



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
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225-389-3259 FAX 225-389-4841
purchasinginfo@brgov.com

Phil Gore
Interim Director of Purchasing

ADDENDUM NO. 1
April 7, 2026

Your reference is directed to: **File Number: 26-000285**

Solicitation Number: **A26-0285 Tire Services for City of Baton Rouge**

Scheduled to open: **April 9, 2026, 11:00 am CST**

The following changes will be made part of the above referenced solicitation.

The invitation to bid language below is replaced in its entirety:

SPECIFICATIONS
ATTACHMENT A
ATTACHMENT B
ATTACHMENT C
ATTACHMENT D

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 26-000285

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

SPECIFICATIONS

A. General: The intent of this Specification for Bids is to provide for the specific tire services as specified below that may be required by fleet vehicles owned or leased by the City-Parish. The evaluation of the products to be offered, determination of the lowest responsive and responsible bidder shall be within the sole judgment of the City-Parish's Purchasing Department after consulting with the Fleet Management Department.

For purposes of this Specification, it is understood that the terms of this Specification shall be used in the Contract to be entered between one or more winning bidder(s) and the City-Parish. Words, phrases, and terms that may require to be more specifically defined, are in bold and italics when first subsequent used, and can be found with the definition to be used for purposes of this Specification and Contract under the attached **ATTACHMENT A** entitled **DEFINITIONS** which is attached and considered a part of this Contract.

This contract may be amended from time to time in writing and by agreement of the parties in order to clarify the contract terms or to add necessary provisions not contained herein.

B. Vendor Qualifications: The **Vendor** shall be qualified and equipped to perform all tire services for which this Contract indicates may be required. This includes, but is not limited to the following:

1. The owner/operator or manager of the tire service business must have a minimum of five years of ownership/operations or managing at a senior level.
2. Vendor shall have available for immediate use at least two mobile service vehicles, equipped with an air compressor, parts, supplies, tools and equipment necessary for repairing or replacing tires at designated locations or roadside. This shall include ANSI/OSHA approved roadside safety lighting and warning devices for use while providing services.
3. Vendor shall have the ability to be reached by telephone 24 hours a day, 7 days a week for the term of this contract. Telephone calls that are not answered at the time the call is made shall be returned within 15 minutes. The City-Parish shall be notified of all methods utilized to ensure Vendor is able to comply with this requirement. This may include an alternate telephone number, voicemail, pager, answering service, email address or other service.
4. Vendor shall employ and utilize service technicians with a minimum of three years of experience in performing tire services. Service Technicians providing services must wear ANSI/OSHA approved safety apparel.
5. Be registered and maintain their eligibility to contract with City-Parish through the City-Parish Vendor Self-Service system (VSS). Failure to maintain your eligibility to contract with the City-Parish will immediately terminate any contract between the Vendor and the City-Parish.
6. In addition to the information provided to the City-Parish VVS, If a PO Box is used as the business address, Vendor shall provide a physical address for the business or their home address
7. Vendor shall provide all labor, equipment, tools, transportation, instruction and supervision to provide the services outlined herein.
8. Vendor shall ensure performance of the services outlined herein in accordance with prevailing industry standards and to exceed those standards when this contract specifically specifies the same.
9. Vendor shall be at all times an independent contractor of the City-Parish and shall be considered the employer of anyone performing services on Vendor's behalf pursuant to this contract.

C. Availability of Vendor: Vendor acknowledges that the City-Parish has a Fleet Management Department that provides Tire Services to the City-Parish. The tire services to be provided pursuant to this Contract are to supplement the services provided by the City-Parish. These supplemental services are required on an "as-needed" basis and may be **standard and/or afterhours "on call" services** and require that a service technician and mobile response vehicle be available twenty-four hours per day, seven (7) days per week.

