



Office of the Mayor-President
Purchasing Division

City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis Street, 8th Floor
P.O. Box 1471
Baton Rouge, Louisiana 70821

Philip Gore
Interim Director of Purchasing

225/389-3259 purchasinginfo@brgov.com

ADDENDUM NO. 1 ISSUED FEBRUARY 3, 2026
RFP 2025-21-7830
JANITORIAL SERVICES FOR VARIOUS PUBLIC WORKS FACILITIES

Your reference is directed to the above-referenced RFP scheduled to open on February 10, 2026 at 2:00 PM CST.

The following questions were received during the Inquiry Period for this RFP and the responses for each follow each question:

- Q1: Solicitation No: 2025-21-7830 says, on page 13, says
"If services are to be performed in East Baton Rouge, the successful vendor shall supply evidence of a current occupational license and/or permit issued by the City-Parish, if applicable."

My firm is currently located in Orleans Parish and others, but not yet in EBR. Is the EBR occupational license required in order to bid, or could we set up a location and submit for one after the award? How long would we have?

- Q1: You would provide proof of your company's current occupational license in the City for which your business is domiciled which you should be able to provide upon request.
- Q2: Does any of the sites require an employee to be on site for an eight (8) hour period or just the time the contractor deems necessary to meet the contract cleaning requirements?
- R2: Refer to the RFP for the exact time(s) employees are to be on-site at each location and you should have employees on site to complete the required cleaning obligations as outlined on the days specified.
- Q3: Will the On-Site Supervisor be allowed to be responsible for all five (5) locations or is there a requirement for more than one On-Site Supervisor?
- R3: This is at the discretion of the vendor that is awarded the contract.
- Q4: Please confirm cleaning hours are between 6am – 5pm and not for an employee to be on site for eleven (11) hours?
- R4: Please refer to RFP for exact time and days that the employees are to be onsite.

- Q5: I hope this email finds you well. I am writing in regard to the site visit scheduled for today at 9:00 AM at the City/Parish Purchasing Division, located at 222 St. Louis Street, 8th Floor, Baton Rouge, LA 70802, for Solicitation No. 2025-21-7830.

We sent a representative from Unicare Building Maintenance to the bid walk and were informed that the solicitation, along with the job site visit, had been canceled. Could you please confirm this information? There were no addenda posted via LaPAC regarding the cancellation.

R5: The mandatory pre-proposal meeting and job site visit was held.

Q6: Could you please clarify whether proposers may submit bids for selected locations only, or if this RFP requires an all-or-nothing submission? After completing the site visit at the Central Garage, we determined that the facility does not meet requirements. Based on this assessment, we would not be able to include the Central Garage in our proposal. If the RFP requires a single comprehensive bid covering all listed locations, we will refrain from submitting a bid.

R6: All locations are to be inclusive in the proposals.

Q7: What is the average daily occupancy per location?

R7: Central Garage and Service Station has 35 total employees and the Landfill has 4 total employees. Please refer to the Schedule of Bid Items for additional information.

The following revisions are being made to the RFP Solicitation:

**Bid Opening Date of February 10, 2026 at 2:00 PM as stated within RFP throughout.
REVISE Bid Opening Date to February 17, 2026.**

REFER TO PAGE 43 Inquiry Period – All inquiries shall be received by 5:00 p.m. on January 20, 2026.

REVISION TO PAGE 43 Inquiry Period – All inquiries shall be received by 5:00 p.m. on January 27, 2026.

Attachment - Mandatory Pre-Proposal and Job Site Visit Sign-In Sheets 1.23.26

The addendum is hereby officially made part of the referenced solicitation and should be attached to the proposer's proposal or otherwise acknowledged therein

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your proposal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature

Name

Company

SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
Purchasing Division, 222 St. Louis Street, Baton Rouge, LA

