# STATE OF LOUISIANA SOUTHEASTERN LOUISIANA UNIVERSITY HAMMOND, LOUISIANA A Member of the University of Louisiana System

## INVITATION TO BID TO FURNISH AND DELIVER SUPPLEMENTAL LIGHING PACKAGE FOR ROBIN ROBERTS STUDIO

ISSUING AGENCY:

Southeastern Louisiana University

**Purchasing Department** 

SLU 10800

Hammond, LA 70402

DIRECTOR OF PURCHASING:

Richard Himber

Telephone: (985) 549-2064

PURCHASING AGENT:

Phyllis Hoover, NIGP-CPP, CPPB

Telephone: (985) 549-5415

**REQUISITIONED BY:** 

Beau Vige'

Telephone: (985) 549-3945

RELEASE DATE:

August 4, 2025

BID OPENING DATE:

August 25, 2025

BID OPENING TIME:

4:00 p.m., Central Time

INQUIRY DEADLINE:

August 14, 2025

**DELIVERED LOCATION:** 

Southeastern Louisiana University

**Purchasing Department** 

Property Control & Supply Building 2400 North Oak Street, Building M-4

Hammond, Louisiana

NOTE: THIS SOLICITATION IS A SEALED BID AND MUST BE RETURNED BY MAIL OR DELIVERED IN PERSON. BID RESPONSE FORMS CANNOT BE FAXED AND ANY FAX RESPONSES SHALL BE REJECTED.

This ITB is available in electronic form at <a href="https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubmain.cfm">https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubmain.cfm</a>. It is available in PDF format or in printed form by submitting a written request to the Procurement Specialist listed above. It is the Bidder's responsibility to check the Office of State Purchasing LaPAC website frequently for any possible addenda that may be issued. Southeastern is not responsible for a bidder's failure to download any addenda documents required to complete an Invitation to Bid.

### SOUTHEASTERN LOUISIANA UNIVERSITY BID RESPONSE FORM

BIDDER'S	S NAME:						
TELEPHO	NE NO:		_FAX NUMBER		200 At 10 200		
MAILING	ADDRESS:	ADDRESS					
		ADDRESS	CIT	Y S	STATE	ZIP CODE	
E-MAIL A	DDRESS:						
SCOPE: F Vendor to i Hammond,	include the cos	iver Supplemental Lighting Pack t of transportation and handling a	age to Southeaste and tarrifs in the un	m Louisiana U nit price of eac	niversity f h item – F	or Robin Robert O.B. – Receivir	ts Studio. 1g Station,
		uiries is August 14, 2025. faxed to Purchasing Departme	nt, Attention: Ph	yllis Hoover,	985-549-3	810.	
I/we do her	eby acknowled	dge receipt of the following adde	nda (if any):				
No	0	Dated	No	Dated			
OTHER RE	EQUIREMEN'	rs:					
<b>Bi</b> Ur	dder shall incliniversity, Ham	ude the cost of transportation and mond, LA.	handling in the u	nit price of eac	h item offe	ered - F.O.B.	
Th ev	ne bidder shoul aluation purpo	d attach illustrations and descript ses.	ive literature of th	e item(s) offer	ed to the b	id response forn	n for
Th	ne attached Inst	ructions to Bidders and General	Conditions shall b	e a part hereof.			
TO THE V	ENDOR:						
otl		name specifications or catalogue ics, the use of such specification					
		TION IS A SEALED BID AND RMS CANNOT BE FAXED AN					PERSON. BID
TERMS: N	et 30 Prox., F.0	O.B. University Receiving Station	n, Hammond, Lou	isiana.			
		than state sales and use tax shall e sales and use tax.	be included within	n the bidder's ı	ınit price.	The University	is currently
THIS BID I	RESPONSE SI	JBMITTED BY:					
AUTHORI	ZED OFFICER	R:			- 10		
		R: Signature		(Print or T	ype Name	)	
	TITLE		I	DATE:			
/ph		BID RESPO	NSE FORM PA	GE 1 of 2			

#### NOTICE TO BIDDERS

Louisiana Revised Statute 39:1595 gives preference for all types of products produced, manufactured, or assembled in Louisiana. Southeastern may purchase such materials, supplies, products, provisions, or equipment which are produced, manufactured, or assembled in Louisiana, and which are equal in quality to other materials, supplies, products, provisions, or equipment, provided that all of the following conditions are met:

- (1) The cost of such items does not exceed the cost of other items which are manufactured, produced, or assembled outside the state by more than (10%) ten percent.
- (2) The vendor of such Louisiana items agrees to sell the items at the same price as the lowest bid offered on such items.
- (3) In cases where more than one bidder offers Louisiana items which are within ten percent of the lowest bid, the bidder offering the lowest bid on Louisiana items is entitled to accept the price of the lowest bid made on such items.

