

**NOLA Public School
Procurement Department
2401 Westbend Parkway, Suite 5076,
New Orleans, LA 70114
Paul A. Lucius, Executive Director of Procurement**

November 14, 2025

Addendum No. 2

REQUEST FOR PROPOSAL NO. 26-0044

HVAC MAINTENANCE SERVICES

This Addendum and Clarification item forms a part of the RFP Documents and modifies the original RFP Documents issued October 23, 2025. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so may subject proposal to disqualification.

**This Addendum consists of 2 Page(s).
DELETE PAGE 4:**

OVERVIEW

1.1 Introductions to Proposers

One signed original proposal shall be submitted electronically and clearly marked: REQUEST FOR PROPOSAL NO. 26-0044 ON November 19, 2025 AT 10:00 A.M. to Mr. Paul A. Lucius, Executive Director of Procurement: procurement@nolapublicschools.com.

The Orleans Parish School Board will not be responsible for the opening of, post-opening of, or failure to open a Proposal not properly addressed or identified.

The Orleans Parish School Board will not assume the responsibility for any delay as a result of failure of any entity to deliver Proposals on time.

The Proposal Submission Checklist is provided in Appendix A of this RFP. The checklist contains the required documents needed to be submitted with vendor proposal. All vendors shall refer to the checklist while preparing their proposals to ensure all required documents are submitted (See Appendices A & B). Failure to submit required documents shall result in rejection and proposals will not be reviewed by the Evaluation Committee.

No Proposal will be accepted after November 19, 2025 @ 10:00 A.M. under any conditions unless in the best interest of NOLA-PS by an addendum notification.

Pre-Proposal Meeting (via Virtual)	Friday	November 7, 2025 @ 10:00 A.M.
Last Day for Questions @ 4:00 P.M. (CST)	Monday	November 10, 2025
Last Day for Addendum	Friday	November 14, 2025
PROPOSAL SUBMISSION DEADLINE no later than 10:00 A.M.		November 19, 2025

Oral Presentations (if applicable)	December 4 - December 5, 2025
Evaluation Committee Meeting	December 4 - December 5, 2025
Award Notification (approximate)	TBD
Execution of Agreement (approximate)	TBD

REPLACE WITH:

OVERVIEW

1.1 Introductions to Proposers

One signed original proposal shall be submitted electronically and clearly marked: REQUEST FOR PROPOSAL NO. 26-0044 ON November 26, 2025 AT 10:00 A.M. to Mr. Paul A. Lucius, Executive Director of Procurement: procurement@nolapublicschools.com.

The Orleans Parish School Board will not be responsible for the opening of, post-opening of, or failure to open a Proposal not properly addressed or identified.

The Orleans Parish School Board will not assume the responsibility for any delay as a result of failure of any entity to deliver Proposals on time.

The Proposal Submission Checklist is provided in Appendix A of this RFP. The checklist contains the required documents needed to be submitted with vendor proposal. All vendors shall refer to the checklist while preparing their proposals to ensure all required documents are submitted (See Appendices A & B). Failure to submit required documents shall result in rejection and proposals will not be reviewed by the Evaluation Committee.

No Proposal will be accepted after November 26, 2025 @ 10:00 A.M. under any conditions unless in the best interest of NOLA-PS by an addendum notification.

Pre-Proposal Meeting (via Virtual)	Friday	November 7, 2025 @ 10:00 A.M.
Last Day for Questions @ 4:00 P.M. (CST)	Monday	November 18, 2025
Last Day for Addendum	Friday	November 21, 2025
PROPOSAL SUBMISSION DEADLINE no later than 10:00 A.M.		November 26, 2025
Oral Presentations (if applicable)		December 11 - December 12, 2025
Evaluation Committee Meeting		December 11 - December 12, 2025
Award Notification (approximate)		TBD
Execution of Agreement (approximate)		TBD

End of Addendum No. 2