D. Request for Service: Vendor shall respond only to a request for services from an **authorized person**. Fleet Management will provide a list of authorized persons with their contact information to the Vendor upon execution of the contract and throughout the life of the contract when there is a change in the designation of an authorized person or their contact information. If Vendor is contacted for services by another person or entity, Vendor shall confirm their ability to provide services under this contract from Fleet Management by contacting the person(s) designated by Fleet Management to provide authorization for services.

E. Information to be obtained and/or provided: A Service Ticket should be maintained for each service call and for each unit serviced pursuant to the service call.

1. The following information should be provided by the City-Parish on a Service Ticket to be forwarded to the Vendor. For after hours services, this may not be possible. If not provided, the service technician shall be responsible for obtaining and providing to the City-Parish on a Service Ticket:
 - a. The full name, department, and telephone number of the person calling for services.
 - b. The services being requested or issue experienced by the vehicle.
 - c. Type of vehicle. Make, model, description or use. Example: Ford Explorer Police Unit; GMC XXX EMS Ambulance; Case Tractor used to mow grass.
 - d. Whether the services are a standard service that may be scheduled and/or initiated afterhours.
 - e. On call site or location or of vehicle at the time services are to be provided. If the vehicle is off road, such as a Mower, describe how far off road and if additional assistance is needed to access or service vehicle.
 - f. If different from the person calling for services, the name of the person, department and telephone number, who will be on-site when services are to be provided.
2. Upon completion of the services, the service technician shall provide a detailed description of the services provided, including the following:
 - a. Time of arrival on-site.
 - b. The location of the tire serviced (FL, RR, etc).
 - c. Tire sizes, ratings and manufacturer of new tire if replaced.
 - d. Other parts or materials used to provide service by quantity, name and part number, and manufacturer.
 - e. Source of the tire(s), parts, and materials used.
 - f. Indication of whether tire services were completed so that vehicle can be placed back into service.
 - g. Indicate if additional tire services are necessary to be scheduled within the next month, the type of service and when required.
 - h. Time services were completed.
 - i. Obtain the signature of the City-Parish representative on-site.
 - j. His or her name and signature.
 - k. Transmit the service ticket to Fleet Management by email to amcnicoll@brla.gov within 24-48 hours of the completion of the service.

F. Response Time: The mobile repair technician and emergency response vehicle shall be on-site at the designated location within no less than three (3) hours of a request for **standard** or **afterhours services** call from a person authorized by Fleet Management to obtain services on behalf of the City-Parish under this contract. However, the vendor shall make every effort to be on-site at the designated location within one (1) hour of a call for service.

G. Services to be Provided: Allowable Services may include repair and replacement of tires and tubes on any vehicle or equipment listed on the **ATTACHMENT A** and said service shall be specifically provided as outlined below:

1. Service Calls: A request for tire service by an authorized person. Service calls shall be billable as a flat rate fee and shall include all labor, transportation expense (mileage), procurement of tires, and any other item necessary to perform the service requested. There are two classes of Service Calls. Only one Service Call shall be billed per request for services.

a. Standard Service Call Fee – This fee shall represent any call to the Vendor that is made. Standard Service shall be provided within no less than 3 hours of the request for services or at the time scheduled to be performed. However, as stated above under Response Time, the vendor shall make every effort to be on-site within one (1) hour of a call for service (or at the scheduled time to be performed).

b. Afterhours Service Call – This fee shall be billable for any call to the Vendor that is made for services to be provided after normal business hours (from 3:01 p.m. until 5:59 a.m. on any Monday through Friday, on Saturdays, Sundays and any City-Parish Scheduled Holiday) which also require the response time set out for the Standard Service Call.

