



## Office of the Mayor-President

Purchasing Division  
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Parish of East Baton Rouge  
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**Phil Gore**  
Interim Director of Purchasing

### **ADDENDUM NO. 1** **May 12, 2026**

Your reference is directed to:

Solicitation Number: **RFP 2026-03-6210 WIOA One-Stop Operator for EmployBR**

Scheduled to open: **May 19, 2026 02:00 pm CST**

The following question and answer is now made a part of the proposal:

Question 1: RFP pages 38 & 39 and Attachment J: The proposal requires a good-faith effort to engage a DBE; however, the proposed budget is extremely limited and essentially supports staff costs only. As a result, there are no meaningful goods or services available to solicit externally. Given these constraints, I'm seeking guidance on how a good-faith effort should be applied in this context, as it is unclear what activities or procurements would reasonably fall under the DBE requirement.

Answer1: For this project the EBR Parish Purchasing office has indicated that SEDBE participation is strongly encouraged. If subcontracting is utilized, the service provider will be required to provide supporting documentation to demonstrate its good faith subcontracting plan was actually followed.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

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225-389-3259 x 3264

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Signature

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Date

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Company