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**Bid Number 50-00148207**

**Purchase of Trucks Mounted with Jetters and Vacuums for the  
Jefferson Parish Department of Public Works- Department of  
Sewerage**

**September 18, 2025 at 2:00 pm**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

**Buyer Name: Donna M Evans, Purchasing Specialist II**

**Buyer Email: [DONNA.EVANS@jeffparish.gov](mailto:DONNA.EVANS@jeffparish.gov)**

**Buyer Phone: 504-364-2691**

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

DATE: 8/20/2025

BID NO: 50-00148207

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

PURCHASING SPECIALIST:  
@jeffparish.gov

**BIDS WILL BE RECEIVED ONLINE VIA [WWW.JEFFPARISHBIDS.NET](http://WWW.JEFFPARISHBIDS.NET) UNTIL 2:00 PM, 9/18/2025 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit their bid via Jefferson Parish's electronic procurement page. Additional instructions are included in the text box highlighting electronic procurement.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES FOR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN La. R.S. 9:2602(8) ARE ACCEPTABLE. IN ACCORDANCE WITH La. R.S. 9:2602(8), JEFFERSON PARISH REQUIRES A SECURED DIGITAL SIGNATURE AND BIDDERS MUST PROVIDE PROOF OF THE SECURED SIGNATURE WITH BID SUBMISSION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

- A. All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, and in the terms and conditions of Resolution No. 136353 and/or Resolution No. 141125, all of which are made part of this bid proposal and ensuing contract by reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances ("JPCO"), Louisiana Code of Ethics, and applicable Jefferson Parish ethical standards.
- B. The General Conditions for construction projects (141125) and the General Conditions for the purchase of materials, services and/or supplies (136353) are those adopted by the Jefferson Parish Council by Resolution No. 136353 and Resolution No. 141125, respectively. The General Conditions adopted by these resolutions shall be considered as much a part of this document and the ensuing contract or P.O. as if they were written wholly herein. A copy of each may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy of each by visiting the Purchasing Department webpage at <http://www.jeffparish.gov/464/Purchasing> and clicking on Online Forms.
- C. Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in La. R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.
- D. All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://www.jeffparish.gov/464/Purchasing> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.
- E. All quotations shall be based on F.O.B. Agency warehouse or job site (see Additional Requirements section), anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to Public Works projects.
- F. Jefferson Parish requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated on the bid form with bid submission. Supporting documentation may be required upon request.

**Visit our website at [HTTP://JEFFPARISH.GOV/464/PURCHASING](http://JEFFPARISH.GOV/464/PURCHASING)**

BID NO: 50-00148207

- G. Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than five (5) working days prior to the bid opening. Bid numbers must be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than five (5) working days prior to the bid opening. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.
- H. All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. Jefferson Parish reserves the right to award bid to next lowest responsive and responsible bidder in this event.
- I. If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions.
- J. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH WILL ACCEPT ONE PRICE FOR EACH ITEM UNLESS OTHERWISE INDICATED. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line-item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.
- K. Written evidence of the authority of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. Acceptable written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer or a manager. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection. A sample corporate resolution can be downloaded from our website <http://www.jeffparish.gov/464/Purchasing> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://www.jeffparish.gov/464/Purchasing> or you may provide your own document.
- L. AWARD OF CONTRACT: Jefferson Parish reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of Jefferson Parish. Every contract or order shall be awarded to the LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.
- a. All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar day increments.
  - b. PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)
  - c. PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"
- M. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.
- N. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.
- a. For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.
- O. PRICES: Jefferson Parish is exempt from paying sales tax under La. R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and, unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures no more than four (4) decimal points. In the event there is a difference in unit prices and totals, the unit price shall prevail.
- a. Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

- P. **ANTI- DISCRIMINATION:** Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).
- a. In accordance with La. R.S. 38:2216.1, Jefferson Parish is prohibited from entering into a contract with a value of \$100,000 or more with a company for the purchase of goods or services unless the contract contains a written verification from the company of both of the following: 1) The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association. 2) The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association. As a result, the awarded bidder will be required to verify the above in the ensuing contract.
- Q. **INSPECTOR GENERAL:** It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.
- R. Proof of Cyber Security Training may be required for the successful bidder. Pursuant to La. R.S. 42:1267, any contractor who has access to state or local government information technology assets is required to complete cybersecurity training during the term of the contract and during any renewal period. As a Parish contractor, you are responsible for taking the cyber training, whether from the State or another source. After completion of said training please forward proof to your contract monitor/Parish contact.

