

**NOLA Public School
Procurement Department
2401 Westbend Parkway, Suite 5076,
New Orleans, LA 70114
Paul A. Lucius, Executive Director of Procurement**

October 24, 2025

Addendum No. 1

REQUEST FOR PROPOSAL NO. 26-0031

**SUPPORTING STUDENTS WITH DISABILITIES WITH THE
TRANSITION FROM MIDDLE TO HIGH SCHOOL: TOOLS &
RESOURCES FOR EDUCATORS & STUDENTS**

This Addendum and Clarification item forms a part of the RFP Documents and modifies the original RFP Documents issued September 25, 2025. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so may subject proposal to disqualification.

CLARIFICATION:

On Page 2 DELETE:

**REQUEST FOR PROPOSAL NO. 26-0031
SUPPORTING STUDENTS WITH DISABILITIES WITH THE
TRANSITION FROM MIDDLE TO HIGH SCHOOL: TOOLS &
RESOURCES FOR EDUCATORS & STUDENTS**

Electronic Responses to Request for Proposal relative to the above will be received via email submission to the Procurement Department for the Orleans Parish School Board (“OPSB” or “the District”) at 2401 Westbend Parkway, Suite 5055, New Orleans, Louisiana 70114 until **10:00 A.M. (CST) on Tuesday, October 28, 2025.**

REPLACE WITH:

**REQUEST FOR PROPOSAL NO. 26-0031
SUPPORTING STUDENTS WITH DISABILITIES WITH THE
TRANSITION FROM MIDDLE TO HIGH SCHOOL: TOOLS &
RESOURCES FOR EDUCATORS & STUDENTS**

Electronic Responses to Request for Proposal relative to the above will be received via email submission to the Procurement Department for the Orleans Parish School Board (“OPSB” or “the District”) at 2401 Westbend Parkway, Suite 5055, New Orleans, Louisiana 70114 until **10:00 A.M. (CST) on Tuesday, November 4, 2025.**

On Page 21 DELETE:

7.0 PROPOSAL FORMS/SUBMISSIONS

7.1 PROPOSAL SUBMISSION REQUIREMENTS

In addition to the requirements stated above, the proposal must address the following:

1. Three (3) to Five (5) client references (see attached form) from school districts to show evidence of past Occupational Therapy Services. References must include the complete name of the district and individual contact name, title, phone and email information.
2. A summary of any litigation filed against your company or any of its employees in the past three (3) years which is related to the service that the company provides in its regular course of business. The summary should state the nature of the litigation, a brief description of the case, the outcomes or projected outcomes, and the monetary amounts involved.
3. A summary of any litigation filed against any entity by you or any of your principals or employees in the past ten (10) years.

REPLACE WITH:

7.0 PROPOSAL FORMS/SUBMISSIONS

7.1 PROPOSAL SUBMISSION REQUIREMENTS

In addition to the requirements stated above, the proposal must address the following:

1. Three (3) to Five (5) client references (see attached form) from school districts to show evidence of past Supporting Transition Services. References must include the complete name of the district and individual contact name, title, phone and email information.
2. A summary of any litigation filed against your company or any of its employees in the past three (3) years which is related to the service that the company provides in its regular course of business. The summary should state the nature of the litigation, a brief description of the case, the outcomes or projected outcomes, and the monetary amounts involved.
3. A summary of any litigation filed against any entity by you or any of your principals or employees in the past ten (10) years.

End of Addendum No. 1