2. Tire Services: There are four **routine** tire services that may be provided under this contract and are specifically listed below. Any other services are not considered routine and shall require preapproval as outlined herein. The fees for the tire services shall be specified on the **ATTACHMENT B**.

a. Spare Tire Placement: This service includes the following:

1. Remove the tire/rim assembly from a vehicle.
2. Retrieve the spare tire/rim assembly from the trunk, spare tire compartment, Central Garage or Vendor storage.
3. Check pressure and/or inflate and pressurize spare tire to manufacturer's recommended level.
4. Place the spare tire/rim assembly on the vehicle.
5. Place the removed tire/rim assembly in the trunk, spare tire compartment, or return to Central Garage.
6. If there are no issues with the spare tire, complete the Service Ticket.

b. Deflated Tire Repair: This service includes the following:

1. Inspection of tire condition to determine if it is repairable. If the tire is not repairable, an explanation of the reason shall be provided on the Service Ticket. Proceed to Spare Placement or Tire Replacement.
2. Determine if the tire is deflated or a flat tire.
3. Inflate and pressurize tire to manufacturer's recommended level.
4. Ensure tire is able to maintain pressure. If tire is not able to maintain pressure, proceed to Flat Tire Repair.
5. If tire maintains pressure, complete the Service Ticket.

- c. Flat Tire Repair:** There shall be one Repair Service fee for a tire whether it is a tubeless or a tubular tire. This service includes the following:
1. Inspection of tire or tire/tube condition to determine if it is repairable. If the tire is not repairable, an explanation of the reason shall be provided on the Service Ticket. Proceed to Spare Placement or Tire/Tube Replacement.
 2. Remove the tire/rim assembly from vehicle.
 3. If not readily apparent, determine cause of flat tire.
 4. Remove tire from rim assembly if required.
 5. Inspect, clean, and prepare tire casing for repair.
 6. Apply patch and curing consistent with current safety standards.
 7. Replace or repair tube if required
 8. Install new valve stems if required.
 9. Lubricate rim and tire bead.
 10. Remount tire onto rim.
 11. Inflate and pressurize tire/tube to manufacturer's recommended level.
 12. Balance tires.
 13. Install tire/rim assembly onto vehicle.
 14. Torque and sequence wheel lug nuts according to manufacturer's recommendations. Replace lug nuts when necessary.
 15. Ensure tire is able to maintain pressure. If tire is not able to maintain pressure, inspect repaired tire for additional repair.
 16. If after repeated repair the tire does not maintain pressure, the tire is deemed unrepairable and you may proceed to D. Tire Replacement Service.
 17. If tire maintains pressure, complete the Service Ticket.

- d. Tire Replacement Service:** This service shall be provided once a tire and/or tube is deemed to be unrepairable. There shall be one Replacement Service fee for a tire whether it is a tubeless or a tubular tire. A tube replacement only shall be deemed part of a repair. The service shall include the following:
1. Sourcing tire and tube as provided herein.
 2. Transportation of tire and tube to service location or site.
 3. Remove the tire/rim assembly from vehicle.
 4. Remove tire or tire and tube from rim assembly.
 5. Inspect, clean, and prepare the wheel/rim for new tire.
 6. Inspect new tire and tube for defects or damage.
 7. Install new valve stems.
 8. Lubricate rim and tire bead.
 9. Mount tire onto wheel/rim.
 10. Inflate and tire/tube to manufacturer's recommended psi pressure.
 11. Balance tires.
 12. Install tire/rim assembly onto vehicle.
 13. Torque and sequence wheel lug nuts according to manufacturer's recommendations.
 14. Replace lug nuts when necessary.
 15. Ensure tire is able to maintain pressure. If tire is not able to maintain pressure, inspect tire for issue.
 16. Once tire maintains pressure, complete the Service Ticket.

- e. Disposal Fees:** A flat fee for the disposal of tires and tubes is allowed. Disposal Services must comply with Louisiana's DOTD standards for disposal of tires and tubes.

f. Other Tire Services: The following services may be required on occasion. These services shall not be provided as emergency services and shall be pre-authorized by an authorized person.

