds shall be made payable to the Board of Supervisors, Louisiana State University and Agricultural and Mechanical College. These bonds must be issued from a surety licenses to conduct business in the State of Louisiana and with a rating of "A:VII" or better in the most current published edition of the AM BEST Insurance Guide.

NOTE: NO OTHER FORM OF PERFORMANCE BOND WILL BE ACCEPTED

The bond shall secure for the University the prompt and faithful performance of the contract in strict accordance with the Invitation to Bid. The bond shall protect the University and the State of Louisiana against all liens or claims which may be filed against the contract work for any reason and shall provide for the payment of reasonable attorneys fees for the enforcement of the contract and for the institution of any legal proceedings which may become necessary in connection with the contract.

BIDDING PROCEDURE AND SUBMISSIONS

As a Bidder, you have the authority to act on behalf of the Company to submit an offer to sell to the Owner the specified services requested.

A mandatory pre-bid conference/site visit will be held May 20, 2026 at 10:00 am in Room G-15 of the Administration Building at 1501 Kings Hwy, Shreveport, La. All bidders are required to attend in order to submit a bid. Entry to the building must be made by calling 318-675-6615 or 318-675-4928 and indicating attendance for Bid #007283.

All questions relating to this Bid must be submitted to SHVPurchasing@lsuhs.edu by NOON of the set date, May 27, 2026. Any interpretations will be made only by addendum duly issued and delivered to each Bidder receiving a set of the specifications no later than May 29, 2026.

Bidders must properly complete the Bid, including all boxes in the Invitation to Bid pages and all required attestations and addenda. The Bid must be signed by a representative of your company authorized to enter into contracts on behalf of your organization in accordance with Louisiana R.S. 39:1594. Any exceptions to the attached terms and conditions shall be presented at the time of the bid submission.

Bids must be delivered in a sealed envelope with the Bid Number clearly marked on the outside of the envelope. Late Bids will not be accepted and will be returned unopened. It is the Bidder's responsibility to make sure Bids are delivered before the Bid Opening. Faxed or emailed bids will not be accepted. Delays by mail, traffic, or any other reason will be at the Bidders own risk. The Bid package must be delivered at the Bidder's expense to:

Alison Ransbottom, Purchasing
Louisiana State University Health Sciences Center – Shreveport
1501 Kings Highway, Admin G-22A
Shreveport, LA 71103

In accordance with R.S. 39:1581, Chapter 5, Section 521C of the Louisiana State Purchasing Rules and Regulations, when an error is made in extending total prices, the unit price will govern. All requested items must be bid.

Note that any exceptions may result in a disqualified Bid if the aforementioned exceptions are in conflict with State guidelines governing LSUHSC-S.

These documents must be included with the Bid, if applicable:

1. Signed Invitation to Bid
2. Price Sheet
3. Certificate of Liability Insurance
5. Signed Indemnification Agreement
4. Addenda Requiring a Signature

Supplier must perform all requirements under this contract in strict observance of and in compliance with all applicable laws, regulations, ordinances, codes and any other legislative or statutory requirements. Supplier warrants the performance of services under this contract shall be fully compliant with the current requirements of the Occupational Safety and Health Act (OSHA) to include as it may be amended throughout the term of this contract. Supplier shall take precautions to ensure work is performed in compliance with occupational safety standards. Supplier shall obtain all permits and licenses and pay all taxes, charges and fees necessary to perform the services under this contract.

State statute requires that disputes arising under this contract not be resolved in a forum outside of Louisiana. Requiring contract disputes to be resolved in a forum outside of this State or requiring their interpretation to be governed by the laws of another jurisdiction are inequitable and against the public policy of this State.

All approvals affecting the purchase order shall be forwarded to the Purchasing representative, Alison Ransbottom, at ShvPurchasing@lsuhs.edu.

CALENDAR OF EVENTS:

DESCRIPTION	DATE (TIME)
ITB Announcement	May 11, 2026
Pre-Bid Meeting (Admin Bldg, Room G-15)	May 20, 2026 10:00am
Deadline for Written Inquiries	May 27, 2026
Issue Responses to Inquiries	May 29, 2026
Bid Submission Deadline, 2:00 PM CMT	June 11, 2026 2:00pm
Commencement of Awarded Bid	July 1, 2026

NOTE: LSUHSC-S reserves the right to amend and/or change this schedule of ITB activities as it deems necessary

GENERAL SPECIFICATIONS

SCOPE OF WORK:

Contractor shall provide:

- Routine cleaning & maintenance across all facility types.
- Biohazard and sharps pickup.
- Infectious decontamination/disinfection.
- Floor care (scrubbing, waxing, burnishing, carpet cleaning).
- Supply management matching LSUHSC-S brands.
- Unlimited trash/biohazard pickups at no extra cost.
- Special requests including weekend event cleaning, immediate terminal cleaning, and flood restoration at no additional cost.

STAFFING REQUIREMENT:

- A regional office located within the ARK-LA-TEX is preferable for meetings and convenience of access to the Campus during emergencies.
- One on-site Director.
- 6 supervisors (one per building + one for evening/outlying buildings).
- Minimum 25 staff (excluding management); increased as needed.
- Staff on site 19.5 hours/day, 5 days/week.
- On-call coverage 24/7 with 30-minute emergency response in accordance with LSUHSC-S Emergency Management policies.
- All staff vetted, trained, and drug tested.

REPORTING & QUALITY:

- The vendor must provide a fully functional Work Order Management system that aligns with Attachment B and includes defined performance benchmarks.
- Weekly, Biweekly and/or Monthly (or as requested by LSUHSC-S) qualitative/quantitative benchmark reporting must be submitted identifying all filled and vacant FTE positions, and staffing levels.
- Corrective action: 24-hour verbal response; written response within 5 business days.
- Maintain going Safety and Infectious Control Standards and minimize risk. Maintain Safety and CDC guidelines and follow HIPAA requirements.

LOGISTICS:

- On-site truck for trash and equipment transport, with minimum pickup requirements to reduce overflow of receptacles.

NEW EQUIPMENT REQUIREMENTS (MINIMUM) – see Attachment D:

- Two (2) walk-behind burnishers
- Four (4) wet vacs
- Three (3) corded burnishers
- Ten (10) vacuums
- Four (4) low-speed scrubbers
- One (1) carpet extractor
- Six (6) auto scrubbers
- Three (3) electrostatic sprayers
- Four (4) square scrubbers
- Five (5) air blowers

SUPPLIES:

Contractor must provide all consumables (toilet paper, towels, soap, etc.) which must fit existing dispensers. If contractor chooses products that are not compatible, contractor shall replace dispensers at no additional cost. See **Attachment D**.

LOCATION:

The locations at which the services are to be performed are listed in **Attachment B**. If the University acquires any additional buildings, services will be provided at the same square footage rate.

Floor plans of the above facilities are included as **Attachment C**.

CLEANING FREQUENCIES:

Cleaning frequencies shall be based on building type and needs, provided in **Attachment B**, which includes trash staging areas, pickup, and red box requirements.

SUMMATION OF BID REQUIREMENTS AND ATTACHMENTS:

SUBMISSION REQUIREMENTS:

- Company profile
- Staffing plan
- Training plan
- Emergency response plan
- Equipment list with costs
- Insurance certificate
- Bid bond
- Pricing form (**Attachment E**)

PRICING INSTRUCTIONS:

- Calculate rate per square foot
- Monthly fixed cost
- 5-year contract total

ATTACHMENTS:

- A – Insurance Requirements
Indemnification Agreement
- B – Locations & Frequencies
- C – Floor Plans
- D – Supplies and Equipment List
- E – Pricing Form

**** EXHIBIT A ****

INSURANCE REQUIREMENTS FOR CONTRACTORS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

A. MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability "occurrence" coverage form CG 00 01 (current form approved for use in Louisiana). **"Claims Made" form is unacceptable.**
2. Insurance Services Office form number CA 00 01 (current form approved for use in Louisiana). The policy shall provide coverage for owned, hired, and non-owned coverage. If an automobile is to be utilized in the execution of this contract, and the vendor/contractor does not own a vehicle, then proof of hired and non-owned coverage is sufficient.
3. Workers' Compensation insurance as required by the Labor Code of the State of Louisiana, including Employers Liability insurance.

B. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than:

1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
2. Automobile Liability: \$1,000,000 combined single limit per accident, for bodily injury and property damage.
3. Workers Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage. Exception: Employers liability limit is to be \$1,000,000 when work is to be over water and involves maritime exposure.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the Agency. The Contractor shall be responsible for all deductibles and self-insured retentions. At the option of the Agency, the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
 - a. The Agency, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insureds" as respects liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees or volunteers.

- b. The Contractor's insurance shall be primary insurance as respects the Agency, its officers, officials, employees, Boards and Commissions or volunteers. Any insurance or self-insurance maintained by the Agency shall be excess and non-contributory of the Contractor's insurance.
- b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its officers, officials, employees, Boards and Commissions or volunteers.
- c. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the Agency.

3. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to the Agency.

E. ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with a Best's rating of **A:-VI or higher**. This rating requirement may be waived for workers' compensation coverage only.

F. VERIFICATION OF COVERAGE

Contractor shall furnish the Agency with certificates of insurance affecting coverage required by this clause. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the Agency before work commences. The Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

G. SUBCONTRACTORS

Contractor shall include all subcontractors as insureds under its policies OR shall furnish separate certificates for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

INDEMNIFICATION AGREEMENT

The _____ agrees to protect, defend, indemnify, save and hold
Contractor/Subcontractor
harmless the University, State of Louisiana, all State Departments, Boards and Commissions, its
officers, agents, servants and employees, including volunteers, from and against any and all
claims, demands, expense and liability arising out of injury or death to any person or the damage,
loss or destruction of any property which may occur or in any way grow out of any act or
omission of _____, its agents, servants, and _____
_____ employees or any and all costs,
Contractor/Subcontractor
expense and/or attorney fees incurred by _____, as a result of any
Contractor/Subcontractor
claims demands and/or causes of action except of those claims, demands, and/or causes of action
arising out of the negligence of the University, State of Louisiana, all State Departments, Boards,
Commissions, its agents, representatives, and/or employees.

_____ agrees to investigate, handle, respond to,
Contractor/Subcontractor
provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to
bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or
fraudulent.

Accepted by _____

Company Name

Signature _____

Title _____

Date Accepted _____

Is Certificate of Insurance Attached ___ Yes ___ No

Contract No. _____ for _____

Louisiana State University & A & M College

PURPOSE OF CONTRACT: _____

CLEANING/MAINTENANCE/ROUTINES/FREQUENCIES

CLEANING:

AREAS/DUTIES	OFFICES	MAIN BUILDINGS	RESTROOMS	CLINICS	LOBBIES	LABS	AUDITORIUM	LECTURE HALLS
TRASH REMOVAL + RECYCLABLES (this included all building exteriors)	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + POLICED 3X DAILY	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY	DAILY
BIOHAZARD AND SHARPS REMOVAL	DAILY + AS NEEDED	DAILY + AS NEEDED	X	DAILY + AS NEEDED	X	DAILY + AS NEEDED	X	X
INFECTIOUS BIOHAZARD DECONTAMINATION & DISINFECTION	AS REQUESTED	AS REQUESTED	DAILY + AS REQUESTED	DAILY + AS REQUESTED	DAILY + AS REQUESTED	AS REQUESTED	DAILY + AS REQUESTED	DAILY + AS REQUESTED
DAMP WIPE TRASH CAN LIDS, LEDGES, RECYCLABLE BINS, SHRED BINS	3X WEEKLY	3X WEEKLY	DAILY + POLICED 3X DAILY	3X WEEKLY	3X WEEKLY	X	3X WEEKLY	DAILY
HIGH DUSTING	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY
LOW DUSTING	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY	1X WEEKLY
SPOT WALL WASHING	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED
COMPLETE RESTROOM CLEANING	X	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	X	X	X
VACUUMING	1X WEEKLY + AS NEEDED	1X WEEKLY + AS NEEDED	X	1X WEEKLY + AS NEEDED	DAILY	X	DAILY	X.
RESTOCKING OF RESTROOM SUPPLIES	X	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	DAILY + POLICED 3X DAILY	X	X	X
ELEVATOR CLEANING (STAINLESS SHINING)	X	DAILY	X	DAILY	DAILY	X	X	X
ELEVATOR (CLEANING OF TRACKS)	X	1X WEEKLY	X	1X WEEKLY	X	X	X	X
FRONT ENTRANCES (LOGO RUGS) VACUUM	DAILY	DAILY	X	DAILY	X	X	X	X
STAIRWELLS (ALL BUILDINGS)	DAILY + AS NEEDED	DAILY + AS NEEDED	X	DAILY + AS NEEDED	X	X	X	X

