



JEFFERSON PARISH

PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



September 26, 2025

ADDENDUM # 1

Bid Number: 50-00148628

Bid Opening Date: October 7, 2025 at 2:00 PM

Two (2) Year Contract for Preventive Maintenance and Repairs on Various Makes and Models of HVAC Heating, Ventilation, and Air Conditioning Systems for the Eastbank Consolidated Fire Department

QUESTIONS & ANSWERS

Question #1: Do you have the bid tab sheet from the last time this went out to bid?

Answer: You may visit our central bidding site and search for the previous bid #50-00142378 to access the bid tabulation and the resolution to award.

Question #2: The contract refers to a two-year preventative maintenance and repair agreement. Can you clarify if this covers preventative maintenance only, or if service/repair calls are also included?

Answer: The requesting department stated that the contract covers service repairs and preventative maintenance.

Question #3: If service/repair calls are not included, will those be billed separately?

Answer: The requesting department stated service and repairs are included.

Question #4: In Section 2.0 – Scope, the contract language states: “We extend this proposal to cover the furnishing of labor, materials, and equipment necessary to provide a three-year maintenance contract to service various makes and models of (HVAC) Heating, Ventilation, and Air Conditioning Systems and Ice Making Machines for the East Bank Consolidated Fire Department.” Can you confirm whether the agreement is for two years or three years?

Answer: That section was intended to reflect a two (2) year agreement, rather than the three years stated.

***** PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON BID FORM WITH SUBMISSION *****



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Sincerely,

Sean Dumas

Sean Dumas

Purchasing Specialist, II

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.