



ADDENDUM NO. 1

Date **October 23, 2025**

Project: **Shreveport Roof Replacement
Northwestern State University
1800 Line Ave.
Shreveport, Louisiana**

NOTICE TO CONTRACTORS

The following changes hereby become a part of the Contract Documents and all provisions of the Documents shall apply to the changes. Include related changes, throughout the various drawings and all sections of the specifications, which would result from these changes.

GENERAL CONTRACTORS ARE ADVISED TO NOTIFY ALL AFFECTED SUBCONTRACTORS OF CHANGES INVOLVED IN THE FOLLOWING ADDENDUM IN AS MUCH AS THIS OFFICE DOES NOT HAVE A COMPLETE RECORD OF ALL SUBCONTRACTORS FIGURING THIS WORK.

GENERAL:

The Addendum consist of (9) Nine 8½” x 11” Pages.

PRIOR APPROVAL

1. The following manufacturers are approved as substitutes for the items listed, subject to compliance with the Drawings, Specifications, Space Limitation Requirements, and comparison to the specified units:
 - Section 075423; Thermoplastic Polyolefin (TPO) Roofing – Carlisle Syn Tec Systems.

Prior approval of a manufacturer does not constitute approval of a manufacturer's specific project. Products shall meet or exceed plans and specifications in every aspect. Prior approval submissions are not reviewed for physical size, specific performance, etc. It is the Contractor's responsibility to ensure any product proposed for installation will fit and function according to space constraints and application.



GENERAL NOTES

1. General – See attached Pre-Bid Conference Objectives /Agenda and Sign-In Sheet.
2. Bid Envelope: The Contractor shall include the Name of the Project and NSU's Project #7669 on the outside of the envelope, along with the Contractor's Name, Contractor's Address, Contractor's License Number and "Bid Enclosed".
3. General – The Owner will designate a section of the parking lot next to the building for stored materials. It will be the Contractor's responsibility to provide fencing to block off stored materials and equipment.
4. General - The demolished materials shall be removed from the roof on the outside of the building and new materials shall be loaded on the roof from the outside of the building.
5. General – Workmen can access the roof from the interior of the building through the roof hatch. Workmen shall wear protective covering over their shoes or change shoes as they get on or off the roof to keep from tracking debris through the building.
6. General – Classes will be held in this building and Staff and Students will be moving through the building. Workers should be mindful of this and try to keep noise down to a minimum in the building. Workmen shall not be allowed to talk to the Staff or Students.

SPECIFICATIONS

1. The Performance, Maintenance and Payment Bond is required to have a Power of Attorney attached to the Bond and both the Bond and Power of Attorney shall be "sealed".
2. Section 01500; Temporary Facilities – The Owner will provide the water and power from their existing services, and the Contractor shall provide their own telephone and Port-O-Let services.

DRAWINGS

1. Sheet D1.01, Demolition Roof Plan, Base Bid Notes, Note #1- Change the size of the existing wood decking from 9 inches to 8 ½ inches and/or match existing size and thickness.
2. Sheet A1.01, Roof Plan – The shingles on the side of the dormers shall be removed. The Contractor shall install new underlayment and then install colored Hardie cement board in place of the shingles. The color selection will be by the Architect after award of the contract from the manufacturer's standard colors.



3. Sheet A1.01; Base Bid New Work, Note #2 – The tapered insulation shall be fully adhered on ½ inch dens deck primed cover board.
4. Sheet A2.01, TPO Roof Detail – See attached sample typical detail for TPO Tie–In Shingled or Metal Panel Roof (U-13F). Verify that your manufacturer will produce a warranty to comply with the State of Louisiana guidelines.

ATTACHMENTS

1. Pre-Bid Conference Objectives / Agenda (3 Pages)
2. Pre-Bid Sign In Sheet (2 Page)
3. TPO Tie-In to Shingled or Metal Panel Roof. (1 Page).

END OF ADDENDUM #1

TBA

CONFERENCE ATTENDEES

Project Name: Shreveport Roof Replacement
Conference Location: NSU Line Ave, Shreveport LA
Date: 10/21/25 Time: 10:00 AM
Type: X Pre-Bid Pre-const Monthly Other

NAME	ORGANIZATION	CONTACT INFORMATION
Don Young	Tim Brandon Architect.	Time In: <u> </u> Time Out: <u> </u> Phone: <u>318-742-4675</u> Fax: <u>318-742-4985</u> Email <u>dyoung@tbastudio.com</u>