CORRIDOR MAINTENANCE:

AREAS/DUTIES	MAIN BUILDINGS	CLINICS	LOBBIES	AUDITORIUM	LECTURE HALLS
TRASH REMOVAL	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED
DUST MOPPING	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED	DAILY + AS NEEDED
AUTO SCRUBBING	3X WEEKLY	3X WEEKLY	3X WEEKLY	1X WEEKLY	1X WEEKLY
BURNISHING	3X WEEKLY	3X WEEKLY	3X WEEKLY	3X WEEKLY	3X WEEKLY

PERIODIC FLOOR CARE MAINTENANCE:

AREAS/DUTIES	MAIN BUILDINGS	CLINICS	LOBBIES	AUDITORIUM	LECTURE HALLS	LIBRARY	LABS/OFFICES
SCRUB AND RECOAT OF TILE FLOORS (VCT OR TERAZZO)	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS REQUESTED	AS REQUESTED
CARPET CLEANING	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	3X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS REQUESTED	AS REQUESTED
STRIPPING AND RECOATING	2X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS NEEDED OR REQUESTED	1X YRLY + AS NEEDED	2X YRLY + AS NEEDED OR REQUESTED	2X YRLY + AS REQUESTED	AS REQUESTED

SPECIAL CLEANING REQUEST AND WEEKEND EVENT CLEANING:

AREAS/DUTIES	MAIN BUILDINGS	CLINICS	3-405 (TESTING CTR)	ZADECK CTR	BRI(ATRIUM)	LOBBIES	AUDITORIUM
TRASH REMOVAL	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED
RESTROOM MONITORING	AS PER REQUESTED	AS PER REQUESTED	X	AS PER REQUESTED	AS PER REQUESTED		
VACUUMING	AS PER REQUESTED	AS PER REQUESTED	X	AS PER REQUESTED	X	AS PER REQUESTED	AS PER REQUESTED
ROOM SET-UP	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	X -	X
AUTO SCRUBBING/ BURNISHING	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED	X	AS PER REQUESTED	AS PER REQUESTED	AS PER REQUESTED
TERMINAL CLEANING	AS PER REQUESTED	AS PER REQUESTED	X	X	X	X	X

SPECIAL CLEANING REQUEST FOR THE GROSS ANATOMY LAB:

Please see additional special requests for the Gross Anatomy Lab (Medical School, B-Building, Room 8-333).
Housekeeping tasks needed to be completed:

- Please be aware that there are unscheduled dissections occurring outside of typical class time as students have 24/7 access to lab for work as well as other individual courses occurring throughout the year. People entering the lab may encounter human remains as well as cadaveric material exposed and out in the open.

Daily tasks

- Trash service
- Paper towels replaced
- Soap topped up
- Spot sweep around sink stations (for paper towel debris)
- Check hallway to replace biohazard bins (Shouldn't need a work order for 3ish times a week removal)
- Spot mop any potential slip hazards in the lab

Deep clean tasks needed about 2-3 times a month (tasks can rotate) - may need to happen very early in the morning or late in afternoon to minimize classroom disruption

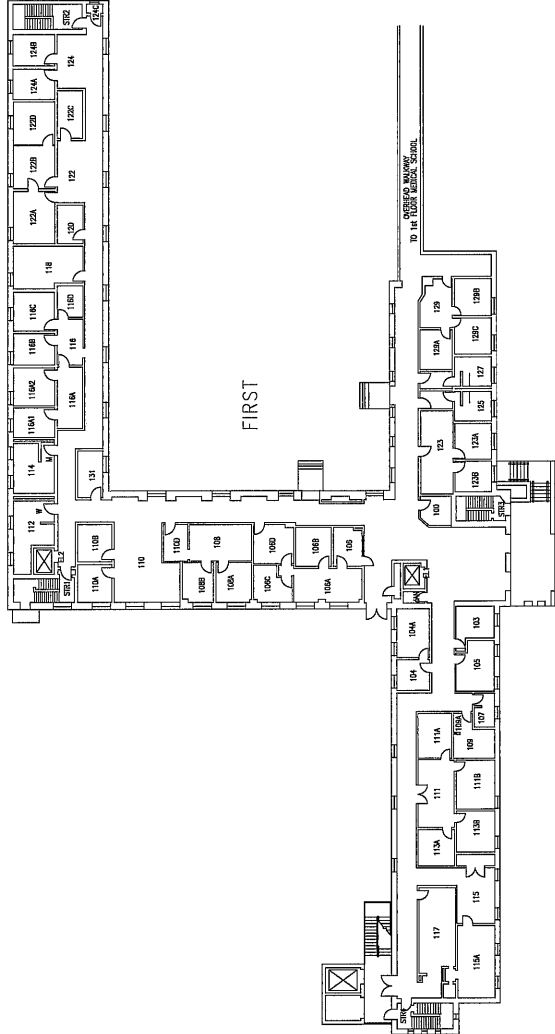
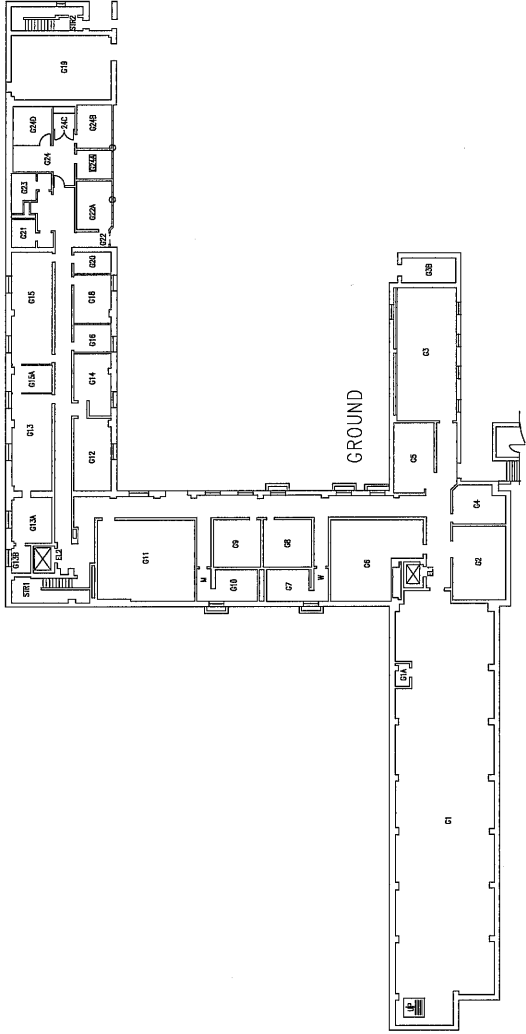
- Full floor clean with machine
- Sinks and tables wiped down, including the white bases of tables
- Computer stations wiped down
- Weekly floor care in our additional dissection projects room.

Staging of Trash

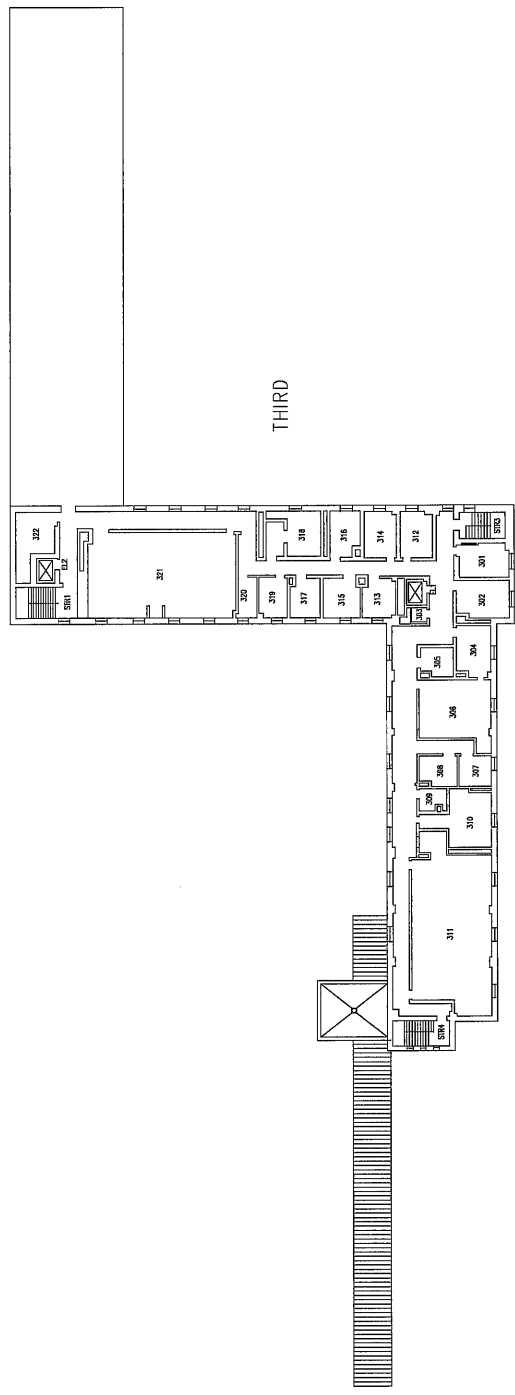
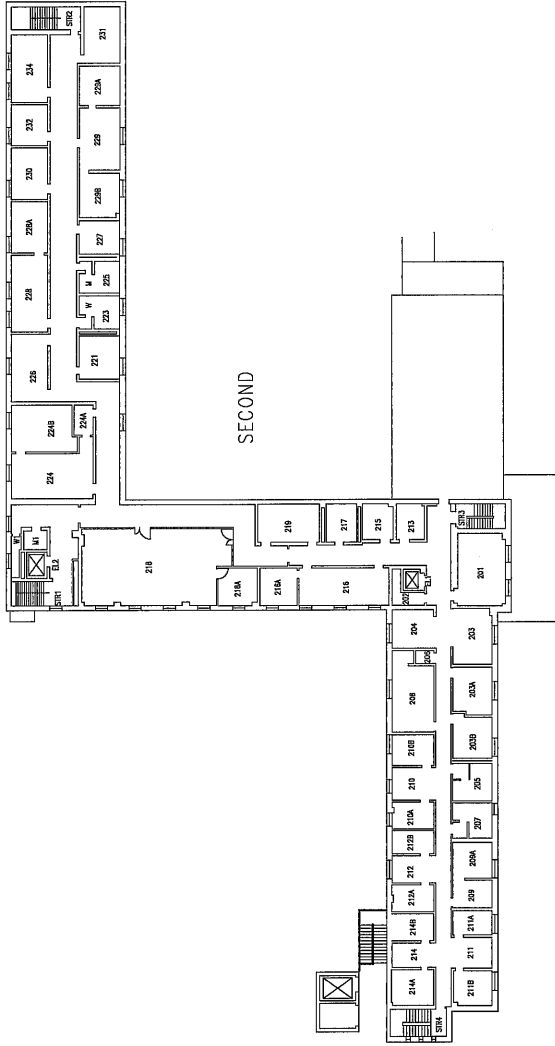
- All trash buggies, both inside and outside of buildings, must be emptied at the end of each day and after any special event. All collected trash is to be taken directly to the compactor.

