



# The Sewerage & Water Board OF NEW ORLEANS

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March 2, 2026

## Addendum No. 3

Your reference is directed to the Request for Proposal for: **2026-SWB-03 Program Management for Lead Line Replacement** for the Sewerage and Water Board of New Orleans, which proposals are due on **March 6, 2026**, at **11:00 a.m.** CST.

This addendum provides for the following:

- Addition of Attachment – Level of Effort and Pricing Form Instructions to website
- Answers to Questions
- Pre-Proposal Attendance Sheet

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**Attachment – Level of Effort and Pricing Form Instructions has been uploaded to the SWBNO website under the Current Attachments.**

<b>BIDDER QUESTION #1</b>	On page 15 of the RFP, Table 2 is entitled Proposal and Presentation Criteria. Line item 4.2.F.8 of that table references an Attachment -Level of Effort form. In the pre submittal meeting Thursday afternoon, SWBNO discussed a required Level of Effort form for with and without costs. Can you please provide those forms or direct us to where we can obtain those forms.
<b>RESPONSE #1</b>	The forms are available at <a href="https://www.swbno.org/Bids/Details/2068">https://www.swbno.org/Bids/Details/2068</a> <b>Instructions for how to complete the form, including assumptions for other direct costs, are included as ATTACHMENT – LEVEL OF EFFORT AND PRICING FORM INSTRUCTIONS. See attachment under the Current Attachments on the bid website.</b>
<b>BIDDER QUESTION #2</b>	The RFP states that the schedule can be provided in 11x17 format and does not count towards the 30-page limit for the Technical Proposal. Please confirm the schedule also does not count toward the five (5) 11x17 page limit.
<b>RESPONSE #2</b>	<b>Confirmed. The schedule is not included in the 30-page limit, and the schedule is also not included in the five page limit imposed on the use of 11 x 17 size.</b>

<p>BIDDER QUESTION #3</p> <p>RESPONSE #3</p>	<p>In the Scope of Work, Program Objective Section item c states “All known lead lines and GRRs at schools and childcare facilities shall be replaced by the end of 2026.” The Draft Professional Services Agreement, Section 12,C.1.e states “Ensure replacement of all LSLs and GRRs identified at schools and licensed childcare facilities by end of 2027.” Can you please confirm if the date is 2026 or 2027?</p> <p><b>The correct date is end of 2027 to replace all LSLs and GRRS identified at schools and licensed childcare facilities.</b></p>
<p>BIDDER QUESTION #4</p> <p>RESPONSE #4</p>	<p>Per section 4.2.D (page 19) of the RFP it is stated that “Proposers shall provide evidence that the Proposer or team member(s) has direct and relevant professional services experience with at least two (2) comparable projects in the last ten (10) years.” Please confirm that direct and relevant professional services experience is specifically Program Management, in alignment with the RFP “Request for Proposal - Program Management for the Lead Line Replacement Program.”</p> <p><b>Confirmed, SWBNO is seeking professional services experience specifically in Program Management. SWBNO is not seeking “public works” experience as defined in La. R.S. 38:2211(A)(13)</b></p>
<p>BIDDER QUESTION #5</p> <p>RESPONSE #5</p>	<p>Per section 4.2.D (page 19) of the RFP, the Minimal Qualifications require the Proposer or team member(s) to have direct and relevant “professional services experience.” Please confirm that "professional service(s)” in this context is defined by the Louisiana Procurement Code, at La. R.S. 39:1556(43). (<a href="https://www.legis.la.gov/legis/Law.aspx?d=96049">https://www.legis.la.gov/legis/Law.aspx?d=96049</a>).</p> <p><b>No, “professional service(s)” as used in this RFP is defined by SWBNO’s own Professional Services Procurement Policy. The policy uses the following factors to describe what constitutes professional services contracts for SWBNO. This list is non-exhaustive and illustrative in nature.</b></p> <ul style="list-style-type: none"> <li>• <b>Contracts for a personal service of a professional character, i.e., attorneys, doctors, engineers, etc.</b></li> <li>• <b>Requirements of a technical skill or experience of a high degree in a recognized discipline.</b></li> <li>• <b>Service which requires advanced study or training in a specialized field.</b></li> </ul>
<p>BIDDER QUESTION #6</p> <p>RESPONSE #6</p>	<p>Please confirm it’s the Board's preference to avoid program delivery approaches that rely on interim or private financing to initiate work prior to funding receipt, in order to minimize legislative hurdles, financial exposure and to preserve full public accountability.</p> <p><b>SWBNO confirms that funding has been secured to initiate the work and interim funding or private financing is not necessary to initiate the work. The Program Manager is expected to assist SWBNO with securing additional funding as described in Task 8 of the Scope of Work.</b></p>
<p>BIDDER QUESTION</p>	<p>Part IV. Proposal Submission Requirements on page 18 of the RFP directs SLDBE forms to be included in the Technical Proposal submittal. The SLDBE forms</p>