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder after nine (9) working days.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS****IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://www.jeffparish.gov/464/Purchasing>.**

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW. IF THE NUMBER IS NOT SPECIFIED IN THIS BOX, IT IS NOT APPLICABLE FOR THIS BID.

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1. **MANDATORY PRE-BID** - All bidders must attend the **MANDATORY** pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LA.R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the **MANDATORY** pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. **NON-MANDATORY PRE-BID** - Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. **JP LICENSE** - Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Building Permits. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Building Permits. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable municipality, Federal and/or State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. **LSCB LICENSE** - A LA State Contractor's License will be required in accordance with LA.R.S. 37:2150 et. seq. and such license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. **SITE VISIT** - It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. **JOB SITE CLEANLINESS** - Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**Visit our website at [HTTP://JEFFPARISH.GOV/464/PURCHASING](http://JEFFPARISH.GOV/464/PURCHASING)**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS** - All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS** - A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
- 9.. **NON-PUBLIC WORKS BIDS** - A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. **INSURANCE** - All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Any deviation from the Standard Insurance Requirements must be requested in writing prior to bid opening. Proof of coverage will be required prior to award. Failure to comply with this instruction will result in bid rejection.
11. **BID BOND** - A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. **AS-NEEDED WORK** - This is a requirements-based contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. **FREIGHT** - Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **AFFIDAVIT** - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations in conformity with the provisions contained in LA.R.S. 38:2212.9, LA.R.S. 38:2212.10, LA.R.S. 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled GENERIC BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **FEDERAL FUNDING** - The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents and ensuing contract. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instruction will result in bid rejection.
16. **TAX EXEMPT** - For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.
17. **TECH AFFIDAVIT** - The Technology Affidavit is required for this solicitation and shall be submitted with the bid submission. Failure to do so will result in your bid being rejected. Pursuant to La. R.S. 38:2237.1, prior to the procurement of telecommunications or video surveillance equipment or services, the vendor shall provide documentation by affidavit that the equipment or services to be procured are not prohibited telecommunications or video surveillance equipment or services as defined in R.S. 39:1753.1(A). This affidavit is supplied as a courtesy to Affiant. It is the responsibility of the affiant to insure the affidavit submitted to Jefferson Parish complies, in both form and content, with federal, state and parish laws. No procurement shall be made from a vendor or other entity who fails to provide the documentation; any procurement in contravention to this requirement shall be null and void by law.

DATE: 8/20/2025

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BID NO: 50-00148207

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm throughout the entirety of the contract. However, bidders may request that an escalation provision be added to their contract by selecting "yes" below. The escalation provision in the contract will state that only one escalation will be allowed during the term of the contract, and the escalation shall take effect only after the initial 12 month period of the contract. A vendor with an escalation provision in their contract must submit a request in writing to activate the provision, but should not do so any sooner than the first day of the 13th month of their contract. The escalation percentage shall be limited to the most recently published CPI figure issued at the time an adjustment is requested by bidder based on the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO \_\_\_\_\_

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)** \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (     ) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED

SIGNATURE: \_\_\_\_\_

Printed Name

TITLE: \_\_\_\_\_

**SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.**

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00148207

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	EA	<div>PURCHASE OF SEWERAGE TRUCKS WITH JETTER AND VACUUM</div> <div>0001 - Pipehunter 5834, Truck Mounted Jetter with Vacuum, 2025 or newer Isuzu 2WD Cab Over</div>	<div>\$</div> <div></div>	<div>\$</div> <div></div>