If your business qualifies to claim the Louisiana preference as outlined, this form shall be completed and returned with the Bid Response Form/s for consideration and application of any preferences claimed. Bidder to state the following for consideration:

State Bid Item	State Whether:	State LA Location
#'s Qualifying	Produced   Manufactured   Assembled	(City/Town)

If more space is needed, this form may be duplicated and appended.

I certify the above information is an accurate statement and products claimed qualify for application of LA preference per LA R.S. 39:1595:

Name of	Business:			
Officia:	l Claiming:			
		Signature	Title	Date

TO: Louisiana Veteran-Owned and Service-Connected Disabled Veteran-Owned

Small Entrepreneurships

RE: Veteran Initiative – Act 167 of the 2009 Legislative Session

#### > ARE YOU ELIGIBLE FOR PARTICIPATION?

 Are you a veteran-owned small entrepreneurship or a service-connected disabled veteran-owned small entrepreneurship in accordance with documentation from the United States Department of Veterans Affairs or the Louisiana Department of Veterans Affairs?

- Are you a Louisiana domiciled business?
- Do you have less than fifty (50) full-time employees?
- Are your annual gross revenue receipts \$5,000,000 or less (for construction) or \$3,000,000 for (non-construction) for each of the previous 3 tax years?

If your answers are yes, your company may be eligible for participation in the Louisiana Veteran-Owned and Service-Connected Disabled Veteran-Owned Small Entrepreneurship Program, also known as the Veteran Initiative.

#### > WHAT IS THE VETERAN INITIATIVE?

The Veteran Initiative, created by LRS 39:2171 through 2179 and LRS 51:931, provides additional opportunities for certified Louisiana-based small entrepreneurships to participate in contracting and procurement with the State. Key features of the program are:

- This is a goal-oriented program
- It is race and gender neutral
- Participation is restricted to Louisiana-based certified veteran-owned and service-connected disabled veteranowned small entrepreneurships

The rules governing the implementation of the program are located at http://www.doa.louisiana.gov/osp/se/se.htm

#### WHY IS CERTIFICATION IMPORTANT?

Certification is required for your participation in the Veteran Initiative. Under this program, you may be given increased opportunity to participate in Louisiana state contracts. Certain contracts may be awarded to your business without competition. And, certification is one of the methods that the State of Louisiana will utilize as a basis for benchmarking for annualized procurement and contracting goals.

#### > WHAT AGENCY IS RESPONSIBLE FOR CERTIFICATION?

The Louisiana Department of Economic Development (LED) is responsible for certifying Small Entrepreneurships for participation in the program. The (LED) Small Business Certification System may be accessed at <a href="https://smallbiz.louisianaforward.com/index 2.asp">https://smallbiz.louisianaforward.com/index 2.asp</a>. For additional information regarding certification, please contact the LED at (225) 342-3000.

#### WHAT IS THE ROLE OF THE DEPARTMENT OF VETERANS AFFAIRS?

The Louisiana Department of Veterans Affairs is responsible for disseminating information on this program and other veterans' benefits to Louisiana veterans. Information on this program and other veterans' benefits can be accessed at <a href="https://www.vetaffaris.la.gov">www.vetaffaris.la.gov</a>

The State of Louisiana is committed to the success of this program and encourages your participation.

### Become certified today with the <u>Hudson</u> or <u>Veteran Initiatives</u> to gain increased access to state contracts and purchasing opportunities

Louisiana's Hudson Initiative is a certification program designed to help eligible Louisiana small businesses gain greater access to purchasing and contracting opportunities that are available at the State government level.

The program is open to all Louisiana businesses that meet eligibility requirements. Visit OpportunityLouisiana.com/Hudson-Initiative for eligibility guidelines and to access the online application.

#### SMALL PURCHASES EXECUTIVE ORDER BENEFITS

The new Small Purchases Executive Order 2020 JBE 21 waives the requirement of multiple quotes for small purchases of less than \$30,000 if a certified company submits a quote that is reasonable.

