

REQUEST FOR PROPOSAL	LSU	BID DUE DATE AND TIME
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE		05/05/2026 02:00 PM CT

SOLICITATION RFQ-0000002739 SUPPLIER # SUPPLIER NAME AND ADDRESS <div data-bbox="177 394 789 606" style="border: 1px solid black; height: 100px; width: 100%;"></div>	RETURN BID TO lsubids@lsu.edu Buyer Alexandra Torres Huber Buyer Phone +1 (225) 578-9398 Buyer Email atorre6@lsu.edu Issue Date 4/24/2026
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TITLE: LSU ATHLETICS - EVENT SECURITY & SERVICES

Addendum 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached for specification clarification and supplier inquires and responses.

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1. Specification Clarification

The following section of the original RFP Section 3.1 shall be replaced with the revised section below. A portion of the last paragraph was deleted in error. The rest of this section remains unchanged.

3.1 Security and Event Staff Requirements

Supplier must have sufficient personnel to fulfill all staffing needs.

Supplier will meet or exceed all federal, state, local, and regulatory requirements for the hiring and employment of all security and event staff personnel.

Supplier's employees are required to follow all written rules and regulations regarding behavior, execution of job duties, or other related areas, as provided by the primary University contact or their designee.

LSU Athletics or their designee may request the removal or reassignment of any Supplier employee from the account, for any reason at his/her discretion for good cause.

The success of LSU Athletics is based on the quality of service delivered by the security and guest service personnel. Security and guest service staff represent LSU Athletics and are expected to always conduct themselves in a professional manner while maintaining a high level of customer service. Guest safety and customer satisfaction are the primary concern of LSU Athletics. All personnel must show their commitment to the vision of LSU Athletics in creating a great customer experience while maintaining a safe environment.

Security and Guest Service Staff are required to be knowledgeable of their area and assigned duties. They should be courteous at all times and address guests in a professional manner. All security and guest service staff should make an attempt to provide assistance to someone that is seeking help, asking a question, or needs assistance.

2. Supplier Inquiries and Responses

Q1) Could you please formally outline the staff experience related to parking, employee check-in procedures, uniform and equipment storage, staff break areas, locker rooms, briefing areas, training spaces, and any potential access to concessions or staff meals?

A1) For information on parking, please refer to Section 3.6. Regarding check-in procedures, for football and other major events, all employees will be processed through RedTail Digital Screening prior to checking in with their supervisor and receiving event credentials. For all other events, the Supplier(s) will be responsible for checking in their employees. Storage needs, break areas, office space, and training spaces may be provided but will be addressed once the Supplier(s) are selected. No locker rooms or employee lockers are available. LSU may provide (based on budget allowances) one staff meal at all football games and major events in Tiger Stadium only. Concessions are available for purchase when on break.

Q2) Can you please confirm the total spend for the incumbent's service during the last fiscal year?

A2) The total spend for the last full year of this contract is \$2,325,203.34.

Q3) If you choose 1 company for Security and 1 for Guest Services, will both have an office and or storage area at the stadium or on campus? What is the size?

A3) If multiple Suppliers are awarded, storage needs, break areas, office space, and training spaces may be provided but will be addressed once the Supplier(s) are selected.

Q4) If using an NPO at an event do all workers have to have a background check or is Athletic events exempt from this?

A4) All security and guest services personnel must have pre-employment background checks.

Q5) SEC 3; PG 21: Scope of Work

The RFQ states proposers may submit proposals for any one group or multiple groups.

*Could proposers submit proposals for PART A-1 (Security Only) or (Guest Services Only) or PART A-1 must provide both services for this group.

A5) Supplier must provide all services within each Part that they are bidding on.

Q6) SEC 3.5.1; PG 29: Radios and Communication Devices

*Will supplier have designated space to serve as a command post (CP) to store equipment/recharge devices, team check-in, break relief

A6) Storage needs, break areas, office space, and training spaces may be provided but will be addressed once the Supplier(s) are selected. All venues will have a check in/out location for the Supplier(s).

Q7) SEC 3.6; PG 29: Parking

*Locations with staff calls of 25 or less, is it possible to have a few parking passes available as carpooling may be an option

A7) For information on parking, please refer to Section 3.6.