1. Rotating of tires;
2. Removing tires from a rim/wheel assembly to be placed on a different rim/wheel assembly;
3. Removing a rim/wheel assembly from a vehicle to be placed on a different vehicle;
4. Balancing of tires;
5. Torquing or tightening of lug nuts;
6. Removing or replacing lug nuts;
7. Inspections for tire defects or advanced wear and tear;
8. Radiator Flush-out service, "blow-out" service;
9. Rim straightening
10. Mileage for any service being provided outside of East Baton Rouge Parish.

3. Services and materials necessary to perform contractual duties: The following services may be necessary in order to perform the Vendor duties under this contract. Although necessary, these services are not billable to the City-Parish.

- a. Sourcing, obtaining and maintaining the required mobile service vehicles, equipment, tools, tires, parts, materials and "**shop supplies**" necessary to provide services pursuant to this contract. Transportation or mileage fees to the locations within East Baton Rouge Parish where the services are to be provided or to obtain the necessary parts and equipment, if not on hand, to provide the services under this contract.
- b. Preparation of and retention of Invoices and supporting documentation for the period of time for which this contract is in full force and effect and/or enforceable under contract law.

4. Prohibited Services, Tires and Parts: The following services, tires, tubes and parts are **not allowed** to be used when providing tire services to any City-Parish vehicles.

- a. Used tires, tubes, or parts on a City-Parish vehicle.
- b. Defective or damaged tires, tubes, or parts.
- c. Tires, tubes, parts and supplies used individually, or in combination to perform a repair, will not meet or exceed the vehicle's OEM parts or equipment specifications.
- d. Using Plugs and fill sealant for a repair or to maintain tire pressure.

H. Procurement of Tires, Tubes, Parts And Materials. Vendor shall provide all services and materials as set forth in this contract. Unless specifically provided for herein, the City-Parish shall provide all tires and the other parts necessary to perform the services contracted for herein. This shall include supplying all tires, tubes, wheels, rims, non-standard valve stems, and non-standard lug nuts. Vendor shall contact Fleet Management to arrange for the pick-up of tires and other parts prior to responding to a roadside service call.

For afterhours service calls, should Vendor be unable to contact Fleet Management, Vendor shall obtain the tires and other parts from one of the City-Parish's approved tire and supply Vendors listed on the **ATTACHMENT D**. Fleet Management shall arrange for Vendor to provide a copy of the Service Ticket to the Tire & Parts Vendor in order to Invoice the City-Parish directly for the costs pursuant to their contract. In the event all vendors are unable to provide the tires or parts necessary to complete the services, Vendor may supply the tire or parts.

As part of this Bid, Vendor shall provide a listing of the Manufacturer's Suggested Retail Price of all tires and parts along with the percentage discount off of the published MSRP the Vendor shall extend to the City-Parish.

- I. **“On-site” or Service Location.** Services shall be provided by the Vendor at a location within East Baton Rouge Parish. Transportation, mileage, and travel time to any location where services are being provided or tires and parts are being sourced are included in the Service Call Fees set out on the **ATTACHMENT B**.

Scheduled services may be provided at the City-Parish Central Garage, other City-Parish lots, or any location designated for a City-Parish vehicle to be parked or garaged. Afterhours services may also be provided at any location within East Baton Rouge Parish where a City-Parish vehicle may become disabled due to a tire or other issue.

Disabled vehicles may be serviced **roadside**. For disabled vehicles located roadside on an interstate, highway, or other high traffic area, an effort should be made to move the vehicle to a secondary road, parking lot, or other safer area to reduce the risk of harm to the vehicle occupants, service technician, and their vehicles. When City-Parish vehicles are being serviced roadside, service warning lights and road markers shall be utilized to alert other drivers to the hazard and direct traffic away from service technician, the immediate service location and the disabled vehicle.

Any request for services or procurement of tires and other parts outside of East Baton Rouge Parish requires the preapproval of the Fleet Management Director or Business Manager. In addition to the applicable service fees, mileage is allowed at the current Louisiana Mileage Reimbursement Rate set by the U.S. General Services Administration which can be found at gsa.gov/travel/plan-a-trip/transportation-airfare-rates-pov-rates-etc. Requests for reimbursement of mileage shall include the starting and ending odometer readings, a service location, and have documentation of the prior authorization as set forth herein.