**SPECIFICATIONS  
JEFFERSON PARISH  
DEPARTMENT OF SEWERAGE  
TRUCKS WITH JETTER AND VACUUM**

**GENERAL:**

Vendor shall bid on supplying two (2) Pipehunter 5834, or approved equal, trucks with mounted jetter and vacuum, 2025 or newer Isuzu, or approved equal, 2 WD cab over. This specification describes a 500-gallon high-pressure truck mounted sewer jetter. The sewer cleaner shall be manufactured in a way that will utilize a water pump driven by an auxiliary Tier4 final diesel engine with dual independent hydraulic drive sewer hose reels. The machine is equipped with a self-contained, non-corrosive, non-metallic water tank supply as the water source for the high-pressure pump. The machine will be equipped with vacuum system driven by the auxiliary engine & 100 gallon debris tank with 500 CFM and capable of being operated by one man, with all operating controls for high-pressure, dual hose reels, and vacuum system located on a single control panel at the rear of the machine for operator safety. This unit shall be provided by an authorized factory representative for Jefferson Parish, Louisiana and for the brand being offered. Any bids submitted for trucks with mounted jetter and vacuum manufacturers, other than as specified, must include with their bid all information needed to fully demonstrate complete compliance with the requirements of this specification. Bidder shall provide Dealer's License with bid.

**GENERAL TERMS:**

All equipment furnished under this contract shall be new and current production. Accessories not specifically mentioned herein, but necessary to furnish complete unit ready for use, shall also be included. Unit shall conform to the best practice known to the body trade in design, quality of material and workmanship. Assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of units as specified in this invitation to bid. The equipment furnished shall be manufactured in the USA.

**GUARANTEE:**

The body shall be covered by minimum a twelve (12) month warranty against manufactured defects. Extended warranty items are listed in specifications.

**PARTS MANUAL:**

Bidder shall furnish complete parts, maintenance, and operator's manual with each body sold.

## **JETTING SYSTEM**

### **TANK**

The capacity of the tank shall be at least 500 gallons.

Construction shall be black high density polyethylene with ultraviolet inhibitors to prevent undue brittleness when exposed to sunlight and shall be of round design for additional strength. White or clear tanks will not be acceptable due to algae growth from sunlight. Tank shall have sight gauge visible from operator's station. The sight gauge shall be connected to the tank on the top and the bottom of the gauge. Open-ended gauges are not acceptable.

The tank shall be mounted over the rear axle for optimum load distribution.

The tank shall have a minimum five (5) year standard manufacturer's warranty.

A 2 ½" overhead type tank filling assembly shall be located on the curbside. A positive air gap anti-siphon system shall be incorporated to protect the portable water supply. The tank shall be capable of being filled without removal of inspection lid. One 25' x 2 ½" curb side filler hose with fittings and carrying rack (Aluminum Construction) will be included.

The tank shall be vented and fitted with a (separate from fill system) removable port to permit inspection and access into the tank.

The system shall incorporate a suction line and a slope bottom tank to permit utilizing the entire bottom portion of the tank and settling chamber for heavy materials and to eliminate the possibility of these materials reaching the pump.

A final strainer shall be provided in the main water pump feed line. The strainer cap shall be removable by hand. Strainers requiring tools to remove the cap are unacceptable.

The tank shall be mounted in such a manner as to prohibit torsional racking of the frame from transmitting through the tank.

The tie down pipes shall be aluminum. Nylon tie down straps will not be accepted.

The tank shall have a minimum 2 ½" ball valve for isolating the filter strainer. Gate valves are not acceptable.

### **PUMP**

The pump shall be PTO clutch belt driven L Bracket design, triplex positive displacement, heavy duty, single acting, and triple plunger type. It shall be installed to operate at 40 GPM @ 3000 PSI

The water pump to be deck mounted between the water tank and cab of truck for noise suppression to operator.

The plungers shall be ceramic material.

The valves shall be stacked, pressed in valves will not be accepted.

The water pump to carry a (2) year manufactures' warranty.

Pump system shall include multi-flow feature at control panel, feature to allow pressure changes with use of needle valve with out changing the rpm of the engine.

Air purge system with air valve and needle valve located on a pressure outlet on the water pump will be provided.

Spray bar front bumper adjustable with 8 removable jets. The system to have in cab controls for auxiliary engine ignition, pressure control, engine rpm, and pressure gauge. The spray bar to operate up to 3000 psi.