<p>#7</p> <p><b>RESPONSE #7</b></p>	<p>contain pricing information, yet pricing information is directed to be submitted separately. Please confirm no prices are to be included on these forms.</p> <p><b>Please include the EDBP forms (Acknowledgement of Agreement and Participation Summary Sheet) with pricing as a separate attachment as stated on Page 28 of the Bid Checklist and in the Pre-Proposal Meeting. Do not include the EDBP forms with pricing in the Technical Proposal.</b></p>
<p>BIDDER QUESTION #8</p> <p><b>RESPONSE #8</b></p>	<p>Please state whether the SWBNO, or any of its representatives or agents, has distributed, made public, released, or otherwise provided to any third party (whether in response to a public records request or by any other means) any proposal or other documents (or any portion thereof) submitted to SWBNO by any Proposer in response to Solicitation # 2024-SWB-105 (Program Management for the Lead Line Replacement Program).</p> <p><b>No proposals or other documents (or any portion thereof) submitted to SWBNO by any Proposer in response to Solicitation # 2024-SWB-105 (Program Management for the Lead Line Replacement Program) were shared or made public.</b></p>
<p>BIDDER QUESTION #9</p> <p><b>RESPONSE #9</b></p>	<p>If any proposal or other documents (or any portion thereof) submitted to SWBNO by any Proposer in response to Solicitation # 2024-SWB-105 (Program Management for the Lead Line Replacement Program) was distributed, made public, released, or otherwise provided to any third party (whether in response to a public records request or by any other means) by the SWBNO, or any of its representatives or agents, please indicate which third party these documents have been provided to.</p> <p><b>No proposals or other documents (or any portion thereof) submitted to SWBNO by any Proposer in response to Solicitation # 2024-SWB-105 (Program Management for the Lead Line Replacement Program) were shared or made public.</b></p>
<p>BIDDER QUESTION #10</p> <p><b>RESPONSE #10</b></p>	<p>The Scope of Work states that the Program Manager will procure vendors to supply Point-of-Use Filters and Post-Replacement Water Quality Kits using procurement practices consistent with the Board’s policies (low-bid), does the Board want the Program Manager to assume estimated vendor costs as part of the cost proposal or will such costs be amended into the Program Manager’s contract at time of vendor selection?</p> <p><b>Please refer to ATTACHMENT – LEVEL OF EFFORT AND PRICING FORM INSTRUCTIONS for a list of assumptions for costs for filter and water quality kits and analyses. The ability to invoice for true vendor costs will be incorporated into the Program Manager’s Agreement.</b></p>
<p>BIDDER QUESTION #11</p>	<p>The “Attachment-Scope of Work” on p. 7 includes two bullets requiring the Consultant to “Manage Contractor(s).” This activity could be uninsurable under typical professional errors and omissions insurance policies. Please confirm that the Program Manager is only developing and enforcing a replacement plan, and the contractor is responsible for its own means, methods, and will be working under its own health and safety plan.</p>