- J. **Invoicing:** All billable services shall be submitted to Fleet Management on the Invoicing Form provided or a similar form with identical fields for the information required to be submitted. Invoices must be separated by Unit Number and include the following:

1. Type of service call and time of call.
2. The full name, department, and telephone number of the person requesting or calling for services.
3. Type of vehicle by make, model, description or use.
4. Service Location.
5. Time of arrival on-site and time of completion.
6. The location of the tire serviced (FL, RR, etc).
7. Tire, tube, parts and materials by quantity, name, part or model number, and manufacturer.
8. Source of the tire, tubes, parts, and materials used.
9. Costs for Tire, tube, parts and materials used shall be pursuant to the previously supplied price lists, agreed upon prices or amounts up to a pre-approved amount for “other services.”
10. Any discounts per contract or allowed by Vendor.
11. Reflect a total amount due.

All Original Invoices should be transmitted to Fleet Management by email to amcnicoll@brla.gov or mailed to City of Baton Rouge, Fleet Management Department, ATTN: BUSINESS OFFICE, 333 Chippewa Street, Baton Rouge, LA 70805 on a bi-weekly basis.

All Invoices will be reviewed for compliance with the contract. Invoices that reflect services, tires, tubes, parts or materials not allowed or not in compliance will be corrected and returned to the Vendor to be resubmitted after correction.

NOTE: The contractual relationship between the City-Parish and Vendor shall be governed by the terms and conditions set forth in this contract and not by any Service Ticket, Estimate, Work Order, Purchase Order, Invoice or other method used for coordinating services or accounting purposes.

ATTACHMENT A DEFINITIONS

For the purposes of the Specifications any subsequent contract for Tire Services, the following terms and definitions shall apply.

Afterhours	The period of time from 3:01 p.m. until 5:59 a.m. the following day on any Monday through Thursday; from 3:01 p.m. on Friday until 5:59 a.m. on Monday; and from 3:01 p.m. on the day prior to a scheduled holiday until 5:59 a.m. on the first work day following a holiday.
Afterhours Service Call	A call for tire services to be provided outside of normal business hours.
Authorized Person	City-Parish's Fleet Management Director or Business Manager; Central Garage Dispatcher or the On-Call night, weekend and holiday Dispatcher; designated departmental contact; and the 911 Operations Center Dispatcher for Baton Rouge Police, Fire Department, and Emergency Medical Service vehicles.
Disabled vehicle	A vehicle not able to be driven or used due to an issue with its tires, wheels, or rims.
Central Garage	Fleet Management Offices and the Central Garage are located at 333 Chippewa Street, Baton Rouge, Louisiana
City-Parish	The City of Baton Rouge, East Baton Rouge Parish consolidated government.
Flat Tire	When a tire in repairable condition is unable to maintain the manufacturer's recommended air pressure. The reason for the inability to maintain air pressure could result from a puncture, sidewall damage, valve stem issues, bead leaks, wear and tear and vandalism.
Fleet Vehicle	A vehicle owned or leased by the City-Parish and is the responsibility of the City-Parish to service and maintain.
In service Vehicle	A vehicle that is currently used by a City-Parish employee to perform their job duties by providing transportation away from its not in service parking area or garage.
Invoice	A detailed written statement of services performed, parts or materials used to perform the service, parts or materials costs, service fees, labor costs with a subtotal, less discounts and total submitted for payment pursuant to this contract.
Mileage	The distance traveled by a vehicle recorded in increments of tenths of a mile. Mileage is only billable for services provided outside of East Baton Rouge.
Mileage Claim	A mileage claim is a request for payment for mileage accrued while traveling outside of East Baton Rouge Parish to provide tire services.
New Tire	A tire that has never been mounted on a rim for vehicle use.
Normal Business Hours	Monday through Friday between the hours of 6:00 a.m. and 3:00 p.m. that is not a scheduled holiday for the City-Parish. The holiday schedule is posted prior to the beginning of the calendar year on the City-Parish website. Vendor is responsible for obtaining the holiday schedule.
Not in service	A vehicle that is currently not being used by a department and is parked or garaged until placed in service.
Not in service Location	The location a vehicle that is currently not in service is designated to be parked or garaged until placed in service.
OEM	Original Equipment (or vehicle) Manufacturer
OEM Replacement Parts or equipment	A tire, part or equipment that is sourced from the OEM or from a supplier of new tires or aftermarket replacement parts and equipment that meet or exceed the OEM's specifications for the vehicle, tire, part or equipment being replaced.
On-Site	Being at the Service Location.
Repairable Tire	A tire is repairable when it is without significant damage or wear and tear.
Request for Tire Services	A call, email, or in person request for services to be provided pursuant to this contract. It should be accompanied by a Service Ticket as provided in the contract.
Routine Tire Service	There are four routine tire services pursuant to this contract. They include the Spare Tire Placement, Deflated Tire, Flat Tire and Replacement Tire Service. All other services are considered not "routine" and shall require pre-approval from Fleet Management.
Scheduled Service	A tire service that may be scheduled to be performed on a specified day, time and place. Scheduled Services should take place at the Central Garage, the parking or garage area for the department the unit belongs to or another location approved by Fleet Management.
Service Call	A request for tire services to be provided during normal business hours.

