



ADDENDUM NO. 1

Date November 13, 2025

Project: Leesville Roof Replacement
Northwestern State University
3329 University Parkway
Leesville, Louisiana 71446

NOTICE TO CONTRACTORS

The following changes hereby become a part of the Contract Documents and all provisions of the Documents shall apply to the changes. Include related changes, throughout the various drawings and all sections of the specifications, which would result from these changes.

GENERAL CONTRACTORS ARE ADVISED TO NOTIFY ALL AFFECTED SUBCONTRACTORS OF CHANGES INVOLVED IN THE FOLLOWING ADDENDUM IN AS MUCH AS THIS OFFICE DOES NOT HAVE A COMPLETE RECORD OF ALL SUBCONTRACTORS FIGURING THIS WORK.

GENERAL:

The Addendum consist of (8) Eight 8½” x 11” Pages.

PRIOR APPROVAL

1. The following manufacturers are approved as substitutes for the items listed, subject to compliance with the Drawings, Specifications, Space Limitation Requirements, and comparison to the specified units:
 - Section 076200; Sheet Metal Flashing & Trim – Self adhering Underlayment (Alternate #2) – GAF’s Weather Watch and CertainTeed’s Winter Guard.
 - Section 076200; Sheet Metal Flashing & Trim – Synthetic Underlayment – GAF’s Felt buster and Certain Teed’s Roadrunner.
 - Section 076200; Sheet Metal Flashing & Trim – 24 gage Prefinished Metal – McElroy, Pac Clad and/or Berridge are acceptable manufacturers.



Prior approval of a manufacturer does not constitute approval of a manufacturer's specific project. Products shall meet or exceed plans and specifications in every aspect. Prior approval submissions are not reviewed for physical size, specific performance, etc. It is the Contractor's responsibility to ensure any product proposed for installation will fit and function according to space constraints and application.

GENERAL NOTES

General – See attached Pre-Bid Conference Objectives /Agenda and Sign-In Sheet.

1. Bid Envelope: The Contractor shall include the Name of the Project and NSU's Project #7670 on the outside of the envelope, along with the Contractor's Name, Contractor's Address, Contractor's License Number and "Bid Enclosed".
2. General – The Owner will designate a section of the parking lot next to the building for stored materials. It will be the Contractor's responsibility to provide fencing to block off stored materials and equipment.
3. General - The demolished materials shall be removed from the roof on the outside of the building and new materials shall be loaded on the roof from the outside of the building.
4. General – Workmen shall access the roof from the exterior of the building.
5. General – Classes will be held in this building and Staff and Students will be moving through the building. Workers should be mindful of this and try to keep noise down to a minimum in the building. Workmen shall not be allowed to talk to the Staff or Students.

SPECIFICATIONS

1. The Performance, Maintenance and Payment Bond is required to have a Power of Attorney attached to the Bond and both the Bond and Power of Attorney shall be "sealed".
2. Section 01500; Temporary Facilities – The Owner will provide the water and power from their existing services, and the Contractor shall provide their own telephone and Port-O-Let services.
3. Section 073113; Asphalt Shingles – CertainTeed – Landmark Pro Laminate Shingles is the Basis of Design.
4. Section 073113; Asphalt Shingles Specs 1.02 Installation A. 2 – The only approved shingle installation is by hand driven nails. Gun installation will NOT be allowed.
5. Section 077100; Roof Specialties – Delete the Section in its entirety.



DRAWINGS

1. Sheet D1.01; Base Bid Demolition Notes – Note #4 – The Contractor shall include 5% of the total decking costs in their bid. The 5% is for the total roof area.
2. Sheet A1.01, Roof Plan & Base Bid New Work Note #2 – Install new 24 ga. Prefinished Metal Drip Edge as noted at all edge of eaves. Hot Dipped (Coil Coated) Galvanized Steel Sheet: 24 gauge (G-90) Commercial quality, primed and finished one side with Kynar/Hylar based fluoropolymer coating $1.0 \pm .01$ mil total dry film thickness.
3. Sheet A2.01; Detail – Delete Valey Detail. There are no valleys on the roof.
4. Sheet A2.01; Detail – The pipe penetration shall have a “Bullet Boot” Neoprene fully encased boot at all locations.

ATTACHMENTS

1. Pre-Bid Conference Objectives / Agenda (3 Pages)
2. Pre-Bid Sign In Sheet (2 Page)

END OF ADDENDUM #1

TBA

CONFERENCE ATTENDEES

Project Name: Leesville Roof Replacement

Conference Location: NSU 3329 University Parkway Leesville LA

Date: 11/4/25 Time: 10:00 AM

Type: X Pre-Bid Pre-const Monthly Other

NAME

ORGANIZATION

CONTACT INFORMATION

Don Young

Tim Brandon Architect.