****If the above schedules do not meet University's needs, the University reserves the right to modify.**

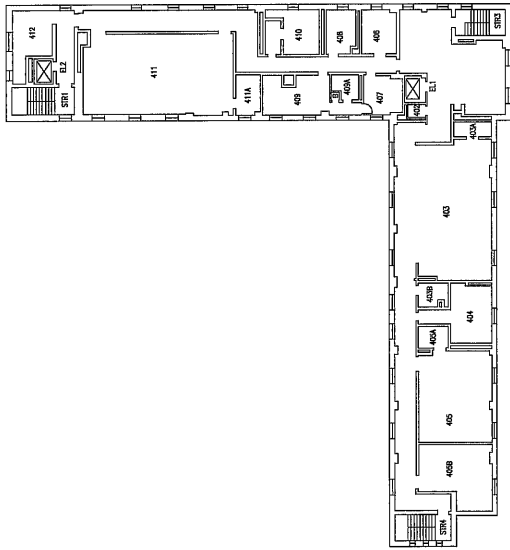
Attachment C



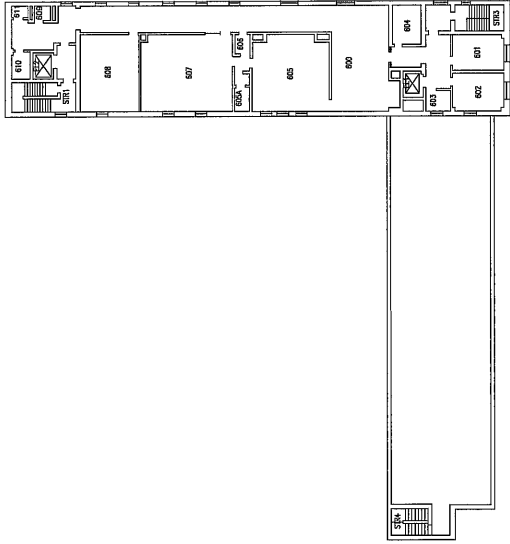
ADMINISTRATION BLDG.
GROUND & 1st FLOOR



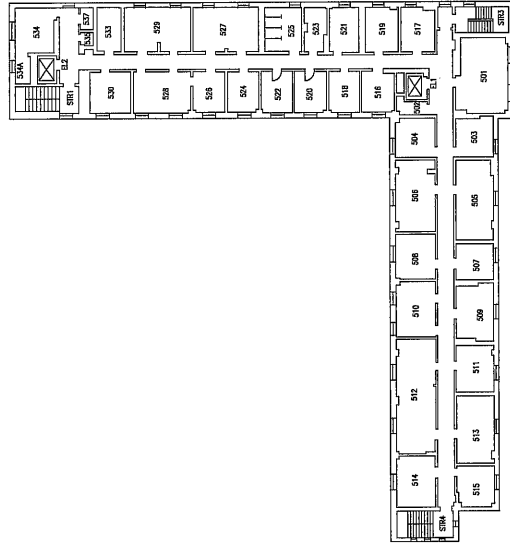
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2nd & 3rd FLOORS



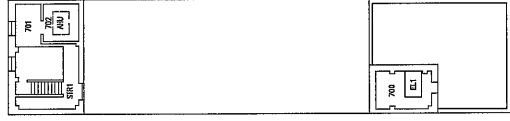
FOURTH



SIXTH



FIFTH

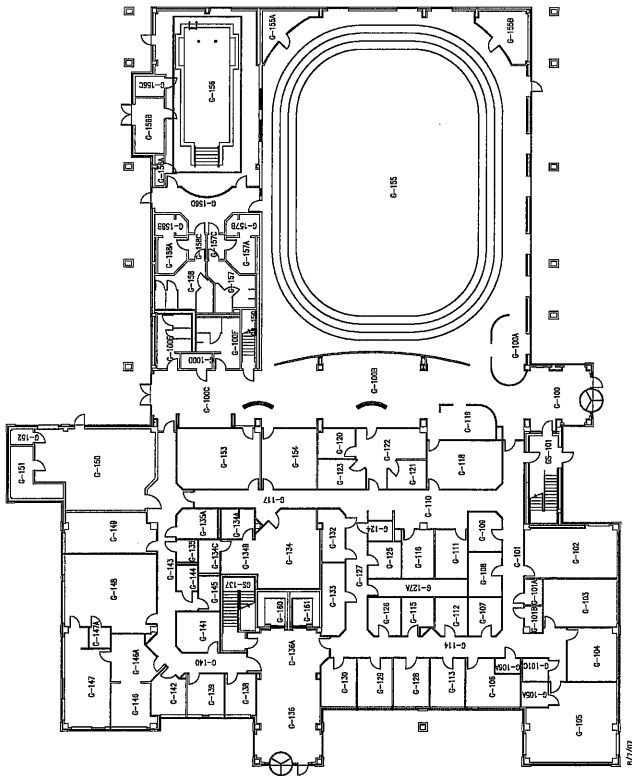


PENTHOUSE

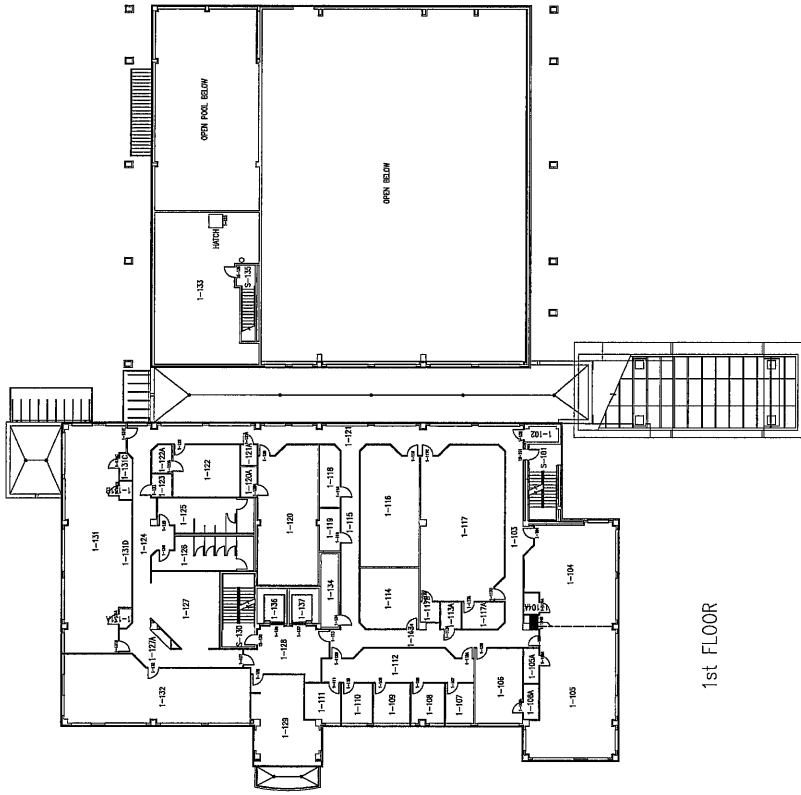


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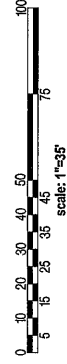
ADMINISTRATION BLDG.
4th, 5th, 6th, & PENTHOUSE.



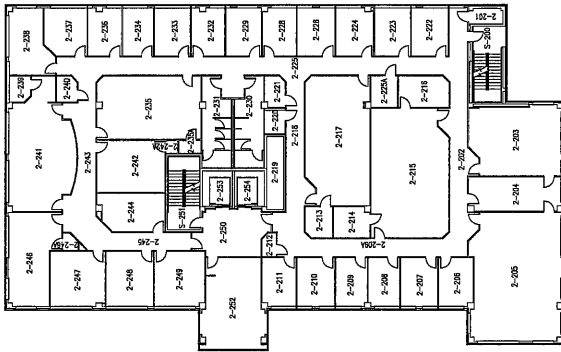
GROUND FLOOR



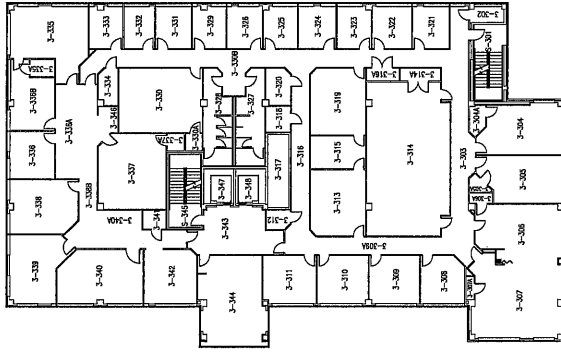
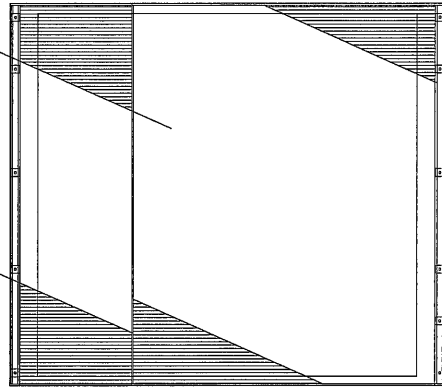
1st FLOOR



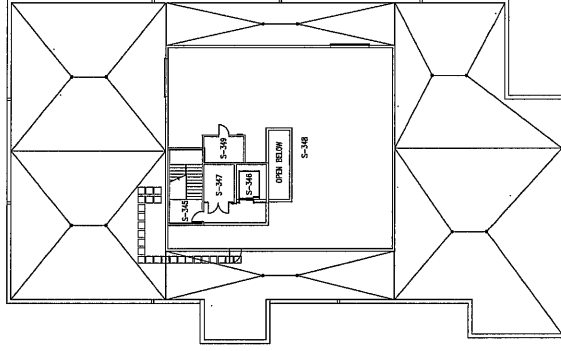
ALLIED HEALTH FACILITY
GROUND & 1st FLOOR



