



JEFFERSON PARISH
PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



November 13, 2025

ADDENDUM # 1

Bid Number: 50-00148096

Due Date: December 4, 2025

Three (3) Year Contract to Perform Janitorial Services at Various locations for the Jefferson Parish Department of General Services

Questions and Answers:

Questions:

1. Who is to provide and pay for the consumable supplies i.e., toilet tissue, hand towels, hand soap, hygiene restroom bags?
2. Who is to provide and pay for the trash can bags for all trash cans?
3. Who is to provide and pay for the umbrella bags?
4. Who will be responsible to provide and pay for the replacement of any damaged or broken restroom dispensers?
5. Who is to provide and pay for the batteries in the air freshener dispensers?

Answer:

Jefferson Parish will provide all consumable supplies, including trash & umbrella bags, damaged or broken restroom dispensers, and batteries in the air freshener dispensers.

*****PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION****

Sincerely,

Stacey Champagne
Purchasing Specialist II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.