

**State of Louisiana Department of Health, Office
of Public Health, Bureau of Infectious Diseases**

**Request for Information (RFI): Assessment of Louisiana's
Immunization Information System**

RFI # 305PUR-326OPH-BIDiz-IIS-RFI

January 8, 2026

Louisiana Department of Health, Office of Public Health Request for
Information Related to LDH OPH-IIS ASSESSMENT
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This Request for Information (RFI) is for planning purposes only and should not be construed as a Request for Proposal (RFP). This is not a solicitation for offers. This information will be reviewed and discussed by the State agency and may or may not result in a contract and/or procurement for the services included in the RFI.

Overview

1.0 Purpose of the Request for Information

The State of Louisiana, through the Louisiana Department of Health, Office of Public Health, Bureau of Infectious Diseases, Immunization Program (collectively referred to as “The State”)—is seeking an independent assessment of Louisiana’s Immunization Information System (IIS) by the Vendor. Louisiana has had an IIS, called LINKS since 2001, developed and maintained by STCHealth.

The ideal assessment will be informed by prior LINKS assessments, as well as national IIS standards and/or tools, including, but not limited to U.S. Centers for Disease Control and Prevention (CDC) IIS Functional Standards; IIS Annual Report (IISAR); National Implementation Guide for Immunization Messaging; CDC IIS Data Quality Blueprint; AIRA Measurement and Improvement Initiative; The Modeling of Immunization Registry Operations Workgroup (MIROW) Best Practice Guidelines; Public Health Informatics Institute Workforce Development; IIS Requirements Traceability Matrix; Privacy Preserving Record Linkage (PPRL) and others. The assessment and all recommendations must align with the Louisiana Office of Technology Services (OTS) standards and policies.¹

Through this initiative, the State seeks to engage a single vendor to deliver an assessment that will inform the modernization of activities specific to the State’s IIS and advance IIS toward national standardization and certification.

Immunization Information Systems (IIS) have evolved since the early 2000s with the goal of promoting the benefits of immunization services by assuring that high-quality immunization data is available for making personal, clinical and public health decisions. These decisions require robust, high-quality data, data management infrastructure, a well-equipped workforce, advanced health care IT interoperability, and IIS technology infrastructure. State, local, and territorial public health agencies face challenges in building, maintaining and enhancing the IIS technology and data management capacity needed to produce, transmit, manage, and analyze these data in a standardized and efficient way. These agencies have not been able to advance public health technology, data quality, and data management to match the accelerated rate of change in these areas in the private healthcare sector and advance toward national standardization and IIS technical and data quality certification.

¹ <https://www.doa.la.gov/doa/ots>

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RFI This comprehensive assessment will be critical towards the State's ability to maintain, improve, and modernize the technology, data quality and processes to acquire, manage, share, and use immunization data for public health action.

The objectives to be achieved through the contract to attain this goal include:

1. IIS Assessment

Assess and outline Louisiana's current IIS functionality, capacity, data quality and management, gaps, and opportunities to modernize IIS technical functions, data infrastructure, and workforce resulting in the creation of an implementation and recommendations plan ("Plan") for the State.

2. Implementation Planning

Create an implementation and recommendations Plan for the prioritized focus areas related to modernization of immunization data and technology specific to IIS. The Plan should describe how these efforts support public health work and include forward looking use of flexible, scalable, sustainable infrastructure that leverages health IT interoperability, shared services and cloud-native technology that advances the IIS toward national certification standards for technology and data quality. The Plan should outline prioritized efforts to:

- Enhance Louisiana's IIS workforce (e.g. hiring new staff, contracting for staff support, or creating enhancements using AI, automation, or process improvement);
- Modernize Louisiana's IIS technology;
- Improve Louisiana's IIS data quality;
- Improve Louisiana's IIS data management and linkage;
- Improve interoperability between health IT systems and Louisiana's IIS; and
- Align and advance Louisiana's IIS toward national IIS standards and certification efforts as endorsed by the CDC.

3. Technical assistance for implementation of planned activities

Procure consulting staff support to assist the Louisiana Immunization Program with implementation of the recommendations outlined in the implementation and recommendations Plan.

2.0 Objectives of the Request for Information

Gauging and understanding the level of interest and availability of potential vendors that could provide a solution to the State.

- Gain a more comprehensive understanding of business models and industry best practices related to solution development and implementation.
- Identify issues, roadblocks, and barriers to successful implementation of the Plan to modernize Louisiana's IIS workforce and technology.