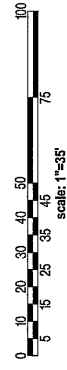
2nd FLOOR



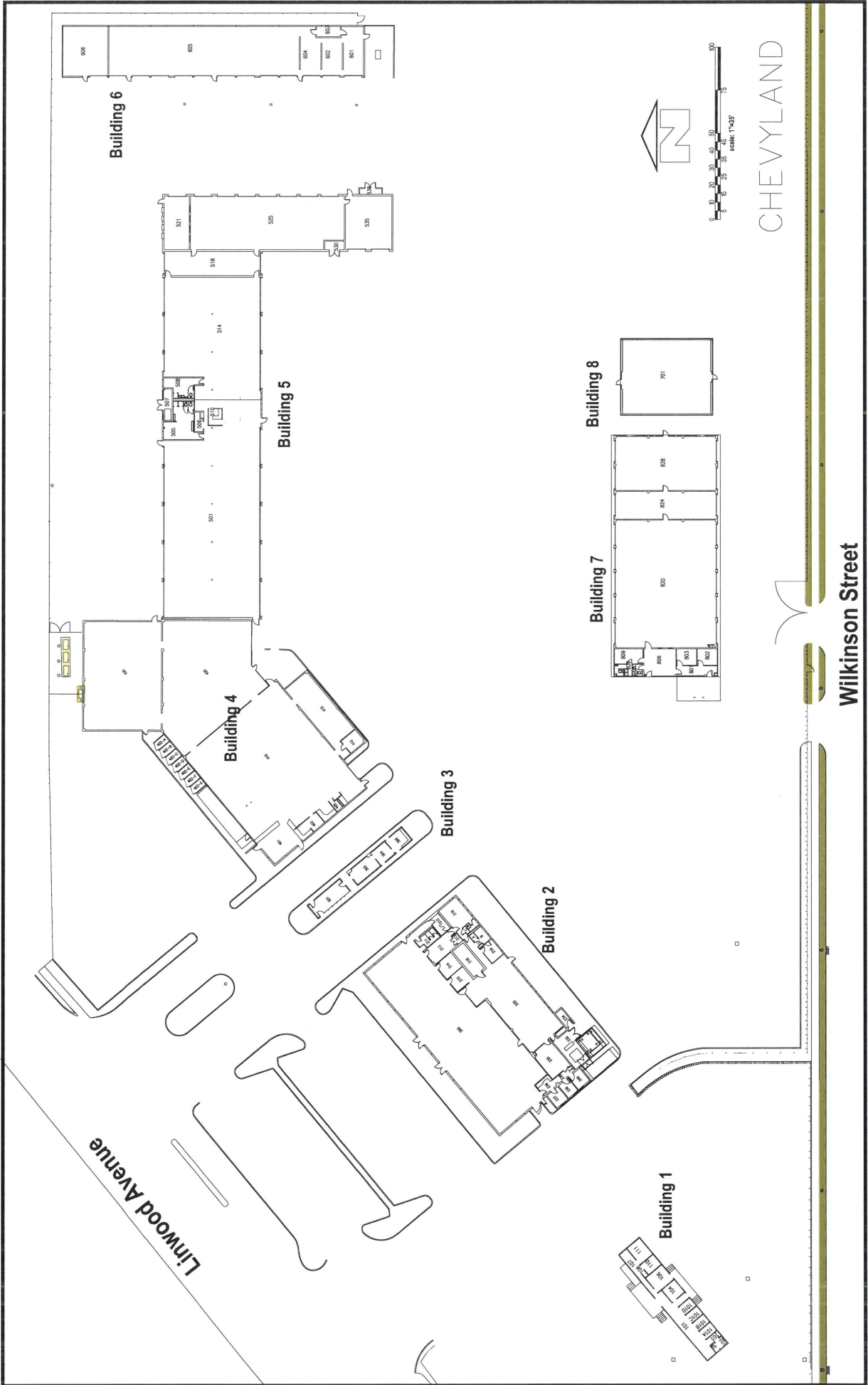
3rd FLOOR



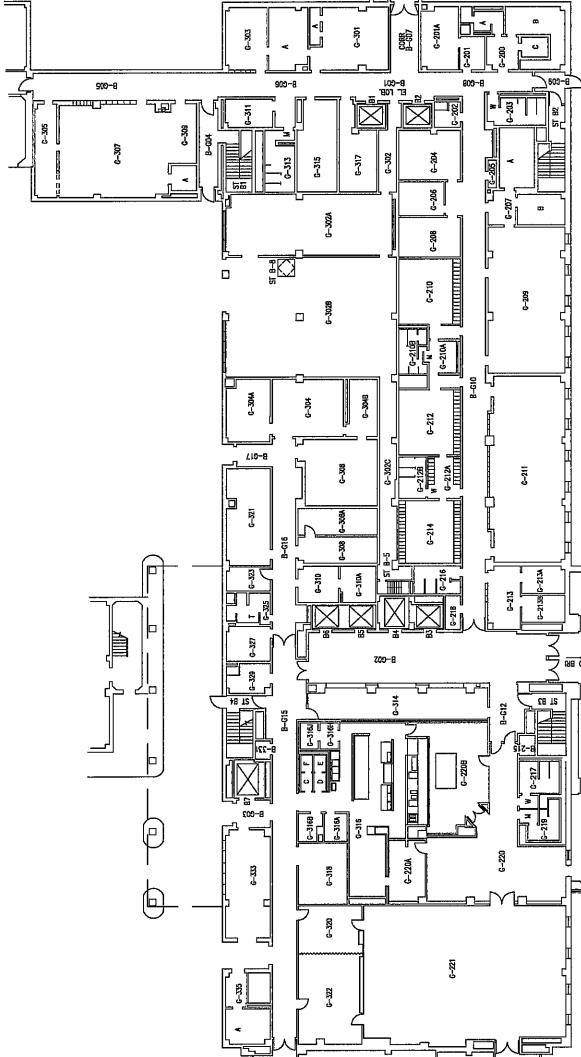
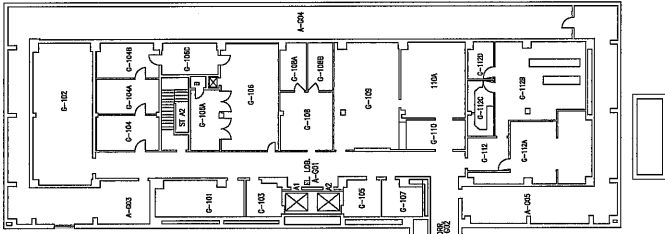
PENTHOUSE



ALLIED HEALTH FACILITY
2nd, 3rd, & PENTHOUSE

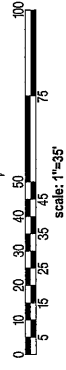
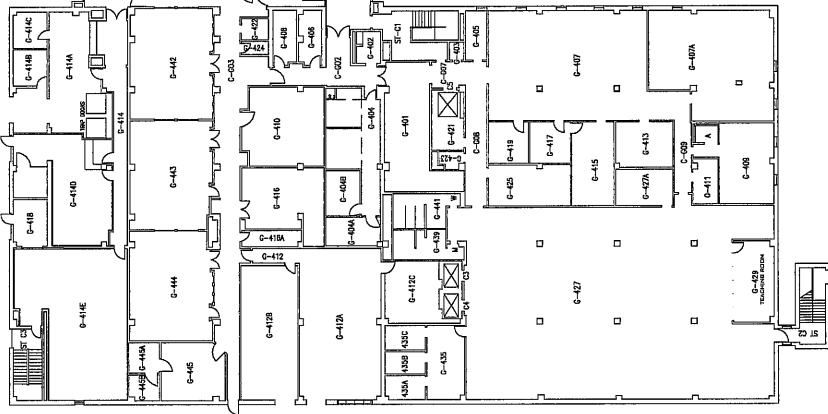


A-BUILDING



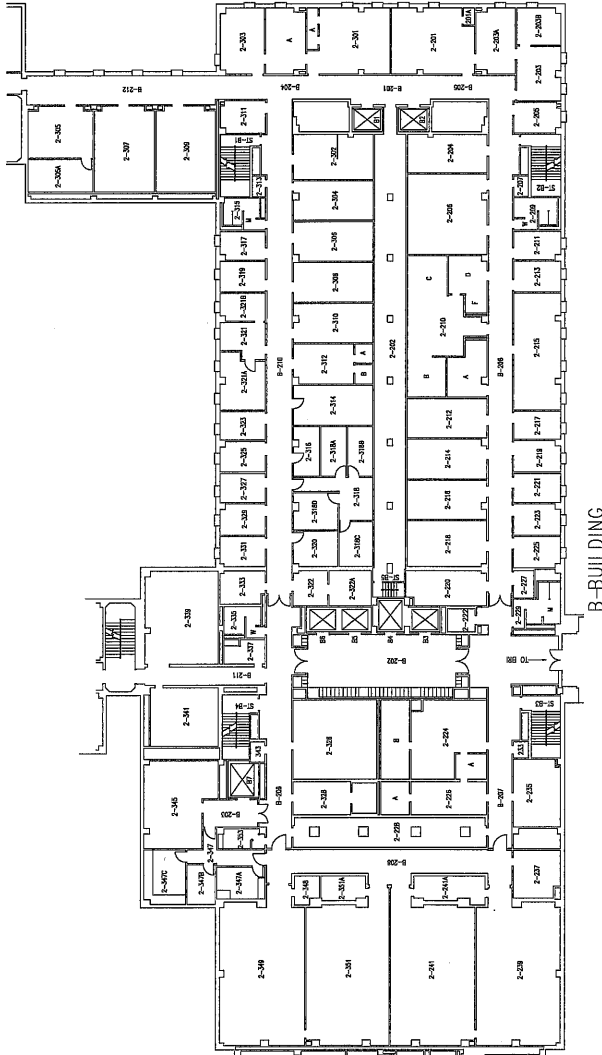
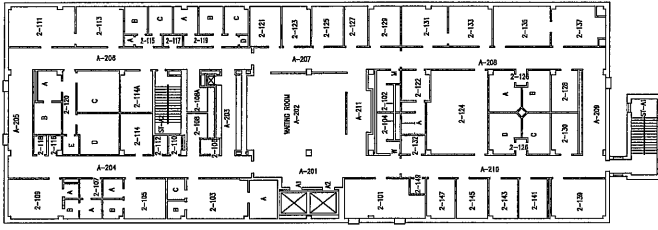
B-BUILDING

C-BUILDING



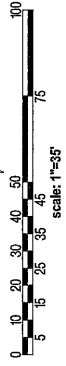
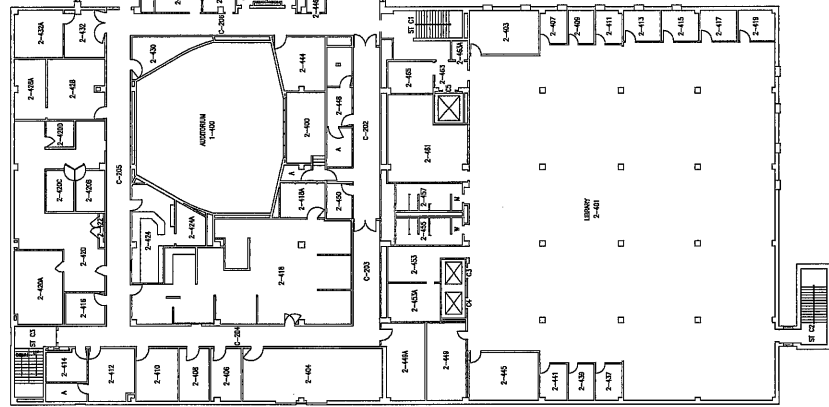
MEDICAL SCHOOL
GROUND FLOOR

A-BUILDING



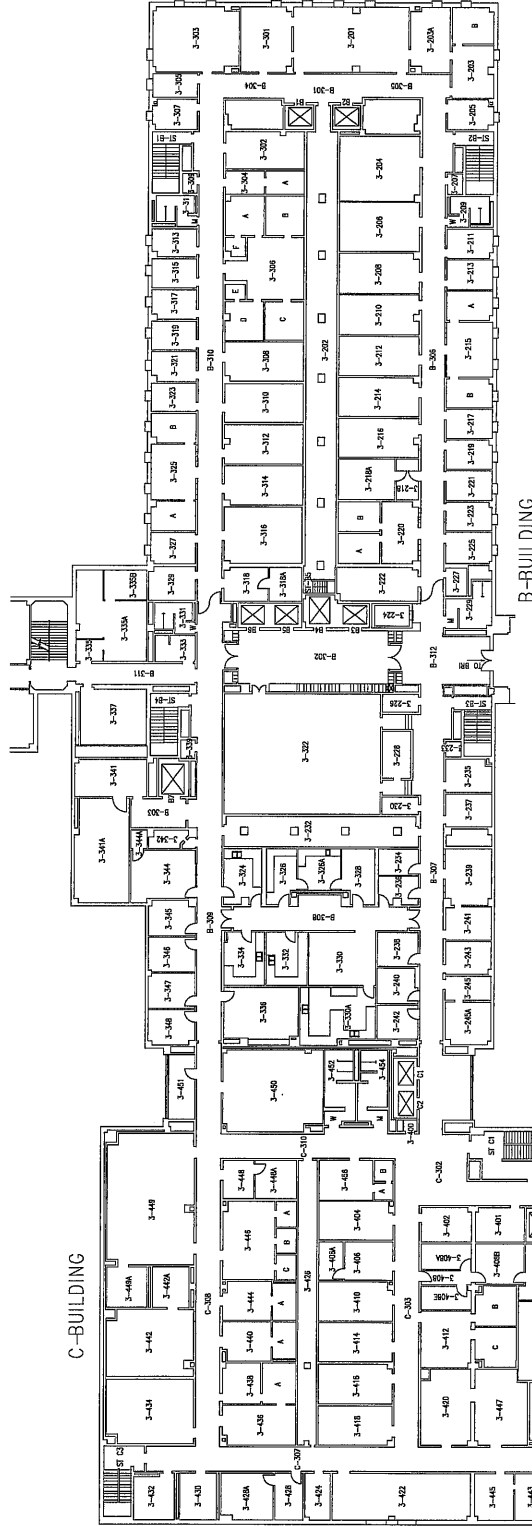
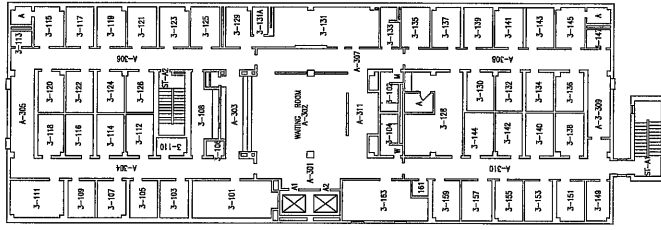
B-BUILDING

C-BUILDING



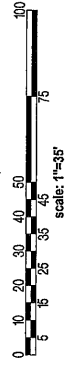
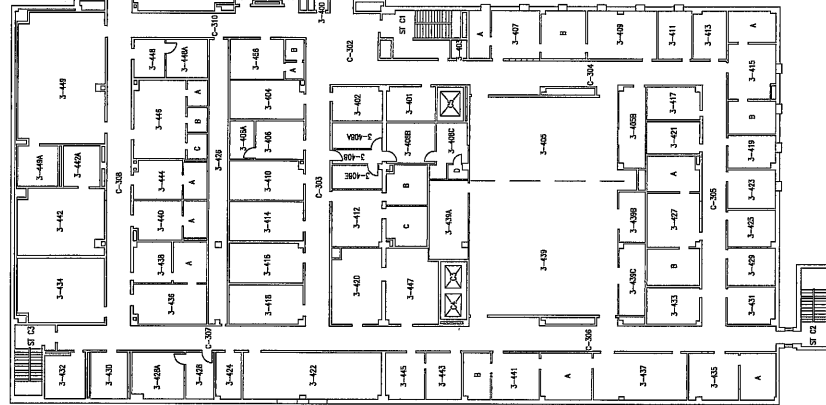
MEDICAL SCHOOL
2nd FLOOR