Service Location	The location where services are being provided.
Service Ticket	A written document generated by the City-Parish and accompanying a request for services. For afterhours services, the Service Ticket may be generated by the Vendor who receives the information verbally from the dispatcher or person present on-site with the vehicle. The Service Ticket records the details of any request for service, issues experienced, services provided, including all inspections and reports required by this contract.
Shop Supplies	Shop supplies shall include, but are not limited to: oils, grease, glues, rubber cement, cleaning solutions, soap, shop towels, standard patches, standard valve stems, valve stem caps, standard lug nuts, etc.
Significant Damage	The following conditions constitute significant damage: Punctures greater than ¼ inch or 6 mm. Damage to the sidewall or shoulder of tire. Excessive wear with tread depth less than 75% of the legal limit for that tire rating. Damage to the bead. Tread separation. Driven while flat damage. Deteriorating rubber. Damage to steel belts. Bubbles or bulges.
Spare Tire	A tire that has been mounted on a rim for future vehicle use and stored in the vehicle's trunk, spare tire compartment, at Central Garage or with the Vendor to be used to provide Tire Services pursuant to this contract.
Standard Valve Stem	A valve stem used on passenger vehicles, light truck, or trailer to fill a .453" or .625" diameter hole in the rim, has an effective length from 7/8" to 2-1/2" and for which the tire can be filled to a maximum air pressure of 65 psi.
Used Tire	A tire that has been mounted on a rim for vehicle use and mobilized.
Vehicle	Include passenger vehicles, light trucks, heavy duty trucks, trailers, tractors and other off-road equipment used by the City-Parish to transport employees in the performance of their work duties, for the Police Department, Fire Department, Emergency Medical Services, Airport Services, Public Works, including lawn and grounds maintenance.
Vendor	The person or company that will be contracted to provide the services, parts, supplies and labor required to perform services outlined in this contract.