<b>RESPONSE #11</b>	<b>See Task 7 of ATTACHMENT – SCOPE OF WORK. The contractor is responsible for its own means, methods, and will be working under its own health and safety plan. However, the Program Manager will be responsible for construction management and ensuring that the contractor is adhering to the health and safety plan.</b>
<b>BIDDER QUESTION #12</b>	Would the Board be willing to negotiate certain provisions of the Professional Services Agreement with the selected consultant, similar to those that have been agreed with other government utilities performing similar services?
<b>RESPONSE #12</b>	<b>The Awarded Proposer will be invited to enter contract negotiations with SWBNO and finalize the Professional Services Agreement.</b>
<b>BIDDER QUESTION #13</b>	At the proposal meeting you mentioned there re 2 SWB spreadsheets to submit the level of effort and costs.
<b>RESPONSE #13</b>	<b>Please see the response to Bidder Question #1.</b>
<b>BIDDER QUESTION #14</b>	Can you please provide those spreadsheets in excel format.
<b>RESPONSE #14</b>	<b>Please see the response to Bidder Question #1.</b>
<b>BIDDER QUESTION #15</b>	Typically, the pre-proposal conference and the questions period is much earlier in the procurement. Given how this procurement has tracked, would the Board consider extending the Proposal submission deadline?
<b>RESPONSE #15</b>	<b>SWBNO will not be extending the Proposal submission deadline.</b>
<b>BIDDER QUESTION #16</b>	Will all responsive proposers who meet minimum qualifications be invited to present, or will there be a shortlist based on the written technical proposal before presentations are scheduled?
<b>RESPONSE #16</b>	<b>All responsive proposers who meet the minimum qualifications will be invited to present.</b>
<b>BIDDER QUESTION #17</b>	Section 4.4.B.E asks proposers to discuss their "predictive modeling approach, if applicable." Can the Board elaborate on what predictive modeling capabilities it envisions? Is the Board currently using a predictive model for its inventory, and if so, will data be shared with the successful proposer?
<b>RESPONSE #17</b>	<b>The Predictive Model Performance Evaluation (Sept. 2025, as submitted by Blue Conduit) is included in ATTACHMENT – SUPPLEMENTAL DOCUMENTS, starting on page 34.</b>  <b>As described in Task 5.3 of ATTACHMENT – SCOPE OF WORK, the</b>

	<p><b>Successful Respondent shall 1) determine whether or not they will use predictive modeling to meet the Program KPIs, and 2) if the Successful Respondent chooses to use predictive modeling, they will assume responsibility for updating and maintaining the existing predictive model using a) their own forces, b) Blue Conduit, or c) a third party.</b></p> <p><b>SWBNO is asking bidders to develop their own approach to predictive modeling based on their expertise. SWBNO used Blue Conduit to create their Initial Inventory as submitted to LDH in October 2024. All SWBNO-owned inventory data will be shared with the successful Proposer.</b></p>
<p><b>BIDDER QUESTION #18</b></p>	<p>The original RFP included Attachment J (Proposed Values for KPIs Form), which asked proposers to propose their own KPI targets. This form has been removed from the reissued RFP. Are KPIs now pre-defined by the Board in the Draft Agreement, or is there still an expectation that proposers will propose their own production targets?</p>
<p><b>RESPONSE #18</b></p>	<p><b>Yes, KPI's are now pre-defined by SWBNO and are described in the Draft Professional Services Agreement in Section XII. SUPPLEMENTAL TERMS AND CONDITIONS, clause C. Key Performance Indicators.</b></p>
<p><b>BIDDER QUESTION #19</b></p>	<p>Does a DBE need to be on the SWNBO, CNBO, NOAA or Harrah's list?</p>
<p><b>RESPONSE #19</b></p>	<p><b>DBE vendors must be listed on the SWBNO SLDBE Directory located here: <a href="https://neworleans.dbesystem.com/FrontEnd/searchcertifieddirectory.asp">https://neworleans.dbesystem.com/FrontEnd/searchcertifieddirectory.asp</a></b>  <b>The LA-UCP Certified Listing is considered an acceptable alternative. Bidders may also submit proof of SLDBE certification through the City of New Orleans Office of Supplier Diversity. Bidders should submit proof of certification with the bid.</b></p>
<p><b>BIDDER QUESTION #20</b></p>	<p>Can a DBE be eligible for DBE consideration and credit towards evaluation and goal if they possess a CNO DBE certification, however, are not on the list?</p>
<p><b>RESPONSE #20</b></p>	<p><b>Proof of alternative SLDBE certification by City of New Orleans should be submitted with the bid. Please see the response to Bidder question #19.</b></p>
<p><b>BIDDER QUESTION #21</b></p>	<p>How will the DBE participation be evaluated if a firm uses a DBE that is a recognized and certified CNO DBE mentor?</p>
<p><b>RESPONSE #21</b></p>	<p><b>All certified SLDBEs will be evaluated in the same manner. Please see response to bidder question #19.</b></p>
<p><b>BIDDER QUESTION #22</b></p>	<p>The scoring matrix would seem to indicate that presentations will be done by all submitting firms and those presentations will be evaluated in accordance with the metrics in the RFQ. Please confirm that is the SWB approach.</p>