A-BUILDING



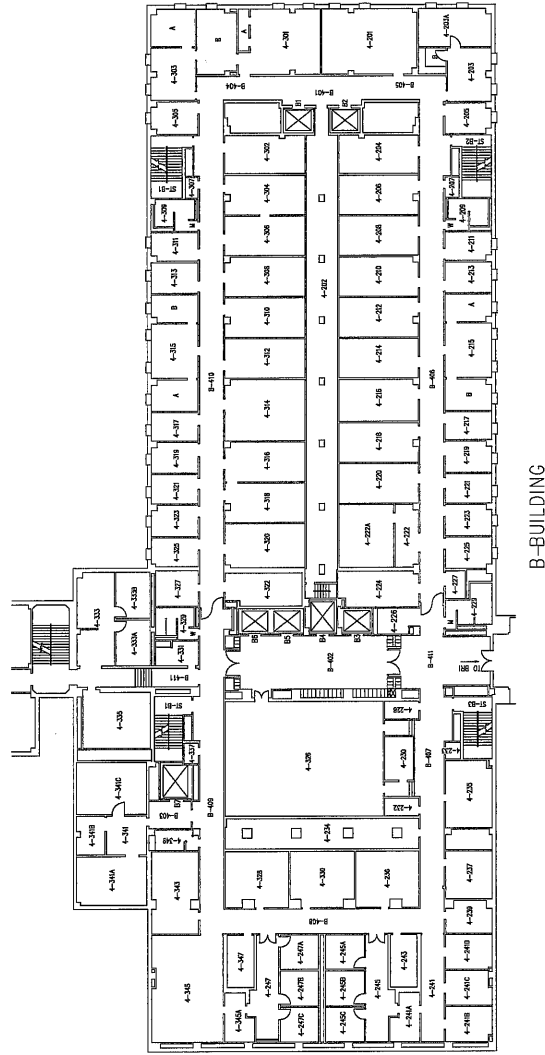
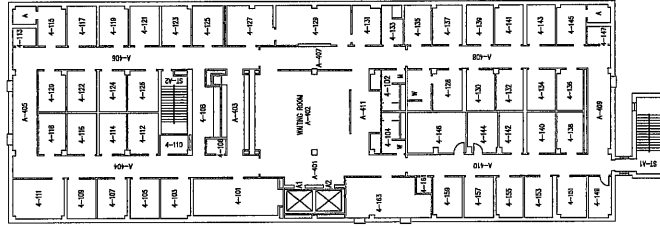
B-BUILDING

C-BUILDING



MEDICAL SCHOOL
3rd FLOOR

A-BUILDING

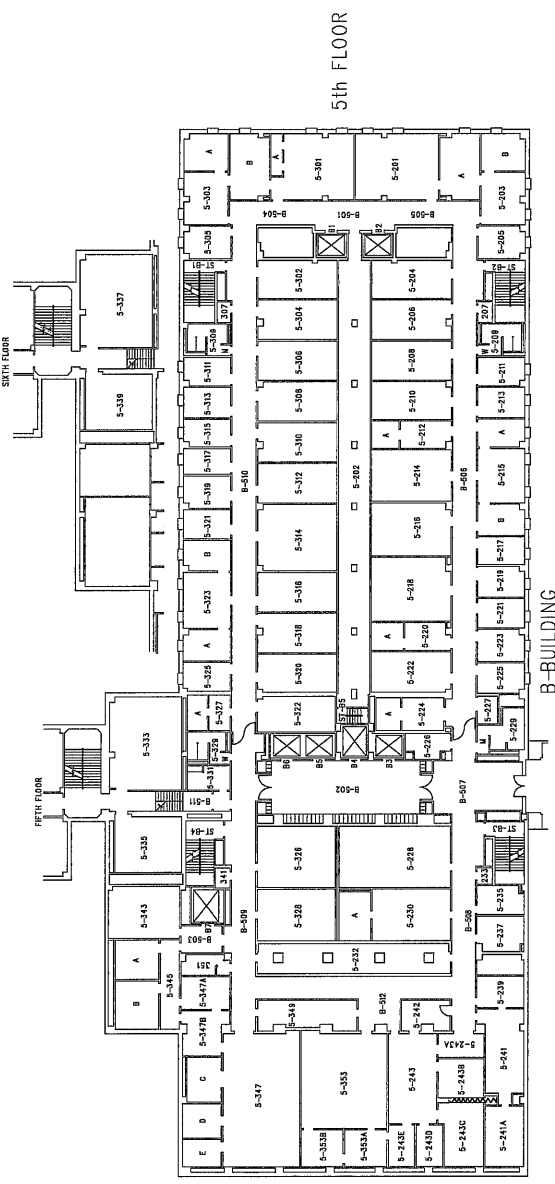


B-BUILDING

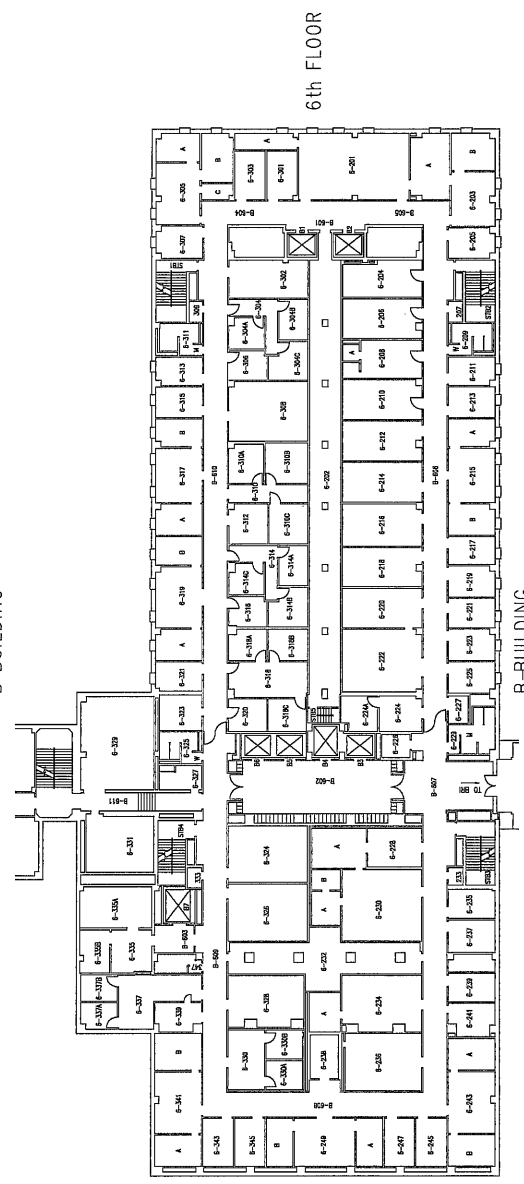


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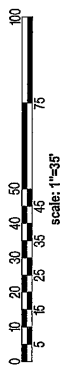
MEDICAL SCHOOL
4th FLOOR