#### **DUAL HYDRAULIC ARTICULAING HOSE REEL ASSEMBLY**

The unit shall be equipped with independent dual hose reels. Hose reels to be rear mounted on a single 3/8" steel plate and have 800 ft capacity of 3/4" sewer hose & 800 ft. 1/2" sewer hose. The hose reels shall be narrow design for easy levelwind; reels shall not exceed 10" in width. Hose reels shall be constructed of a minimum of 3/8" steel to withstand maximum working pressure without distortion. 1/4" hose reels requiring flanges for support will not be accepted. The hose reel shall be mounted to truck frame for lower profile. The hose reel shall not exceed 35" from ground level for ease of operation.

The hose reels shall be driven by hydraulic power in both directions. The hydraulic drive shall have sufficient power to retract the hose when fully extended into the sewer with the cleaning nozzle in operation. The reels shall be driven dual chain drive from the reel motor.

One hose guide (Double Poly Roller Design Hinged In Center) shall be provided to permit proper alignment of the 3/4" hose on the reel. The guide shall be pinned in place when not in use.

One hose guide (Single Roller Design) shall be provided to permit proper alignment of the 1/2" hose on the reel. The guide shall be pinned in place when not in use.

The reels shall be so constructed that there are no elbows or fittings inside the drum to hinder winding and to cause maintenance problems. The hose shall enter the reels through the high pressure tubing side flange to permit ease in winding and to minimize the possibility of damage to the hose.

The hose reels and center mounted aluminum control panel shall simultaneously hydraulically articulate 90 degrees to each side of center. The reels shall articulate on a heavy-duty worm gear. For operator's safety and ease of operation, the hose reels shall lock hydraulically in any position throughout its travel. Manual swing reels with locking pin are unacceptable.

A directional valve shall be supplied at operator station for alternating hydraulic drive and hydraulic articulation.

The hose reel swivels shall be greaseable and carry a (1) year warranty.

For operator's safety and ease of operation, the hose reel shall be infinitely lockable throughout its travel. Units with reset locking pins will not be accepted.

The reels shall lock in position and articulate by a lever at control panel.

The ¾" jet hose reel shall be equipped with hose footage counter.

#### **HOSE REELS DRIVE SYSTEM**

The hydraulic power for driving the hose reels shall consist of a hydraulic pump gear direct driven by the engine, a direction (reel in & out) and a speed control valve with a built in overload relief and hydraulic hose rated to withstand the maximum system pressure.

The hydraulic pump shall have a minimum capacity of at least 8 GPM @ 2500 RPM.

The aluminum oil reservoir tank shall have a minimum capacity of at least 15 gallons.

A directional valve shall be supplied at operator station for alternating hydraulics between the hose reels.

The hydraulic oil filter shall be the spin-on, in-line type.

#### **CONTROL PANEL**

All gauges, switches, levers, necessary for the operation of the unit, shall be grouped on a single control panel mounted between the dual hose reels, so the operator may have complete control of the cleaning operation while standing at one location. The control panel shall be constructed of aluminum.

The following instruments and controls shall be located at the hose reels operator station.

- Keyed engine ignition switch/ With Electric throttle
- Digital gauge package and water pressure gauge.
- Lever for diverting the hydraulic flow to each hose reel.
- Lever for diverting the water flow to each hose reel.
- Lever for controlling the speed and direction of the hose reel when moved from a central position.
- Flow control valve for further control of reels speed for safety of operator.
- Single exterior mounted high pressure lever water control valve shall regulate direction of water to hose reel or back to tank.
- The control panel shall move with the hose reels.
- Emergency Kill Button.
- Control panel light (LED).
- Work light mounted lower control panel (LED).

#### **ENGINE AUXILIARY**

The engine shall have a minimum two (2) year standard manufacturer's warranty.

The engine shall be a Tier 4 Final diesel. Water-cooled, wet sleeved, heavy duty, industrial type having a rating of 85 HP at 2,400 RPM.

The engine shall be mounted between the water tank and cab of the chassis for ease of access and noise suppression for the operator. Including DEF tank.