Q8) SEC 2.6.3; PG 18-19: Non-Mandatory Pre-Proposal Conference

*Is there an opportunity for another site visit to see the full footprint of the assigned group, after the supplier is selected

A8) Yes

Q9) Who is the current incumbent supplier

A9) Staff Pro Inc. – Allied Universal Event Services

Q10) Are there any current subcontractors

A10) Yes

Q11) Does the current contractors use vehicles

A11) The current Supplier uses their own vehicles including golf carts – nothing is supplied by LSU.

Q12) What is the procedure if/when activities roll into overtime that require staff support from the supplier

A12) If any event goes into overtime, all security and guest services personnel are expected to stay until the event is over. The majority of events do not have an exact end time.

Q13) During special events and sport activities, please confirm if roads/streets/areas within the footprint will be blocked before/after event

A13) Depending on the scale of the event, some roadways will be closed to vehicles.

Q14) In multi venue or high attendance scenarios, is there an established central command post, or is each venue expected to operate independently with decentralized supervision?

A14) There is not a central command post for multi-venue scenarios. Each venue is expected to operate independently with decentralized supervision. Each venue operates within itself and the staff on site.

Q15) What is the expected level of physical intervention by contracted personnel in situations involving ejections, field/ court access violations or crowd surge scenarios?

A15) All physical intervention, when necessary, is to be conducted in accordance with the training standards put in place by the awarded Supplier(s) and approved by LSU Athletics.

Q16) What systems or platforms are currently used by LSU for incident reporting, communication and real time coordination?

A16) We use radio communication at our events - There's a variety of Motorola models that are used, for example our internal athletic event management staff uses the APX4000's for proper range. The incumbent currently supplies us with one of their radios to communicate with them and their event supervisors. For events in Tiger Stadium there is a command center within the stadium along with a MACC (Multi Agency Command Center) that we track incidents on with ISS 24/7 Software.

Q17) What differentiates a satisfactory vendor from an exceptional one in this contract?

A17) A satisfactory Supplier meets all contract requirements, including staffing levels, policy compliance, and safe, professional execution of duties.

An exceptional Supplier goes beyond these expectations by consistently delivering high staffing reliability, strong on-site leadership, proactive communication, and a high level of customer service while maintaining security standards. They anticipate issues, adapt to changing event needs, and contribute to a safe, efficient, and positive experience for all.

Q18) How does LSU intend for year-round management and oversight to be structured, should these roles be proposed as billable positions or incorporated within the operational framework?

A18) Please refer to Section 6.11 for management structure. These positions must be incorporated into the overall pricing. Only the staff rates listed in Attachment E will be billable under this contract.

Q19) If a proposer submits bids for multiple parts, is the proposer permitted to accept only a portion of the award?

A19) If bidding on multiple Parts, the Supplier must provide all required services in each Part. If a Proposer is selected for multiple Parts, Proposer is not required to accept award for all Parts.

Q20) Section 3 -Does the University use Magnetometers or plan to in the future?

A20) Currently, they are only used if requested by a client for a special event. If used, this will be provided by LSU.

Q21) Section 3.3 - Are supervisors part of the RFP staff call numbers or do those need to be added?

A21) They are included in the staff call numbers. LSU Athletics does not guarantee these numbers to be exact and will provide more specific inventory assignment sheets with details regarding each position at the beginning of the season.

Q22) Will the University be providing office space for full-time working staff?

A22) Storage needs, break areas, office space, and training spaces may be provided but will be addressed once the Supplier(s) are selected.

Q23) Section 3 - Does the University provide wands or do we need to purchase those?

A23) In the event they are needed, they will be provided by LSU.

Q24) Section 3.3 Are the PMAC staffing levels the same for gymnastics and volleyball as they are for basketball?

A24) No, staffing levels are different for all events.

Q25) Section 3.3 - Are bag checkers included under the security call number?

A25) Yes

Q26) Section 5.1 - What categories would you like included for the average number of employees?

A26) Proposer should include whatever categories it deems relevant to the scope of services in the RFP.

Q27) Who is the incumbent vendor?

A27) Staff Pro Inc. – Allied Universal Event Services

Q28) Can you provide the current turnover rate for the contract?

