



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis St. 8th Floor Room 826
P.O. Box 1471
Baton Rouge, Louisiana 70821
225-389-3259 FAX 225-389-4841
purchasinginfo@brgov.com

Phil Gore
Interim Director of Purchasing

ADDENDUM NO. 1
April 15, 2026

Your reference is directed to: **File Number: 26-019036**

Solicitation Number: **A26-19036 Sodium Hypochlorite Solution**

Scheduled to open: **April 30, 2026, 11:00 am CST**

**The inquiry period has been moved from April 22, 2026 to
April 29, 2026**

**The bid opening has been moved from April 30, 2026, 11:00 am CST to
May 7, 2026, 11:00 am CST**

**The following questions and answers will be made part of the above
referenced solicitation.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 26-019036

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

Questions and Answers

Q1: Site information – Will there be an opportunity to perform a walkthrough of the delivery sites? Also, do you know the number and size of the storage tanks at each site? This would help us determine all freight related cost for deliveries.

A1: To arrange a walkthrough contact Justin Sharper at jsharper@brla.gov. South Plant has (2) 13,900-gallon tanks and (1) 5,600-gallon tank. North Plant has (2) 9,250-gallon tanks. The City typically requests (2) 4,000 – 5,000 gallon deliveries per week across both plants.

Q2: Is there a bid checklist available that details everything that must be submitted with the bid?

A2: No bid checklist that details everything will be required to be submitted with the bid

Q3 Is a corporate resolution required if the owner signs the bid?

A3: If the submitting vendor is a corporation, a corporate resolution will be required from that vendor; this can be done utilizing the included corporate resolution or the vendor may submit one of their own.

Q4: Does the final bid need to be hand delivered to the purchasing division or can it be sent through the mail?

A4: The method of delivery of bids is the responsibility of the bidder. All bids must be received by the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802 on or before the specified bid opening date and time. Late bids will not be considered under any circumstances. NO FAXED OR EMAIL BIDS WILL BE ACCEPTED. The bid can be submitted online utilizing the Central Bidding site or hand delivered (Fed EX, UPS, courier, or regular mail).