



**JEFFERSON PARISH**  
PURCHASING DEPARTMENT

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR



September 15, 2025

**ADDENDUM # 1**

Bid Number: 50-00148521

Due Date: October 7, 2025

**One (1) Year Contract for All Emergency Transportation Assets During a Declared Emergency  
for The Jefferson Parish Department of Emergency Management**

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**Questions and Answers:**

1. For Emergencies specified in this bid, what is the time in hours between notification and expected arrival of vehicles?

**Answer:** We would need to start receiving vehicles within 24 hours of notification, but they can arrive over time, typically over a 24-to-48-hour window.

2. On page 7 of the invitation to bid form from Jefferson Parish, are these the maximum number of vehicles the Parish would order by type of vehicle?

**Answer:** No, this is just to compare responses to bids. We need enough vehicles to move 2,000 individuals so the number of vehicles will vary depending on size of vehicle.

3. To transport 200 passengers with ADA requirements would require, more vehicles then the 90 specified, or it would require specialty equipment which would transport many wheelchairs (4+) per vehicle. I do not see a price item for any specialty equipment. Could you explain more on the ADA needs of the anticipated 200? This was listed at 10% of a maximum 2,000 passengers.

**Answer:** We are expecting 200 individuals that use wheelchairs and we are expecting more than 90 vehicles.

**\*\*\*PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID  
SUBMISSION\*\***



# JEFFERSON PARISH

## PURCHASING DEPARTMENT

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Sincerely,

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Stacey Champagne  
Purchasing Specialist II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**