

NOTICE TO CONTRACTORS

The City of Baton Rouge and Parish of East Baton Rouge (City-Parish) will receive electronic or paper bids for the construction of the following project:

EBR PARISH PRISON WINGS "E" AND "F" SECURITY WINDOWS

2867 BRIGADIER GENERAL ISAAC SMITH AVE., BATON ROUGE, LA 70807

CITY PARISH PROJECT NO. 21-ASC-CP-1632

PROJECT DESCRIPTION: Remove Wings E & F existing steel doors with food pass & small window, install larger security glazing for sufficient visibility into dorms & day rooms.

Bid Package with Plans and Specifications may be obtained online at www.centrauctionhouse.com. Alternately, paper copies may be obtained through most reprographic vendors for their printing cost. All Bids shall be made on the Bid Package Forms.

Statutory Forms (Bid Package Part 1-A) shall be submitted to the Purchasing Division *prior to Bid Opening*:

Certification Regarding Debarment, Suspension and Other Responsibility Matters

Attestation of No Past Criminal Convictions

Legal Citizen Affidavit

Non-Collusion & Non-Solicitation Affidavit

Bid Forms (Bid Package Part 1) submitted shall be accompanied by a Certified Check or Cashier's Check payable to the Parish of East Baton Rouge, or a satisfactory **Bid Bond** executed by the Bidder and an acceptable surety, in an amount equal to five percent (5%) of the total bid.

Contractors must hold an active license issued by the State of Louisiana Licensing Board for Contractors in the classification of **Building Construction**, and must show their license number on the face of the bid envelope. All Contractors bidding on this work shall comply with all provisions of the State Licensing Law for Contractors, La RS 37:2150-2163 for all public contracts. It shall also be the responsibility of the General Contractor to assure that all subcontractors comply with this law.

Bids will be received online through www.centrauctionhouse.com or in an envelope delivered to the Purchasing Division 8th Floor Room 826 City Hall 222 St Louis St Baton Rouge, LA 70802 **until the BID OPENING 2:00 PM Local Time, Thursday, November 13th, 2025** with no exceptions.

At Bid Opening in Purchasing Division Room 826 City Hall, electronic Bids and Bid Bonds will be downloaded, then all electronic and paper Bids will be publicly read aloud. Bidders and/or their authorized representatives are invited. Bid results can also be viewed at the link: <http://city.brla.gov/dept/purchase/bidresults.asp>

The contract shall be awarded to the lowest responsible and responsive bidder. In accordance with Louisiana Revised Statute (La RS) 38:2214 B, the City-Parish reserves the right to reject any and all bids exceeding the preconstruction cost estimate, or for just cause. In accordance with La RS 38:2212 B (1), the provisions and requirements stated in the Bid Package and this advertisement shall not be waived by any entity. Bids shall be firm for a period of 45 days from the date of the Bid Opening, except as allowed per La RS 38:2214 C.

For this project the EBR Parish Purchasing office has directed a review of the scope of work and has established a minimum **EBE goal of 7% of the contract amount**. All Bidders shall achieve this goal or demonstrate good faith efforts to achieve the goal. Good faith efforts include meeting this EBE goal or providing documentation demonstrating that the Bidder made sufficient good faith efforts in attempting to meet this goal. Only EBE firms certified under the Parish SEDBE Certification Program at the time of submittal of the bid will count toward this EBE goal. To be considered responsive, the apparent low bidder must submit EBE Forms 1, 1A, and 2, and Letters of EBE Certification, as appropriate within 10 days after bid opening.

A non-mandatory pre-bid conference will be held at 12:00 PM on Tuesday, October 21st, at Department of Buildings and Grounds Building Maintenance Parish Prison Building, 2859 Lieutenant General Benjamin Davis, Jr. Avenue, Baton Rouge, LA 70807. All parties interested in this project are invited to attend this conference.

For additional information regarding the construction documents, please contact **Bid** related: Purchasing Division (225) 389-3259; **General Documents** related: Rob Gray, AIA, LEED BD+C, (225) 389-4694 or rgray@brla.gov and **Architectural and Construction Documents** related: Jimmy Hebert, Grace Design, LLC, (225) 338-5569 or ghebert@grace-design.com.