<u>Tracy Riser</u>	<u>Terry's Roofing</u>	Time In: <u>9:49</u> Time Out: <u> </u> Phone: <u>318-742-8612</u> Fax: <u> </u>
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<u>Greg Griffin</u>	<u>GR Griffin Construction</u>	Email <u>TracyeTerry'sroofing.net</u> Time In: <u>9:49</u> Time Out: <u> </u> Phone: <u>225-229-1677</u> Fax: <u> </u> Email <u>greg@grgriffinconstruction.com</u>
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<u>Jose Aguayo</u>	<u>Golden Roofing</u>	Time In: <u>9:51</u> Time Out: <u> </u> Phone: <u>918-830-2928</u> Fax: <u> </u> Email <u>goldenroofingco@gmail.com</u>
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<u>Joe Zuniga</u>	<u>Johany's Roofing</u>	Time In: <u>9:50</u> Time Out: <u> </u> Phone: <u>318-671-5001</u> Fax: <u> </u> Email <u>j.r.zuniga@att.net</u>
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<u>Gene Spears</u>	<u>Witten Roofing LLC</u>	Time In: <u>9:30</u> Time Out: <u> </u> Phone: <u>318 355 9915</u> Fax: <u> </u> Email <u>gene@wroofing.net</u>
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<u>Jobee Stevenson</u>	<u>Witten Roofing LLC</u>	Time In: <u>9:30</u> Time Out: <u> </u> Phone: <u>318-977-2254</u> Fax: <u> </u> Email <u>jobee@wroofing.net</u>
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Fabian Chavez D7SE

Time In: 9:50 Time Out: _____

Phone: 225-999-1699

Fax: _____

Email fchavez@division7se.com

Ben Haggis Corp. Roofing

Time In: 9:45 Time Out: _____

Phone: 318 464 7769

Fax: _____

Email Ben@corporateroofing.net

Kevin Martin NSU

Time In: 9:58 Time Out: _____

Phone: (337) 842-3108

Fax: _____

Email martin@nsu.edu

Time In: _____ Time Out: _____

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Pre-Bid Meeting Objectives:

NSU#7669

Shreveport Roof Replacement Line Ave, Shreveport, LA

1. Announce the official start time of the meeting (10:00 AM) and provide bidders the official sign-in sheet to sign. Mandatory Meeting.
2. Bid documents are available from TBA. Contact Trinity at 318-742-4675.
3. The **Project Bids on October 30, 2025, at 2:00 PM**. Bids shall be turned into the Northwestern Purchasing Division, St. Denis Hall, 200 Sam Sibley Drive, Natchitoches LA 71497 on the NSU Campus.
4. **LICENSED CONTRACTOR:** The Owner has established that a Louisiana State Contractor's License for General Contractor or the subclassifications of ***Roofing & Sheet Metal, Siding***. will be required for this bid. The Louisiana Contractor's License number must be listed on the outside of the bid envelope.
5. Sign Louisiana Uniform Public Works Bid Form, Unit Price Schedule and bid security. Do not sign in pencil. Ink only. These forms are in the Spec Book. Tear out and submit.
6. Bidder shall ascertain from the designer prior to submitting his bid that he has received all addenda issued, and he shall acknowledge their receipt on the Louisiana Uniform Public Works Bid form and Bid Bond Form. There is two (2) Alternate on this project.

Alternate No. 1: For all work associated with the replacement of the joint material in the cornice stone per notes on D1.01 & A1.01.

Alternate No. 2: For all work associated with the painting the existing downspouts and cast iron boots per notes on A1.01.

7. Inform bidders that prior approvals must be submitted seven working (7) days prior to bid opening. (10-20.25)
8. Any clarifications need to be acknowledged at this meeting. Announce the cut-off date & time for contacting the designer to get your questions answered (10.22.25 at 2:00 PM)

Email me with questions at **dyoung@tbastudio.com**.

9. Announce the amount for Liquefied Damages (\$250) and consecutive construction days (75 days) as noted in the Instruction to Bidders, Item #4.



10. We strongly recommend that you review the NSU Instruction to Bidders Information after the Invitation to Bids in the Spec Book. These instructions indicate information on Insurance and Builder's Risk requirements, along with many other items.
11. Discussion of starting and completing dates. Notice to Proceed.
12. Discussion of long lead-time.
13. Contractor is responsible for visiting the site to familiarize himself with the local conditions. That can be done today.
14. The Contractor who has been awarded the project based on the lowest bid amount shall be required to have the actual job foreman who will oversee the project attend the pre-construction meeting. Superintendent or Job Foreman is supposed to be on site during all working operations.
15. Successful contractors will need to provide (1) executed contract, (1) performance bond, and (1) insurance form (with all requirements), before work begins on the project. These documents will be mailed to you the day after NSU approves the project.
16. Security is the Contractor's responsibility.
17. Port-O-Lets are required for workmen.
- 18.

