



JEFFERSON PARISH

PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



November 21, 2025

ADDENDUM # 1

RFP NO: 0509

Receipt Date: December 5, 2025 3:30 p.m.

Provide Professional Consulting Services for a Comprehensive Jesse Owens Neighborhood Study under the Resilient Communities' Infrastructure Program (RCIP) for the Departments of Community Development and Parks and Recreation.

Questions and Answers:

1) **QUESTION:** What is the proposed budget?

ANSWER- The budget is not disclosed

2) **QUESTION:** What level of detail are you looking for in the Engagement Proposal requested in Section C, item 4? Is there a specific number of meetings you expect?

ANSWER- That is up to the proposer to submit with proposal.

3) **QUESTION:** In section C. Item 8 'Related Services Status' are you asking us to provide the status of any current contracts with Jefferson Parish?

ANSWER- This is for ongoing litigation between proposer and Jefferson Parish.

4) **QUESTION:** In Section 1.13, Required Signed and Notarized Affidavits, it states that Affidavits must be completed, signed, properly notarized and submitted in its original format prior to contract approval. Is a firm required to submit the signed and notarized affidavits with this proposal submission? Or is this only required if you are the consultant selected and awarded the contract?

ANSWER- The completed, signed, and properly notarized affidavit, as stated, will be required before Contract Approval. If you do not submit this affidavit in your proposal, it will not disqualify your proposal.

*** THE DEADLINE FOR INQUIRIES HAS BEEN REACHED ***

*** PLEASE REMEMBER TO ACKNOWLEDGE ALL ADDENDA BY NUMBER ON YOUR RFP SUBMISSION ***

Sincerely,

Shanna Folse, Purchasing Specialist III
Jefferson Parish Purchasing Department



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RFP SUBMISSION:

Proposer **must** acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.