

State of Louisiana  
Office of State Procurement

Jeff Landry  
Governor

Taylor F. Barras  
Commissioner of Administration



Division of Administration  
1201 N. Third Street, Suite 2-160  
Baton Rouge, Louisiana 70802-5243  
Phone (225) 342-8010  
Fax (225) 342-9756

April 2, 2026

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000026004 for the Invitation to Bid (ITB) for the State of Louisiana – \*Rebid\* Vital Record Certificates – LDH which is currently scheduled to open at 10:00 am CT on 04/08/26.

The following changes are to be made to the referenced solicitation:

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**Page 2 of RFx currently reads:**

Bid Documents Include:

- Attachment A - Special Terms & Conditions – Pages 1-11
- Attachment B - Specifications – Pages 1-6
- Attachment C - Price Sheet – Page 1
- Attachment D - Online Bidding Instructions – Pages 1-11

**Page 2 of RFx changed to read:**

Bid Documents Include:

- Attachment A - Special Terms & Conditions – Pages 1-11
- Attachment B - Specifications – Pages 1-6
- Attachment C - Price Sheet – Page 1
- Attachment D - Online Bidding Instructions – Pages 1-10

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**Page 2 of Attachment A Calendar of Events currently reads:**

Bid Opening Date and Time: 04/07/26 @ 10:00 A.M. (Central Time)

**Page 2 of Attachment A Calendar of Events should read:**

Bid Opening Date and Time: 04/08/26 @ 10:00 A.M. (Central Time)

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All else remains as on original Invitation to Bid.

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Chase Williams  
Office of State Procurement  
Telephone No. 225-342-4832  
Email: [chase.williams@la.gov](mailto:chase.williams@la.gov)