Date: 1/23/25 Start Time: 9:00am End Time: 9:20am

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
1 <u>Deborah Davis Cortez</u>	<u>Ness Cleaning Service LLC 225-488-3424</u>	<u>Deborah Davis Cortez</u>	<u>Deborah Davis Cortez</u>	<u>Deborah Davis Cortez</u>
2 <u>Lisa Royal</u>	<u>Itasca Cleaning & Maintenance 504-417-2300</u>	<u>Lisa Royal</u>	<u>Lisa Royal</u>	<u>Lisa Royal</u>
3 <u>EMAR James</u>	<u>DOM Technical Inc. 225-663-0454</u>	<u>DOM Technical Service</u>	<u>DOM Technical Service</u>	<u>EMAR James</u>
4 <u>Henry Clark</u>	<u>Budget Cleaning & Maintenance 225-930-0303</u>	<u>Henry Clark</u>	<u>Henry Clark</u>	<u>Henry Clark</u>
5 <u>Bonnie Smith</u>	<u>Royal Computer 225-720-0268</u>	<u>Bonnie Smith</u>	<u>Bonnie Smith</u>	<u>Bonnie Smith</u>
6 <u>AK Hinton</u>	<u>Bennett's 504-442-2042</u>	<u>AK Hinton</u>	<u>AK Hinton</u>	<u>AK Hinton</u>
7 <u>Paige Hernandez</u>	<u>Source One Technologies 504-915-1322</u>	<u>Paige Hernandez</u>	<u>Paige Hernandez</u>	<u>Paige Hernandez</u>
8 <u>Phyllis Prigans</u>	<u>EDBE 225-964-9823</u>	<u>Phyllis Prigans</u>	<u>Phyllis Prigans</u>	<u>Phyllis Prigans</u>
9 <u>Cortina Walker</u>	<u>Blades & Sanders 225-389-1168</u>	<u>Cortina Walker</u>	<u>Cortina Walker</u>	<u>Cortina Walker</u>
10 <u>Dei Fozzard</u>	<u>Madison 225-329-8207</u>	<u>Dei Fozzard</u>	<u>Dei Fozzard</u>	<u>Dei Fozzard</u>
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12 _____	_____	_____	_____	_____

SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
Purchasing Division 222 St. Louis Street, Baton Rouge, LA
January 23, 2025 9:00 AM

Date: 1/23/25 Start Time: 9:00am End Time: 11:00am

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
13 <u>Ben Brown</u>	<u>Ben Brown</u>	<u>504-271-2129</u>	<u>ben@brown-structural.com</u>	<u>Ben Brown</u>
14 <u>Henry Roberts</u>	<u>Henry Roberts</u>	<u>337-242-5554</u>	<u>henry@henryconsulting.com</u>	<u>Henry Roberts</u>
15 <u>DAVID COFF</u>	<u>DAVID COFF</u>	<u>504-524-9690</u>	<u>david.coff@henryconsulting.com</u>	<u>David Coff</u>
16 <u>Joshua Smith</u>	<u>Henry Roberts</u>	<u>(225) 672-9379</u>	<u>joshua@henryconsulting.com</u>	<u>Joshua Smith</u>
17 <u>Terrence Blotter</u>	<u>Terrence Blotter</u>	<u>825-431-7422</u>	<u>april@terrenceblotter.com</u>	<u>Terrence Blotter</u>
18 _____	_____	_____	_____	_____
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SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
 Inspections, 300 N. 10th, Baton Rouge, LA
 January 23, 2026 9:00 AM

