



JEFFERSON PARISH

PURCHASING DEPARTMENT

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR



September 12, 2025

ADDENDUM # 1

Bid Number: 50-00148272

Bid Opening Date: September 25, 2025 at 2:00 PM

Two (2) Year Contract for the Supply and Installation of Holiday Themed Lights and Decorations on an as Needed Basis for the Jefferson Parish Department of Parkways

Clarification

Additional specifications have been attached as part of this addendum to address questions raised during the Pre-Bid Conference. Please note: These specifications are an addition to those originally included in the bid packet.

Revision

Please remove the bid form in its entirety and replace with the revised bid form attached in this Addendum.

Additional line items have been added to include various types of installation, such as trees, landscape beds, and hardscape items such as signs and decorative fountains. Trees have been broken down into the size classifications of Class A and Class B. Class A trees shall include trees over 25' in height, such as Live Oaks, Magnolias, and large Palms. Class B trees shall include trees less than 25' in height, such as Crape Myrtles, Hollies, and small Palms.

*****BIDDERS MUST USE REVISED BID FORM WITH BID SUBMISSION*****

*****DEADLINE FOR QUESTIONS IS SEPTEMBER 18, 2025 AT 12:00 P.M*****

*****PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON BID SUBMISSION*****

Sincerely,

Sean Dumas

Sean Dumas

Purchasing Specialist, II

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

AS-NEEDED RENTAL HOLIDAY DECORATIONS
FOR THE JEFFERSON PARISH
DEPARTMENT OF PUBLIC WORKS-PARKWAYS DEPARTMENT

ADDENDUM #1

LICENSING

Bidders must possess a valid Louisiana State Contractors' Commercial license. Acceptable classifications include **LIMITED SPECIALTY SERVICES, ELECTRICAL, or LANDSCAPE, GRADING AND BEAUTIFICATION.**

Additionally, a license with the **Building Construction** classification is also acceptable for this bid.

(Please note that the appropriate license number must be clearly indicated on the electronic envelope.)

LINE ITEMS

In the second-to-last sentence of the first paragraph of the original specifications, it states: *"The contractor shall be provided with a minimum of four (4) weeks' notice prior to the decorations being installed."*

Please note: This has been revised. Contractors shall be provided with a minimum of three (3) weeks' notice prior to the decorations being installed.

NOTES

Please note that this contract is to cover the rights-of-way of Jefferson Parish. This contract shall not require installation of lights and/or decorations onto Parish buildings. Work shall include, but not be limited to, landscape beds, trees, parks areas, median lawn areas and utility poles located within the rights-of-way

Please note the revised bid form. Additional line items have been added to include various types of installation such as trees, landscape beds and hardscape items such as signs and decorative fountains. Trees have been broken down into the size classifications of Class A and Class B. Class A trees shall include trees over 25' in height such as Live Oaks, Magnolias and large Palms. Class B trees shall include tree less than 25' in height such as Crape Myrtles, Hollies and small palms.

PREVIOUS INSTALLATIONS

Please note that this contract does not guarantee a minimum, or maximum, amount of work. However, below is a list of past installations to provide and estimated amount of work for the winter holiday season.

- Ames Boulevard Right-of-Way (Lapalco Blvd to Barataria Blvd) – provide and install eighty (80) pole decorations a minimum of 7' in height.
- Manhattan Boulevard Median (12th St to Lapalco Blvd) – wrap four (4) Live Oak trees in 5mm LED lights, wrap twenty-four (24) Crape Myrtle trees in 5mm LED lights, provide and install sixteen (16) lighted ornaments for the Live Oak trees, provide and install two (2) decorative lighted reindeer ground decorations.
- Hope Haven Facility (1130 Barataria Blvd) – within the existing non-operational fountain area, supply and install two (2) 15' minimum height RGBW lighted sculptural trees with greenery, supply and install two (2) 10' minimum height RGBW lighted sculptural trees with greenery, supply and install a minimum of 100 linear feet of lighted LED garland lights.
- Bonnell Boulevard (near W. Esplanade Ave and near Codifer Blvd) – wrap five (5) Live Oak trees in 5mm LED lights, wrap two (2) Crape Myrtles in 5mm LED lights, provide and install twenty (20) lighted ornaments for the Live Oak trees, provide and install two (2) decorative lighted reindeer ground decorations.