The engine shall be capable of starting with the water pump PTO engaged.

The engine shall be installed so that it is easily accessible for maintenance and service. Engine shrouding and belt guards to be constructed of aluminum tread plate.

The fuel shall be accessible via the chassis fuel tank tie in.

All required accessories shall be furnished, including:

- Built in Hi-temp low oil shut down system
- 12-volt ignition system with alternator and battery
- Electric throttle
- Starter with lock starting switch
- Replacement cartridge type oil filter
- Positive crank case ventilation system
- Governor to limit RPM
- Residential Muffler
- Digital gauge package
- Fuel to be supplied from the chassis fuel tank

#### **PIPING**

All piping systems shall be bolted to under frame and be removable. Construction of piping system shall be high pressure tubing to be rated to exceed pump pressure capacity. Pump suction lines and low pressure return piping systems may be standard weight pipe with malleable fittings. Heater hoses and vinyl are not acceptable for return hoses. Piping welded to frame will be unacceptable.

A strainer shall be top deck mounted for ease of operations and be installed in the suction line to prevent foreign material from damaging the pump, and at a location permitting ease accessibility for cleaning.

A relief valve adjustable from 0-3000 PSI shall regulate pressure to the sewer-cleaning nozzle. The valve must be repairable; throw away type sealed units are not acceptable.

#### **MAIN FRAME**

The frame shall be bolted to the chassis frame utilizing shear plates. U-bolt systems will not be accepted.

All decking shall be diamond tread plate steel for operator safety.

Steps Shall be provided on curbside of the unit.

The unit frame shall be a minimum of 10" Front & rear and 6" rail formed 3/16" channel.

#### **STANDARD SEWER CLEANING ACCESSORIES**

**Following cleaning tools to supplied:**

- One ¾" stainless steel sewer-cleaning nozzle having five 35-degree rearward jets.
- One ½" stainless steel sewer-cleaning nozzle having five 35-degree rearward jets.
- One ¾" stainless steel sewer-cleaning nozzle having five 15-degree rearward jets.
- One ½" stainless steel sewer-cleaning nozzle having five 15-degree rearward
- One ¾" RED DAWG 10 JET Grenade nozzle with replaceable inserts.
- One ¾" RED DAWG Chisel Point nozzle with replaceable inserts
- One ¾" skid assembly, 6" long, threaded for hose fittings and nozzle
- One ½" skid assembly, 6" long, threaded for hose fittings and nozzle
- Two Nozzle storage racks for ¾" & ½" nozzles

**Following ¾" cleaning hoses to be supplied:**

600 ft ¾" 3000 PSI jet hose

500 ft. ½" 4000 PSI jet hose

Two Leader Hoses (steel wire braid) (1) ¾" x 10' long (1) ½" x 10' long.

(1) 3" Tiger Tail hose protector.

(1) 2" Tiger Tail hose protector.

Wash down system includes:

- 25 ft Handgun gun hose with hand gun.
  - Handgun relief valve (the relief valve shall be adjustable)
  - The hand gun system shall operate at a minimum of 500 psi and a maximum of 800 PSI. The quick disconnect for the handgun shall be mounted at the operator station
- (1) Upper manhole roller constructed of aluminum.

**TOOL BOXES**

One (1) 12" x 14" x 72" Full locking toolbox shall be installed between water tank and dual hose reel mounted above frame

One (1) 18" x 18" x 36" toolbox shall be installed on unit below frame driver side.

One (1) 19" x 33" x 40" toolbox shall be installed on unit above frame driver side

Boxes shall be made of diamond tread plate aluminum and shall lock.

One (1) 14" x 14" x 36" Tool tray aluminum construction above frame driver side.

## **LIGHTING**

### **Stop Lights**

Tail light & direction light

### **Markers**

DOT/ICC lighting to meet Federal/State laws

Two (2) upper work lights mounted each side arrowstick at operator station (LED).

(1) Strobe light with limb guard to be mounted on unit on/off switch to be located in cab (LED).

(1) Directional traffic arrowstick to be mounted on the rear of the unit. Controls for the arrowstick shall be located in the cab (LED).



