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**Phil Gore**  
Interim Director of Purchasing

**ADDENDUM NO. 3**  
**May 20, 2026**

Your reference is directed to:

Solicitation Number: **RFP 2026-05-7810 Juvenile Services for Juvenile Complex Facilities**

Scheduled to open: **May 26, 2026 02:00 pm CST**

The following questions and answers are hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

[dsstewart@brla.gov](mailto:dsstewart@brla.gov)  
225-389-3259 x 3264

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Signature

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Date

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Company

**RFP 2026-05-7810**  
**Juvenile Services for Juvenile Complex Facilities**  
**Questions & Answers**

**Question 1 Reference Attachment A, Section 8 (Supplies/Equipment):**

**Can the City-Parish provide historical monthly consumption rates or average monthly expenditures for the required high-volume consumables (e.g., toilet tissue, hand towels, hand soap, and trash liners) from the previous 12 months?**

**Answer 1: You will need to complete a Public Records Request to obtain this information**

**Question 2: Reference Attachment A, Section 8 (Supplies/Equipment):**

**Can the City-Parish provide historical monthly consumption rates or average monthly expenditures for the required high-volume consumables (e.g., toilet tissue, hand towels, hand soap, and trash liners) from the previous 12 months?**

**Answer 2: You will need to complete a Public Records Request to obtain this information**

**Question 3 Reference Attachment F-1 (Pricing Schedule):**

**Regarding the "Upon Request" line items for Carpet Shampooing and Strip/Waxing bare floors, how many occurrences per year does the Agency historically request for each of the locations?**

**Answer 3: Maximum 2 times per year**

**Question 4: Reference Attachment A (MRSA/Clinical Cleansing):**

**Does the base scope of services include the remediation and cleanup of severe biohazardous materials (e.g., bodily fluids, bloodborne pathogens) within the detention cells, or are major biohazard incidents handled as a separate service/billing occurrence outside the standard daily janitorial scope?**

**Answer 4: The City has a separate contract for the any biohazardous cleanup needs**

**Question 5: Reference Attachment A, Section 8.1(c):**

**Can the City-Parish provide the approximate square footage of the designated janitorial storage areas at the Juvenile Services and Juvenile Court locations to assist in our logistical supply chain planning?**

**Answer 5: Adequate space will be provided for awarded vendor storage**

**Question 6 Reference Addendum No. 2 and Revised F-1 Pricing Schedule (Line Item 0009):**

**Addendum 2 clarifies that the D.A. Annex will be cleaned by the Day Attendants. Since the labor costs for the two Day Attendants will be captured in Line Items 0004 and 0008, should Line Item 0009 only reflect the cost of supplies, equipment, and overhead for the D.A. Annex, or does the City expect labor to be calculated into Line Item 0009 as well?**

**Answer 6: This line item should be priced to include the cost of labor, supplies, equipment, overhead, etc., that is necessary to provide the janitorial services required of this building.**

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**Answer 7: No weekends or City-Parish holidays. We request that they are available for Juvenile Court holidays that are not recognized by City-Parish.**

**Question 7 Reference Attachment A, Section 6 (Holidays):**

**The RFP states contractors are not responsible for personnel on holidays, but notes the Detention Facility remains open at all times. For pricing the M-F Night Crew base rate, is the Night Crew required to service the Detention Center on City-Parish recognized holidays that fall on a weekday, or are those days excluded from the base schedule?**

**Question 8. Reference Attachment A, Section 8.1 (Supplies):**

**The RFP states the contractor must provide paper products 'to fit existing dispensers'. Are the existing paper towel and toilet tissue dispensers universal, or are they a proprietary brand (e.g., Tork, Cascades, Georgia-Pacific) that require a specific proprietary product?**

**Answer 8: The existing dispensers in the Juvenile Court area are Cascade Pro Tandem. Proposers may replace the existing dispensers at their own cost to allow for products they would like to use, provided the dispensers and product are both in compliance with the specifications contained in the RFP, and provided that the dispensers and their installation are approved by Agency and Building Maintenance. Proposers shall provide their proposed solution in their proposal. Any dispensers replaced by the awarded vendor shall remain installed in the premises upon termination of contract, unless otherwise directed by Building Maintenance.**