DECORATION IMAGES

In order to provide a minimum specification of various decorations, please see the below images. All Purchase Orders shall be based off of the Contractor's catalogue of available decorations.

Typical Pole Mounted Decorations:



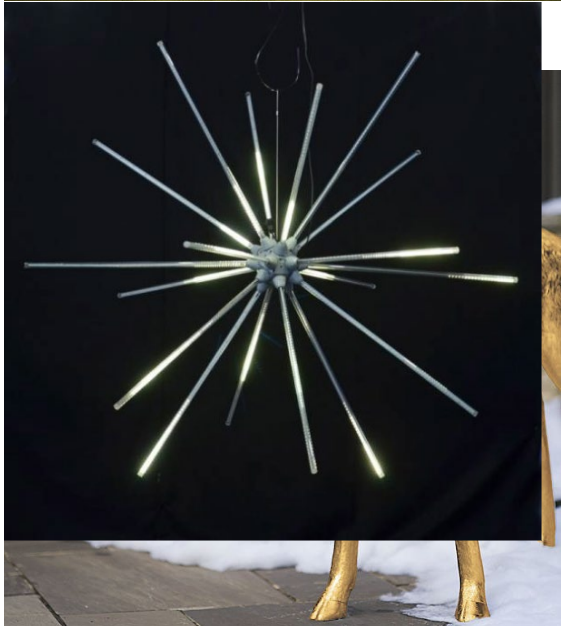


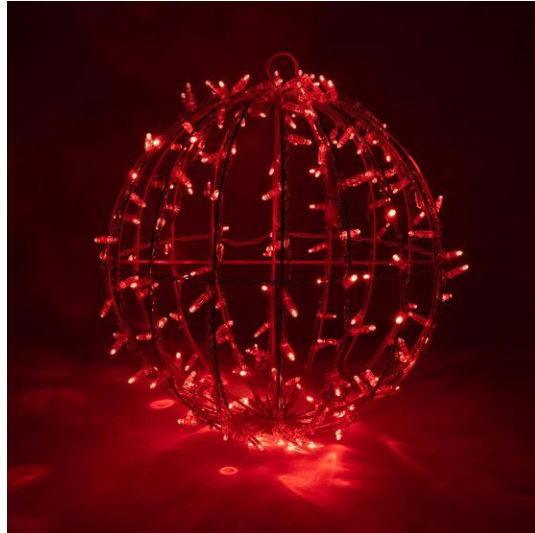
Typical Ground Mounted Decorations:





Typical LED Lighted Tree Ornaments:





Typical Lighted

Sculptural Tree w/Greenery:



Typical RGBW Lighted Sculptural Tree w/Greenery:



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BID NO: 50-00148272

REVISED PER ADDENDUM #1

BID FORM

Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm throughout the entirety of the contract. However, bidders may request that an escalation provision be added to their contract by selecting "yes" below. The escalation provision in the contract will state that only one escalation will be allowed during the term of the contract, and the escalation shall take effect only after the initial 12 month period of the contract. A vendor with an escalation provision in their contract must submit a request in writing to activate the provision, but should not do so any sooner than the first day of the 13th month of their contract. The escalation percentage shall be limited to the most recently published CPI figure issued at the time an adjustment is requested by bidder based on the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure.

Are you requesting an escalation provision?

