



**Office of the Mayor-President**  
Purchasing Division

City of Baton Rouge  
Parish of East Baton Rouge  
222 St. Louis Street, 8<sup>th</sup> Floor  
P.O. Box 1471  
Baton Rouge, Louisiana 70821

**Philip Gore**  
Interim Director of Purchasing

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**ADDENDUM NO. 2 ISSUED OCTOBER 27, 2025**  
**RFP 2025-16-5140**  
**Janitorial Services for Various Public Safety Facilities**

Your reference is directed to the above-referenced RFP scheduled to open on **November 13, 2025, at 2:00 PM CST.**

This addendum is being issued to update the listing for the walkthroughs scheduled for **Tuesday, October 28, 2025 beginning at 9:00 AM CST** as well as update the map provided (outlining the sequence in which the walkthroughs will be conducted.) Note: There will be no walkthrough available at 100 W. Thomas Road, Baker, LA as originally planned nor will there be a walkthrough conducted at 4545 Plank Road, Baton Rouge, LA as this precinct is under construction. The walkthrough route will begin at **8227 Scenic Highway, Baton Rouge, LA.**

Please also refer to Schedule of Bid Items as reflected in Addendum No. 1.

**REMOVE** and **Replace** Schedule of Bid Items as reflected in Addendum No. 1 **in its entirety** and **replace** with attachment updating the updating the hours of operation on Items 10 and 13 as well as update the address for Items 20 and 21.

**The addendum is hereby officially made part of the referenced solicitation and should be attached to the proposer's proposal or otherwise acknowledged therein.**

**If you have already submitted your proposal and this addendum causes you to revise your original proposal, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your proposal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

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## Your Trip:

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**8227 Scenic Hwy  
to 201 3rd St  
5 stops**

**35 min**  
15.0 miles

IRS reimbursement: **\$10.02**

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**7 min** (2.40 miles)

8227 Scenic Hwy to 2727 Lt Gen Ben Davis Jr Ave

 **8227 Scenic Hwy**

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Head northwest. Go for 285 ft.

Then 0.05 miles

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Turn left onto Scenic Hwy (US-61 N). Go for 0.1 mi.

Then 0.1 miles

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Turn right onto Scotland Ave (LA-19). Go for 0.6 mi.

Then 0.6 miles

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Turn right onto Rosenwald Rd. Go for 1.1 mi.

Then 1.1 miles

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Turn left onto Veterans Memorial Blvd. Go for 0.3 mi.

Then 0.3 miles



Turn left onto Lt Gen Ben Davis Jr Ave. Go for 0.3 mi.

Then 0.3 miles



**2727 Lt Gen Ben Davis Jr Ave**

Baton Rouge, LA 70807-8075

**7 min** (2.19 miles)

**2727 Lt Gen Ben Davis Jr Ave to 8011 Merle Gustafson Dr**



**2727 Lt Gen Ben Davis Jr Ave**



Head west on Lt Gen Ben Davis Jr Ave. Go for 79 ft.

Then 0.01 miles



Turn left onto Jessie Brown Dr. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Brigadier General Issac Smith Ave. Go for 0.4 mi.

Then 0.4 miles \_\_\_\_\_



Turn right onto Veterans Memorial Blvd. Go for 0.8 mi.

Then 0.8 miles \_\_\_\_\_



Turn left onto Harding Blvd (LA-408 E). Go for 0.7 mi.

Then 0.7 miles \_\_\_\_\_



Turn left onto Merle Gustafson Dr. Go for 394 ft.

Then 0.07 miles \_\_\_\_\_



Turn left. Go for 141 ft.

Then 0.03 miles \_\_\_\_\_



Turn right. Go for 128 ft.

Then 0.02 miles \_\_\_\_\_



Turn right. Go for 66 ft.

Then 0.01 miles \_\_\_\_\_



8011 Merle Gustafson Dr

Baton Rouge, LA 70807-5202

**9 min** (2.87 miles)

8011 Merle Gustafson Dr to 2905 Evangeline St

📍 **8011 Merle Gustafson Dr**



Head north. Go for 174 ft.

Then 0.03 miles



Turn right toward Merle Gustafson Dr. Go for 82 ft.

Then 0.02 miles



Turn right onto Merle Gustafson Dr. Go for 0.1 mi.

Then 0.1 miles



Turn left onto Harding Blvd (LA-408 E). Go for 0.2 mi.

Then 0.2 miles



Turn right onto Plank Rd (LA-67). Go for 2.1 mi.

Then 2.1 miles



Turn right onto Evangeline St. Go for 0.4 mi.

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Then 0.4 miles

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 2905 Evangeline St

Baton Rouge, LA 70805-3435

**15 min** (5.76 miles)

2905 Evangeline St to 2265 Highland Rd

 2905 Evangeline St

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Head west on Evangeline St. Go for 0.2 mi.

Then 0.2 miles

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Turn left and take ramp onto I-110 S (The Great River Rd). Go for 1.9 mi.

Then 1.9 miles

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Take exit 2B toward N 22nd Street/Memorial Stadium onto LA-67 S (Plank Rd). Go for 0.3 mi.

