

April 14, 2026

ADDENDUM NO. 4

PROPOSAL FOR FURNISHING ALL-INCLUSIVE ROUND-TRIP TRAVEL PACKAGES FOR THE UNIVERSITY OF LOUISIANA AT LAFAYETTE ALL-INCLUSIVE GUIDED TOUR SERVICES FOR A 5 DAY TRIP TO SAN ANTONIO, AUSTIN, AND HOUSTON, TEXAS FOR THE UNIVERSITY OF LOUISIANA AT LAFAYETTE CAMPUS IN LAFAYETTE, LOUISIANA (JUNE 1-5, 2026).

Due Thursday, April 16, 2026 11:00AM Solicitation No. 26024

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1. – Response to vendor question:

Vendor question:	Department response:
<p>Question 1: Course Leader: 6/1 (Monday) - "meet course leader in San Antonio". Is the course leader going to join the bus and travel with the group OR meet at each university location for each tour and depart after each tour? 6/2: University of TX campus tour; 6/3 University of TX Austin campus tour; 6/4: Texas Southern University campus tour; 6/4: Rice University campus tour</p>	<p>This can be based on the vendor's and the course leader's preferences. There will be available seating on the bus if the course leader chooses to travel with the group; however, it is also acceptable for them to meet the group at each university location and depart after each tour.</p>
<p>Question 2: University of Houston – Downtown Tour: 6/5 (Friday) "University of Houston - downtown - guided tour". Is this a campus tour AND a separate downtown tour? Price given \$645.12. Is this the full cost of this activity?</p>	<p>This refers to a tour of the downtown campus, specifically the University of Houston–Downtown (UHD). It is not intended to be a separate campus and downtown tour—just the guided tour of UHD. The price listed (\$645.12) was based on an initial estimate provided and may vary depending on final vendor arrangements.</p>
<p>Question 3: Meals: When getting meals "on the road", is it ok to have JASSBY cards (separate from other required card) and stop at fast food restaurants so students can select their own meals? Such as McDonalds, KFC, other similar restaurant locations.</p>	<p>Yes, the use of Jassby cards is acceptable. It is also fine to stop at fast food or similar restaurants to allow students to select their own meals while traveling.</p>
<p>Question 4: Meals: Adults traveling as part of the group . include them in all activities & meals throughout the trip?</p>	<p>Yes, please include all adults traveling with the group in all activities and meals for the duration of the trip.</p>

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1078.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.



Purchasing Office
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Office: (337) 482-5396
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ACKNOWLEDGEMENT: ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet, CPPB
Director for Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ **Signature:** _____