ATTACHMENT B SCHEDULE OF BID ITEMS

GROUP 1	SERVICE CALL FEES	A request to provide services at one service location. Each Service Call shall be ONE of the following. These fees are a flat rate, not an hourly rate, and are per location, not per unit serviced.			
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	PRICE PER UNIT	UNIT PRICE	ESTIMATED ANNUAL TOTAL
0001	Standard Service Call – the standard fee for a call to Vendor to provide services under this contract during normal working hours. Service may be scheduled or shall be provided within no less than 3 hours of the call. Vendor shall still make every effort to be on-site within 1 hour of the call.	700	Per Call to Location	\$ _____	\$ _____
0002	Afterhours Service Call – the fee for a call to Vendor to provide services under this contract that are required outside of normal working hours. Service shall be provided within no less than 3 hours of the call. Vendor shall still make every effort to be on-site within 1 hour of the call.	100	Per Call to Location	\$ _____	\$ _____

ATTACHMENT B SCHEDULE OF BID ITEMS

GROUP 2	ALLOWABLE TIRE SERVICES FEES	These fees are a flat rate per tire, tire/tube combination or allowable service; NOT per call, unit, or per hour. More than one service may be billed per service call or unit. However, only one service is allowed per tire/tube.			
For all Class 1 vehicles – passenger vehicles, light trucks, SUV, light trailers, and light equipment as shown on ATTACHMENT C					
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	PRICE PER UNIT	UNIT PRICE	ESTIMATED ANNUAL TOTAL
0003	Class 1 Spare Tire Placement	20	Per Tire	\$ _____	\$ _____
0004	Class 1 Deflated Tire Repair	30	Per Tire	\$ _____	\$ _____
0005	Class 1 Flat Tire/Tube Repair	150	Per Tire / Tube	\$ _____	\$ _____
0006	Class 1 Tire/Tube Replacement Service	200	Per Tire / Tube	\$ _____	\$ _____
For all Class 2 vehicles – Heavy, heavy trailers, and heavy equipment, tractors, and industrial equipment as shown on ATTACHMENT C					
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	PRICE PER UNIT	UNIT PRICE	ESTIMATED ANNUAL TOTAL
0007	Class 2 Spare Tire Placement	10	Per Tire / Tube	\$ _____	\$ _____
0008	Class 2 Deflated Tire Repair	20	Per Tire / Tube	\$ _____	\$ _____
0009	Class 2 Flat Tire/Tube Repair	100	Per Tire / Tube	\$ _____	\$ _____
0010	Class 2 Tire/Tube Replacement Service	400	Per Tire / Tube	\$ _____	\$ _____
For all Class 3 vehicles – Heavy, heavy trailers, and heavy equipment, tractors, and industrial equipment as shown on ATTACHMENT C					
0011	Class 3 Spare Tire Placement	10	Per Tire / Tube	\$ _____	\$ _____
0012	Class 3 Deflated Tire Repair	10	Per Tire / Tube	\$ _____	\$ _____
0013	Class 3 Flat Tire/Tube Repair	20	Per Tire / Tube	\$ _____	\$ _____
0014	Class 3 Tire/Tube Replacement Service	100	Per Tire / Tube	\$ _____	\$ _____

ATTACHMENT B SCHEDULE OF BID ITEMS

GROUP 3	ALLOWABLE PARTS AND SUPPLIES	Tires/Tubes/Rims – Lesser of the Vendor's Standard Price combined with applicable current discounts, Manufacturer's Suggested Retail Price, or Authorized Dealer's Louisiana State contract price (if the vendor is an authorized dealer)			
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	PRICE PER UNIT	UNIT PRICE	ESTIMATED ANNUAL TOTAL
0015	Non-standard patches for repairing tires	10	Per Tire	\$ _____	\$ _____
0016	Non-standard and specialty valve stems	10	Per Tire / Tube	\$ _____	\$ _____
0017	Rotating of tires	10	Per Tire / Tube	\$ _____	\$ _____
0018	"Switching of tires" from one rim assembly to another rim and/ or vehicle	10	Per Tire / Tube	\$ _____	\$ _____
0019	Balancing of tires	10	Per Tire / Tube	\$ _____	\$ _____
0020	Torquing, tightening, removing and replacing lugs and lug nuts.	10	Per Tire / Tube	\$ _____	\$ _____
0021	Rim Straightening	10	Per Tire / Tube	\$ _____	\$ _____
TOTAL of ITEMS 0001 - 0021					\$ _____