<b>RESPONSE #22</b>	<b>All responsive proposers who meet the minimum qualifications will be invited to present. The presentations will be evaluated in accordance with the scoring table listed in the RFP.</b>
<b>BIDDER QUESTION #23</b>	Is the SWBNO utilizing a non-SWB or nonpublic sector third party, firm, or individual to review submitted proposals?
<b>RESPONSE #23</b>	<b>The SWBNO is utilizing a third party to review and present technical findings for the submitted proposals.</b>
<b>BIDDER QUESTION #24</b>	If the SWBNO is utilizing a non-public sector third party, firm, or individual, to evaluate submitted proposals, what is the name of that third party, firm, or individual?
<b>RESPONSE #24</b>	<b>SWBNO is contracted with AECOM for procurement support for the RFP for Program Management for Lead Line Replacement.</b>
<b>BIDDER QUESTION #25</b>	If the SWBNO is utilizing a non-public sector third party, firm or individual to evaluate submitted proposals, will that third party, firm, or individual be provided any feedback, verbally, in writing or presentation to the evaluation or selection committee as to their opinions or the review, either privately or publicly?
<b>RESPONSE #25</b>	<b>AECOM will present their technical findings at the scoring meeting, which is a public meeting.</b>
<b>BIDDER QUESTION #26</b>	If the SWBNO is utilizing a non-public sector third party, firm, or individual to evaluate submitted proposals, what is the scope of that party, firm, or individual?
<b>RESPONSE #26</b>	<p><b>AECOM's scope as it relates to reviewing and presenting on proposals received in response to the RFP for Program Management for Lead Line Replacement is outlined below:</b></p> <ul style="list-style-type: none"> <li>• <b>Qualifications (corporate and individuals)</b></li> <li>• <b>Technical Approach</b></li> <li>• <b>Level of Effort</b></li> <li>• <b>Schedule</b></li> <li>• <b>SLDBE commitment as described in proposal (Att. D included in Cost Proposal)</b></li> </ul> <p><b>AECOM does not participate in the scoring of proposals; AECOM provides subject matter expertise as requested by SWBNO.</b></p>
<b>BIDDER QUESTION #27</b>	If the SWBNO is utilizing a non-public sector third party, firm, or individual to evaluate submitted proposals, has that party, firm, or person signed a non-disclosure agreement as it relates to the information presented in proposals?
<b>RESPONSE #27</b>	<b>They have not signed a non-disclosure agreement. All proposals and presentations are subject to Louisiana Public Records Law.</b>

