



**Office of the Mayor-President**  
Purchasing Division  
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Parish of East Baton Rouge  
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**Phil Gore**  
Interim Director of Purchasing

**ADDENDUM NO. 1**  
**May 27, 2026**

Your reference is directed to:

Solicitation Number: **RFP 2026-02-4610 City Parish Pharmacy Benefits Manager**

Scheduled to open: **June 2, 2026 02:00 pm CST**

The following questions and answers are hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

[dsstewart@brla.gov](mailto:dsstewart@brla.gov)  
225-389-3259 x 3264

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Signature

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Date

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Company

**RFP 2026-02-4610  
City Parish Pharmacy Benefits Manager  
Questions & Answers**

**Question 1 Who is the incumbent?**

**Answer 1 Blue Cross Blue Shield of Louisiana**

**Question 2: Please confirm the life count for this opportunity.**

**Answer 2: As of April 2, 2026: 7,580**

**Question 3: Are 8 physical copies mandatory for submission?**

**Answer 3: Yes**

**Question 4: As a privately held company, MedImpact only releases its audited financial statements to a potential client's direct financial contact. Please provide the name and contact method for a financial contact for MedImpact to submit the requested documents.**

**Answer 4: Latoya Pierson  
email: lpierson@brla.gov**

**Question 5: The RFP is requesting a traditional quote. Navitus only provides pass through proposals. Is the City interested in amending the request to accept only pass through proposals?**

**Answer 5: No.**

**Question 6: The RFP states that Cost proposals may NOT be marked confidential. Is the City willing to revise this requirement? We are happy to provide a redacted version of the pricing for public use, but consider our actual pricing and financial proposal to be confidential. Posting actual financials and pricing publicly will provide access to confidential information not only to our competitors who are bidding, but also to any and all competitors in the space. We feel this puts our business at undue risk. Please let us know if the actual pricing terms (rebate guarantees, discount guarantees, etc) can be redacted.**

**Answer 6: The City-Parish is not willing to revise Section 1.6 regarding cost proposal confidentiality. As stated in the RFP, the designation of trade secret and/or confidential proprietary information applies only to the technical portion of the proposal. Cost proposals, including pricing, rebate guarantees, discount guarantees, and other financial terms, will not be considered confidential under this procurement. Any information submitted may be marked as redacted; however, the submitted information should address clearly the requirements of the RFP.**

**Question 7: The RFP is asking for our audited financial statements. We can provide this to the City with a signed NDA. However, based on the requirement to make all cost information public, we are concerned our financial statements will also be made public. Navitus is not a publicly traded company and therefore we are under no obligation to share this information publicly. If you are willing to sign an NDA and not make these statements public, we are happy to provide with the RFP.**

**Answer 7: Per our legal department The City-Parish will not execute a separate NDA in connection with this procurement. As set forth in Section 1.6 of the RFP, proposers may designate specific portions of their proposal as confidential trade secret and/or proprietary information, except that cost proposals will not be considered confidential under this procurement. Audited financial statements submitted pursuant to Section 2.6 may be identified and marked confidential in accordance with the RFP instruction**

**RFP 2026-02-4610**  
**City Parish Pharmacy Benefits Manager**  
**Questions & Answers**

**Question 8: The RFP requests an executable contract to be provided with the submission of the RFP. Navitus will submit an executable contract upon reaching the Finalist stage. Will you be agreeable to this approach?**

**Answer 8: Attachment D, beginning on Page 44 is a sample contract to show terms and conditions. An executable contract can be agreed upon when the award reaches the finalist stage.**

**Question 9:**

- **Attachment A – Scope of Services – Pages 31 - 36**
- **Attachment B.1 – Pricing Schedule – Pages 39 - 42**
  - **The documents look like they are taken out of a RingMaster RFP. UW and Pharmacy will address the questions, but we need to find out if a RFP will be issued through RingMaster.**

**Answer 9: The RFP will utilize Ringmaster**

**Question 10**

- **Attachment D – Sample Contract – Pages 44 – 48**
  - **States “Sample Contract for Pharmacy Benefits Manager”. However, this is clearly not a PBM contract. From the opening paragraph of the document....”Consultant shall provide consulting services as described herein for...”. This looks like some sort of consultant agreement where the City/Parish is requesting a firm to perform analytical work. We need clarification on what this is.**

**Answer 10: Attachment D, beginning on Page 44 is a sample contract to show terms and conditions. An executable contract can be agreed upon when the award reaches the finalist stage.**