Time In: Time Out:

Phone: 318-742-4675

Fax: 318-742-4985

Email dyoung@tbastudio.com

Kevin Mark NSU

Time In: 9:50 Time Out:

Phone: (337) 842-3108

Fax:

Email marku.kc@nsula.edu

Brock Dowden Johnny's Roofing

Time In: 9:55 Time Out:

Phone: 318 402 8268

Fax:

Email brockdowden@gmail.com

Parker Abbott Roofing Solutions

Time In: 9:55 Time Out:

Phone: 225-955-9996

Fax:

Email Estimating@RoofingSolutions.com

Drew Purvis Stand Firm Roofing

Time In: 9:50 Time Out:

Phone: 318-471-3256

Fax:

Email drewpurvis0014@gmail.com

Matt Burford Burford Roofing & Construction

Time In: 9:54 Time Out:

Phone: 337 257 3739

Fax:

Email matt@burfordroofing.com

Tyler Mann Lifetime Roofing LLC

Time In: 9:55 Time Out:

Phone: 337-387-1687

Fax:

Email tyler@lrrroofing.com

Even maling Partin Roofing

Time In: _____ Time Out: _____

Phone: 225 999-6083

Fax: _____

Email estimating@partinRoofing
roofing

Greg Griffin G2 Griffin Construction

Time In: 9:57 Time Out: _____

Phone: 225-229-1677

Fax: _____

Email greg@griffinconstruction.com

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Phone: _____

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Pre-Bid Meeting Objectives:

NSU#7670

Leesville Roof Replacement 3329 University Parkway, Leesville, LA

1. Announce the official start time of the meeting (10:00 AM) and provide bidders the official sign-in sheet to sign. Mandatory Meeting.
2. Bid documents are available from TBA. Contact Angie / Trinity at 318-742-4675.
3. The **Project Bids on November 20, 2025, at 2:00 PM.** Bids shall be turned into the Northwestern Purchasing Division, St. Denis Hall, 200 Sam Sibley Drive, Natchitoches LA 71497 on the NSU Campus.
4. **LICENSED CONTRACTOR:** The Owner has established that a Louisiana State Contractor's License for the classifications of ***Roofing & Sheet Metal, Siding.*** will be required for this bid. The Louisiana Contractor's License number must be listed on the outside of the bid envelope.
5. Sign Louisiana Uniform Public Works Bid Form, Unit Price Schedule and bid security. Do not sign in pencil. Ink only. These forms are in the Spec Book.
6. Bidder shall ascertain from the designer prior to submitting his bid that he has received all addenda issued, and he shall acknowledge their receipt on the Louisiana Uniform Public Works Bid form and Bid Bond Form. There are two (2) Alternates on this project.

Alternate No. 1: For all work associated with the replacement of fascia and soffits per notes on D1.01 and A1.01.

Alternate No. 2: For all work associated with the upgrade of underlayment under the shingles per notes on A1.01.

7. Inform bidders that prior approvals must be submitted seven working (7) days prior to bid opening. (11.13.25)
8. Any clarifications need to be acknowledged at this meeting. Announce the cut-off date & time for contacting the designer to get your questions answered (11.11.25 at 2:00 PM)

Email me with questions at **dyoung@tbastudio.com**.

9. Announce the amount for Liquidated Damages (\$250) and consecutive construction days (75 days) as noted in the Instruction to Bidders, Item #4.



10. We strongly recommend that you review the NSU Instruction to Bidders Information after the Invitation to Bids in the Spec Book. These instructions indicate information on Insurance and Builder's Risk requirements, along with many other items.
11. Discussion of starting and completing dates. Notice to Proceed.
12. Discussion of long lead-time.
13. Contractor is responsible for visiting the site to familiarize himself with the local conditions. That can be done today.
14. The Contractor who has been awarded the project based on the lowest bid amount shall be required to have the actual job foreman who will oversee the project attend the pre-construction meeting. Superintendent or Job Foreman is supposed to be on site during all working operations.
15. Successful contractors will need to provide (1) executed contract, (1) performance bond, and (1) insurance form (with all requirements), before work begins on the project. These documents will be mailed to you the day after NSU approves the project.
16. Security is the Contractor's responsibility.
17. Port-O-Lets are required for workmen.
18. Roof access will be from the exterior of the building.

Scope of Work: The existing shingles and sheet metal and accessories shall be torn off in its entirety. The State of Louisiana FP &C Roofing Division has established the type of shingles to be used on this roof. They can be found in the Spec Book, prepared by TBA Studio, dated January 2025.

The Specs required the warranties required for each roof.

The Specs also indicates the sheet metal materials used, along with roof specialties and sealants.

The Contractor shall ensure that workmen follow the nailing patterns shown on the Drawings as provided by the FP &C Roofing Division. More can be done, less is not allowed.

TBA

Turn over to NSU for further comments.

End of Meeting