

Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis St. 8th Floor Room 826
P.O.Box 1471
Baton Rouge, Louisiana 70821
225/389-3259 FAX 225/389-4841
purchasinginfo@brgov.com

Phil Gore Interim Director of Purchasing

ADDENDUM NO. 1 November 12, 2025

Your reference is directed to:

File Number: 25-098852

Solicitation Number:

A25-98852 Landscaping, Arborist & Flowerbeds at EBRP

Libraries

scheduled to open:

November 18, 2025

The following Addendum No. 1 – Questions & Answers will be made part of the above referenced solicitation.

Question 1: Are we responsible for winterizing the irrigation system and starting it back up in the spring?

Answer 1: Yes. Absolutely. Maintenance and operations of irrigation systems including immediate

attention to leaks and malfunctions is expected.

Question 2: I noticed at a few locations there was a lot of tree limbs against the fence that need to be cut up and

hauled away. Would we need to bring chainsaws and a trailer to each location and remove all of the

limbs and dead trees?

Answer 2: Tree pruning is handled under a separate contract. However, all waste from materials

handled under this contract does need to be removed at the end of each service session,

including grass trimmings, shrub prunings, when needed, and removal of dead annuals.

Question 3: Would you have a preference on color of mulch?

Answer 3: The library prefers natural colored mulches. If a dyed mulch must be used, brown is

acceptable, unnatural colors like black and red are not.

Question 4: Would you consider pine straw for mulch at any of the locations for a save in cost?

Answer 4: No

Question 5: Please provide the current contract for this bid

Answer 5: Public Records Request to link: https://www.brla.gov/531/Public-Records

Question 6: Please provide the previous bid tab for this bid

Answer 6: See attached

Question 7: Who is the current contractor on this contract?

Answer 7: Public Records Request to link: https://www.brla.gov/531/Public-Records

Question 8: What is the annual budget for this contract? Answer 8: Public Records Request to link: https://www.brla.gov/531/Public-Records Question 9: What is the value of the current contract for this bid? Answer 9: Public Records Request to link: https://www.brla.gov/531/Public-Records Question 10: In the contract renewal years, will contractors be allowed a contract escalation based on the Consumer Price Index each renewal year? Answer 10: No, price escalation based on the consumer price index will be negotiated. Question 11: Please confirm if bidders are to submit their bids via central bidding or a hard copy submittal. Answer 11: Yes, no email or fax copies will be accepted per page 2:6 in Instructions to bidders/terms & conditions for annual contracts Question 12: Is the City's intent to award all locations to one contractor or will these locations be awarded separately based on price? Page 21 of the bid packet states: It is the intent of the City of Baton Rouge to award this contract Answer 12: to one vendor. All Items must be bid. Question 13: Please confirm that contractors are not required to have MBE/SBE/WBE participation on this contract. Answer 13: Not required, but vendor should confirm if applicable Question 14: If MBE/SBE/WBE participation is required, please confirm the minimum percentage of MBE/SBE/WBE participation. Answer 14: Not required, however SEDB participation is encouraged Question 15: Are there any costs associated with Cybersecurity Training? Answer 15: This is a state requirement. And any price will be determine by the state. Question 16: How long does the cybersecurity training last? Answer 16: Check with the state requirements

Question 17: Are all crew members required to do cybersecurity training?

Answer 17: Check with the state requirements

Question 18: Each location has an Option B price for adding new bed areas or additional plantings to the existing beds/areas to existing or new library locations. The unit of measure for this price is listed as per sq. ft per month. Our question is, to price this correctly we would need to know the type of soil to be brought in, the depth of soil and/or mulch to be installed, as well as the specific plant sizes and species. As written, it would not be possible to provide a per sq. ft per month price for these services. Please consider revising this line item or providing further specification.

