



Office of the Mayor-President
Purchasing Division

City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis Street, 8th Floor
P.O. Box 1471
Baton Rouge, Louisiana 70821

Philip Gore
Interim Director of Purchasing

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ADDENDUM NO. 3 ISSUED SEPTEMBER 25, 2025
RFP 2025-09-7810 – JANITORIAL SERVICES FOR THE 19TH JDC BUILDING

Your reference is directed to the above-referenced RFP scheduled to open on October 1, 2025, at 2:00 PM CST.

This addendum is being issued to respond to questions received after issuance of Addendum No. 2 on September 19, 2025.

- Q1 I do not see the necessary page to replace 24 in the Addendum 2. Please advise how to proceed.
- R1 **Please see attachment omitted within Attachment No. 2. Remove and replace within the RFP.**
- Q2 The original packet is page 99 then jumps to 101. Page 100 is not included in the Addendum No. 2.
- R2 **You were requested to remove Pages 100-104 in the original RFP and replace with the SEDBE forms provided in Addendum No. 2.**
- Q3 Pages 75 & 76 are duplicated on pages 116 & 118. Please advise.
- R3 **Pages 75 & 76 are attachments to be completed for your RFP proposal and pages 116 and 118 are attachments to the sample contract.**

The following revision to the RFP is also being made by means of Addendum No. 3 to extend the Bid Opening date as follows:

Bid Opening Date as written.

REVISE Bid Opening Date throughout RFP to reflect October 8, 2025 at 2:00 PM CST.

Attachment – Non-Mandatory Pre-Proposal Meeting Sign-In Sheet conducted September 12, 2025 9:00 AM

The addendum is hereby officially made part of the referenced solicitation and should be attached to the proposer's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original proposal, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your proposal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature

Date

Company

2.5.2. Qualifications

Each proposer should address their capability to execute all tasks outlined in the Scope of Work, including the availability of necessary resources, staff, and expertise. Proposals could include documentation of the following:

- **Resumes:** Detailed resumes of key personnel involved in the project.
- **Licenses:** Copies of all relevant licenses or certifications required for the tasks outlined in the Scope of Work.
- **Experience:** Descriptions and documentation of past projects demonstrating the vendor's ability to perform similar work, particularly in public facilities similar to the 19th JDC Building.

2.5.3 Technical

Each Proposer should address how the firm will meet all the requirements of this RFP, with particular attention to:

- **Plans and/or schedule for implementation, or orientation, or installation, etc. (whichever is relevant to the RFP requirements with particular attention to:**
 - Plans for training.
 - Provision for customer service, including personnel assigned, toll-free number, account inquiry, etc.
 - Resumes for the account manager, designated customer service representative(s), and any other key personnel to be assigned to this project, including those of subcontractors, if any.
 - References for at least three companies or governmental facilities for whom similar or larger scope services are currently being provided. Include a contact person and telephone number for each reference.
 - Information demonstrating the Proposer's financial stability (financial statements, annual reports, or similar data for the last three years).
 - Information demonstrating the Proposer's understanding of the nature and scope of this project

Any other information deemed pertinent by the Proposer, including terms and conditions which the Proposer wishes the City-Parish to consider.

SIGN IN SHEET for NON-MANDATORY PRE-PROPOSAL CONFERENCE
RFP SOLICITATION NUMBER 2025-09-7810 JANITORIAL SERVICES FOR 19TH JDC BUILDING
Date: SEPTEMBER 12, 2025 Start Time: 9:00 AM End Time: 9:30 AM

REPRESENTATIVE NAME (Please Print Clearly)	Company Name (Please Print Clearly)	Phone Number (Please Print Clearly)	Email Address (Please Print Clearly)	REPRESENTATIVE NAME (Signature)
<u>Doyle Hernandez</u>	<u>Source One</u>	<u>504-915-1822</u>	<u>bid@source-one.com</u>	<u>[Signature]</u>
<u>Daniel Cobarr</u>	<u>ServiceMaster</u>	<u>225-333-8191</u>	<u>Daniel.Daniel@service-master.com</u>	<u>[Signature]</u>
<u>Lisa Royal</u>	<u>Tifton Cleanville</u>	<u>504-447-2300</u>	<u>lisa.royal@tiftoncleanville.com</u>	<u>[Signature]</u>
<u>Alfred Bell</u>	<u>Bell's Janitorial</u>	<u>225-288-0112</u>	<u>alfredbell21@yahoo.com</u>	<u>[Signature]</u>
<u>Dennis Jones</u>	<u>DOCK Janitorial</u>	<u>225-663-0159</u>	<u>DOCKJanitorial@comcast.net</u>	<u>[Signature]</u>
<u>Elmer Lewis</u>	<u>Platinum Cleaning</u>	<u>804-335-6001</u>	<u>Elmer@platinumcleaning.com</u>	<u>[Signature]</u>
<u>Shawna Diskell</u>	<u>ecoBrite</u>	<u>971-278-5363</u>	<u>shawna.diskell@ecobrite.com</u>	<u>[Signature]</u>
<u>Reginald Hood</u>	<u>Platinum Cleaning</u>	<u>504-962-3807</u>	<u>rhood@platinumcleaning.com</u>	<u>[Signature]</u>
<u>Cheryl Campbell</u>	<u>Unlimited Cleaners</u>	<u>337-442-4181</u>	<u>unlimitedcleaners337@gmail.com</u>	<u>[Signature]</u>
<u>Charles Lewis</u>	<u>Unlimited Cleaners</u>	<u>337-280-5732</u>	<u>charles777@gmail.com</u>	<u>[Signature]</u>

SIGN IN SHEET for NON-MANDATORY PRE-PROPOSAL CONFERENCE
 RFP SOLICITATION NUMBER 2025-09-7810 JANITORIAL SERVICES FOR 19TH JDC BUILDING
 Date: SEPTEMBER 12, 2025 Start Time: 9:00 AM End Time: 4:30 PM

REPRESENTATIVE NAME (Please Print Clearly)	Company Name (Please Print Clearly)	Phone Number (Please Print Clearly)	Email Address (Please Print Clearly)	REPRESENTATIVE NAME (Signature)
Angela Gutierrez	American Facility Services	685772-5197	agutierrez@amfacility	Angela Gutierrez
Henry Clark	Budget Cleaning	225-920-0903	henry@budgetclean.com	Henry Clark
Edie Polina	Elia Prof	504 277-7281	edie@clean.ejcsmeij	Edie
Deanna Davis Carroll	Deas Cleaning Service	225-588-3909	deanna@deascleaningservice.com	Deanna Davis Carroll
Rebecca Madison	Genesis 360, LLC	225-347-8555	rebecca@genesis360llc.com	Rebecca Madison
Gabriela Williams	Dee's cleaning service	(906) 588-3700		Gabriela Williams
Kyle Allgood	DPW/Buildings	225-387-8382	kellygoode@bldg.gov	Kyle Allgood
Larry L. Cooper	DPW	225-603-5687	LC Cooper@bldg.gov	Larry L. Cooper
Debra	Durham	225-388-3269	debra@bldg.gov	Debra