The State is seeking information regarding vendor interest in and ability to provide services

as outlined in this Request for Information (RFI) regarding:

- Vendor experience and success with independent IIS assessment, developing prioritized recommendations for modernization, and supporting implementation of a modernized IIS.
- Vendor experience and success with IIS operations similar to the State.
- Vendor ability to meet or exceed the requirements set forth in Scope of Services.
- Vendor options for “turnkey” or configurable solutions which can be implemented quickly and efficiently.

3.0 RFI Coordinator

RFI inquiries must be directed to the RFI Coordinator:

Dionka Pierce

Director, Immunization Program

Office of Public Health

Louisiana Department of Health

Email: dionka.pierce2@la.gov

All communications relating to this RFI must be directed to the RFI Coordinator named above.

All communications between respondents and State staff members, other than the RFI Coordinator, concerning this RFI are strictly prohibited.

4.0 Schedule of Events

The State reserves the right to revise this Schedule of Events.

Event	Date	Time
Public Notice of RFI	January 8, 2026	
Deadline for Receipt of Vendor Questions/Inquiries	January 21, 2026	4:00 PM CT
Deadline for State's Response to Questions/Inquiries	February 4, 2026	
Deadline for Receipt of RFI Responses	February 25, 2026	4:00 PM CT
Onsite/Virtual Vendor Presentations	N/A	N/A

5.0 Response Preparation Cost

The State will not pay for the preparation of any information or response submitted in reference to this RFI, nor will it pay for any use of response information. The respondent assumes sole responsibility for any and all costs and incidental expenses associated with the preparation and reproduction of any materials submitted in response to this RFI. This includes preparations for approved discussions, demonstrations, or vendor marketing materials.

6.0 RFI Addenda/Cancellation

The State reserves the right to revise any part of the RFI by issuing an addendum to the RFI at any time. Issuance of this RFI, or subsequent addendum (if any), does not constitute a commitment by the State to issue an RFP or any other process resulting in award of a contract of any type or form. In addition, the State may cancel this informal process at any time, without penalty or prior notice.

7.0 Proprietary and/or Confidential Information

Pursuant to the Louisiana Public Records Act (La. R.S. 44:1 et. seq.), all public proceedings, records, contracts, and other public documents relating to this RFI shall be open to public inspection. Respondents should refer to the Louisiana Public Records Act for further clarification, including protections sought for proprietary and/or trade secret information. Respondents are reminded that any material within a response to this RFI identified as confidential or proprietary must be clearly marked. Any response marked as confidential or proprietary in its entirety may be rejected without further consideration or recourse.

8.0 Written Inquiry/State Response Process

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Respondents may submit written inquiries to the RFI Coordinator via email according to the Schedule of Events herein.

The State shall provide responses to all written inquiries, according to the Schedule of Events, in the form of an RFI addendum, posted to the LaPAC at <https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubMain.cfm>.

9.0 Response Submission

A Scope of Work (SOW) must be submitted electronically by email to the RFI Coordinator in response to this RFI, which is received by the due date and time indicated on the Schedule of Events. SOW submissions should be in Microsoft Word and/or PDF format. It is the sole responsibility of each respondent to ensure that its response is received electronically at the specified email address prior to the deadline. Responses that, for any reason, are not so received may not be considered.

10.0 Ownership of Responses

All materials submitted become the property of the State will not be returned to the respondent. The State retains the right to use any and all ideas or adaptations of ideas contained in any response received through this RFI process.

11.0 Format of Response

All responses shall be submitted in digital format (PDF or Word is preferred), not to exceed 20 pages, in 12pt. font or larger according to the following outline:

- Background and Context
- Duties and Responsibilities
- IIS Assessment
 - Must include a detailed report as output from the assessment
- IIS Implementation and Recommendation Planning
 - Must include a report detailing prioritized recommendations resulting from the IIS assessments to inform and support IIS modernization
- Technical Assistance during Implementation of Prioritized Recommendations
 - Must provide continued support to the Louisiana project team, through monthly or quarterly virtual meetings and regular email communications, to support their work internally and with their vendors during the implementation phase
- Other Relevant Information
- Timeline of Activities
- Payments Terms

12.0 Optional Discussion

To solicit feedback and ask follow-up questions based upon vendor RFI responses, the State reserves the right at their sole discretion to conduct a structured discussion for respondents to this RFI only. If the discussions are scheduled to take place, the discussion session may begin with a presentation by the State. Following the presentation, State and representatives and the vendor team will participate in a structured presentation and question and answer session.

The State is under no obligation to conduct discussions with any respondent to this RFI.