BIDDER QUESTION #28	For the mandatory pre-proposal conference, does a proposal that has been submitted need to reflect exactly the same form as shown to have attended the mandatory pre-proposal conference?
RESPONSE #28	<b>The pre-proposal meeting was mandatory, and any firm submitting a proposal needs their firm name on the proposal to match the attendance list of the pre-proposal conference.</b>
BIDDER QUESTION #29	How does the Presentation of Program Approach (4.4B) differ from the Proposed Methodology – Program Management Approach (4.2.F.1-4)? Is 4.2.F.1-4 part of the written technical proposal and 4.4BB to be a separate oral and visual presentation made before the committee?
RESPONSE #29	<b>Yes, 4.2.F.1-4 is part of the written technical proposal and 4.4B is part of the oral and visual presentation.</b>
BIDDER QUESTION #30	How does Presentation of Community Outreach (4.4.B) differ from Communication, Outreach and Education Approach (4.2.F.5)? Is 4.2.F.5 part of the written technical proposal and 4.4.B to be a separate oral and visual presentation made before the committee?
RESPONSE #30	<b>Yes, 4.2.F.5 is part of the written technical proposal and 4.4.B is part of the oral and visual presentation.</b>
BIDDER QUESTION #31	How does Presentation of Work Force Development (4.4B) differ from Workforce Development Approach (4.2.F.6)? Is 4.2.F.6 part of the written technical proposal and 4.4.B to be a separate oral and visual presentation made before the committee?
RESPONSE #31	<b>Yes, 4.2.F.6 is part of the written technical proposal and 4.4.B is part of the oral and visual presentation.</b>
BIDDER QUESTION #32	For the evaluation of the level of effort, has SWBNO developed in advance of the evacuation of proposals a baseline expectation of level of effort to evaluate the submitted level of effort?
RESPONSE #32	<b>Table 2 of the RFP contains the Proposal and Presentation Criteria which will be used to evaluate and score the bidder proposals and presentations.</b>
BIDDER QUESTION #33	The EDRP Summary Sheets requests a Dollar Amount of Work to be Performed and a Percentage of Dollar Amount to Total Bid Proce be provided? For the previous submittal, only the percentages were required. Will this form be available to the review committee during evaluation of technical proposals? Is that the intent to reveal cost information outside of the sealed cost proposal?
RESPONSE #33	<b>Please see the response to bidder question #7.</b>

*The changes, additions, and/or deletions included herein are hereby made part of the solicitation documents for 2026-SWB-03 Program Management for Lead Line Replacement Program, as fully and completely as if the same were set forth therein. The bidder shall be responsible for having knowledge of all addenda issued for this RFP.*

**\*\*\* END OF ADDENDUM \*\*\***

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SEWERAGE & WATER BOARD OF NEW ORLEANS PRE-PROPOSAL ATTENDANCE SHEET

PROJECT: 2026-SWB-03 RFP - <u>Program Management for Lead Service Line Replacement</u>			MEETING DATE: February 26, 2026 at 1:00 p.m.	
PLACE/ROOM: Microsoft TEAMS/Saint Joseph Executive Board Room			FACILITATOR: Cash K. Moses, Procurement Director	
NAME	TITLE	COMPANY	DBE FIRM	EMAIL
Jessica Ragar	Project Manager	Public Construction Inc.		<a href="mailto:sharkey798@aol.com">sharkey798@aol.com</a>
Chris Walter	President	CDW Services	Yes	<a href="mailto:cwalker@cdwservices.com">cwalker@cdwservices.com</a>
Morgan Edwards	Owner	Morgan Edwards Plumbing		<a href="mailto:morganedwards24@gmail.com">morganedwards24@gmail.com</a>
Josh Graham	BD	Compliance EnviroSystems		<a href="mailto:jgraham@ces-sses.com">jgraham@ces-sses.com</a>
Joe Becker	CSM	Ardurra		<a href="mailto:jsensbe@ardurra.com">jsensbe@ardurra.com</a>
Dakota Smart	Project Manager	Public Construction		<a href="mailto:sharkey798@aol.com">sharkey798@aol.com</a>
Donna Lambert	V.P.	GCC		<a href="mailto:dlambert@gecinc.com">dlambert@gecinc.com</a>
Steve Pierce	Client Manager	Gotech	Yes	<a href="mailto:steve@pdconsulting.biz">steve@pdconsulting.biz</a>
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Randy Smith	Exec. VP	Wingate	Yes	<a href="http://randywingateengineers.com">randywingateengineers.com</a>
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NAME	TITLE	COMPANY	DBE FIRM	EMAIL
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