## **VACUUM SYSTEM**

The capacity of the tank shall be at least 100 gallons

Construction shall be carbon steel.

The vacuum system shall be Hydraulic driven utilizing a direct drive hydraulic pump off the auxiliary engine. Due to emissions and securing independent operation of the sewer cleaner vacuum systems driven of the chassis pto will not be accepted.

The vacuum tank shall have a full opening rear door with 4 wing bolts

The positive displacement blower system shall incorporate an electric on off system located on control panel.

Body Wash Out System shall be installed forward in the vacuum tank. The body washout system shall have a 3-way ball valve for utilizing the main water pump pressure.

The PD (positive displacement) blower vacuum blower shall be a minimum 500 CFM

The system shall incorporate a 4" port final muffler.

The pump and hydraulic motor shall be mounted for easy access

The hydraulic system shall be installed and limit the blower from over speeding.

The filtration system shall utilize a minimum of the following:

- Primary moisture trap and float ball
- Final filter
- All trap shall incorporate full opening access doors for cleaning and maintenance

The blower speed controls shall be mounted on the hose reel control panel.

3-3" aluminum vacuum tubes in the following lengths :

4' Crown with male and female cam-lock ends

4' With male and female cam-lock ends

5' with male and female cam-lock ends

10' vacuum hose with male and female ends.

The piping and hose shall have storage racks all pipes and hoses.

The rack shall be accessible from ground level.

A pipe storage rack for the tubing and hose shall be permanently installed on the vacuum tank.

## **PAINTING & LINER**

Entire module frame, debris tank and hose reel shall be sprayed with industrial speed liner. The frame shall be coated top and bottom 8-10 MIL. Components shall be coated separately prior to assembly. The engine compartment and guards shall not be coated they will be constructed of aluminum diamond tread plate.

## **CHASSIS**

### **(New Unused) Cab Over Style ISUZU or Equal**

4HK1-TC, diesel engine 317 CID (5.19L), 215 HP at

2550 RPM: 452 ft.-lb. gross torque at 1850 RPM

SAE Net Torque @ RPM 452 @ 1850

Fuel Tank Capacity, Approx 30 gal

Automatic Transmission

Model Manufacturer Aisin A465

Type 6-Speed Automatic w/OD

Electrical

Cold Cranking Amps @ 0° F (Primary) 750

Cold Cranking Amps @ 0° F (2nd) 750

Maximum Alternator Capacity (amps) 110

Brake Type Power

Brake ABS System 4-Wheel

Power steering , AM/FM stereo, Electric window

A/C, Heater, Defroster, bucket driver seat, Split Passenger

Exhaust Brake-Butterfly Type

19,500 GVWR Chassis Rating 120"CA 70" AF

Front Gross Axle Weight Rating: 7275 lbs

Rear Gross Axle Weight Rating: 13660 lbs

Suspension Type - Front Tapered Leaf

Suspension Type - Rear Multi-Leaf

Steering Type Power

Turning Diameter - Curb to Curb 28.5 ft

Turning Diameter - Wall to Wall 33.0 ft

Tires 225/70R 19.5F Radial Tubeless



# JEFFERSON PARISH

## PURCHASING DEPARTMENT

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR



May 2025

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes that are now effective:

➤ **Additional Requirements for Bid Instructions:**

The Additional Requirements for Bid Instructions have been revised. The numbers correlating with the instructions may not be the same number as past bids. **Please read ALL instructions and bid documents carefully and thoroughly prior to bid submission.**

➤ **Affidavits:**

There is a new affidavit for all bids named "Generic Bid Affidavit". The Public Works Bid Affidavit and Non-Public Works Bid Affidavit are no longer valid. **The "Generic Bid Affidavit" must be submitted with ALL bid submissions.**

➤ **Insurance Requirements:**

**Within ten (10) days of bid opening, the apparent low bidder will be required to provide FINAL insurance certificates evidencing the insurance coverages of the subject bid (please refer to each individual bid specifications requirements) to Jefferson Parish which shall name "the Parish of Jefferson, its Districts, Departments, and Agencies under the direction of the Parish President and the Parish Council" as additional insured on the Commercial General Liability and the Comprehensive Automobile Liability policies to protect against negligence by the contractor, as provided by contract.**

**Failure to provide your certificate of insurance within the ten (10) days of bid opening shall result in the Parish rejecting your bid as non-responsive and moving on to the next apparent lowest bidder.**

You may still opt to send in your insurance certificates with your bid submission, however, if the provided certificates are not in FINAL form, if you are the apparent low bidder, then you will still be required to send in a FINAL certificate within 10 days of bid opening.