- No quotes required for purchases from \$0 to \$10,000
- Removes requirement for 3 quotes for purchases from \$10,000 to \$20,000
- Removes requirement for 5 quotes for purchases from \$20,000 to \$25,000

#### REQUEST FOR PROPORAL (RFP) BENEFITS

- 10% of the total evaluation points can be added to a certified Hudson company's bid on a RFP
- For the Veteran Initiative, 12% points can be added to a certified Veteran company's on a RFP
- Prime contractors who use certified Small Entrepreneurships as a subcontractor on a bid for an RFP are also eligible to receive additional percentage points on their bid
- Business and contact information will be accessible to State purchasing officials and prime contractors looking for subcontractors

Louisiana Economic Development offers an array of resources to small business owners. For a comprehensive list of resources provided by LED, please visit OpportunityLouisiana.com

#### STATE OF LOUISIANA SOUTHEASTERN LOUISIANA UNIVERSITY HAMMOND, LOUISIANA

The Southeastern Louisiana University (SLU) Purchasing Department will receive sealed bids until 4:00 P.M. on the bid opening date specified in the solicitation document. No bid responses will be considered by the SLU Purchasing Department after 4:00 P.M. Beginning at that time, bids shall be publicly opened and read aloud to those present in the SLU Purchasing Department.

Mail address: Southeastern LA University

Purchasing Department

SLU 10800

Hammond, LA 70402

Delivery: Southeastern LA University

Purchasing Department Property Control & Supply Bldg

2400 North Oak St

Hammond, LA 70402

Bids submitted are subject to LA R.S. 39:1551-1736; Purchasing Rules and Regulations; Executive Orders; General Conditions; any Special Conditions; and Specifications listed in the solicitation document.

The purpose of this solicitation is to set forth the requirements and specifications of Southeastern Louisiana University. The contents of this solicitation and the Bidder/ Vendor/ Contractor's bid response shall become contractual obligations if a contract (purchase order) ensues.

#### **INSTRUCTIONS TO BIDDERS**

- 1) Bid Forms: Per LA R.S. 39:1556, all written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed in ink or electronic signature by an authorized representative of the bidding entity. Bids submitted in the following manner will not be accepted: (1) Bid contains no signature indicating intent to be bound; (2) Bid filled out in pencil; (3) Bid sent by facsimile equipment or email. Price alterations to bid responses received before bid opening time will be considered provided the written price alteration has been received and timestamped before bid opening time. Any other alterations of the bid response form or foreign conditions attached thereto may cause rejection of the bid response without further consideration.
- Standard of Quality: Any product or service bid shall conform to all applicable Federal and State laws and regulations and specifications contained in the solicitation document. Unless otherwise specified in the solicitation document, any manufacturer's name, trade name, brand name, or catalog number used in the specifications is for the purpose of describing the quality level and characteristic required. Bidder should specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation document.
- Descriptive Information: Bidders proposing an equivalent brand or model should submit with the bid response information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the solicitation document. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product shall be verifiable by the manufacturer. If item(s) bid does not comply with specifications (including brand and/or product number), bidder should state in what respect the item(s) deviate. Failure to note exceptions on the response form will not relieve the successful bidder(s) from supplying the actual products requested.
- 4) Bid Opening: Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by visiting the SLU Purchasing Department during normal working hours. Written bid tabulations will not be furnished.
- 5) Louisiana Preference: Preference is hereby given to products produced, manufactured, harvested, grown or assembled in Louisiana which are equal in quality to products produced, manufactured, harvested, grown or assembled outside of Louisiana. The bidder shall state his right to claim the ten percent (10%) preference in his bid response and the bidder should state the respective Louisiana location where each qualifying item is produced, manufactured, harvested, grown or assembled.
- 6) Notice of Special Programs Available for Small Business: <a href="https://www.opportunitylouisiana.com/small-business/special-programs-for-small-business">https://www.opportunitylouisiana.com/small-business</a>
- Signature Authority: In accordance with LA Revised Statute 39:1594 (Act 121), the person signing the bid must be: (1) A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or (2) An individual authorized to bind the vendor as reflected by an accompanying or as provided upon request a corporate resolution or affidavit. By signing the bid, the bidder certifies compliance with the above.

#### **GENERAL CONDITIONS**

The SLU Purchasing Department reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.