Date: 1/23/26 Start Time: 9:00am End Time: 10:00am

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
1 <u>Dayle Henderson</u>	<u>Sauce Bar</u>	<u>504-915-1322</u>	<u>hjd@sauce-bar.com</u>	<u>[Signature]</u>
2 <u>Ali Hinton</u>	<u>Danell's</u>	<u>504-482-2040</u>	<u>Ali@Danell's.com</u>	<u>Ali</u>
3 <u>Nekema Davis Carroll</u>	<u>Bess Cleaning Service LLC</u>	<u>225-488-9709</u>	<u>nekemadavis@besscleaning.com</u>	<u>Nekema Davis Carroll</u>
4 <u>Tyler Crocker</u>	<u>Sudex</u>	<u>504-618-9183</u>	<u>tyler.crocker@sudex.com</u>	<u>Tyler Crocker</u>
5 <u>Terminix Norton</u>	<u>A Beehive Truck</u>	<u>225-431-7472</u>	<u>apex@beehive-truck.com</u>	<u>Terminix Norton</u>
6 <u>Henry Cline</u>	<u>Budget Cleaning & Maintenance</u>	<u>225-930-0303</u>	<u>henrycline@budgetcleaning.com</u>	<u>Henry Cline</u>
7 <u>Bonnie Owens</u>	<u>Budget Carpet</u>	<u>954-220-0248</u>	<u>bonnieowens@budgetcarpet.com</u>	<u>Bonnie Owens</u>
8 <u>Henry Roberts</u>	<u>Marvelous Maintenance</u>	<u>337-243-5554</u>	<u>henryroberts@marvelousmaintenance.com</u>	<u>Henry Roberts</u>
9 <u>Lisa Royal</u>	<u>Titan Cleaning LLC</u>	<u>504-477-2300</u>	<u>lisa.royal@titan-cleaning.com</u>	<u>Lisa Royal</u>
10 <u>David Cox</u>	<u>David Cox Consulting</u>	<u>504-529-9890</u>	<u>david.cox@dcconsulting.com</u>	<u>David Cox</u>
11 <u>Diana James</u>	<u>DOT Janitorial Inc.</u>	<u>225-663-0159</u>	<u>dottjanitorial@dotinc.com</u>	<u>Diana James</u>
12 <u>Brian Brown</u>	<u>Watts Group International</u>	<u>504-237-2241</u>	<u>brian.brown@wattsgrp.com</u>	<u>Brian Brown</u>

SIGN IN SHEET for NON-MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities

Inspections, 300 N. 10th, Baton Rouge, LA
January 23, 2026 9:00 AM

Date: 1/23/26 Start Time: 9:58am End Time: 10:30am

REPRESENTATIVE NAME
(Please Print)

13 Rolland Smith

Company Name
(Please Print)

CHERRY TREE INSURANCE (225) 6799319

Phone Number
(Please Print)

Email Address
(Please Print)

rparks@cherrytreeinsurance.com

REPRESENTATIVE NAME
(Signature)

[Signature]

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SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
 RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
 1100 Laurel Old Baton Rouge Junior High/Service Fee Department, Baton Rouge, LA
 January 23, 2026 9:00 AM

Date: 1/23/26 Start Time: 12:00pm End Time: 10:30am

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
1 DeAnna Davis Carroll	Nees Cleaning Service LLC	225-588-8722	deanna@neescleaning.com	DeAnna Davis Carroll
2 Henry Clark	Budget Cleaning & Mktg.	225-930-2303	budgetcleaning.net	Henry Clark
3 KOSLINT SMITH	THE PERFECT IMAGE	(225) 618-9374	perfectimage@perfectimage.com	Koslint Smith
4 Ben Brown	Wings Group Industries	504-231-2221	wingsgroupindustries.com	Ben Brown
5 Tammie Holton	A Becker Touch	225-921-7070	a.becker.touch@gmail.com	Tammie Holton
6 Tyler Crouch	Solex	504-618-9723	tyler.crouch@solex.com	Tyler Crouch
7 JIMMIE JENKINS	Royal Clean	254-230-0141	stanley@royalclean.com	Jimmie Jenkins
8 AL DIXON	RAMMELL	504-982-2000	AL@RAMMELL.com	Al Dixon
9 Harry Roberts	monumental maintenance professional cleaning services	337-242-5557	harry@monumental.com	Harry Roberts
10 DERRA JAMES	OTR INDUSTRIAL INC.	225-663-0151	djames@otrindustrial.com	Derra James
11 Lisa Royal	TOTAL CLEANING LLC	504-417-2300	lisa@totalcleaning.com	Lisa Royal
12 DAVID CEDN	HENRY CONSULTING	504-529-9690	dauid@henryconsulting.com	David Cedn

SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
1100 Laurel Old Baton Rouge Junior High/Service Fee Department, Baton Rouge, LA

