



# JEFFERSON PARISH

## PURCHASING DEPARTMENT

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR



**December 2, 2025**

### **ADDENDUM # 3**

**Bid Number: 50-00148925**

**Bid Due Date: December 11, 2025**

**Labor, Materials, and Equipment Needed to Provide Two (2) Year Contract to Perform Landscape Maintenance at Hope Haven.**

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#### **Question & Answer:**

1. Question - Please provide the previous bid tabulation for this bid.

Answer - This is new contract, there are no previous bid tab.

2. Question - Please provide the current contract for this bid.

Answer - This is new contract, there are no current contract.

3. Question - Please provide the annual budget for this bid.

Answer - We cannot provide budget for this bid.

4. Question - What is the current contract value for this bid?

Answer - This is new contract, there are no current contract value.

5. Question - Please confirm that contractors will need to do 4 irrigation startups and 4 irrigation winterizations. This is an uncommon practice for irrigation. Our recommendation is to have 1 irrigation start up, 1 irrigation winterization and 6 regular irrigation monitoring visits per year (double this for 2-year contract).

Answer - Except for the 24 months of the Base Maintenance Price, all other bid items are as needed. There is no minimum or maximum quantity for these items.



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6. Question - Please confirm the total number of irrigation zones for the Hope Haven location that contractors will be responsible for maintaining.

Answer - All irrigation work is on an as-needed basis. The existing controller shows 7 zones. However, the actual number of zones in the field may vary. Field verification is recommended. Additionally, zones may be added or deleted during the contract.

7. Question - Please confirm the Performance and Payment bond percentages. Pages 1 & 2 state a 50% bond and page 5 under Instructions for Bidders and General Conditions state a 100% bond, please confirm which one is correct.

Answer - Performance and Payment Bonds to be 50% of the total contract amount.

8. Question - Please confirm the specifications for the Incidental Annual Color. Will contractors be required to apply seasonal color once per year or twice per year, or is this strictly replacing dead annual color plants on an as needed basis?

Answer - Incidental plant material is on an as-needed basis.

9. Question - What center spacing are contractors required to install annual color plants at? (8", 9", 10" on center spacing)

Answer - Spacing will be determined on an as-needed basis.

10. Question - What type of plant material are contractors required to install for the 1-gallon, 3-gallon, 7-gallon, 15-gallon shrubs?

Answer - Incidental plant material is on an as-needed basis. Shrub variety and size to be determined as needed. Typically, shrub requirements will match existing plant material currently on site.

11. Question - What type of trees are contractors required to install for the 15-gallon, 30-gallon, 45-gallon trees?

Answer - Incidental plant material is on an as-needed basis. Tree variety and size to be determined as needed. Typically, tree requirements will match existing plant material currently on site.



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**\*\*\* DEADLINE FOR ALL QUESTIONS AND INQUIRIES HAVE MET \*\*\***

**\*\*\*PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION\*\***

Sincerely,

A handwritten signature in blue ink, appearing to read "Ruby Tran".

Ruby Tran, Purchasing Specialist II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**