- 1) Prices: Unless otherwise specified in the solicitation, bid prices shall be complete, including transportation and handling prepaid by the bidder to destination SLU, Hammond, LA. Bids other than FOB destination may be rejected. Bid prices should be quoted in the unit of measure stated. Bid prices shall be firm for a minimum of thirty (30) calendar days, unless otherwise specified by SLU in the solicitation document.
- 2) Payment Terms: Cash discounts for less than 30 days may be offered, but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 3) Delivery: Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation document.
- 4) Taxes: Bidder is responsible for including all applicable taxes in the bid price. The University is currently exempt from Louisiana State Sales and Use Taxes, and local parish and city taxes. An exemption certificate for state sales and use tax can be provided upon request.
- 5) New Products: Unless specifically called for in the solicitation document, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation document. The manufacturer's standard warranty will apply unless otherwise stated in solicitation.
- 6) Default of Contractor: Failure to deliver within the time specified in the solicitation document will constitute a default and may cause cancellation of the contract. Where the University has determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 7) Contract Cancellation: The University shall have the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure of the vendor to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3) misrepresentation by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.
- 8) Applicable Law: All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
- 9) Equal Opportunity: By submitting and signing this bid, bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, age, national origin, handicap, disability, veteran status, or any other non-merit factor.
- 10) By submitting a response to this solicitation, the bidder or proposer certifies and agrees that the following information is correct: In preparing its response, the bidder or proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israelicontrolled territories, with the specific intent to accomplish a boycott or divestment of Israel. The bidder also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. The state reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.
- 11) Louisiana Revised Statute 39:1753.1. requirements shall apply to any equipment component which enables any form of connectivity.
- 12) Piggyback: Other Louisiana Governmental Agencies may purchase at the same terms and conditions if agreed upon by awarded bidder.

#### GENERAL CONDITIONS (continued)

13) Prohibition of Companies That Discriminate Against Firearm and Ammunition Industries: In accordance with La.R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer or Contractor certifies the following:

- 1) The company does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
- 2) The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

#### **Robin Roberts Studio**

**Supplemental Lighting Package Specs** 

**GROUP I** 

COLORado	1-Quad	Zoom	or	equal
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Quantity: 4

\_\_\_\_ X 4 =

**Unit Price** 

\*\*Sub-Total

#### Each light must fit into a 10" width x 10" depth space.

#### **FEATURES**

Built-in auto and custom programs recalled via DMX and Master/Slave

RGBW color mixing via DMX or manually

Zoomable, with a wide zoom range for design versatility

Tough road-ready construction

Individual control of outer pixel ring and center pixel

Selectable, smooth dimming curves for programming

versatility

16-bit dimming of individual colors as well as master

dimmer

All environment operation with IP rated power and DMX

connections

5-pin DMX input/output connections

**SPECIFICATIONS** 

#### **OPTICAL**

Light Source: 7 LEDs (quad-color RGBW) 15 W, (1 A),

50,000 hours life expectancy

Beam Angle: 7° to 32° Field Angle: 13° to 45° Zoom Range: 7° to 45°

Illuminance (13°): 3,280 lux @ 5 m Illuminance (45°): 296 lux @ 5 m

PWM Frequency: 1,200 Hz

DYNAMIC EFFECTS
Dimmer: Electronic
Zoom: Motorized

Strobe Rate: 0 to 20 Hz

Standalone Color Mixing: Yes Color Temperature Presets: Yes

Dim Modes: 5 Dim Curves: 4

Built-in Automated Programs: Yes Customizable Programs: Yes Recall Custom Programs: Yes CONSTRUCTION / PHYSICAL Dimensions: 14.07 x 9.3 x 7.48 in (357 x 236 x 190 mm)

Weight: 15.4 lb (7 kg) Exterior Color: Black

Housing Material: Aluminum die-cast

Accessory Holder/Gel Frame Size: 7.5 in (191 mm)

**CONNECTIONS** 

Power Connection: Edison (local) plug to Seetronic Powerkon IP65

Power Input: Seetronic Powerkon IP65
Power Output: Seetronic Powerkon IP65

Data Connectors: 5-pin XLR Cable Length (power): 5 ft (1.5 m)

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CONTROL

Control Protocol: DMX, RDM

DMX Channels: 3, 4, 5, 6, 7, 10, 12, 17 or 25

Modes/Personalities: 12 personalities (AR1D, AR2Z, ARC1, ARC2, ARC2D, ARC2S, C1Q, FULL, HSV, STD.Y,

TOUR, TR16)
ELECTRICAL

Input Voltage: 100 to 240 VAC, 50/60 Hz (auto-ranging)

Power Linking: 15 units @ 120 V; 27 units @ 208 V; 28 units @ 230 V

Power and Current: 101 W, 0.861 A @ 120 V, 60 Hz Power and Current: 104 W, 0.501 A @ 208 V, 60 Hz Power and Current: 106 W, 0.472 A @ 230 V, 50 Hz

**CERTIFICATIONS / QUALIFICATIONS** 

CE, MET IP Rating:

IP65, temporary outdoor/wet use

#### **GROUP II**

#### Scenic LED Lighting Package

All items/quantites (1-18) to integrate into a complete package system.