YES _____ NO _____

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____

E-MAIL: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the **BID NUMBER** and **BID OPENING DATE** indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00148272

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO(2) YEAR CONTRACT FOR THE SUPPLY AND INSTALLATION OF HOLIDAY THEMED LIGHTS AND DECORATIONS ON AN AS NEEDED BASIS FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS		
1	2,500.00	EA	0010 5- Millimeter LED String Lights CLASS A TREE WRAPPED	\$ _____	\$ _____
2	2,500.00	EA	0012 5-Millimeters LED String Lights Class B Tree Wrapped	\$ _____	\$ _____
3	2,500.00	EA	0014 5-Millimeters LED String Lights Landscape Bed Installed	\$ _____	\$ _____
4	2,500.00	EA	0016 5-Millimeters LED String Lights Hardscape Installed	\$ _____	\$ _____
5	1,000.00	EA	0020 C9 LED String Lights CLASS A TREE WRAPPED	\$ _____	\$ _____
6	1,000.00	EA	0022 C9 LED Sting Lights Class B Tree Wrapped	\$ _____	\$ _____
7	1,000.00	EA	0024 C9 LED Sting Lights Landscape Bed Installed	\$ _____	\$ _____
8	1,000.00	EA	0026 C9 LED Sting Lights Hardscape Installed	\$ _____	\$ _____
9	1,000.00	EA	0030 T5 Smooth String Lights CLASS A TREE WRAPPED	\$ _____	\$ _____
10	1,000.00	EA	0032 T5 Smooth String Lights Class B Tree Wrapped	\$ _____	\$ _____
11	1,000.00	EA	0034 T5 Smooth String Lights Landscape Bed Installed	\$ _____	\$ _____
12	1,000.00	EA	0036 T5 Smooth String Lights Hardscape Installed	\$ _____	\$ _____
REVISED PER ADDENDUM #1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00148272

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
13	500.00	EA	0040 LED Icicle String Lights CLASS A TREE INSTALLED(NOT WRAPPED)	\$ _____	\$ _____
14	500.00	EA	0042 LED Icicle String Lights Hardscape Installed	\$ _____	\$ _____
15	1,000.00	EA	0050 LED Garland Lights HARDSCAPE INSTALLED	\$ _____	\$ _____
16	500.00	EA	0060 RGBW LED String Lights	\$ _____	\$ _____
17	150.00	EA	0070 5' LED Pole Mounted Decorations	\$ _____	\$ _____
18	25.00	EA	0080 5' LED Lighted Ground Mounted Decorations	\$ _____	\$ _____
19	150.00	EA	0080 7' LED Pole Mounted Decorations	\$ _____	\$ _____
20	25.00	EA	0100 7' LED Lighted Ground Mounted Decorations	\$ _____	\$ _____
21	50.00	EA	0110 3' LED Lighted Tree Ornaments	\$ _____	\$ _____
22	10.00	EA	0120 Lighted Sculptural Trees w/Greenery (10' Min. Height)	\$ _____	\$ _____
23	10.00	EA	0130 Lighted Sculptural Trees w/Greenery (15' Min. Height)	\$ _____	\$ _____
24	10.00	EA	0140 RGBW Lighted Sculptural Trees wo/Greenery (10'Min. Height)	\$ _____	\$ _____
25	10.00	EA	0150 RGBW Lighted Sculptural Trees wo/Greenery (15'Min. Height)	\$ _____	\$ _____
REVISED PER ADDENDUM #1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00148272

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	100.00	EA	0160 Unlit Canvas Bow (18" X 23" Min.)	\$ _____	\$ _____
27	100.00	EA	0170 Unlit Canvas Bow (24" X 30" Min.)	\$ _____	\$ _____
28	50.00	EA	0180 Unlit Decorated Wreath (36" Min. Diameter)	\$ _____	\$ _____
29	50.00	EA	0190 Unlit Decorated Wreath (48" Min. Diameter)	\$ _____	\$ _____
30	1.00	JOB	0200 Director's Approval Incidental up to \$10,000.00 *****This item is non-biddable*****	\$ XXXXXXXXXX	\$ XXXXXXXXXX
REVISED PER ADDENDUM #1					