A28) LSU does not maintain this information.

Q29) If incumbent personnel are hired, will legacy benefits and the current wage rate carry over?

A29) The contract awarded from this RFP will be a new contract. The awarded Supplier(s) shall be solely responsible for establishment and payment of employee wages, benefits, etc.

Q30) Will the contractor who awards this contract be required to honor the legacy employees' tenure and grandfather their vacations based on their time of service?

A30) The contract awarded from this RFP will be a new contract. The Supplier(s) shall be solely responsible for establishment and payment of employee wages, benefits, etc.

Q31) How many hours of on-the-job training will be required before a staff member can commence working at a location. Is there any additional annual training required?

A31) LSU does not define the minimum number of hours of training required. It is Supplier's responsibility to make sure all personnel are adequately trained to meet the requirements of the RFP.

Q32) Should medical benefits be included in our pricing or billed separately?

A32) All associated costs must be included in the hourly rates listed in Attachment E.

Q33) Is this the lowest price bid?

A33) No. Award shall be made to the Proposer(s) with the highest points, whose Proposal, conforming to the RFP, will be the most advantageous to the University, price and other factors considered.

Q34) Is there any specific equipment that the security vendor is to provide?

A34) The only equipment provided by LSU will be magnetometers/wands, if needed for an event. The awarded Supplier(s) is responsible for providing any other equipment as needed to meet the requirements of the RFP.

Q35) Are there specific uniform requirements for this RFP?

A35) Please refer to Section 6.5.2.

Q36) Is the awarded vendor allowed to incorporate the LSU Logo onto the uniform used for events?

A36) Please refer to Section 6.5.2.

Q37) What are the current wages for staff at each location?

A37) LSU does not maintain the wage information for current Supplier's staff.

Q38) What are the current hourly bill rates for routine, emergency, and temporary services?

A38) See attached Exhibit A for current hourly billable rates.

Q39) Is there any prevailing wage, living wage ordinance, state or local mandated wage, or contract? Specific wage or collective bargaining agreement?

A39) Supplier(s) will meet or exceed all federal, state, local, and regulatory requirements for the hiring and employment of all security and event staff personnel.

Q40) What locations are closed during the designated holidays and is the vendor required to staff those locations?

A40) All locations are closed on holidays unless there is an event being held. If there is an event being held on a holiday, the venue must be staffed. LSU may allow the Supplier(s) to propose a holiday pay rate.

