



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
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Baton Rouge, Louisiana 70821
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Phil Gore
Interim Director of Purchasing

**ADDENDUM NO. 1
November 12, 2025**

Your reference is directed to: **File Number: 25-098852**

Solicitation Number: **A25-98852 Landscaping, Arborist & Flowerbeds at EBRP Libraries**
scheduled to open: **November 18, 2025**

The following Addendum No. 1 – Questions & Answers will be made part of the above referenced solicitation.

- Question 1: Are we responsible for winterizing the irrigation system and starting it back up in the spring?
- Answer 1: Yes. Absolutely. Maintenance and operations of irrigation systems including immediate attention to leaks and malfunctions is expected.
- Question 2: I noticed at a few locations there was a lot of tree limbs against the fence that need to be cut up and hauled away. Would we need to bring chainsaws and a trailer to each location and remove all of the limbs and dead trees?
- Answer 2: Tree pruning is handled under a separate contract. However, all waste from materials handled under this contract does need to be removed at the end of each service session, including grass trimmings, shrub prunings, when needed, and removal of dead annuals.
- Question 3: Would you have a preference on color of mulch?
- Answer 3: The library prefers natural colored mulches. If a dyed mulch must be used, brown is acceptable, unnatural colors like black and red are not.
- Question 4: Would you consider pine straw for mulch at any of the locations for a save in cost?
- Answer 4: No
- Question 5: Please provide the current contract for this bid
- Answer 5: Public Records Request to link: <https://www.brla.gov/531/Public-Records>
- Question 6: Please provide the previous bid tab for this bid
- Answer 6: See attached
- Question 7: Who is the current contractor on this contract?
- Answer 7: Public Records Request to link: <https://www.brla.gov/531/Public-Records>

Question 8: What is the annual budget for this contract?

Answer 8: Public Records Request to link: <https://www.brla.gov/531/Public-Records>

Question 9: What is the value of the current contract for this bid?

Answer 9: Public Records Request to link: <https://www.brla.gov/531/Public-Records>

Question 10: In the contract renewal years, will contractors be allowed a contract escalation based on the Consumer Price Index each renewal year?

Answer 10: No, price escalation based on the consumer price index will be negotiated.

Question 11: Please confirm if bidders are to submit their bids via central bidding or a hard copy submittal.

Answer 11: Yes, no email or fax copies will be accepted per page 2:6 in Instructions to bidders/terms & conditions for annual contracts

Question 12: Is the City's intent to award all locations to one contractor or will these locations be awarded separately based on price?

Answer 12: Page 21 of the bid packet states: It is the intent of the City of Baton Rouge to award this contract to one vendor. All Items must be bid.

Question 13: Please confirm that contractors are not required to have MBE/SBE/WBE participation on this contract.

Answer 13: Not required, but vendor should confirm if applicable

Question 14: If MBE/SBE/WBE participation is required, please confirm the minimum percentage of MBE/SBE/WBE participation.

Answer 14: Not required, however SEDB participation is encouraged

Question 15: Are there any costs associated with Cybersecurity Training?

Answer 15: This is a state requirement. And any price will be determine by the state.

Question 16: How long does the cybersecurity training last?

Answer 16: Check with the state requirements

Question 17: Are all crew members required to do cybersecurity training?

Answer 17: Check with the state requirements

Question 18: Each location has an Option B price for adding new bed areas or additional plantings to the existing beds/areas to existing or new library locations. The unit of measure for this price is listed as per sq. ft per month. Our question is, to price this correctly we would need to know the type of soil to be brought in, the depth of soil and/or mulch to be installed, as well as the specific plant sizes and species. As written, it would not be possible to provide a per sq. ft per month price for these services. Please consider revising this line item or providing further specification.

Answer 18: Bidders should use their time during site visits and from the provided site plans to estimate the depth of soil needed

Question 19: What size seasonal color pots will contractors be responsible to install?

Answer 19: Bidders' should make that tally during their site visits.

Question 20: How many flats of seasonal color have been installed in previous years?