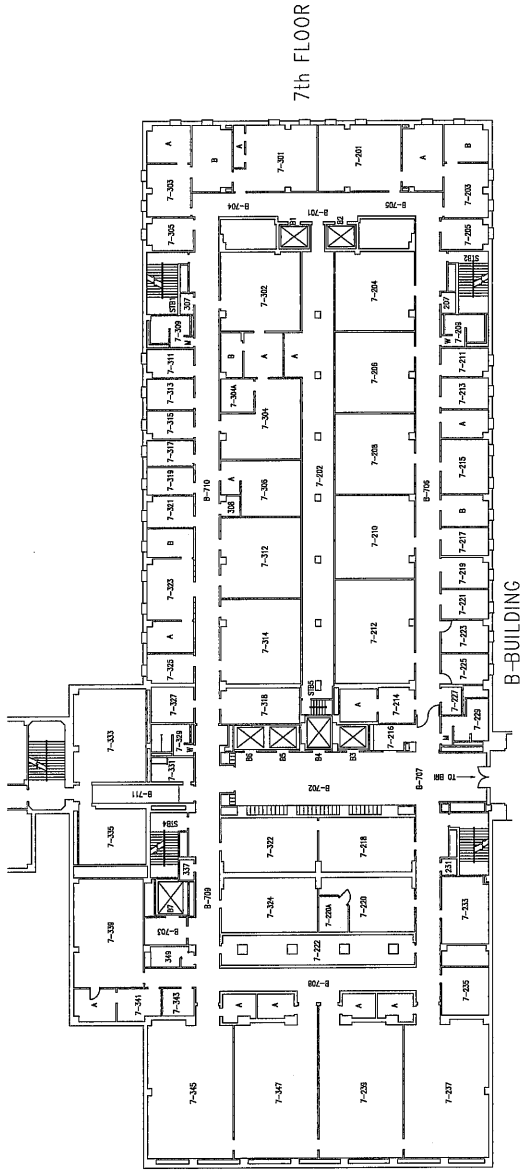
5th FLOOR



6th FLOOR

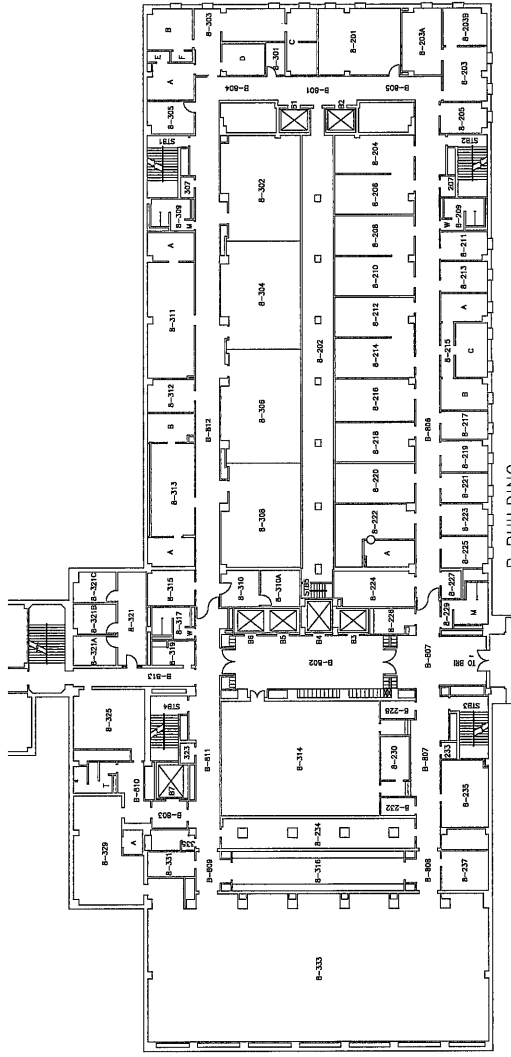


MEDICAL SCHOOL
5th & 6th FLOORS



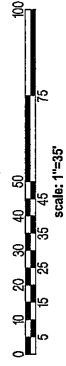
7th FLOOR

B-BUILDING

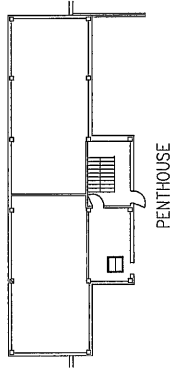


8th FLOOR

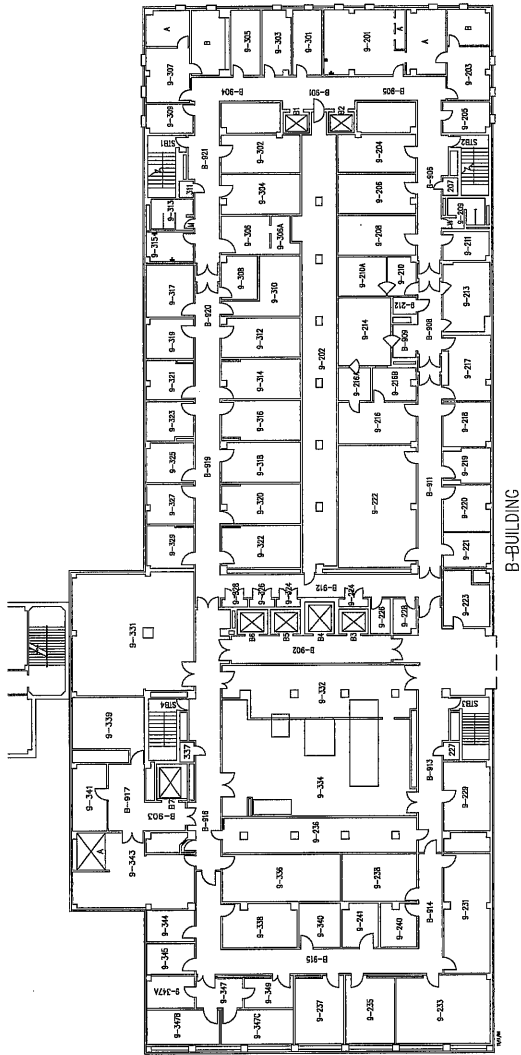
B-BUILDING



MEDICAL SCHOOL
7th & 8th FLOORS

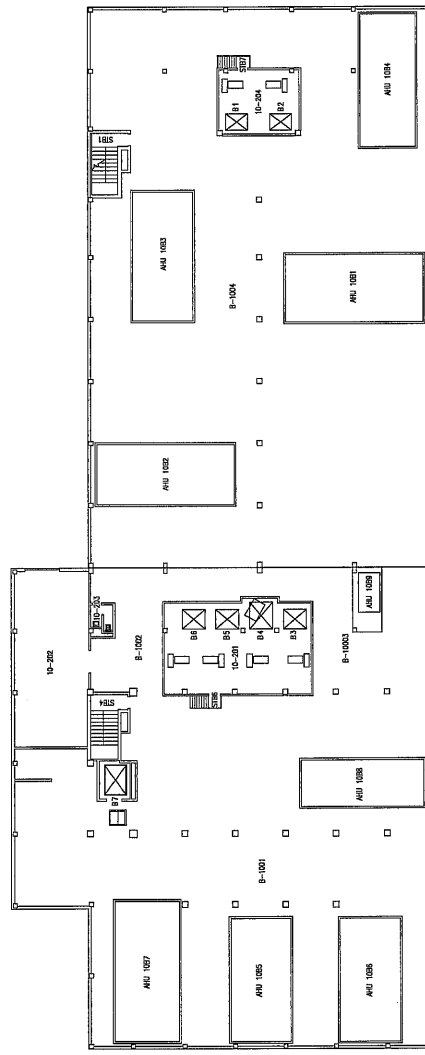


9th FLOOR

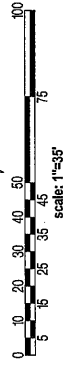


B-BUILDING

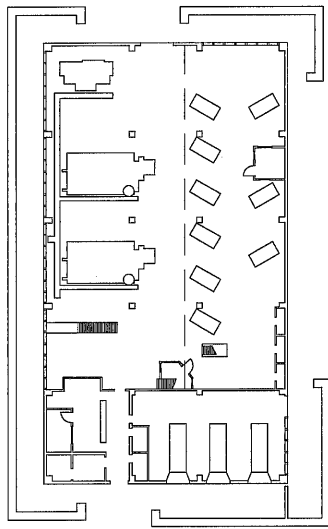
10th FLOOR



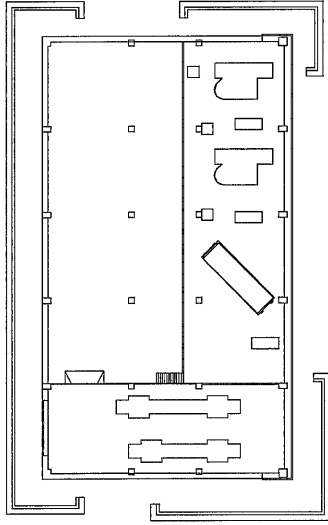
B-BUILDING



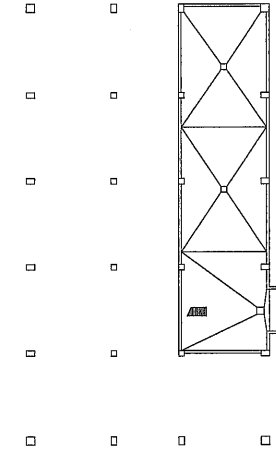
MEDICAL SCHOOL
9th, 10th, & PENTHOUSE



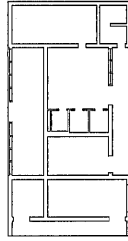
D BUILDING -- GROUND FLOOR



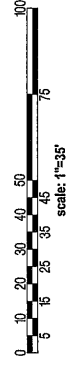
D BUILDING -- MEZZANINE



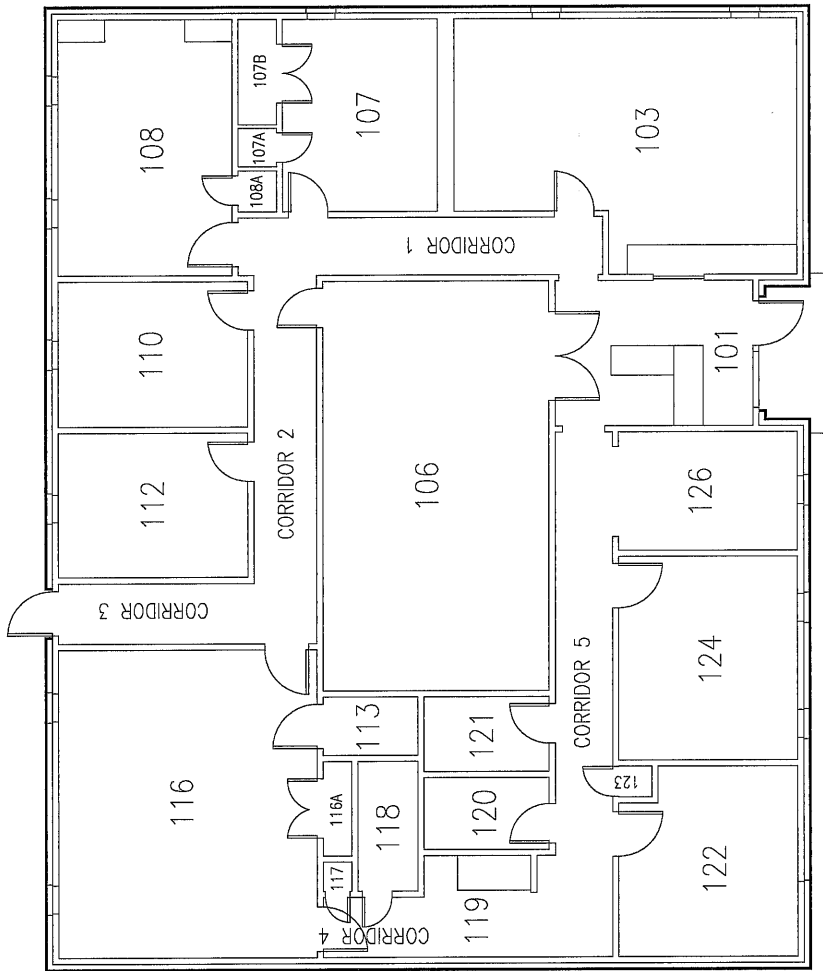
D BUILDING -- UNDER FLOOR



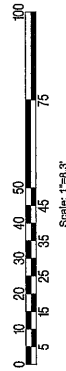
E BUILDING -- GROUND FLOOR



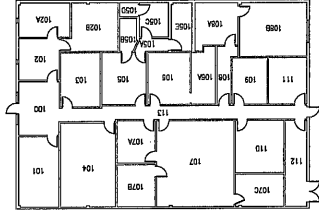
MEDICAL SCHOOL
D & E BUILDINGS



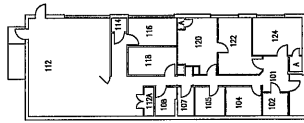
**UNITED WAY BUILDING -
NORTHWEST LOUISIANA COALITION
4215 LINWOOD AVE**



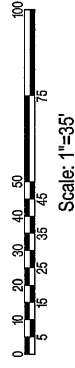
NORTHWEST COALITION



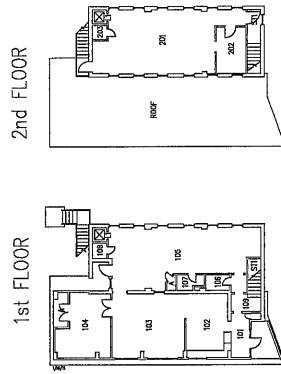
POISON CONTROL



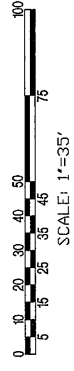
WIC



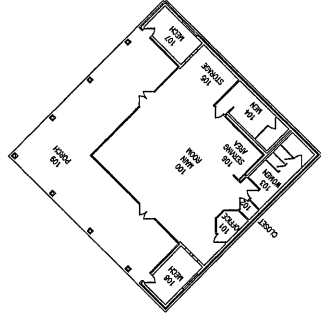
POISON CONTROL,
BLOOD CENTER BLDG,
& WIC