PRICE SHEET		CHANGE ORDER			PAGE 2
SUPPLIER NAME Staff Pro Inc - Allied Universal Event Services		ORDER NUMBER PO-0000313093		CHANGE NUMBER 4	
SUPPLIER NUMBER SPL-51168					
Line	Item Description	Quantity	Unit of Measure	Unit Cost	Extended Amount
1	SUPERVISOR/ AREA DIRECTOR/ MANAGER - provide staffing for security and event services positions for Baseball in Alex Box, as deemed necessary by the LSU Athletic Department.	4000	Hour	\$28.1500	\$112,600.00
2	SECURITY GUARD - provide staffing for security and event services positions for Baseball in Alex Box, as deemed necessary by the LSU Athletic Department.	7700	Hour	\$24.7500	\$190,575.00
3	BAG CHECKER - provide staffing for security and event services positions for Baseball in Alex Box, as deemed necessary by the LSU Athletic Department.	1500	Hour	\$24.7500	\$37,125.00
4	ELEVATOR OPERATOR - provide staffing for security and event services positions for Baseball in Alex Box, as deemed necessary by the LSU Athletic Department.	1	Hour	\$24.7500	\$24.75
5	TICKET TAKER - provide staffing for security and event services positions for Baseball in Alex Box, as deemed necessary by the LSU Athletic Department.	1500	Hour	\$24.7500	\$37,125.00
6	SUPERVISOR/ AREA DIRECTOR/ MANAGER - provide staffing for security and event services positions for Softball in Tiger Park, as deemed necessary by the LSU Athletic Department.	2000	Hour	\$28.1500	\$56,300.00
7	TICKET TAKER - provide staffing for security and event services positions for Softball in Tiger Park, as deemed necessary by the LSU Athletic Department.	500	Hour	\$24.7500	\$12,375.00
8	SECURITY GUARD - provide staffing for security and event services positions for Softball in Tiger Park, as deemed necessary by the LSU Athletic Department.	3500	Hour	\$24.7500	\$86,625.00
9	BAG CHECKER - provide staffing for security and event services positions for Softball in Tiger Park, as deemed necessary by the LSU Athletic Department.	1796	Hour	\$24.7500	\$44,451.00
10	SECURITY GUARD - provide staffing for security and event services positions for Football Season in Tiger Stadium, as deemed necessary by the LSU Athletic Department.	30000	Hour	\$24.7500	\$742,500.00
11	ELEVATOR OPERATOR - provide staffing for security and event services positions for Football Season in Tiger Stadium, as deemed necessary by the LSU Athletic Department.	1	Hour	\$24.7500	\$24.75
12	BAG CHECKER - provide staffing for security and event services positions for all other Sports and Events not covered by the above line items, as deemed necessary by the LSU Athletic Department.	5000	Hour	\$24.7500	\$123,750.00
13	ELEVATOR OPERATOR - provide staffing for security and event services positions for all other Sports and Events not covered by the above line items, as deemed necessary by the LSU Athletic Department.	1	Hour	\$24.7500	\$24.75
14	TICKET TAKER - provide staffing for security and event services positions for Football Season in Tiger Stadium, as deemed necessary by the LSU Athletic Department.	10000	Hour	\$24.7500	\$247,500.00
15	TICKET TAKER - provide staffing for security and event services positions for all other Sports and Events not covered by the above line items, as deemed necessary by the LSU Athletic Department.	2500	Hour	\$24.7500	\$61,875.00
16	SUPERVISOR/ AREA DIRECTOR/ MANAGER - provide staffing for security and event services positions for Men and Women's Basketball, Gymnastics & Volleyball in PMAC, as deemed necessary by the LSU Athletic Department.	3000	Hour	\$28.1500	\$84,450.00
17	SUPERVISOR/ AREA DIRECTOR/ MANAGER - provide staffing for security and event services positions for all other Sports and Events not covered by the above line items, as deemed necessary by the LSU Athletic Department.	3500	Hour	\$28.1500	\$98,525.00
18	SECURITY GUARD - provide staffing for security and event services positions for Men and Women's Basketball, Gymnastics & Volleyball in PMAC, as deemed necessary by the LSU Athletic Department.	15000	Hour	\$24.7500	\$371,250.00
19	BAG CHECKER- provide staffing for security and event services positions for Men and Women's Basketball, Gymnastics & Volleyball in PMAC, as deemed necessary by the LSU Athletic Department.	3300	Hour	\$24.7500	\$81,675.00

PRICE SHEET		CHANGE ORDER			PAGE 3
SUPPLIER NAME Staff Pro Inc - Allied Universal Event Services		ORDER NUMBER PO-0000313093		CHANGE NUMBER 4	
SUPPLIER NUMBER SPL-51168					
Line	Item Description	Quantity	Unit of Measure	Unit Cost	Extended Amount
20	ELEVATOR OPERATOR - provide staffing for security and event services positions for Men and Women's Basketball, Gymnastics & Volleyball in PMAC, as deemed necessary by the LSU Athletic Department.	1	Each	\$24.7500	\$24.75
21	TICKET TAKER - provide staffing for security and event services positions for Men and Women's Basketball, Gymnastics & Volleyball in PMAC, as deemed necessary by the LSU Athletic Department.	3000	Hour	\$24.7500	\$74,250.00
22	SUPERVISOR/ AREA DIRECTOR/ MANAGER - provide staffing for security and event services positions for Football Season in Tiger Stadium, as deemed necessary by the LSU Athletic Department.	15000	Hour	\$28.1500	\$422,250.00
23	BAG CHECKER - provide staffing for security and event services positions for Football Season in Tiger Stadium, as deemed necessary by the LSU Athletic Department.	5500	Hour	\$24.7500	\$136,125.00
24	SECURITY GUARD - provide staffing for security and event services positions for all other Sports and Events not covered by the above line items, as deemed necessary by the LSU Athletic Department.	9500	Hour	\$24.7500	\$235,125.00