Answer 20: Bidders should use their time during site visits and from the provided site plans to estimate the number of flats for seasonal bed planting.

Question 21: Can bidders utilize their own corporate resolution or are they required to submit the one provided in the bid specifications?

Answer 21: Yes, their own corporate resolution is fine.

Question 22: Are bidders required to submit the SEDB Responsiveness form with their bid if they do not anticipate utilizing SEDB companies?

Answer 22: No, it is not required if they are not SEDB and not utilizing SEDB subcontractors

Question 23: Are bidders required to submit the Required Participation questionnaire if they do not plan on utilizing any subcontractors?

Answer 23: No

Question 24: Are the good faith efforts documents required to be submitted if MBE/SBE/WBE participation is not required.

Answer 24: Yes

Question 25: Goodwood Main Library – Can the catch basin & bioswale areas be delineated on a map?

Answer 25: The bioswales and catch basins are the several areas in the Main Library's parking lot, currently planted with bald cypress and scouring rush horsetail plant, Equisetum hyemale

https://www.wildflower.org/plants/result.php?id_plant=eqhy

Question 26: Can a full list of the contractors who attended the pre-bid meeting be sent to all contractors?

Answer 26: No

Question 27: For all additional material to be priced, there is a brand, model, description, and warranty line to be filled in. Many of these items likely will not have a model number. Can this be left blank or listed as N/A without impacting the likelihood of the bid being accepted.

Answer 27: In regard to vendor installed components like edging, tubing, emitters, timers, etc. these items should have SKU numbers, model and warranty information.

Question 28: Can hardwood mulch be priced for the "Mulch – Non-Floating"?

Answer 28: Hardwood none-floating is acceptable. The library prefers natural un-dyed mulch. No black or red. Brown dyed mulch is acceptable.

Question 29 For bedding soil, is there a specific ratio of sand to organics that will be required?

Answer 29: 10-20 percent coarse sand for drainage, with the rest being an appropriate mix for raised bedding areas.

Question 30: Can a more specific description or specific description be given for "aggregate rock"? Is this meant to be limestone or other?

Answer 30: Aggregate rock should match the pre-existing installed landscape where needed, which should be identified during site visits.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 25-098852

ssylvan@brla.gov

225-389-3259 x 3263

Signature

Date

Company

SUMMARY OF QUOTATIONS				NAMES OF VENDORS					
Commodity:		Date:		Corporate Green LLC dba GreenSeasons		CB'S Lawn Care LLC dba The Grounds Guys		Rotolo Consultants , Inc.	
Landscaping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)		9/20/2023							
Category:		Requisition No:							
98852		20-98852							
Agency:		Bid Opening or Closing Date:							
LIBRARY ORIGINAL		9/20/2023							
Sealed Bid ☐ Price Inquiry ☒ Definite Quantities ☐									
Item No.	DESCRIPTION OF COMMODITY	UNIT OF MEASURE	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations									
0001A	Baker Branch Library 3501 Groom Road	Per Month	\$307.25		\$443.94		\$267.63		
0001B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0001C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.13		
0002A	Bluebonnet Regional Branch Library 9200 Bluebonnet Boulevard	Per Month	\$288.85		\$282.90		\$304.83		
0002B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0002C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.08		
0003A	Carver Branch Library 720 Terrace Street	Per Month	\$241.75		\$253.68		\$288.55		

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98852		20-98852							
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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations									
0003B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0003C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.09		
0004A	Central Branch Library 11260 Joor Road	Per Month	\$429.75		\$446.76		\$538.46		
0004B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0004C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.07		
0005A	Delmont Gardens Branch Library 3351 Lorraine Street	Per Month	\$361.12		\$523.32		\$536.75		

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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations									
0005B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0005C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.07		
0006A	Eden Park Branch Library 5131 Greenwell Springs Road	Per Month	\$257.23		\$381.36		\$270.36		
0006B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0006C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.08		
0007A	Fairwood Branch Library 12910 Old Hammond Highway	Per Month	\$306.33		\$321.92		\$321.77		
0007B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		