# **Generic Bid Affidavit Instructions**

This affidavit is supplied as a courtesy to Affiant. It is the responsibility of the affiant to insure the affidavit submitted to Jefferson Parish complies, in both form and content, with federal, state and parish laws. It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

**The Affidavit MUST comply with the following requirements to be accepted.**

- Must be signed by an authorized representative of the entity.
- Must be notarized by a notary with proper jurisdiction who must sign and print name, and include bar/notary number.
- Location where the notarization is taking place should be filled in at the top of the affidavit – not the location of the contract services.
- MUST select either Choice A or B when required.
- If choice A is selected, it must include an attachment.

**Affidavits with the following WILL NOT be accepted.**

- If both choice A and B are selected, the affidavit will not be accepted.
- An affidavit marked N/A will not be accepted.
- An affidavit missing attachment(s) when required will not be accepted.
- An affidavit that is notarized by a notary who does not have jurisdiction in the place where notarized or is not active will not be accepted.
- Affidavits that are older than six (6) months will not be accepted.

*Instruction sheet may be omitted when submitting the affidavit.*

**Generic Bid**

**AFFIDAVIT**

STATE OF \_\_\_\_\_

PARISH/COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared:

\_\_\_\_\_ (Affiant) who after being duly sworn by me, deposed and  
said that he/she is the fully authorized \_\_\_\_\_ of  
\_\_\_\_\_ (Entity), who submitted a bid to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** \_\_\_\_\_ There are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish of Jefferson to the Affiant.

**Choice B** \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67.16)
- (c) False accounting (R.S. 14:70)
- (d) Issuing worthless checks (R.S. 14:71)
- (e) Bank fraud (R.S. 14:71.1)
- (f) Forgery (R.S. 14:72)
- (g) Contractors; misapplication of payments prohibited (R.S. 14:202)
- (h) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract canceled, the awarded entity

making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2) above.

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME,  
NOTARY PUBLIC ON THE \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.



## **Evidence of Authority Instructions**

**Only an authorized Agent shall sign this proposal. Each Proposer is required to provide satisfactory evidence of the authority of the person signing for the agency, corporation, partnership or other legal entity, which shall be attached to the proposal.**

**The following page is a sample Corporate Resolution. This sample is supplied as a courtesy to Proposers, but it is the responsibility of the Proposer to ensure the evidence of authority they submit to Jefferson Parish complies, in both form and content, with federal, state and Parish laws. Additionally, a sample Sole Proprietorship Certification may be found at <https://www.jeffparish.gov/466/Document-Library>.**

*Instruction sheet may be omitted when submitting.*

## **CORPORATE RESOLUTION**

Excerpt from minutes of meeting of the Board of Directors of

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Incorporated.

At the meeting of Directors of \_\_\_\_\_  
Incorporated, duly noticed and held on \_\_\_\_\_,  
A quorum being there present, on motion duly made and seconded. It was:

Resolved that \_\_\_\_\_, be and is hereby appointed, constituted and designated as agent and Attorney-In-Fact of the corporation with full power and authority to act on behalf of this corporation in all negotiations, bidding, concerns and transactions with the Parish of Jefferson or any of its agencies, departments, employees or agents, including but not limited to, the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive all purchase orders and notices issued pursuant to the provisions of any such bid or contract, this corporation hereby ratifying, approving, confirming, and accepting each and every such act performed by said agent and Attorney-In-Fact.

I hereby certify the foregoing to be a true and correct copy of an excerpt of the minutes of the above dated meeting of the Board of Directors of said corporation, and the same has not been revoked or rescinded.

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**Secretary-Treasurer**

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**Date**