

State of Louisiana  
Office of State Procurement

Jeff Landry  
Governor

Taylor F. Barras  
Commissioner of Administration



Division of Administration  
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Baton Rouge, Louisiana 70802-5243  
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December 10, 2025

**ADDENDUM NO. 01**

Your reference is directed to RFX Number 3000025702 for the Invitation to Bid (ITB) for the State of Louisiana – Stack Washer/Dryer Combo for LDMA, which is currently scheduled to open at 10:00AM CT on December 23, 2025.

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**Questions from the Vendor and State's Responses:**

**Vendor Question 1.** I wanted to verify that this was for delivery only and wouldn't require any install or inside delivery?

**State's Response:** *In Accordance with Attachment B – Scope of Work, Page 1, the Stack Washer/Dryer Combo does not require installation, only delivery. This order is to be delivered to DMA's warehouse located on post. The awarded vendor is responsible for removing units from the truck and placing in the warehouse.*

**Vendor Question 2.** Will a liftgate be needed for delivery or will these be delivered to a loading dock?

**State's Response:** *A lift gate will be needed for delivery.*

**Vendor Question 3.** The units need to have hoses, vents and cords. What type of cord will be required for these units, 3-prong or 4-prong?

**State's Response:** *A 4-prong cord will be needed for these units.*

**Vendor Question 4.** Will a flex vent be an acceptable ducting option?

**State's Response:** *Yes, a flex vent will be acceptable.*

**Vendor Question 5.** Will all 65 units be delivered at the same time?

**State's Response:** *The delivery can be split into 2 or 3 deliveries over the course of two months. Once the bid is awarded, prior coordination will be needed with the agency.*

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All else remains as on original Invitation to Bid.

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Erica Thomas  
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