Scope of Work: The existing shingles and SBS coated gutter roof shall be torn off in its entirety. The State of Louisiana FP &C Roofing Division has established the type of shingles to be used on this roof. They can be found in the Spec Book along with the fully adhered TPO Roof and tapered insulation/cover board to be used in the gutter area around the roof as further defined by the Drawings and Specifications, prepared by TBA Studio, dated January 2025.

The Specs required the warranties required for each type of roof.

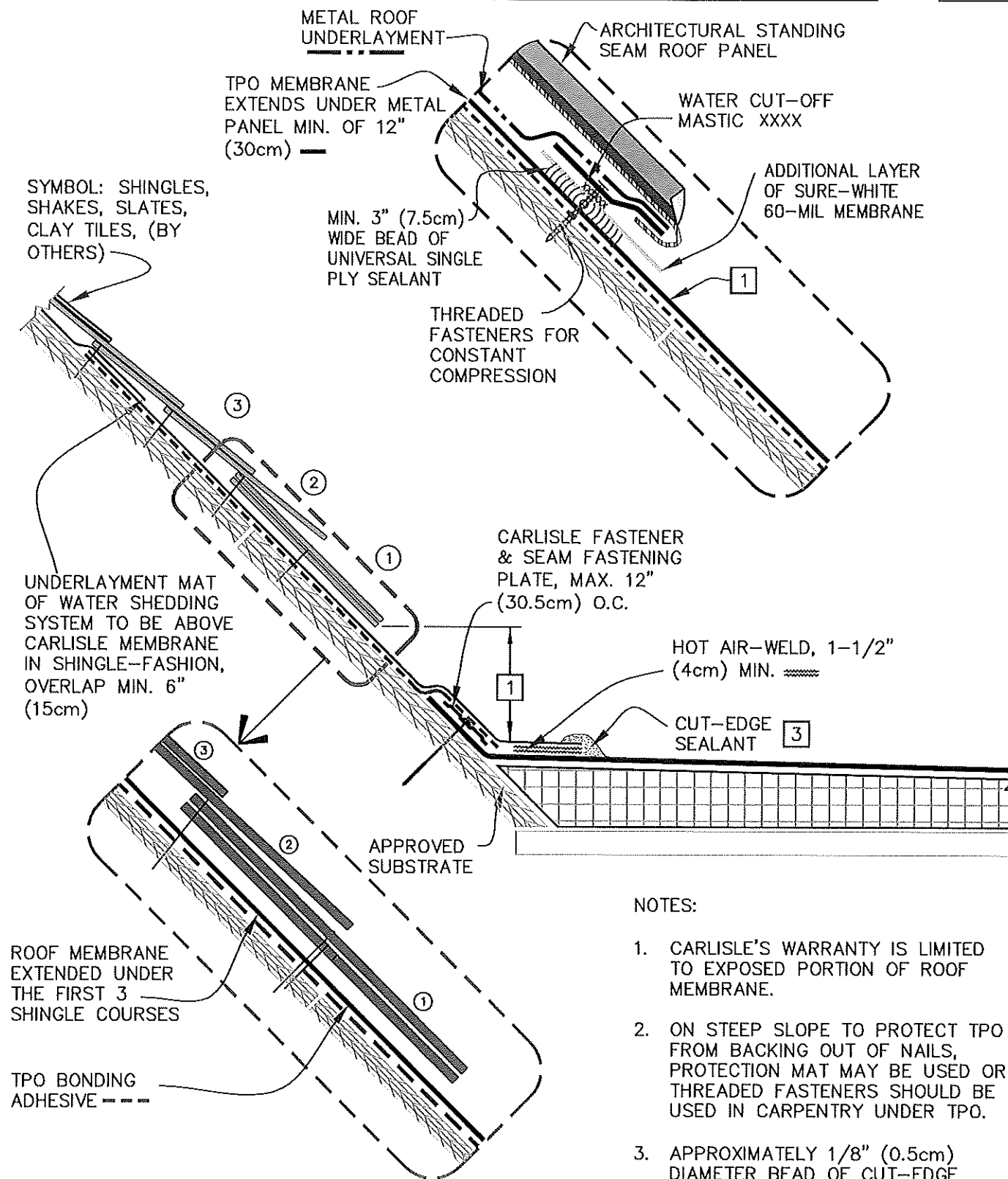
The Specs also indicates the sheet metal materials used, along with roof specialties and sealants.

The Contractor shall ensure that workmen follow the nailing patterns shown on the Drawings as provided by the FP &C Roofing Division. More can be done, less is not allowed. Sheet A2.01 for TPO & A2.02 for Shingles.

TBA

Turn over to NSU for further comments.

End of Meeting



TPO TIE-IN TO SHINGLED OR METAL PANEL ROOF

MAXIMUM WARRANTY: 30 YEARS



DETAIL NO.

U-13F