Answer 18: Bidders should use their time during site visits and from the provided site plans to estimate the depth of soil needed

Question 19: What size seasonal color pots will contractors be responsible to install? Answer 19: Bidders' should make that tally during their site visits. Question 20: How many flats of seasonal color have been installed in previous years? Answer 20: Bidders should use their time during site visits and from the provided site plans to estimate the number of flats for seasonal bed planting. Question 21 Can bidders utilize their own corporate resolution or are they required to submit the one provided in the bid specifications? Answer 21: Yes, there own corporate resolution is fine. Question 22: Are bidders required to submit the SEDB Responsiveness form with their bid if they do not anticipate utilizing SEDB companies? Answer 22: No, it is not required if they are not SEDB and not utilizing SEDB subcontractors Question 23: Are bidders required to submit the Required Participation questionnaire if they do not plan on utilizing any subcontractors? Answer 23: No Question 24 Are the good faith efforts documents required to be submitted if MBE/SBE/WBE participation is not required. Answer 24: Yes Question 25: Goodwood Main Library – Can the catch basis & bioswale areas be delineated on a map? Answer 25: The bioswales and catch basins are the several areas in the Main Library's parking lot, currently planted with bald cypress and scouring rush horsetail plant, Equisetum hyemale https://www.wildflower.org/plants/result.php?id plant=eqhy Question 26 Can a full list of the contractors who attended the pre-bid meeting be sent to all contractors? Answer 26: No Question 27: For all additional material to be priced, there is a brand, model, description, and warranty line to be filled in. Many of these items likely will not have a model number. Can this be left blank or listed as N/A without impacting the likelihood of the bid being accepted. Answer 27: In regard to vendor installed components like edging, tubing, emitters, timers, etc. these items should have SKU numbers, model and warranty information. Question 28: Can hardwood mulch be priced for the "Mulch – Non-Floating"? Hardwood none-floating is acceptable. The library prefers natural un-dyed mulch. No black Answer 28:

or red. Brown dyed mulch is acceptable.

Question 29 For bedding soil, is there a specific ratio of sand to organics that will be required?
 Answer 29: 10-20 percent coarse sand for drainage, with the rest being an appropriate mix for raised bedding areas.
 Question 30: Can a more specific description or specific description be given for "aggregate rock"? Is this meant to be limestone or other?

Answer 30: Aggregate rock should match the pre-existing installed landscape where needed, which should

be identified during site visits.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 25-098852			
ssylvan@brla.gov			
225-389-3259 x 3263			
Signature	Date	Company	

Commodify: Date: Section		SUMMARY OF QUOTATIONS			NAM	ES OF VEN	DORS		
Grounds Maintenance or Tree Trimming Services) Category: Requisition No: 98852 2.9-98852 Agency: Closing Date: 97.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0		Commodity:	Date:	8					
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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations		Category:	Requisition No:	5		e L	3	Ē	
To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations		98852	20-98852	Ĭ	SE	Car	,		
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Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price		Unit Price	Amount				
To prov	To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations											
0003B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material					
0003C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.09					
0004A	Central Branch Library 11260 Joor Road	Per Month	\$429.75		\$446.76		\$538.46					
	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material					
0004C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.07					
0005A	Delmont Gardens Branch Library 3351 Lorraine Street	Per Month	\$361.12		\$523.32		\$536.75					

	SUMMARY OF QUOTATIONS			NAN	ES OF VEN	DORS		
	Commodity:	Date:	e e		ra Ta	ļ	,	
Lands	caping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)	9/20/2023	LLC dba		LC dba	0	s, Inc.	
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item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	
To prov	ride maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	l plant mainten	ance in the flo	wer beds at t	he listed l	ibrary locati	ons
0005B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0005C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.07	
0006A	Eden Park Branch Library 5131 Greenwell Springs Road	Per Month	\$257.23		\$ 381.36		\$270.36	
0006B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new librery locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0006C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.08	
0007A	Fairwood Branch Library 12910 Old Hammond Highway	Per Month	\$306.33		\$321.92		\$321.77	
0007B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	

	SUMMARY OF QUOTATIONS			NAN	IES OF VEN	DORS		
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To prov	ide maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	l plant mainten	ance in the flo	wer beds at t	he listed li	ibrary locati	ons
	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.08	
	Greenwell Springs Regional Branch Library 11300 Greenwell Springs Road	Per Month	\$264.03		\$365.40		\$228.01	
0008B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0008C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.12		\$0.14	
0009A	Jones creek Regional Branch Library 6222 Jones Creek Road	Per Month	\$260.25		\$480.84		\$475.34	
0009B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0009C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.07	

