

OFFICE OF PURCHASING
O'KEEFE ADMINISTRATION BUILDING
 501 City Park Avenue, Bldg 37
 New Orleans, LA 70119
 (504) 762-3027 FAX: (504) 762.3089
 www.dcc.edu

Addendum No: (2)

Bid No: 40006-R0030301
 Bid Name: Reupholster Auditorium Seats
 Opening Date: November 14, 2025 at 2:00PM

Addendum No: 02
 Date Issued: November 10, 2025

This addendum is hereby officially made a part of the referenced solicitation. The below are clarifications and are to be taken into consideration for establishing your pricing. Addenda must be signed and submitted with your Bid or your Bid will be rejected.

1.	Is there a place where I can find pictures?	Please see the attached documents
2.	Who will be in charge of the removal and installation of the seats from the auditorium? Will it be responsibility of the supplier or the College?	This is a turn key project. The contractor is responsible for removal and reinstallation of the seats.
3.	There is no way to know up front until you take apart. If there is damage this is out of the scope of the bid and will definitely not be for all seats. Do you want us to put a separate line item upfront to show additional costs IF NEEDED for the seats we need to do extra work on?	Yes
4.	Can you please clarify if the entire seat (seat cushion and seat back) will be reupholstered for this bid	Seat cushion only

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5.	Under General information item page 2 item 6 states that assuming there is no prompt payment discount provision payment will be made within 30 days however on page 8 item number 11 it states that if less than 1% and less than 30 days it would not be considered. If someone offers a discount of higher than 1% and a payment time of less than 30 days will that be considered. I haven't done this before and want to make sure I do this correctly.	No, it would not be considered
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Acknowledgement: Acknowledgement of this addendum is required. Bidder is to acknowledge receipt of this addendum where indicated on the Bid Form. See below if your Bid has already been submitted.
*If your bid has already been submitted, please sign below where indicated and fax this form in its entirety to (504) 762-3089 or email to aharri@dcc.edu, purchasingdept@dcc.edu, mail to the address stated in section 1.12.2 Proposer Inquiry Periods of the bid documents. Whether by fax or mail, this form must be received prior to the opening date and time indicated in the bid documents. **Failure to acknowledge and submit the addenda by the bid due date and time will cause your bid to be rejected.***

The below signed acknowledges receipt of this addendum

Company: _____ Signature: _____

Print Name: _____

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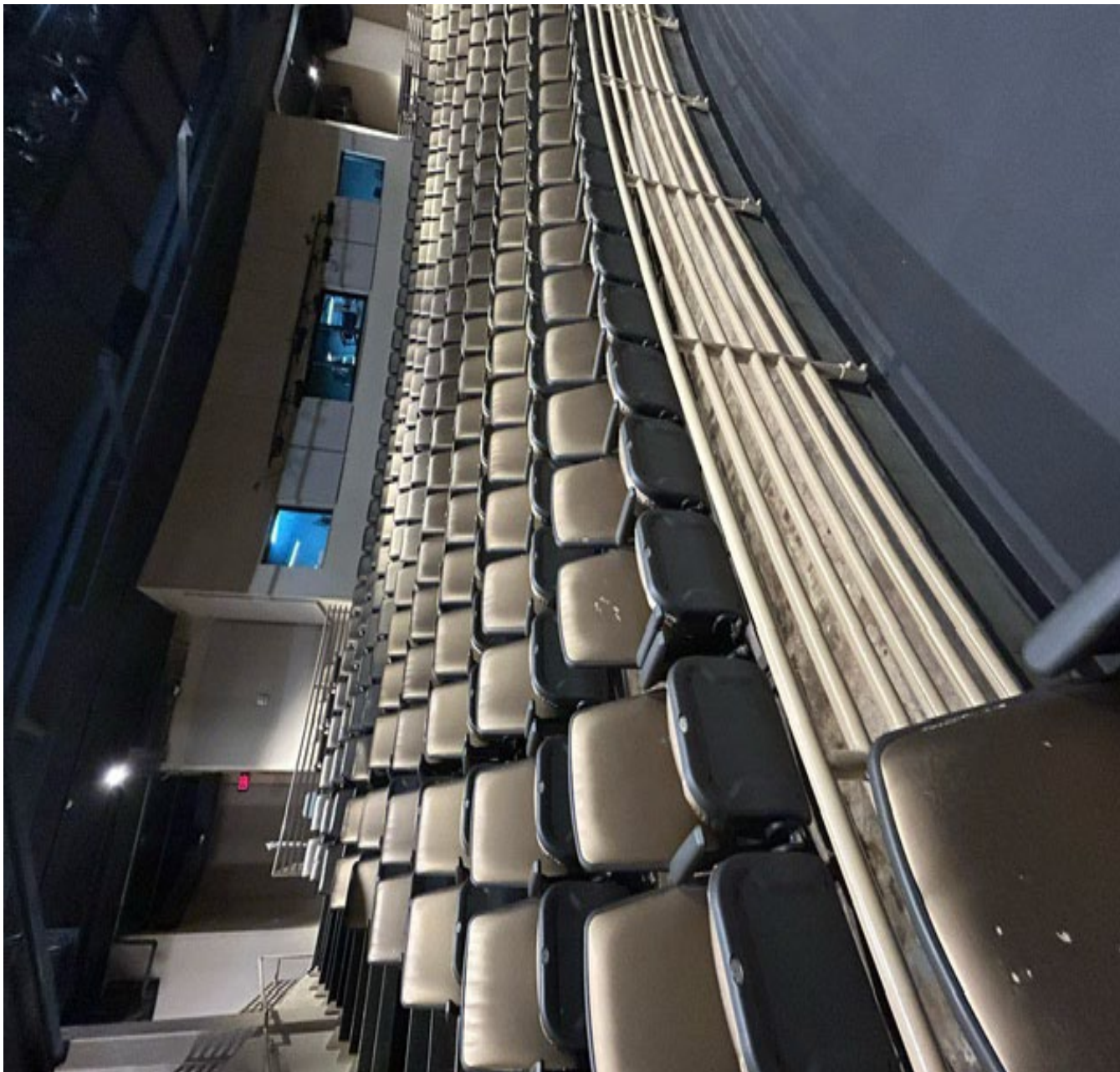


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