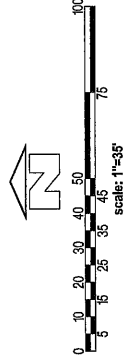
PRINT SHOP



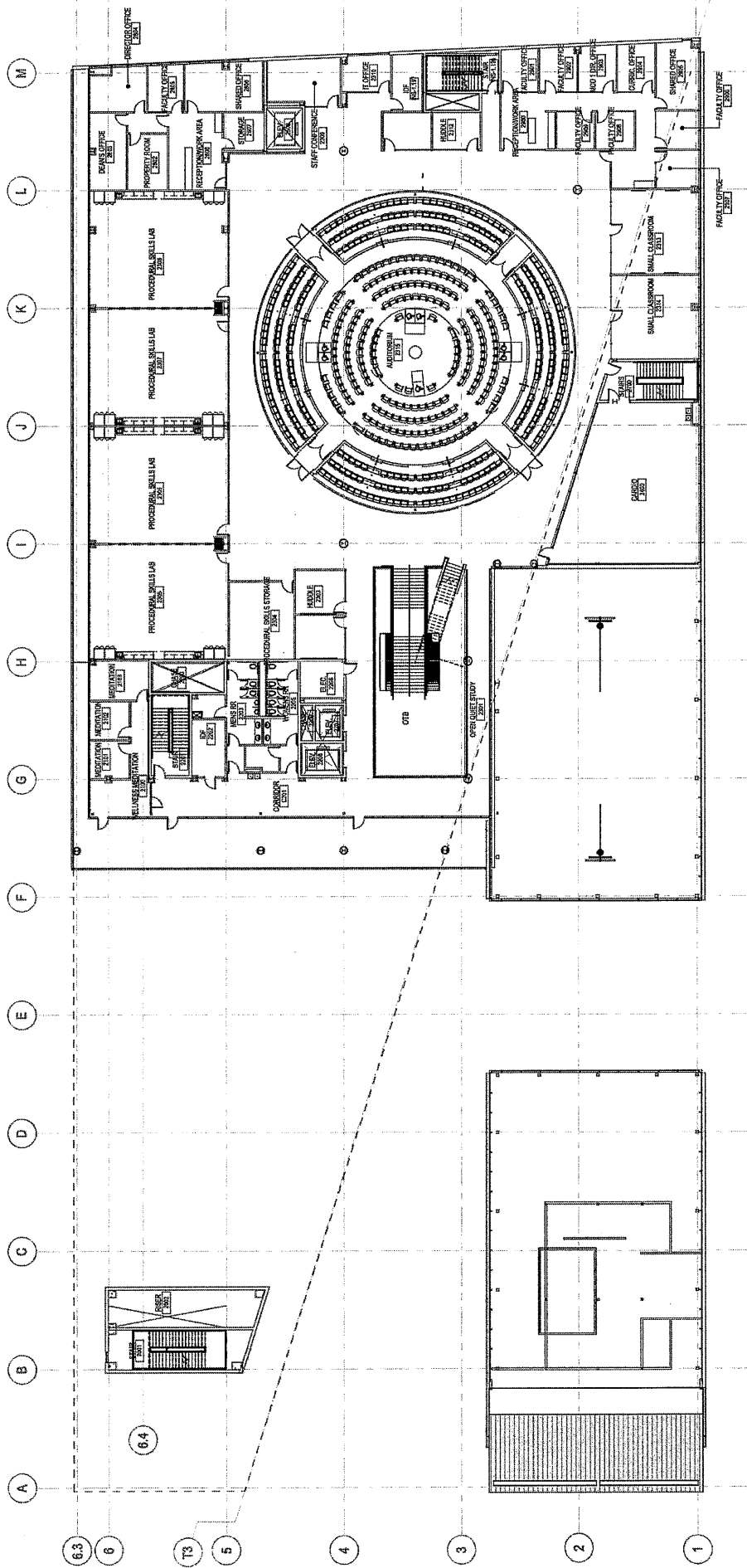
PRINT SHOP &
PHYSICAL PLANT



STUDENT UNION

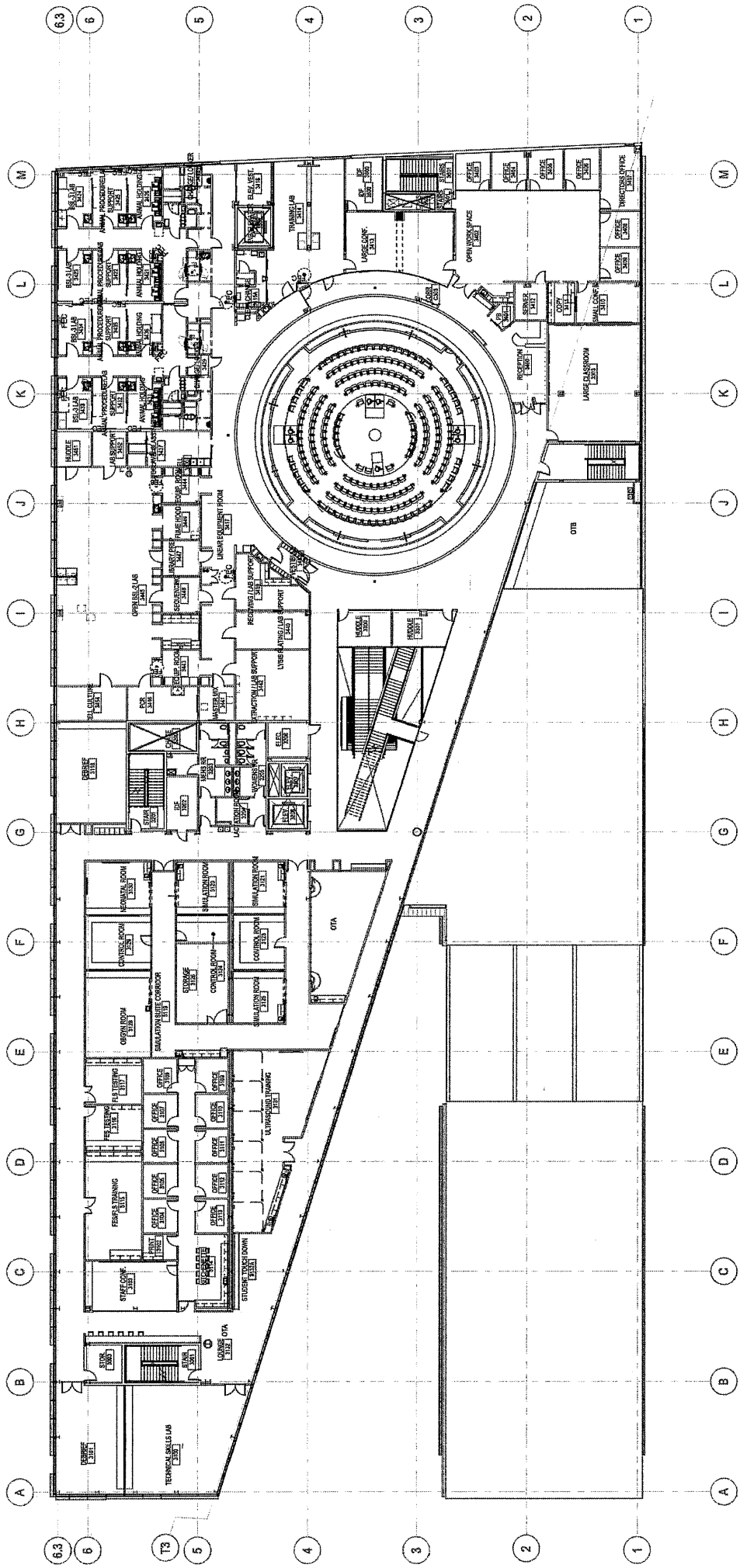


WOMEN'S AND CHILDREN'S CENTER
& STUDENT UNION



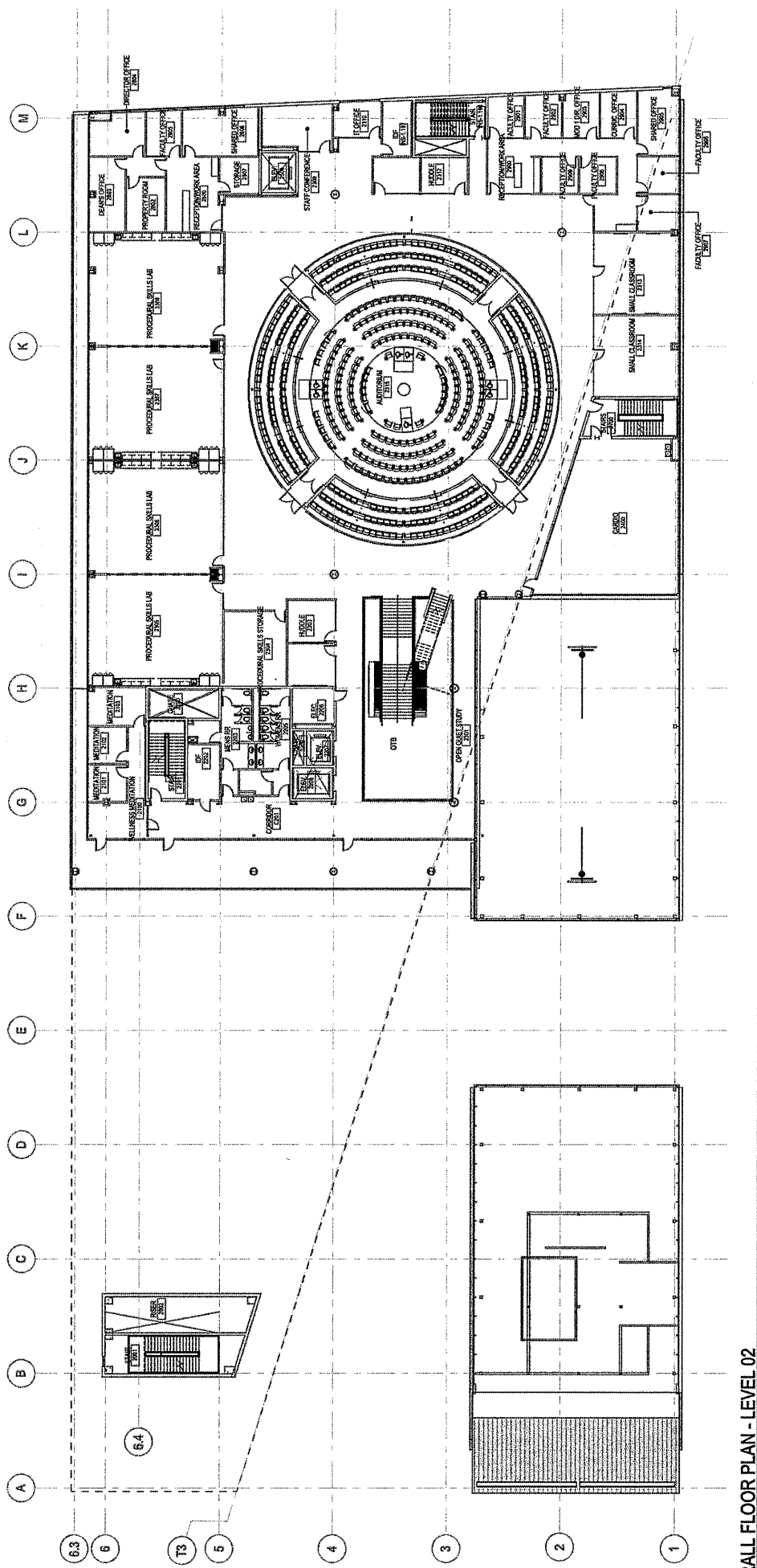
2 OVERALL FLOOR PLAN - LEVEL 02

1/16" = 1'-0"



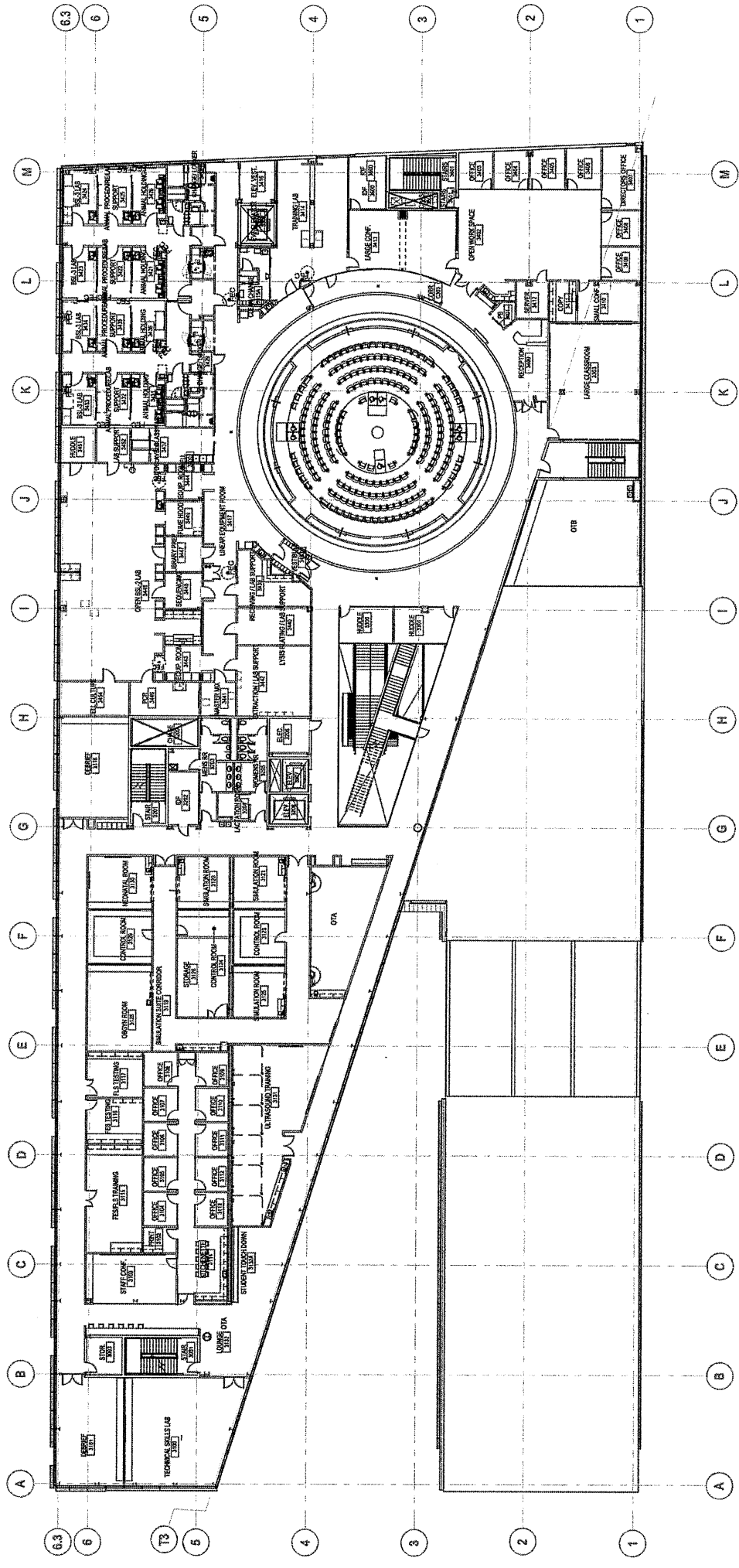
1 OVERALL FLOOR PLAN - LEVEL 03

1/16" = 1'-0"