Then 0.3 miles

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Turn slightly left onto N 22nd St (LA-67). Go for 1.2 mi.

Then 1.2 miles

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Turn right onto Government St (LA-73). Go for 0.2 mi.

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Then 0.2 miles \_\_\_\_\_



Turn left toward Wisteria St. Go for 331 ft.

Then 0.06 miles \_\_\_\_\_



Turn right onto Wisteria St. Go for 154 ft.

Then 0.03 miles \_\_\_\_\_



Turn left onto Park Blvd. Go for 0.8 mi.

Then 0.8 miles \_\_\_\_\_



Turn right onto E Washington St. Go for 0.8 mi.

Then 0.8 miles \_\_\_\_\_



Turn left onto Highland Rd. Go for 0.4 mi.

Then 0.4 miles \_\_\_\_\_



**2265 Highland Rd**

Baton Rouge, LA 70802-7247

**5 min** (1.73 miles)

2265 Highland Rd to 201 3rd St

⑤ 2265 Highland Rd



Head toward W Harding St on Highland Rd. Go for 1.0 mi.

Then 1.0 miles



Continue on St Ferdinand St. Go for 0.3 mi.

Then 0.3 miles



Turn left onto Government St (LA-73). Go for 305 ft.

Then 0.06 miles



Turn right onto St Louis St. Go for 0.2 mi.

Then 0.2 miles



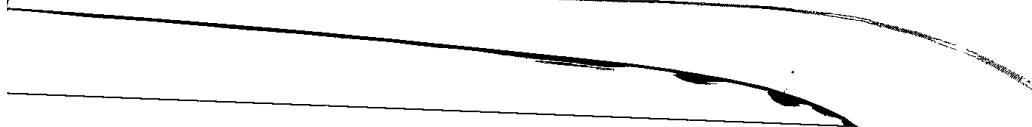
Turn left onto North Blvd. Go for 276 ft.

Then 0.05 miles



Turn right onto 3rd St. Go for 499 ft.

Then 0.09 miles



**Schedule of Bid Items**

**Page 1 of 5**

**It is the intent of this proposal to establish prices for Janitorial Services to be performed at Various Public Safety facilities. All items should be bid, A blank space, Zero, or NA may cause your bid to be deemed non-responsive:** Zero (0), N/A or a blank space on the Schedule of Bid Items page may cause your bid to be deemed non-responsive. If your intention is NO CHARGE, or NO BID please write that in the Unit price column. Annual Cost/Extended Total is the Unit Price multiplied by the quantity (square footage) x 12.

| ITEM NO. | DESCRIPTION                                                                                                                                                                                                                                 | QTY   | UNIT OF MEASURE | UNIT PRICE                        | EXTENDED TOTAL          |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------|-----------------------------------|-------------------------|
| 0001     | <b>BASE PRICE</b><br>Janitorial Services for 1 <sup>st</sup> District Precinct<br>Cleaning Schedule: M-F 8AM-5PM 4545 Plank Road<br>Janitorial Service per attached specifications.<br>Square feet per location is approximate.             | 8,800 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0002     | Shampoo Carpet (once per year) 1 <sup>st</sup> District Police Precinct, 4545 Plank Road                                                                                                                                                    | 2100  | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0003     | Strip/Wax Bare Floors (once per year) 1 <sup>st</sup> District Police Precinct 4545 Plank Road                                                                                                                                              | 6,700 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COS  |
| 0004     | <b>BASE PRICE</b> Janitorial Services for the 2 <sup>nd</sup> District – Police Precinct Cleaning Schedule M-Sunday 8AM-5PM 2265 Highland Road<br>Janitorial Service per attached specifications<br>Square feet per location is approximate | 2,304 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0005     | Shampoo Carpet (once per year) 2 <sup>nd</sup> District Police Precinct 2265 Highland Road                                                                                                                                                  | 324   | Sq. Ft/         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0006     | Strip/Wax Bare Floors (once per year) - 2nd District Police Precinct 2265 Highland Road                                                                                                                                                     | 1,980 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0007     | <b>BASE PRICE</b> - Janitorial Services for 4th District Police Precinct Cleaning Schedule: M-F 8am-5pm 8227 Scenic Hwy.<br>Janitorial Service per attached specifications<br>Square feet per location is approximate                       | 3,200 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |

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**Schedule of Bid Items**

**Page 2 of 5**

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| ITEM NO. | DESCRIPTION                                                                                                                                                                                                                            | QTY    | UNIT OF MEASURE | UNIT PRICE                        | EXTENDED TOTAL          |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------|-----------------------------------|-------------------------|
| 0008     | Shampoo Carpet (once per year) 4 <sup>th</sup> District Police Precinct 8227 Scenic Hwy                                                                                                                                                | 3,011  | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0009     | Strip/Wax Bare Floors (once per year) - 4th District Police Precinct 8227 Scenic Hwy.                                                                                                                                                  | 189    | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
|          | SUBTOTAL POLICE ITEMS 1-9                                                                                                                                                                                                              |        |                 |                                   |                         |
| 0010     | BASE PRICE - Janitorial Services for Fire Department Headquarters Cleaning Schedule: 1 Day Attendant M-F 7am-3:30 pm 8011 Merle Gustafson Drive Janitorial Service per attached specifications Square feet per location is approximate | 16,815 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0011     | Shampoo Carpet (once a year) Fire Department Headquarters 8011 Merle Gustafson Drive                                                                                                                                                   | 13,452 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0012     | Strip/Wax Bare Floors (once per year) Fire Department Headquarters 8011 Merle Gustafson Drive                                                                                                                                          | 3,363  | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0013     | Day Attendant: M-F 7:00 am- 3:30 pm Fire Department Headquarters 8011 Merle Gustafson Drive                                                                                                                                            | 1      | Month           | \$ _____<br>Price per month       | \$ _____<br>ANNUAL COST |

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**Schedule of Bid Items**

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| ITEM NO.                              | DESCRIPTION                                                                                                                                                                                                                                                                                 | QTY | UNIT OF MEASURE | UNIT PRICE                        | EXTENDED TOTAL          |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------|-----------------------------------|-------------------------|
| 0014                                  | BASE PRICE - Janitorial Services for Fire Department - Maintenance Outbuilding 8011 Merle Gustafson Drive Cleaning Schedule: M-F 7am-3:30pm Empty trash, sweep, mop and clean offices & bathrooms. Janitorial Service per attached specifications. Square feet per location is approximate  | 480 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0015                                  | Strip/Wax Bare Floors (once per year) Fire Department - Maintenance Outbuilding 8011 Merle Gustafson Drive                                                                                                                                                                                  | 480 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0016                                  | BASE PRICE - Janitorial Services for Fire Department - Mechanic Shop Outbuilding Cleaning Schedule: M-F 7am-3:30pm Empty trash, sweep, mop and clean offices & bathrooms 8011 Merle Gustafson Drive Janitorial Service per attached specifications. Square feet per location is approximate | 480 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0017                                  | Strip/Wax Bare Floors (once per year) Fire Department - Mechanic Shop Outbuilding 8011 Merle Gustafson Drive                                                                                                                                                                                | 480 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0018                                  | BASE PRICE - Janitorial Services for Fire Department – Supply Building Cleaning Schedule: M-F 6:30am Once Daily Empty trash, sweep, mop and clean office & bathrooms 8011 Merle Gustafson Drive Janitorial Service per attached specifications Square Feet per location is approximate      | 202 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0019                                  | Strip/Wax Bare Floors (once per year) Fire Department – Supply Building 8011 Merle Gustafson Drive                                                                                                                                                                                          | 202 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| SUBTOTAL FIRE DEPT. GROUP ITEMS 10-19 |                                                                                                                                                                                                                                                                                             |     |                 |                                   |                         |

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### Schedule of Bid Items

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| ITEM NO. | DESCRIPTION                                                                                                                                                                                                                          | QTY   | UNIT OF MEASURE | UNIT PRICE                        | EXTENDED TOTAL          |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------|-----------------------------------|-------------------------|
| 0020     | BASE PRICE - Janitorial Services for SRT/K9 Building Cleaning Schedule: 2 times per week 2727 Lt. General Ben Davis Avenue Janitorial Service per attached specifications. Square feet per location is approximate                   | 2,770 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0021     | Strip/Wax Bare Floors (once per year) for SRT/K9 Building 2727 Lt. General Ben Davis Avenue                                                                                                                                          | 2,770 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0022     | Janitorial Services for Police Department Crime Division Building per specifications 2905 Evangeline Street (13 Employees/16 active workstations) Cleaning Schedule: Monday after 12:00 p.m.; Wednesday and Friday before 12:00 p.m. | 5,519 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0023     | Janitorial Services for Police Annex Building per attached specifications 100 West Thomas Road (18 Employees) Cleaning Schedule: Monday and Thursday 8:00 a.m.                                                                       | 5,800 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |

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### Schedule of Bid Items

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| ITEM NO.                          | DESCRIPTION                                                                                                                                                                                                                   | QTY   | UNIT OF MEASURE | UNIT PRICE                        | EXTENDED TOTAL          |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------|-----------------------------------|-------------------------|
| 0024                              | Janitorial Services for Police Annex Building per attached specifications 100 West Thomas Road (18 Employees) Cleaning Schedule: Monday and Thursday 8:00 am.                                                                 | 5,800 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| 0025                              | Base Price - Janitorial Services to be performed at the 5TH District Police Precinct 201 3rd Street Cleaning Schedule: M-F 8 am-5 pm Janitorial Service per attached specifications. Square feet per location is approximate. | 1,000 | Sq. Ft.         | \$ _____<br>Price per square foot | \$ _____<br>ANNUAL COST |
| SUBTOTAL POLICE GROUP ITEMS 20-25 |                                                                                                                                                                                                                               |       |                 |                                   |                         |
| TOTAL ALL ITEMS                   |                                                                                                                                                                                                                               |       |                 |                                   |                         |

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