

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

October 31, 2025

ADDENDUM NO. 01

Your reference is directed to RFx Number 3000025564 for the Invitation to Bid (ITB) for the State of Louisiana – *Rebid* Cheese Sandwich Crackers – DOC - PE, which is currently scheduled to open at 10:00 AM CT on November 13, 2025.

Questions from the Vendor and State's Responses:

Vendor Question 1. Can the location be accessed by a 53-foot trailer?

State's Response: Yes.

Vendor Question 2. Does the location have a loading dock?

State's Response: Yes.

Vendor Question 1. Will the location unload the truck or does the driver need to do an inside delivery?

State's Response: Agency will unload the truck.

Vendor Question 2. Is a lift gate required?

State's Response: No.

Vendor Question 2. Is an appointment required?

State's Response: No. Items are to be called for as needed by the Agency.

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Kennedy Lee
Office of State Procurement
Telephone No. 225-342-8045
Email: Kennedy.Lee@la.gov