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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations								
0007C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.04		\$0.08	
0008A	Greenwell Springs Regional Branch Library 11300 Greenwell Springs Road	Per Month	\$264.03		\$365.40		\$228.01	
0008B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0008C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.12		\$0.14	
0009A	Jones creek Regional Branch Library 6222 Jones Creek Road	Per Month	\$260.25		\$480.84		\$475.34	
0009B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material	
0009C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.07	

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Sealed Bid ___ Price Inquiry <u>X</u> Definite Quantities ___									
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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations									
0010A	Pride Chaneyville Branch Library 13600 Pride-Port Hudson Road	Per Month	\$314.69		\$533.16		\$508.55		
0010B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0010C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.12		\$0.07		
0011A	Scotlandville Branch Library 7373 Scenic Highway	Per Month	\$263.21		\$663.50		\$322.34		
0011B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0011C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.10		\$0.09		
0012A	Zachary Branch Library 1900 Church Street	Per Month	\$364.43		\$483.42		\$458.19		

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0012B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0012C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.06		\$0.08		
0013A	Goodwood Main Library 7711 Goodwood Boulevard	Per Month	\$1,532.08		\$880.50		\$2,594.73		
0013B	Cleaning Catch Basins and all Bioswale Areas; includes weeding, removing debris, clearing intakes, and trimming plants at the Main Library located at: 7711 Goodwood Blvd., Baton Rouge, LA 70806	Per sq./ft. per month	\$0.10		\$3.95		\$0.04		
0013C	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications	Per sq./ft. per month	\$5.00		\$3.16		4.00 + Plant Material		
0013D	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications	Per sq./ft. per month	\$0.08		\$0.16		\$0.05		

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To provide maintenance labor costs for landscaping, arborist, and ornamental shrub/tree/vine and plant maintenance in the flower beds at the listed library locations									
0014A	River Center Branch Library 250 North Boulevard	Per Month	\$295.42		\$152.00		\$308.83		
0014B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0014C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.	Per sq./ft. per month	\$0.08		\$0.16		\$0.07		
0015A	Outreach Facility Pocket Park 3434 North Boulevard	Per Month	\$198.37		\$208.00		\$246.43		
0015B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.	Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0015C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.	Per sq./ft. per month	\$0.08		\$0.16		\$0.24		
0016A	South Branch Library 2210 Glasgow Avenue	Per Month	\$743.74		\$261.78		\$685.45		

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0016B	Option: To add new beds/areas or additional plantings to the existing beds/areas to existing or new library locations as stated in attached specifications.		Per sq./ft. per month	\$5.00		\$3.95		4.00 + Plant Material		
0016C	Option: Monthly maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.		Per sq./ft. per month	\$0.08		\$0.06		\$0.09		
0017	Mulch - Non-Floating - Brand _____ Model _____ Description _____ Warranty _____		PER CUBIC FOOT	\$3.24		\$2.86		\$5.55		
0018	Bedding Soil - Brand _____ Model _____ Description _____ Warranty _____		PER CUBIC FOOT	\$3.18		\$0.84		\$4.50		
0019	Aggregate Rock - Brand _____ Model _____ Description _____ Warranty _____		PER CUBIC FOOT	\$7.36		\$0.36		\$85.00		

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0020	Pea Gravel- Brand _____ Model _____ Description _____ Warranty _____	PER CUBIC FOOT	\$5.00		\$0.36		\$40.00		
0021	Other Plant Material as requested by agency Warranty _____	DISCOUNT OFF OF LIST PRICE _____	25%		0%		10%		
0022	Repair/maintenance/programming of Irrigation system	PER HOUR	\$72.50		\$55.00		\$85.00		
☐ Advertise ☐ Bid Bond ☐ Ins		Total Amount							
		Cash Discount							
		Net Amount							
Buyer	Date	Delivery							
SS		Total Amount							
		TOTAL AWARD							
NOTES:									