Date: 1/23/25 Start Time: 10:00 End Time: 10:30 am

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
13 <u>Dan H. Henderson</u>	<u>Sveiss Inc</u>	<u>504-915-1322</u>	<u>bid@serve-cells.com</u>	<u>[Signature]</u>
14 _____	_____	_____	_____	_____
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SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities
Central Garage, Service Station and Fleet Management 333 Chippewa Baton Rouge, LA
January 23, 2026 9:00 AM

Date: 1/23/24 Start Time: 11:15am End Time: 11:45am

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REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)							
Tyler Croach	Sodexo	504-619-9783	tyler.croach@sodexo.com	<i>[Signature]</i>							
Terrence Minton	A Recolor Touch	225-431-7472	aprecolortouch19@gmail.com	<i>[Signature]</i>							
Ben Brown	Waters Group International	504-251-2327	ben@watersgroupinternational.com	<i>[Signature]</i>							
OMAR JAMES	DOF Sanitization Inc.	225-663-6157	dofofficesanitation@dofofficesanitation.com	<i>[Signature]</i>							
Henry Clark	Budget Cleaning & Maintenance	225-930-0303	Budgetcleaning.com	<i>[Signature]</i>							
DeAnna Jones-Cornell	Budget Cleaning Service LLC	225-888-3742	deanna@budgetcleaningservice.com	<i>[Signature]</i>							
Lisa Royal	TOTAL CLEANING LLC	504-417-2300	lisa.royal@totalcleaning.com	<i>[Signature]</i>							
Henry Roberts	menards maintenance professional cleaning services	337-342-5559	henryroberts@menards.com	<i>[Signature]</i>							
DAVID GUY	Henry Janitorial	504-529-9690	david.guy@henryjanitorial.com	<i>[Signature]</i>							
Dr. Nilton	Daniel	504-462-2004	Dr. Nilton	<i>[Signature]</i>							
Ernie Hernandez	Source One	504-915-1722	Ernie@sourceone.com	<i>[Signature]</i>							
Ashted Smith	CHEERY TREE INSTITUTE	225-678-0379	ashted@cheerytreeinstitute.com	<i>[Signature]</i>							

SIGN IN SHEET for MANDATORY PRE-PROPOSAL MEETING - JOB SITE VISIT
RFP 2025-21-7830 - Janitorial Services for Various Public Works Facilities North Landfill

1604 Samuel Road, Zachary, LA
 January 23, 2025 9:00 AM

Date: 1/23/25 Start Time: 12:00pm End Time: 12:30pm

REPRESENTATIVE NAME (Please Print)	Company Name (Please Print)	Phone Number (Please Print)	Email Address (Please Print)	REPRESENTATIVE NAME (Signature)
1 DAVID COBY	HENRY CONSULTING	504-529-4890	david.coby@henryconsulting.com	David M. Coby
2 AL HILLON	THOMAS	504-483-3040	AL@thomashill.com	AL
3 DAVID HERNANDEZ	SOURCE ONE	504-915-1332	bid@source-one.com	DAVID
4 ROBIN SMITH	PROPER TREE INSTITUTE INC	(225) 678-9379	care@proper-tree.com	Robin Smith
5 HENRY ROBERTS	managers review	337-842-5559	henry@managersreview.com	Henry Roberts
6 LISA ROYAL	TINA CLEANING LLC	504-411-2340	Lisa.royal@tinalcleaning.com	Lisa Royal
7 TONIA JAMES	DCR JANITORIAL INC.	225-663-0151	DCRjanitorial@gmail.com	Tonia James
8 HENRY CLARK	Budget Cleaning Solutions	225-930-0303	henry@budgetcleaning.com	Henry Clark
9 THOMAS ALSTON	A-RUCK-TRUCK	335-423-7470	arucktruck@gmail.com	THOMAS
10 NEENA DAVIS GARNETT	NEES CLEANING SERVICE	225-388-3703	neena@neescleaning.com	Neena Davis Garnett
11 BEN BRENN	WHIS GROUP INCORPORATED	504-231-2624	ben@whisgroup.com	BEN BRENN
12 TYLER COUCH	SOLERO	504-618-9723	tyler.couch@solero.com	Tyler Couch