



Purchasing Department

Purchasing Department
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Addendum Number 1

September 5, 2025

Roofing/Solar Energy Production and Energy Conservation
Southern University and A&M College
Baton Rouge, Louisiana 70813

Bid # 50016-10345

3:00 PM

October 14, 2025

The following modifications to the referenced project shall be incorporated into the original specifications and/or plans. Unless a change is specifically made by addendum, the specifications and/or plans as issued shall govern.

Bids shall be accepted in the Purchasing Department by above date and time

Note: Vendors are required to acknowledge receipt of this addendum on the Louisiana Uniform Public Work Bid Form

Attachments:

- Clarifications & Revised Timeline
- RFP Evaluation Form

A handwritten signature in blue ink that reads 'Linda Antoine'.

Linda Antoine, Director of Purchasing

Date 9/5/2025

ADDENDUM #1

September 4, 2025

RFP Number 50016-10345

This Addendum #1 makes various changes and clarifications to the **Southern University RFP for Roofing/Solar Energy Production and Energy Conservation** that is currently being advertised for Responders.

1. Page 5: Section 1.3 (RFP Timeline) – See revision below.

| Event | Target Dates |
|--|---|
| RFP Issued | September 5, 2025 |
| Mandatory Pre-bid conference with tour | September 16, 2025 @ 10:00 AM |
| Deadline to submit inquiries | September 26, 2025 by 5:00 PM |
| Deadline to respond to inquiries | October 3, 2025 by 5:00 PM |
| Deadline to Submit Proposals | October 14, 2025 at 3:00pm Central Time |
| Presentations (tentative) | October 22, 2025 |
| Selection of Most Qualified Proposer (tentative) | November 7, 2025 |
| SU Board of Supervisors' Approval (tentative) | November 28, 2025 |

SPECIAL NOTE: Under President Trump's "One Big Beautiful Bill Act (OBBA)" Federal tax credits for solar energy projects will be rapidly phased out. To qualify for current tax credit levels, all projects must begin construction before June 30, 2026 and be completed by December 31, 2027. Because of this strict timeline, the goal is to have this project constructed and on-line by November 1, 2027.

2. Page 6: Section 2.1 (Roofing, Solar PV, and Energy Conservation Projects) – a) change "The focus for project development is designing, engineering, permitting, financing, installing, operating, and maintaining on-site solar PV and LED lighting systems with controls" to "The desired delivery method is a DESIGN-BUILD-FINANCE-OPERATE-MAINTAIN (DBFOM) model, and any other proposed delivery method must be pre-approved by SUBR.", b) change "20mWDC" to "20MWDC", and c) add the paragraph "All equipment, materials, and components for roofing, solar PV, and lighting shall be subject to SUBR's review and approval prior to procurement and installation."

Addendum #1 to Southern University RFP for Roofing/Solar Energy Production and Energy Conservation

3. Page 6: Section 2.2 (List of Project Sites) – for Camille Shade Hall change the roof age from “Mew’ to “New”.
4. Page 8: Section 3 (Project Financing) –add “
 - Other alternative financial mechanisms other than DBFOM that meet the intent of this Section may be proposed by the Respondent.”
5. Page 17: ATTACHMENTS – delete “Attachment D: SUBR Lighting Analysis From 2011 Lighting Audit” and rename the remaining Attachments as E, F, and G.

END OF ADDENDUM #1

Attachment 1

ROOFING/SOLAR & ENERGY CONSERVATION RFP RESPONDER EVALUATION FORM

RFP 50016-10345

Responder's Name: _____

Evaluator's Name: _____

Instructions:

- Score each category on a **1-5 scale**, where 1 = Poor, 2 = Average, 3 = Acceptable, 4 = Good, 5 = Excellent.
- Provide comments to justify your score.
- Total scores will help rank respondents, but qualitative comments are equally important.

Section 1: Company Background & Qualifications

| Criteria | Score (1-5) | Comments |
|--|-------------|----------|
| Experience in roofing, solar PV, and LED lighting projects | | |
| Experience of key personnel and team bios | | |
| Organizational capacity, project management capability | | |
| Experience with similar sized or type projects | | |
| Subcontractor/partner experience and reliability | | |
| History of legal or financial issues (none preferred) | | |
| Subtotal /30 | | |

Section 2: Roofing/Solar PV Project Development Approach

| Criteria | Score (1-5) | Comments |
|--|-------------|----------|
| Clarity of development strategy | | |
| Phased implementation and timeline feasibility | | |
| Hands-on project management & ongoing support | | |
| Solar located on roofs and in correct location on campus | | |
| 25 year roof warranty on solar roofs | | |
| Subtotal /25 | | |

Section 3: Proposed Systems & Technical Details

| Criteria | Score (1-5) | Comments |
|--|-------------|----------|
| Quality and reliability of proposed solar PV systems | | |
| Technical quality of roofing solutions | | |
| LED lighting quality, energy efficiency, and certifications | | |
| Completeness and accuracy of technical specs, diagrams, datasheets | | |
| Forecasted kWh production and savings calculations | | |
| Use of AguaSeal roofing as requested | | |
| Subtotal /30 | | |

Section 4: Financial Structure & Terms

| Criteria | Score (1-5) | Comments |
|---|-------------|----------|
| Total cost vs projected savings | | |
| Lease terms & annual escalator clarity | | |
| Transparency of assumptions and calculations | | |
| Long-term financial viability and risk mitigation | | |
| Subtotal /20 | | |

Section 5: Proposed Added Value to SUBR

| Criteria | Score (1-5) | Comments |
|--|-------------|----------|
| Upfront payments and other financial incentives offered to SUBR | | |
| Value of additional recommended means of energy savings for SUBR | | |

Subtotal /10 x 3 (multiplier for initiative) 30

Section 6: Project Timeline & Implementation

| Criteria | Score (1-5) | Comments |
|--|--------------------|-----------------|
| Feasibility of schedule for roofing, lighting, solar | | |
| Milestones clearly defined | | |
| System commissioning plan | | |
| Ability to meet SUBR deadlines | | |
| Subtotal /20 | | |

Section 7: Warranties & Compliance

| Criteria | Score (1-5) | Comments |
|--|--------------------|-----------------|
| Solar array warranties (module, inverter, racking) | | |
| Roofing warranties & handling of existing warranties | | |
| LED lighting warranties and incentives | | |
| Compliance with Safe Harbor / ITC deadlines | | |
| End-of-term solar options clarity | | |
| Subtotal /25 | | |

Section 8: Overall Proposal Quality & Responsiveness

| Criteria | Score (1-5) | Comments |
|---|--------------------|-----------------|
| Completeness and organization of submission | | |
| Responsiveness to RFP requirements | | |
| Professional presentation of proposal | | |
| Overall confidence in bidder's ability to deliver | | |
| Subtotal /20 | | |

FINAL SCORING

| Category | Points Score |
|--|---------------------|
| Section 1: Company Background & Qualifications | 30 |
| Section 2: Project Development Approach | 25 |

| Category | Points Score |
|---|--------------|
| Section 3: Technical Details | 30 |
| Section 4: Financial Structure & Terms | 20 |
| Section 5: Proposed Added Value to SUBR | 30 |
| Section 6: Project Timeline | 20 |
| Section 7: Warranties & Compliance | 25 |
| Section 8: Overall Proposal Quality | 20 |
| TOTAL SCORE MAX /200 | 200 |

Evaluator Comments / Recommendation (use back of form if necessary):

Evaluator's Signature: _____

Evaluation Date: _____