#### **Environmental Lighting Product Number:**

IVIIO	miental Eighting Floudet Number.	
1.	RGB6500K-Swivel-Puck-24V-B 4-in-1 Swivel LED Puck Light - RGB+6500K - 24V - Black	QUANTITY 14
2.	DMX-5-8A StudioPro 5 Channel DMX Digital Decoder - 8A per Channel	2
3.	VIM100W-24 MicroMax VIM LED Adapter - 24 VDC - 90W	2
4.	Wire-to-male-SM5 LED Strip light connector - 5 conductor with male SM connectors, black/gr/red/	14 white/blue
5.	DMX-5-8A StudioPro 5 Channel DMX Digital Decoder - 8A per Channel	3
6.	VIM100W-24 MicroMax VIM LED Adapter - 24 VDC - 90W	3
7.	Mclick-b-ext-2430mm MiniClick Black Extender - 2430mm	14
8.	RGB40K-5050-60-24V-5m Eluxtra™ 4-in-1 Strip Light - RGB + 4000K - 60/m - 24 VDC - 5m Reel	31
9.	DMX-5-8A StudioPro 5 Channel DMX Digital Decoder - 8A per Channel	13
10.	DMX-24-30K-4A StudioPro 24 Channel DMX Digital Decoder - 4A per Channel	3
11.	Phx5-pair Male/Female phoenix-style terminal block connector set (5 pins)	41
12.	5-18AWG-foot 5 Conductor wire - 18 AWG cable, by the foot	410
13.	HLG-480H-24A 480 Watt 24 VDC Outdoor Power Supply with PFC	1
14.	HLG-320H-24 320 Watt 24 VDC Waterproof Power Supply with PFC	4

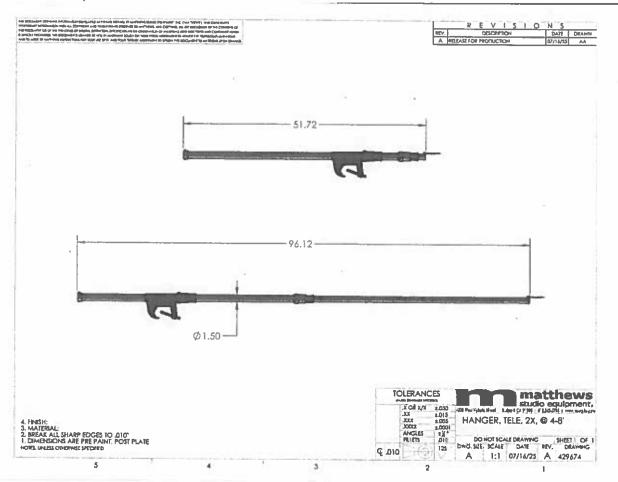
	** Sub-Total
*PACKAGE TOTAL (GROUP II – Items 1 – 18)	
Leviton 15 Amp, 125 Volt, NEMA 5-15P Plug	
18. 5266-C	16
Swivel LED Puck Light - 4000K - 24V – Black	
17. 4000K-swivel-puck-24V-B	13
150 Watt 24 VDC Waterproof Power Supply with PFC	
	9
16 HIG-150H-24	9
240 Watt 24 VDC Waterproof Power Supply with PFC	
15. HLG-240H-24	5
	240 Watt 24 VDC Waterproof Power Supply with PFC  16. HLG-150H-24 150 Watt 24 VDC Waterproof Power Supply with PFC  17. 4000K-swivel-puck-24V-B Swivel LED Puck Light - 4000K - 24V – Black  18. 5266-C Leviton 15 Amp, 125 Volt, NEMA 5-15P Plug

#### **GROUP III**

#### **Telescoping Hangers**

Matthews Studio Equipment or equal		QU.	ANTIT	Υ	
1. MSE 429674 – Hanger, Tele, 2X @4-8'	Unit Price	Х	12	=	
2. MSE 429675 – Hanger, Tele, 2X @5-10'	Unit Price	Х	12	=	
Group III – Sub-Total (Items #1 & #2)					**Sub-Total
**TOTAL PRICE FOR ALL GROUPS I & II & III					TOTAL

Note: Tariff and shipping costs must be included in the unit cost of each item offered.



MSE 429675 Specs