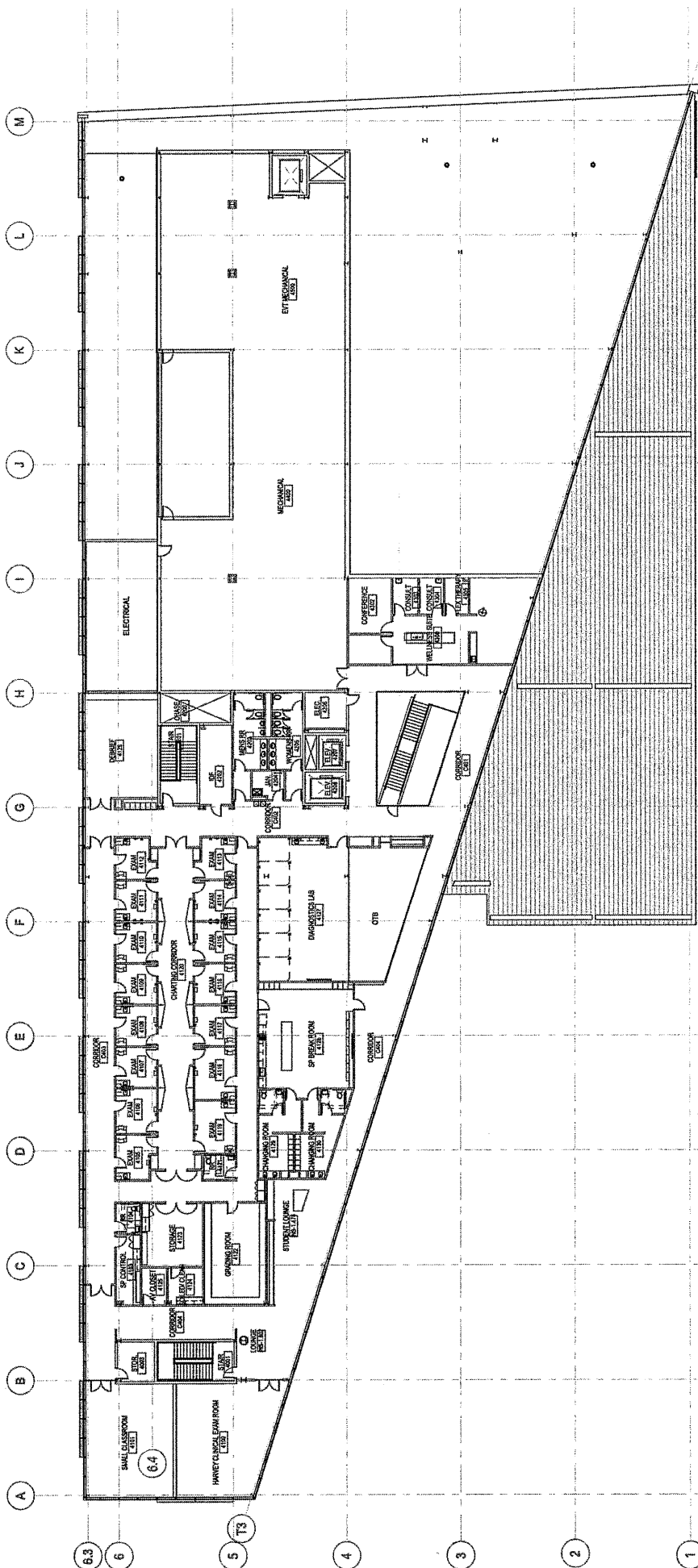


2 OVERALL FLOOR PLAN - LEVEL 02

1/16" = 1'-0"

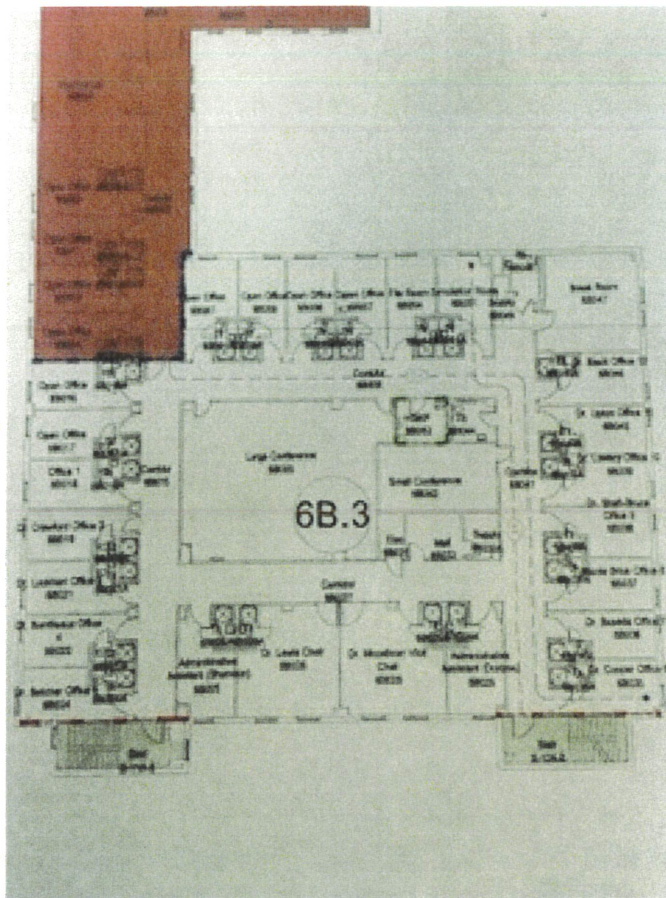


1 OVERALL FLOOR PLAN - LEVEL 03
 1/8" = 1'-0"



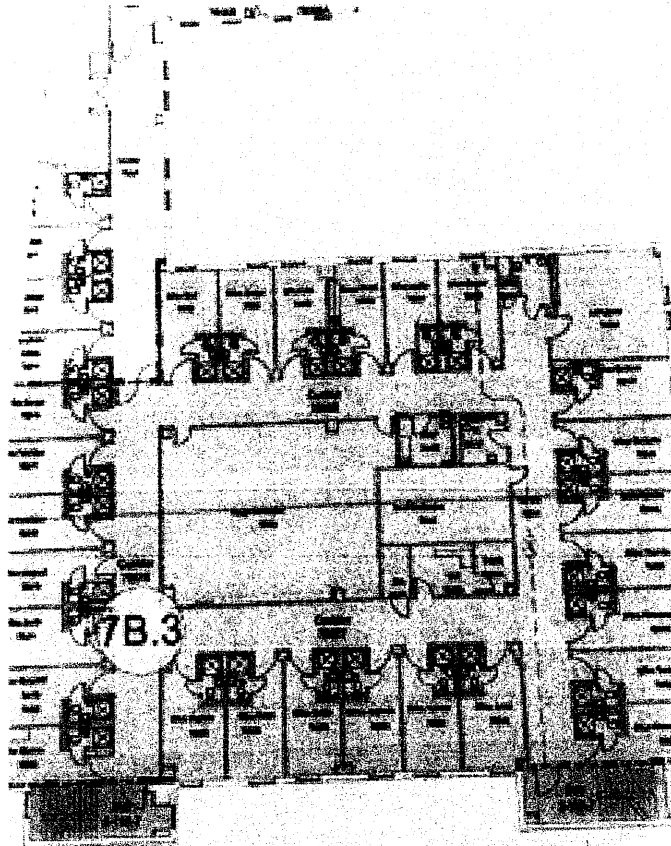
2 OVERALL FLOOR PLAN - LEVEL 04
 1/16" = 1'-0"

Attachment C



6th Floor - Existing Business Occupancy Type

Compartiment #	Occupant Load	Building Sq. Ft.	Approved Automatic Sprinkler System	Use of Compartiment Factor
6B.3	118	1,101	Sprinklered	Business



7th Floor - Existing Business

Compartment Id	Occupant Load	Building Sq. Ft.	Approved Automatic Sprinkler System
7B.1	0	10,700	Sprinklered
7B.2	0	10,700	Sprinklered
7B.3	109	10,850	Sprinklered
Total	109	34,240	

Attachment D

Vendor Item #	Website Location	Manufacturer	Paper Towels & Toilet Paper
1023674	Towels	SCA	SCA Tork Multifold
1001888	Towels	SCA	SCA Tork Single Fold
1024270	Towels	SCA	SCA Tork Roll
1000535	Towels	Georgia Pacific	Compact Coreless
1025976	Tissue	SCA	SCA Tork 2ply Tissue
1002506	Tissue	Georgia Pacific	Jumbo Roll
1000555	Tissue	Georgia Pacific	Toilet Seat Covers

Trash Liners			
1057195	Trash Bags: High Density		
1057512	Trash Bags: High Density		
1000153	Trash Bags: High Density		
1054768	Trash Bags: High Density		

Chemical/Floor Finish			
1093824	Cleaners & Detergents: Bathroom Cleaner	Ecolab	Cream Cleanser (Lemon-EZE) 32 OZ
1174843	Floor and Carpet Care: Floor Cleaner	EL	QC 31 Neutral Floor Cleaner for Hard Floors
1154577	Floor and Carpet Care: Floor Cleaner	EL	QC Bright Speed
1200190	Cleaners & Detergents: Disinfectant Sanitizer	EL	QC 52 Glass Cleaner
1095138	Cleaners & Detergents: Glass Cleaner	EL	QC Neutral Disinfectant Cleaner
1094429	Floor and Carpet Care: Floor Strippers	EL	Lift Off Baseboard Cleaner Aerosol 20 OZ
1095090	Floor and Carpet Care: Floor Strippers	EL	Phazer Stratus Floor Finish 2 gal/cs
1170300	Floor and Carpet Care: Floor Finish	EL	Maxx Stripper
1215412	Soaps and Dispensers: Hand Soap	Deb Group	Aero Rose Soap

Floor Pads			
1000698	Floor and Carpet Care: Floor Pads, Cleaning, Buffing...	3M	5700 Red
1000707	Floor and Carpet Care: Floor Pads, Cleaning, Buffing...	3M	4100 High Polish
1001712	Floor and Carpet Care: Floor Pads, Cleaning, Stripping...	3M	7200 Thick Black

Cleaning Cart Equipment			
Q560	Mop Frame 18 in Rubbermaid Quick Connect Wet/Dry Alum Yellow 6/CS		
	Blue Micro-Fiber Mop Heads		
Q750	Mop Handle 58 Inch Rubbermaid Quick Connect Aluminum Yellow 6/CS		
Q755	Mop Handle 48-72 Inch Rubb Quick Connect Alum Straight Handle Yel 6/CS		
Q850-00	Duster 28 3/4 IN Rubbermaid QC Flexible Wand Black 6/CS		

Misc			
92021076	Applicator Wand Assembly Ecolab Phazer 1 EA		
	Medium Loop Wet Mop - Blue 1" Band		
	Large Loop Wet Mop - Blue 1" Band		
	Large Loop Wet Mop - Blue 5" Band		
	Large Loop Wet Mop - Orange 5" Band		

Cleaning Cart Equipment			
Pail 6	Quarts (Plastic Buckets)		
Dyno	Stainless Steel Wipes 30/carton 6/case		
	Jonny Mops (100 per case)		
	Caddle Toilet Bowl Mop Super Plastic White		
6114-00	Multi Directional-Floor Sign 35"		
	Black Dust Pan		
	Lobby Broom		
	Lobby Broom 6/cs		
	1.5" Putt knife 12/cs		
	Urinal Mats		
	Urinal Disks		
	Air Freshener refills		
8	Foam Soap for (1gallon jugs)		
	10" National Roll towels		

PRICING FORM (Attachment E)

Total Cost for Salaries/Benefits \$ _____

Total Cost for Supplies \$ _____

Total Cost for New Equipment \$ _____

Total Cost for Overhead/Fixed Costs \$ _____

Total of all Costs (add the lines above) **\$ _____**

Square Footage of All Areas: 662,000 sf

Total of all Costs divided by the total square footage \$ _____*

*Place this number on Line 1 of Page 5 of the Invitation to Bid form

WORKSHEET for Salary/Benefit Calculation :

TABLE A: Average Wage Rate per Hour, by Group:

Category (anticipated number)	Rate per Hour	Avg Rate x 2080 hours	Total with Benefits
Staff	\$	\$	\$
Supervisor/Manager	\$	\$	\$
Director	\$	\$	\$
TOTAL**			\$

**Place Total on Line #1 of "Salaries/Benefits" above

TABLE B: Number of Days Allotted for Each Category:

Mark	Category	Number of Days
✓	LSU Health-Shreveport Holidays	14
	Vacation Pay	
	Sick Pay	
	Personal Time Off	
	Inclement Weather/Incidentals***	X
	TOTAL DAYS	

***Counted as Holiday or Special Pay

Please note, all forms will be used in the awarding of this contract.