



Office of the Mayor-President
Purchasing Division

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ADDENDUM NO. 3 ISSUED SEPTEMBER 22, 2025
RFP 2025-11-1200 – Integrated Library System

Your reference is directed to the above-referenced RFP scheduled to open on September 25, 2025, at 2:00 PM CST.

This addendum is being issued to respond to questions received after issuance of Addendum No. 2.

Q1 Thank you for providing Addendum 2, we appreciate it. We will respond accordingly.

Can you please clarify the following:?

Q13 Pages 74-75, **Appendix A**. Does this form need to be signed and returned with our proposal?

R13 Yes, please sign and return with your proposal.

However, in Addendum 1, page 18 (of the PDF), it says “**TWO APPARENT LOW BIDDERS SHOULD SUBMIT WITHIN 10 BUSINESS DAYS OF BID OPENING DATE AND TIME**”.

If this form is to be completed and included with our bid response, can you please provide this form as a standalone PDF, so we know which pages we need to complete and return?

R1 **Please print the page in question and sign as appropriate for inclusion in proposal.**

The addendum is hereby officially made part of the referenced solicitation and should be attached to the proposer’s proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original proposal, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your proposal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature

Date

Company