ATTACHMENT C

Tire Class by Vehicle Type and Size

The vehicle types and tires sizes listed below shall be classed as indicated. Tire service rates shall be determined by the class designated.			
Class 1		Class 2	
“P” - Passenger Vehicles, “LT”- Light Truck, Trailer, Mowers, Lawn Tractors and Utility Vehicle Tires (includes, but not limited to, the Tire sizes listed below and all tires with a maximum Load Index of 124 (3500 lbs) or less)		“C” - Commercial Truck, Heavy Truck, Trailer, and Tractor Tires (includes, but not limited to, the tire sizes listed below and tires with a Maximum Load Index over 125)	
205 75 R 15	245 70 R 17	225 70 R 19.5	9.5 X 24
205 90 R 15	245 75 R 15	245 70 R 19.5	11 R 22.5
215 55 R 16	245 75 R 17	255 70 R 19.5	11 R 24.5
215 75 R 15	255 60 R 18	255 70 R 22.5	11.2 X 24
225 60 R 18	255 70 R 17	275 55 R 20	12.4 X 24
225 65 R 16	265 70 R 17	275 60 R 20	12.5/80 – 10
225 75 R 15	285 75 R 17	315 80 R 22.5	13.6 X 24
225 75 R 16	6.5 X 10	340 85 R 24	33/12.5 - 17
225 75 R 17	8 X 14.5	385 65 R 22.5	
235 60 R 16	9.5 X 15	415 65 R 22.5	
235 65 R 16	24/9.5 - 12		
235 80 R 16	24/12.00-12		
245 55 R 18	26/12.00-12		
Class 3			
Specialty Vehicle Tires for Off Road Vehicles, Tractor, Heavy Trucks and Agricultural Equipment, (includes, but not limited to, the tire sizes listed below and a Specialty Tire not specifically listed in Class 1 or 2 with a diameter over 40 inches and weight over 140 pounds prior to mounting on the wheel assembly.)			
460 85 R 30	500 40 R 20	17.5 x 25	18.4 X 34
480 70 R 34	500 45 X 20	16.9 X 28	19.5L24
480 85 R 30	600 50 X 22.5	16.9 X 30	

ATTACHMENT D CITY-PARISH TIRE AND PARTS APPROVED VENDORS

The Vendors listed below have preexisting contracts with the City-Parish to provide tires, tubes, rims, and other parts and materials to the City-Parish. The Tire Services Vendor shall follow the procurement provisions of the contract between the City-Parish. When required, Vendor shall procure the tires, tubes, rims and other parts or materials necessary to complete any tire service from the following Vendors only.

The Vendors are listed in alphabetical order. Their placement on the list indicates no preference among the Vendors by the City-Parish. This list is subject to change based on the status of the contract between the Vendors and the City-Parish. The Tire Services Vendor will be notified in writing of any changes to the list of Approved Vendors.

ALL VENDORS PROVIDE 24 HOUR SERVICES TO THE CITY-PARISH. STORE HOURS ARE PROVIDED FOR CONVENIENCE AND INFORMATIONAL PURPOSES.

Vendor	Address	Phone number	Store Hours
Goodyear Auto Service	222 Lee Drive Baton Rouge, LA 70808	(225) 767-3357	M-Th & Sat 7 am - 6 pm Fri & Sun 8 am - 5 pm
Mavis Tire	1015 West Lee Drive Baton Rouge, LA 70808	(225) 433-0103	M-W & F 8 am - 6 pm Thurs 8 am – 8:30 pm Sun 9 am – 5 pm
Southern Tire Mart	14215 Florida Boulevard Baton Rouge, LA 70815	(225) 275-3600	M-F 7 am - 5 pm Sat 8 am – noon Sun closed
Total Tire	8056 S. Choctaw Drive Baton Rouge, LA 70815	(225) 928-5505	M-F 7 am - 5 pm Sat 8 am – noon Sun closed