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To prov	ide maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	i plant mainten	ance in the flo	wer beds at t	he listed li	ibrary locati	ons
	Pride Chaneyville Branch Library							
0010A	13600 Pride-Port Hudson Road	Per Month						
			\$314.69		\$533.16		\$508.55	
	Option: To add new beds/areas or additional plantings to the						4.00 +]
	existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		Plant Material	li
	in attached specifications		\$5.00		\$3.95		Materiai	
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	Scotlandville Branch Library		V		75			
	7373 Scenic Highway	Per Month						i i
			\$263.21		\$663.50		\$322.34	
	Option: To add new beds/areas or additional plantings to the						4.00 +	
0011B	existing beds/areas to existing or new library locations as stated	Per sq./ft. per month					Plant	
	in attached specifications		\$5.00		\$3.95		Material	
	Option: Monthly maintenance of new beds/areas or additions to							
0011C	the existing beds/areas as stated in attached specifications	Per sq./ft. per month	** **		40.40		***	
			\$0.08		\$0.10		\$0.09	igsquare
	Zachary Branch Library 1900 Church Street	Dos Manth						1 1
001ZA	1900 Citation Sheat	Per Month	\$364.43		\$483.42		\$458.19	
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	Commodity:	Date:	dba		dba		<u>:</u>	
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Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
To prov	ride maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	l plant mainten	ance in the flo	wer beds at t	he listed li	ibrary locati	ons
0012B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0012C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0 .08		\$0.06		\$0.08	
0013A	Goodwood Main Library 7711 Goodwood Boulevard	Per Month	\$1,532.08		\$880.50		\$2,594.73	
0013B	Cleaning Catch Basins and all Bioswale Areas; includes weeding, removing debris, clearing intakes, and trimming plants at the Main Library located at: 7711 Goodwood Bivd., Baton Rouge, LA 70806	Per sq./ft. per month	\$0.10		\$3.95		\$0.04	
0013C	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.16		4.00 + Plant Material	
	Option: Monthly maintenance of new beds/areas or additions to							

	SUMMARY OF QUOTATIONS			NAN	ES OF VEN	DORS		
	Commodity:	Date:	dba		g			
Lands	caping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)	9/20/2023	IF C FI		LC dba	0	Rotolo Consultants , Inc.	
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	Agency: ORIGINAL	Bid Opening or Closing Date:	Corporate Green	Seaso	CB'S Lawn Care LLC The Grounds Guys		o Con	
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Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
To prov	ide maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	l plant mainten	ance in the flo	wer beds at t	he listed li	ibrary locati	ons
	River Center Branch Library 250 North Boulevard	Per Month	\$295.42		\$152.00		\$308.83	
0014B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0014C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.	Per sq./ft. per month	\$0.08		\$0.16		\$0.07	
0015A	Outreach Facility Pocket Park 3434 North Boulevard	Per Month	\$198.37		\$208.00		\$246.43	
0015B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0015C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.	Per sq./ft. per month	\$0.08		\$0.16		\$0.24	
0016A	South Branch Library 2210 Glasgow Avenue	Per Month	\$743.74		\$261.78		\$685.45	

	SUMMARY OF QUOTATIONS			NAM	ES OF VEN	DORS		
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Lands	caping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)	9/20/2023	LLC dba		LC dba	a	ts , Inc.	
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Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
To prov	vide maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	plant mainten	ance in the flo	wer beds at t	he listed l	ibrary locati	ons
0016B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0016C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.	Per sq./ft. per month	\$0.08		\$0.06		\$0.09	
0017	Mulch - Non-Floating - Brand Model Description Warranty	PER CUBIC FOOT	\$3.24		\$2.86		\$5.55	
0018	Bedding Soil - Brand Model Description Warranty	PER CUBIC FOOT	\$3.18		\$0.84		\$4.50	
0019	Aggregate Rock - Brand Model Description Warranty	PER CUBIC FOOT	\$7.36		\$0.36		\$85.00	

	SUMMARY OF QUOTATIONS			NAM	ES OF VEN	DORS		
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Lands	caping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)	9/20/2023	IF C 9		LC dba	,	Rotolo Consultants , Inc.	
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Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
To prov	ride maintenance labor costs for landscaping, arborist, and ornam	ental shrub/tree/vine and	plant mainten	ance in the flo	wer beds at t	he listed l	ibrary locati	ons
0020	Pea Gravel- Brand Model Description Warranty	PER CUBIC FOOT	\$5.00		\$0.36		\$40.00	
0021	Other Plant Material as requested by agency Warranty	DISCOUNT OFF OF LIST PRICE	25%		0%		10%	
0022	Repair/maintenance/programming of irrigation system	PER HOUR	\$72.50		\$55.00		\$85.00	
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*	_	Cash Discount						
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