



"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21ST CENTURY"

Sewerage & Water Board OF NEW ORLEANS

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NEW ORLEANS, LA 70165 • 504-529-2837 OR 52-WATER
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Addendum No. 5

Date: 3/6/26

Your reference is directed to **Contract Number: 2026-SWB-13 (8174)** for Repairs to the Carrollton Water Plant Engineering Bldg. which is scheduled to open at **11:30 a.m.** CST on **March 13, 2026**, for SWBNO Civil Engineering Department.

This addendum provides for the following:

1. **Responses to Vendor Questions**
2. **SWBNO Drug Free Workplace Policy**
3. **Instructions to Bidders Documentation Requirements**
4. **Clarification of Bid Due Date and Opening.**

1. Responses to Vendor Questions

Question 1.

I would like to know if there is also a WOSBE or WBE requirement on this project? Typically, with Federal Funds it is 6.9%.

- **There is not a WOSBE, nor WBE requirement on this project. There is a 7.0% SLDBE/LA-UCP Participation Goal. Qualified participants can be found on the SWBNO SLDBE Directory.**

Question 2.

Can the bid due date be extended to allow more time to get proper pricing for this large job?

- **Bid due date cannot be pushed back.**

Question 3.

How old is the copper being handled, are you keeping it on site for your disposal, or is the contractor disposing and returning a percentage/partial refund to the Board after it has been recycled?

- **The copper roof will become the property of the Contractor when it is removed.**

Question 4.

What is the budget?

- **The budget is \$748,000.**

Question 5.

What are the terms/percentage on the DBA?

- **The DBE goal is 7%**

Question 6.

Where can the DBE requirements be found ?

- The DBE goal can be found on page 29 of 173 of the Volume 1 Specifications

Question 7.

Is a scaffold going to be required for this job site access to the roof?

- Access to the roof via the stairs may be used for personnel only but for materials and/or equipment scaffolding will be required. The interior stairs will not be permitted to be used by the Contractor.

Question 8.

What are the work hours/days on site?

- Monday – Friday 7am-6pm
- Weekend Work is allowed with permission of the owner as detailed in the General Conditions
- Please make requests for weekend/Holiday work 3 weeks in advance.

Question 9.

Please clarify the required state license to bid this project.

- Building Construction classification for licensed bidders

Question 10.

Can you clarify the schedule and the time of completion for this project?

- The contract times are 120 calendar days.

Question 11.

Can we arrange for a site visit?

- No Additional site visits will be scheduled.

Question 12.

Will there be any background checks for the workers working on the job?

- Please refer to SWB DRUG - FREE WORKPLACE POLICY
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Question 13.

What are the working hours? Will we be able to work over night or during the day?

- Monday – Friday 7am-6pm
- Weekend Work is allowed with permission of the owner as detailed in the General Conditions
- Please make requests for weekend/Holiday work 3 weeks in advance

Question 14.

What are the contract times and liquidated damages specified for this project?

- The contract times are 120 calendar days, and the liquidated damages are \$2000 / day.

Question 15.

What bid documents must we attach to our bid to ensure responsiveness?

- See attachments, Instructions to Bidders, Submission of Bid, Section 16.1 and 16.2

2. SWBNO Drug Free Workplace Policy

- Please see attached

3. Instructions to Bidders Documentation Requirements

- Please see attached

4. Bid Due Date and Public Bid Opening

- March 13, 2026

The above revisions shall be incorporated in and take precedence over any conflicting part of the original proposal documents. This addendum is hereby officially made a part of the referenced proposal.

Receipt of this addendum shall be acknowledged by inserting its number and date in the space provided on the Louisiana Uniform Public Works Bid Form.

This addendum consists of three (3) pages and five (5) attachments.

*** END OF ADDENDUM ***

ATTACHMENT TO GENERAL SPECIFICATIONS

STATEMENT OF POLICY

It is the policy of the Sewerage and Water Board of New Orleans that all work places associated with its operation, maintenance, improvements, and expansion be kept drug free. In order to insure this, the Sewerage and Water Board has approved the following drug testing policy to be implemented on this contract.

NOTICE

The contractor shall notify all personnel to be employed on this contract that they must submit to drug testing upon the occurrence of any accident, injury, or unsafe and hazardous incident which involves them. Agreement to submit to such drug testing shall be required for the employment of all personnel under this contract.

PENALTIES

Any employee who refuses to agree to testing under this policy or who refuses to be drug tested after the occurrence of any accident, injury or unsafe and hazardous incident which involves them, or who fails to report any such accident, injury or incident within twenty-four (24) hours of its occurrence, shall be deemed incompetent under Paragraph 47 of the General Specifications. Any employee found to have a positive test result after his conformational testing shall be deemed incompetent under Paragraph 47 of the General Specifications. Any employee deemed incompetent under these provisions shall be removed by the contractor from work under this contract and any other current Board contract.

TESTING PROCEDURE

The contractor shall while performing this contract, require any of its employees who are involved in an accident, injury or unsafe and hazardous incident while in the course and scope of their employment, whether vehicular or non-vehicular in nature, to be tested for blood alcohol or drug levels through a laboratory approved by the National Institute for Drug Abuse. Said employee shall provide a testing sample as soon as possible after such accident, injury or incident, but no longer than twenty-four (24) hours from the time of the occurrence. The contractor shall provide copies of the results of the initial testing on the samples involved to the Risk Manager of the Sewerage and Water Board of New Orleans as soon as such results are known. If the initial testing reveals a positive result, the contractor shall forward the remainder of the original testing sample to a second, conformational testing. The Sewerage and Water Board of New Orleans shall consider any result to be positive if it indicates any level which exceeds the levels set forth as follows:

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CUT-OFF LEVELS INDICATING POSITIVE TEST RESULTS

The following initial cut-off levels shall be used when screening specimens to determine whether negative or positive:

	<u>Initial Test Level (ng/ml)</u>
Marijuana metabolites	50
Cocaine metabolites	300
Opiate metabolites	300
Phencyclidine (PCP, etc.)	25
Amphetamines	1000
Alcohol	
.05% by weight based on grams of alcohol per 100cc of blood	
LSD	150
Barbiturates	300
Benzodiazepines	300

Quantitative GC/MS confirmation procedures at the following cut-off values shall be used for the following drugs:

	<u>Confirmatory Test Level (ng/ml)</u>
Marijuana metabolites*	10
Cocaine metabolites**	150
Opiates (Morphine, Codeine)	150
Phencyclidine (PCP, etc.)	25
Amphetamines (amphetamine, Methamphetamine)	300
LSD	150
Barbiturates	300
Benzodiazepines	300
* Delta-9-Tetrahydrocannabinol - 9-Carboxylic Acid	
** Benzoyllecgonine	

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The contractor shall choose the laboratory to be used for drug testing, and shall identify such laboratory to the Risk Manager of the Sewerage and Water Board prior to receiving approval to start work. All laboratories shall be approved by the National Institute for Drug Abuse.

The contractor shall notify the Board's Risk Manager immediately of the results of any conformational testing.

The Contractor's Senior Project Superintendent working in consultation and conjunction with the Board's Risk Manager and the Board's Engineer, shall determine whether an accident, injury or unsafe or hazardous incident occurred. The Safety Department of the Sewerage and Water Board reserves the right to investigate any such matter and make a complete report to the Executive Director of the Sewerage and Water Board whose decision shall be final.

The Sewerage and Water Board shall not be liable for any cause of action of any employee of the contractor brought against the contractor as a result of this policy. The Sewerage and Water Board shall not be liable for the contractor's failure to stipulate adherence to the terms and conditions of this drug testing policy as a condition of employment of any employee on this contract. The Board shall not release the contractor from his responsibilities under the policy unless failure to adhere to the conditions of this policy shall be a direct result of any action taken by the Board.

These requirements shall be acknowledged by signature of the contractor's authorized representative in the space provided in the "Form of Proposal".

15.2.3. Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

15.3. Alternates:

15.3.1. Alternates requiring pricing in the Bid Form are described in Section 01 11 01, Summary of Work, and in the Bid Form, if applicable.

15.3.2. Indicate in Bid Form the amount to be added or subtracted from the base Bid for alternates described.

15.3.3. Include cost of all related work, including modifying surrounding work to integrate the Work of each alternate.

15.3.4. Alternates listed on Bid Form will be reviewed and accepted or rejected at Owner's option. Accepted alternates will be identified in the Agreement if applicable.

16. SUBMISSION OF BID

16.1. The Bidders are to complete and submit the following documents at bid submission:

16.1.1. Louisiana Uniform Public Work Bid Form is to be completed

16.1.2. Bid Security or Bid Bond.

16.1.3. Corporate Resolution or Written Evidence of Authority

16.2. The two (2) lowest bidders will have three (3) working days following the bid opening to submit the following:

16.2.1. Additional Requirements, Bidder Declaration, Guarantees, and Emergency Procedures Document

16.2.2. Attestation Affidavit Form

16.2.3. Voluntary Extension

16.2.4. Affidavit of Non-Collusion

16.2.5. Conflict of Interest Disclosure Affidavit

16.2.6. Convicted Felon Affidavit

16.2.7. Non-Solicitation Affidavit

16.2.8. Economically Disadvantaged Business Program Summary Sheet

16.2.9. Economically Disadvantaged Business Program Acknowledgment Form

16.3. A Bid shall be submitted no later than the date and time prescribed, and at the place indicated in the Invitation to Bid. Enclose Bid in a plainly marked package with the Project title (and, if applicable, the designated portion of the Project for which the Bid is submitted), name and address of Bidder, and accompanied by the Bid security and other required documents. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED."

Hard Copy Submission:

Signed hardcopy of the bid in a sealed envelope

Mark the front envelope with the following:

Solicitation # 2026-SWB-13 (8174)

Company Name

Company Address

Company Contact Name, Phone Number, and Email Address

Contractor's License Number

Address envelope to:

Sewerage and Water Board of New Orleans

Attn: Kimberly Barnes

625 St. Joseph St. Rm 133

New Orleans, LA 70165

Fax and email submission will not be accepted.

Mail or courier specifications:

The Bidder remains responsible for ensuring that the bid is delivered prior to the submission deadline with a proof of delivery. Failure to meet the submission deadline, irrespective of the mode of delivery, shall result in the rejection of the bid.

- Bid documents should be contained in a sealed envelope and be placed in the shipping envelope or box. If the mailed bid is not contained in a separate sealed envelope, the bidder takes the risk that the envelope may be inadvertently opened and the information compromised.
- Please add the Procurement Analyst's name in the Attention Line of the shipping label to ensure proper delivery.

16.4. In accordance with LRS 37:2163, Bidders are required to certify they hold an active Contractor's license and indicate license number on Bid envelope. Bid envelopes received